

NOTICE OF PUBLIC MEETING



EXECUTIVE COMMITTEE CONCHO VALLEY COUNCIL OF GOVERNMENTS (CVCOG)

Wednesday, July 14, 2021 at 2:00 P.M.

Concho Valley Transit Annex Building
506 N. Chadbourne, San Angelo, Texas 76903
& via ZOOM

Join Zoom Meeting

<https://zoom.us/j/98407800816?pwd=bzl2TXdBTFU5mlkSXhTYWN2amxEZz09>

Meeting ID: 984 0780 0816

Passcode: 793257

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

BUSINESS

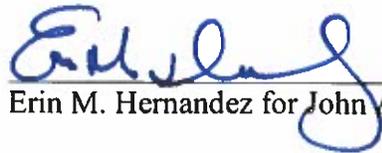
1. DETERMINATION OF QUORUM AND CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT AGENDA
 - a. APPROVAL OF MINUTES of the June 9, 2021 Meeting.

REGULAR AGENDA

5. APPROVAL OF CHECKS in excess of \$2,000 written since the last meeting.
6. REVIEW & APPROVAL of the Budget Comparison report for CVCOG Head Start FY 20-21 Grant 798, YTD Actual June 1, 2020 through May 31, 2021.
7. REVIEW & APPROVAL of the Budget Comparison report for CVCOG Head Start Nutrition, FY 20-21 Grant 820, YTD Actual October 1, 2020 through May 31, 2021.

8. REVIEW & APPROVAL of the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of May 2021.
9. APPROVAL of the CVCOG Solid Waste Program New Committee Members.
10. REVIEW & APPROVAL of CVCOG Solid Waste Program Project Priorities and Goals.
11. REVIEW & APPROVAL of City of Menard Type IV-AE MSW Landfill Application.
12. REVIEW & APPROVAL of Concho Valley Regional Law Enforcement Policies and Rules.
13. REVIEW & APPROVAL of the 2022-2023 911 Interlocal Agreements for PSAP Services between CVCOG 9-1-1 and local entities, effective September 1, 2021 through August 31, 2023.
14. REVIEW & APPROVAL of the 2022-2023 911 Interlocal Agreements for ALI & Street Sign Replacement between CVCOG 9-1-1 and local entities, effective September 1, 2021 through August 31, 2023.
15. INFORMATION ITEMS & REPORTS
 1. Review monthly CVCOG Balance Sheet & Financials for May 2021
 2. Executive Director's Report
16. ADJOURNMENT

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this Friday, July 9, 2021.



Erin M. Hernandez for John Austin Stokes, Executive Director



MINUTES OF MEETING
EXECUTIVE COMMITTEE
CONCHO VALLEY COUNCIL OF GOVERNMENTS (CVCOG)
Wednesday, June 9, 2021

The Executive Committee of the Concho Valley Council of Governments (CVCOG) met on Wednesday, June 9, 2021 at 506 N. Chadbourne, San Angelo, TX 76903 and via Zoom Conference Call.

Members present:

Lane Carter, Chairman, COSA Council Member, District 5
Hal Spain, Vice-Chairman, Coke County Judge
Jim O'Bryan, Secretary, Reagan County Judge
Jerry Bearden, Mason County Judge
Charlie Bradley, Schleicher County Judge
Brandon Corbin, Menard County Judge
Molly Criner, Irion County Judge
Fred Deaton, Crockett County Judge
Bill Dendle, San Angelo ISD Board Member
David Dillard, Concho County Judge
Rachel Duran, Sutton County Judge
Steve Floyd, Tom Green County Judge
Delbert Roberts, Kimble County Judge
Souli Shanklin, Edwards County Judge
Frank Trull, McCulloch County Judge

Members absent:

Deborah Horwood, Sterling City Judge

BUSINESS

Chairman Lane Carter announced the presence of a quorum and called the meeting to order at 2:00 p.m.

INVOCATION & PLEDGE OF ALLEGIANCE

Bill Dendle gave the invocation and led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment.

APPROVAL OF CONSENT AGENDA

Judge Souli Shanklin made a motion to approve Item A, Meeting Minutes from May 19, 2021, of the consent agenda. Judge Charlie Bradley seconded the motion. No questions or discussion. The Minutes approved as presented.

