



## **Concho Valley Transit District (CVTD)**

### **Minutes of Meeting for December 9, 2015**

The Concho Valley Transit District met on Wednesday, December 9, 2015 in the Concho Valley Regional Conference and Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

Board members present:

**Steve Floyd**, Tom Green County Judge, Chairman  
**John Nanny**, Irion County Commissioner, Vice Chair  
**Roy Blair**, Coke County Judge  
**Charlie Bradley**, Schleicher County Judge  
**Richard Cordes**, Menard County Judge  
**Charlotte Farmer**, City of San Angelo Council Member  
**Danny Neal**, McCulloch County Judge  
**Delbert Roberts**, Kimble County Judge  
**Miguel Villanueva**, Sutton County Commissioner

Board members not present:

**Fred Deaton**, Crockett County Judge  
**David Dillard**, Concho County Judge  
**Larry Isom**, Reagan County Judge  
**Leslie Mackie**, Sterling County Judge  
**Dwain Morrison**, Mayor, City of San Angelo, Secretary  
**Johnny Silvas**, City of San Angelo Council Member

#### **Call to Order**

Chairman Steve Floyd announced the presence of a quorum and called the meeting to order at 3:20 p.m.

#### **Invocation and Pledge of Allegiance**

Commissioner John Nanny gave the invocation and Judge Steve Floyd led the Pledge of Allegiance.

#### **Approval of Meeting Minutes**

Upon a motion by Commissioner John Nanny, seconded by Judge Charlie Bradley, meeting minutes from the November 4, 2015 meeting were unanimously approved.

#### **Approval of Checks over \$2,000 written since last meeting**

Upon a motion by Judge Delbert Roberts, seconded by Commissioner Miguel Villanueva, checks in excess of \$2,000 written since last meeting were unanimously approved.

**Consideration & Approval of Interlocal Cooperation Agreement with the City of San Angelo Resolution 120915-A**

Upon a motion by Council Member Charlotte Farmer, seconded by Judge Danny Neal, approval of the Inter-local Cooperation Agreement with the San Angelo to provide public transportation Resolution 120915-A was unanimously approved. The term of the Agreement as previously renewed through August 31, 2015, shall be extended for an additional one (1) year term, commencing September 1, 2015 and ending August 31, 2016. Local Contribution, page 2, is hereby amended by deleting the numerical figure \$302,996.16 and replacing it with a new figure \$337,391. All remaining terms, conditions, clauses and provisions of Original agreement and prior amendments to the extent not changed, altered or specifically amended by this instrument, shall remain in full force and effect in all respects and are hereby ratified by the parties hereto.

**CVTD Program Updates**

- Bus Stops - Doray Hill, San Angelo MPO Director, gave an update on bus stops. The MPO and CVTD have compiled an inventory of all of the bus stops/shelters and their locations. Both entities are collaborating to develop a process for installing new shelters and determining how they will be installed. The decision needs to be made whether we will use ridership numbers, demand etc. The MPO has also been involved in "Complete Streets" and this includes installing infrastructure that is adequate for public transportation. Having a process in place is imperative so that we develop a fair and impartial process otherwise we are subjecting ourselves to FTA Title VI liability. Council Member Charlotte Farmer stated that she has been on the CVTD Board for a few years now and she has been very patient regarding this particular issue. She is very passionate about providing proper shelter for all ridership including the outlying communities. Vince Huerta, CVCOG GM informed the board that the goal is to have a plan within the next 90 days. At this point CVTD is working to set up the routes to aid in determining which bus stops/shelters are salvageable and where new ones are needed. CVTD is working to develop a route study in order to get input from bus drivers and the general public which will include public hearings. This data will be analyzed and we hope to have a better idea of how to address the bus stops/shelters.
- Fixed Route - Mr. Huerta reported that CVTD has been working with Goodfellow conducting time counts and monitoring ridership for that route. Once this research is complete there is a possibility that some adjustments will be made to that particular route. Regarding the other fixed routes the route study mentioned above will aid in making any decisions for changes if necessary.
- Tiger Grant – CVTD is hopeful to receive grant funding to purchase at least a couple of additional vehicles and increase our fleet. CVTD is currently working to disposition some of the older vehicles.
- Multimodal Shell Building - CVTD is currently working with a contracted engineer on designing ADA compliant restrooms and outfitting a small space with a kitchen environment that will be beneficial for board meetings and/or training events. We are also working with a vendor on a fire suppression system. Once this process is complete, CVTD plans on moving forward with the complete outfitting of the rest of the shell. FTA has granted CVTD an extension on the funding for outfitting the shell until September 30, 2016.

**Review Financial Reports/Balance Sheet**

No action required.

**Future Agenda Items**

None

**Adjournment** The meeting was adjourned at 3:45 p.m.

Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 13th day of January 2016.

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Steve Floyd, Chairman

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Dwain Morrison, Secretary