REGULAR AGENDA

APPROVAL OF CHECKS

Nancy Ianuario, Director of Finance presented the checks in excess of \$2,000 written since the last meeting. Judge Jerry Bearden made a motion to approve the checks. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the Budget Comparison Report for Grant 798

Carol Raymond, Director of Head Start, presented the Budget Comparison Report for CVCOG Headstart, FY 20-21 Grant 798, YTD Actual June 1, 2020 through April 30, 2021. Carol reported that 91% of that budget has been utilized. Judge David Dillard made a motion to approve the Budget Comparison Report for Grant 798 as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the Budget Comparison Report for Grant 820

Carol Raymond, Director of Head Start, presented the Budget Comparison Report for CVCOG Head Start Nutrition, FY 20-21 Grant 820, YTD Actual October 1, 2020 through April 30, 2021. Carol reported through seven months they have expended just under 58% of the budget. Judge David Dillard made a motion to approve the Budget Comparison Report for grant 820 as presented. Judge Hal Spain seconded the motion. No question or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the CVCOG Head Start Credit Card/Open Account Summary

Carol Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary for April 2021. Judge Steve Floyd made a motion to approve the Summary Transactions for April 2021 as presented. Judge David Dillard seconded the motion. No questions or discussion. The motion is passed unanimously.

REVIEW & APPROVAL of Implementation Plan 1302.20 Program Structure

Carol Raymond, Director of Head Start, presented the Implementation Plan 1302.20 Program Structure. She reported that this is usually done in August but due to the conversion application there is a need to follow the standard. Judge Brandon Corbin made a motion to approve the Implementation Plan as presented. Judge Jerry Bearden seconded the motion. No questions or discussions. The motion passed unanimously.

REVIEW & APPROVAL of the Conversion Request from HS to EHS

Carol Raymond, Director of Head Start, requested a conversion from 34 Head Start spots in Junction to 8 Early Head Start spots in Menard and also requesting to allocate the funds respectively. Judge Hal Spain made a motion to accept the conversion request as presented. Judge Souli Shanklin seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL to Carryover Remaining Funds

Carol Raymond, Director of Head Start, requested approval to carryover remaining funds from Grant 798 FY 20-21 to Grant 829 FY 21-22 due to not being able to expend it all by the end of the grant year that ended in May. Judge Jim O'Bryan made a motion to approve the carryover of these funds as requested. Judge Delbert Roberts seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the Purchase of Technology for all HS and EHS Staff

Carol Raymond, Director of Head Start, requested approval to purchase technology for all Head Start and Early Head Start staff not to exceed \$187,117. Judge Jerry Bearden made a motion to approve the

purchase as requested. Judge Brandon Corbin seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the Purchase of a Head Start Vehicle

Carol Raymond, Director of Head Start, requested approval to purchase a vehicle for Head Start not to exceed \$60,000. Judge Souli Shanklin made a motion to approve the request. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

AUTHORIZATION for the ED to Enter in to a Contract with Intrado

Jeff Lopez, 9-1-1 Program Manager, requested authorization for the ED to enter into a 2-year contract (July 27, 2021 – August 31, 2023) with Intrado for 9-1-1 Regional PowerMetrics/ECaTS call/text analytics software and licensing for all 15 Public Safety Answering Points. Judge Jerry Bearden asked what the total cost of the purchase would be and Jeff responded \$88,586.47. Judge Jerry Bearden made a motion to approve the request as presented. Judge Delbert Roberts seconded the motion. No further questions or discussion. The motion passed unanimously.

AUTHORIZATION for ED to Enter in to a Contract with Intrado

Jeff Lopez, 9-1-1 Program Manager, requested authorization for the ED to enter into a 2-year contract (September 1, 2021 – August 31, 2023) with Intrado for 9-1-1 regional CPE licensing and maintenance for all 15 Public Safety Answering Points. Judge Brandon Corbin made a motion to approve the request as presented. Judge Hal Spain seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the 2022-2023 911 2B Strategic Plan

Jeff Lopez, 9-1-1 Program Manager, presented the 2022-2023 911 2B Strategic Plan to be submitted to the Commission on State Emergency Communications (CSEC). Jeff reported for the next biennium a budget of \$4.3 million for next year and \$3.9 million for the following year. Judge Souli Shanklin made a motion to approve the Strategic Plan as presented. Judge Fred Deaton seconded the motion. No questions or discussion. The motion passed unanimously.

REVIEW & APPROVAL of the Equal Opportunity and Affirmative Action Plan Update

Felicitee Jones, Director of HR, presented the Equal Opportunity and Affirmative Action Plan Update covering FY 17-18 and FY 18-19 prefacing the notes pages of the packet that outlined all the updates that were made and covered those in detail. Felicitee reported that this plan is a requirement because we receive over \$50,000 in federal funds. She went on to report that this plan is comprehensive and covers all the needs for the requirements of all the programs in one document. John Austin Stokes commended Felicitee on a job well done on this update and working through each program and their needs/requirements. Judge Brandon Corbin made a motion to approve the EEO/AAP Plan Update as presented. Judge Jim O'Bryan seconded the motion. No questions or discussion. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

1. Nancy Ianuario, Director of Finance, reviewed publically the monthly CVCOG Balance Sheet & Financials for April 2021. She reported that some of our awarding agencies have been slow to reimburse due to staff turnover in their agencies. Nancy also gave an overview of the balance sheet for period ending April 30, 2021.
2. Carol Raymond, presented the CVCOG Head Start Director's Report. She reported that Head Start is on vacation and Early Head Start is still in session. She also reported that Foster Grandparents will be back on campus in August.

3. John Austin Stokes, presented the Executive Director's report. He introduced and welcomed Judge Duran, the new Sutton County Judge who will officially join us next month. John Austin reported that Felicitee and Nancy have been working with the programs on their budgets and will be presenting the budgets in August. He gave mention to rebranding COG with a new logo that he will be updated the board on once that process gets a little further along and also his involvement on a standing committee for Tom Green County to make recommendation to Commissioner Court on how to spend some supplemental funding.

ADJOURNMENT

A motion was made by Judge Jerry Bearden to adjourn the meeting. Councilman Lane Carter seconded the motion. No further discussion or question. Meeting was adjourned at 2:30 p.m.

Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 14th day of July 2021.

Councilman Lane Carter, Chairman

Hal Spain, Vice-Chairman

CVCOG
Check/Voucher Register
From 5/1/2021 Through 5/31/2021

| Document Number | Document Date | Name | Transaction Description | Document Amount |
|-----------------|---------------|--|--|-----------------|
| 189988 | 5/4/2021 | AMERICAN UNITED LIFE INSURANCE COMPANY | G 00620509 Employees life premium: 05/01/2021 to 05/31/2021 | 8,135.86 |
| 189995 | 5/4/2021 | BLUE CROSS AND BLUE SHIELD OF TEXAS | 029143 CVCOG Group Health Ins 05/01/21-06/01/21 | 155,845.38 |
| 189998 | 5/4/2021 | CARDMEMBER SERVICE | May 2021 credit card payment | 5,036.06 |
| 190004 | 5/4/2021 | FRONTIER COMMUNICATIONS | PUB; 911 Selective Routing 4/19/21 - 5/18/21 | 6,521.58 |
| 190016 | 5/4/2021 | FRONTIER COMMUNICATIONS | PUB; 911 network charges 4/19/21 - 5/18/21 | 4,779.07 |
| 190020 | 5/4/2021 | GEO-COMM, INC | PUB; 911 maintnr annul licnsng/suprt/maintenc 5/1/21-4/20/22 | 7,830.00 |
| 190021 | 5/4/2021 | JUNCTION ISD | HS: Junction for May teacher Agreement Payment #9 05-21 | 4,600.00 |
| 190031 | 5/4/2021 | SOUTHLAND PARK OF ANGELO L.P. | Facility: May 2021 Rent main CVCOG offices 5/1/21-5/31/21 | 26,000.00 |
| 190032 | 5/4/2021 | SUDDENLINK B2B | Network acct 7043367011 CVCOG phone 04/15/21 - 05/14/21 | 2,385.95 |
| 190041 | 5/4/2021 | Sysco West Texas | HS/EHS; Rio Vista for Nutrition and food service supplies | 2,019.00 |
| | 5/4/2021 | Sysco West Texas | HS/EHS; Day for Nutrition and food service supplies | 3,168.91 |
| 190048 | 5/11/2021 | BANK & TRUST | Health Savings Acct for Payroll 05-14-2021 | 3,998.03 |
| 190049 | 5/11/2021 | CARDMEMBER SERVICE | May 2021 credit card payment | 8,533.26 |
| 190062 | 5/11/2021 | MASON COUNTY | AaA: HDM Meals 01-21 | 12,414.61 |
| 190063 | 5/11/2021 | Mason County - Nutrition Program | AaA: HDM Meals 02-21 | 8,133.34 |
| 190064 | 5/11/2021 | NATIONWIDE RETIREMENT SOLUTIONS | Nationwide Ck. for NACO & Roth 457B Payroll for 05-14-2021 | 2,490.00 |
| 190069 | 5/11/2021 | Sysco West Texas | HS/EHS: Day for Nutrition and food service supplies. | 2,049.53 |
| | 5/11/2021 | Sysco West Texas | HS/EHS: Rio Vista for nutrition and food service supply item | 2,098.62 |
| 190077 | 5/18/2021 | 4IMPRINT, INC | SVP: Hooded Raglan Athletic Jacket | 4,461.00 |
| 190081 | 5/18/2021 | CARDMEMBER SERVICE | May 2021 credit card payment | 3,642.30 |
| 190087 | 5/18/2021 | CVCOG TRANSIT DISTRICT | ED-5310 Transportation- Rural 04/01/21 - 04/31/21 | 3,145.00 |
| | 5/18/2021 | CVCOG TRANSIT DISTRICT | ED-5310 Transportation- Urban 04/01/21 - 04/31/21 | 24,920.00 |
| 190095 | 5/18/2021 | Hohmann Commercial Refrigeration | HS/EHS: Rio Vista for Refrigeration Repairs. | 2,250.00 |
| 190112 | 5/18/2021 | Teachstone Training LLC | HS/EHS: All Centers for Pre-K CLASS Observation | 8,460.00 |
| 190117 | 5/18/2021 | TXU ENERGY RETAIL COMPANY LLC | HS/EHS: Electricity for Eden, Menard, RV, BS, Day and Ozona. | 4,753.13 |
| 190121 | 5/26/2021 | AFLAC | Acct J5711 May 2021 Premium | 7,505.86 |
| 190122 | 5/26/2021 | AMERITAS LIFE INSURANCE CORP | Acct 010-028641 Dental Premiums 05/01/2021 to 05/31/2021 | 8,870.24 |
| 190126 | 5/26/2021 | BANK & TRUST | Health Savings Account for payroll 05-28-2021 | 4,038.03 |
| 190128 | 5/26/2021 | CARDMEMBER SERVICE | May 2021 credit card payment | 15,633.65 |
| 190130 | 5/26/2021 | CGKC&H RCLP NO. 2 DBA WEST CENTRAL WIRELESS | PUB; 911 Wireless Services Acct#36226 CN M MC MN 04-21 | 6,162.00 |
| 190139 | 5/26/2021 | GEO-COMM, INC | PUB; 911 indr mapng proof of concept, Phase One prjct initn | 9,308.29 |
| 190145 | 5/26/2021 | INTRADO LIFE & SAFETY, INC | PUB; 911 Cust #1043 Database and ANCI Network 04-21 | 2,731.40 |
| 190155 | 5/26/2021 | NATIONWIDE RETIREMENT SOLUTIONS | Nationwide ck. for NACO & Roth 457B payroll 5-28-2021 | 2,490.00 |
| 190157 | 5/26/2021 | SCHLEICHER COUNTY ISD | HS: Eldorado- April for Early Childhood Teacher Program | 2,000.00 |
| | 5/26/2021 | SCHLEICHER COUNTY ISD | HS: Eldorado- May for Early Childhood Teacher Program | 2,000.00 |
| 190170 | 5/27/2021 | CARDMEMBER SERVICE | May 2021 credit card payment | 22,755.02 |
| 7658 | 5/11/2021 | WF NATIONAL ASSOCIATION OF DEVELOPMENT ORGAN.. | Admin: Renew NADO membership | 3,000.00 |
| 7684 | 5/26/2021 | WF AMAZON | HS/EHS: Scanners | 2,839.92 |
| 7696 | 5/26/2021 | WF TEACHSTONE | HS EHSE: score sheet/infant&toddler.guides,dctnry/strtgy crd | 2,893.73 |

CVCOG
 Check/Voucher Register
 From 5/1/2021 Through 5/31/2021

| Document Number | Document Date | Name | Transaction Description | Document Amount |
|-----------------|---------------|-------------------------|--|-----------------|
| 7700 | 5/27/2021 | WF CARE COURSES SCHOOL | HS EDUDI: Course books 13N9-MWL,ECP,MHS,PCC &PAC13T9, CD317N | 2,669.00 |
| 7701 | 5/27/2021 | WF CONSCIOUS DISCIPLINE | All HS except J: aprns,pstr st,brthng tl,cd, | 4,719.60 |
| 7703 | 5/27/2021 | WF Lakeshore Learning | EHS RV:tbl st,rg,cch,lckrs,tble,rst mt,actvty tte,bk nk | 3,287.91 |
| | 5/27/2021 | WF Lakeshore Learning | EHS Day: pzzl brd mth ctr,cstm st, tbl st snsry wndws,rug, | 3,822.30 |
| 7705 | 5/27/2021 | WF SAM'S CLUB DISCOVER | HS/EHS Rural &TG: fls,tp,hks,p clps,pncls,bndr clps,mkrs | 2,994.77 |
| | 5/27/2021 | WF SAM'S CLUB DISCOVER | HS/EHS Oz,Chrtvl,Mrd,Ed,Eld,BS,D,RV: office supplies | 2,991.94 |
| Report Total | | | | 430,384.29 |

CVCOG
Summary Budget Comparison - DIR-Grant 798, Head Start FY 20-21
From 6/1/2020 Through 5/31/2021

| Account Code | Account Title | YTD Budget | YTD Actual | YTD Budget \$ Variance | Percent Total Budget Used |
|--------------|---------------------------------------|--------------|--------------|------------------------|---------------------------|
| 798 | Grant 798, Head Start FY 20-21 | | | | |
| 004 | Revenue | | | | |
| 4166 | HHS-ACF Head Start CFDA 93.600 | 6,448,244.00 | 6,278,471.12 | (169,772.88) | 97.36% |
| 4411 | IK Contributions | 1,541,095.00 | 1,119,659.95 | (421,435.05) | 72.65% |
| 4523 | Local Revenue | 1,000.00 | 1,000.00 | 0.00 | 100.00% |
| Total 004 | Revenue | 7,990,339.00 | 7,399,131.07 | (591,207.93) | 92.60% |
| 400 | Head Start CAN NO 9-G064122 | | | | |
| 5110 | General Wages | 2,194,160.99 | 2,194,160.99 | 0.00 | 100.00% |
| 5111 | Management Salaries | 5,173.59 | 5,173.59 | 0.00 | 100.00% |
| 5118 | General Overtime Hours | 127.59 | 127.59 | 0.00 | 100.00% |
| 5150 | Vacation Time Allocation | 24,478.65 | 24,478.65 | 0.00 | 100.00% |
| 5151 | Medicare Tax | 30,697.59 | 30,697.59 | 0.00 | 100.00% |
| 5172 | Worker's Comp Insurance | 15,267.97 | 15,267.97 | 0.00 | 100.00% |
| 5173 | SUTA | 12,716.09 | 12,716.09 | 0.00 | 100.00% |
| 5174 | Health Insurance Benefit | 587,075.37 | 587,075.37 | 0.00 | 100.00% |
| 5175 | Dental Insurance Benefit | 23,764.55 | 23,764.55 | 0.00 | 100.00% |
| 5176 | Life Insurance Benefit | 18,165.63 | 18,165.63 | 0.00 | 100.00% |
| 5177 | HSA Insurance Benefit | 18,208.71 | 18,208.71 | 0.00 | 100.00% |
| 5181 | Retirement | 252,938.27 | 252,938.27 | 0.00 | 100.00% |
| 5199 | Indirect Allocation | 221,326.81 | 221,326.81 | 0.00 | 100.00% |
| 5206 | HR Service Center | 123,644.90 | 120,895.88 | 2,749.02 | 97.77% |
| 5207 | Procurement Service Center | 50,189.39 | 45,484.81 | 4,704.58 | 90.62% |
| 5208 | Information Technology Service Center | 112,957.41 | 112,441.57 | 515.84 | 99.54% |
| 5291 | Contract Services | 92,301.40 | 90,001.40 | 2,300.00 | 97.50% |
| 5293 | HS Health & Disab Svc | 75.70 | 75.70 | 0.00 | 100.00% |
| 5294 | HS Policy Council | 149.14 | 149.14 | 0.00 | 100.00% |
| 5296 | HS Parent Service | 154.00 | 154.00 | 0.00 | 100.00% |
| 5309 | Travel-In Region | 4,723.51 | 4,723.51 | 0.00 | 100.00% |
| 5413 | HS Site Rent | 110,595.86 | 109,045.86 | 1,550.00 | 98.59% |
| 5433 | HS Site Center Utilities | 77,189.77 | 70,561.80 | 6,627.97 | 91.41% |
| 5451 | Facility Maintenance | 32,186.36 | 32,186.36 | 0.00 | 100.00% |
| 5453 | HS Site Center Bldg Maint | 113,895.39 | 106,761.37 | 7,134.02 | 93.73% |
| 5510 | Supplies | 96,746.10 | 59,392.73 | 37,353.37 | 61.39% |
| 5512 | HS Class Room Supplies | 89,742.44 | 47,809.52 | 41,932.92 | 53.27% |
| 5514 | HS Medical Supplies | 3,098.70 | 3,098.70 | 0.00 | 100.00% |
| 5632 | Copier | 19,787.70 | 19,339.81 | 447.89 | 97.73% |
| 5711 | Insurance | 9,387.88 | 9,387.88 | 0.00 | 100.00% |
| 5721 | Printing | 1,577.83 | 1,241.91 | 335.92 | 78.71% |

CVCOG
Summary Budget Comparison - DIR-Grant 798, Head Start FY 20-21
From 6/1/2020 Through 5/31/2021

| Account Code | Account Title | YTD Budget | YTD Actual | YTD Budget \$ Variance | Percent Total Budget Used |
|--------------|---------------------------------------|--------------|--------------|------------------------|---------------------------|
| 798 | Grant 798, Head Start FY 20-21 | | | | |
| 5722 | Ads & Promotions | 716.44 | 716.44 | 0.00 | 100.00% |
| 5753 | Dues and fees | 9,730.59 | 9,730.59 | 0.00 | 100.00% |
| 5760 | HS Site Center Communications | 17,963.46 | 17,009.33 | 954.13 | 94.68% |
| 5762 | Postage/freight | 1,031.55 | 922.61 | 108.94 | 89.43% |
| Total 400 | Head Start CAN NO 9-G064122 | 4,371,947.33 | 4,265,232.73 | 106,714.60 | 97.56% |
| 401 | Early Head Start CAN NO 9-G064122 | | | | |
| 5110 | General Wages | 1,064,834.18 | 1,064,834.18 | 0.00 | 100.00% |
| 5111 | Management Salaries | 1,193.86 | 1,193.86 | 0.00 | 100.00% |
| 5118 | General Overtime Hours | 28.20 | 28.20 | 0.00 | 100.00% |
| 5150 | Vacation Time Allocation | 5,168.81 | 5,168.81 | 0.00 | 100.00% |
| 5151 | Medicare Tax | 14,785.68 | 14,785.68 | 0.00 | 100.00% |
| 5172 | Worker's Comp Insurance | 6,229.26 | 6,229.26 | 0.00 | 100.00% |
| 5173 | SUTA | 5,377.33 | 5,377.33 | 0.00 | 100.00% |
| 5174 | Health Insurance Benefit | 293,320.68 | 293,320.68 | 0.00 | 100.00% |
| 5175 | Dental Insurance Benefit | 12,006.72 | 12,006.72 | 0.00 | 100.00% |
| 5176 | Life Insurance Benefit | 9,030.28 | 9,030.28 | 0.00 | 100.00% |
| 5177 | HSA Insurance Benefit | 9,898.07 | 9,898.07 | 0.00 | 100.00% |
| 5181 | Retirement | 122,596.65 | 122,596.65 | 0.00 | 100.00% |
| 5199 | Indirect Allocation | 108,027.56 | 108,027.56 | 0.00 | 100.00% |
| 5206 | HR Service Center | 36,201.73 | 35,514.47 | 687.26 | 98.10% |
| 5207 | Procurement Service Center | 12,547.34 | 11,371.20 | 1,176.14 | 90.62% |
| 5208 | Information Technology Service Center | 32,460.43 | 32,331.48 | 128.95 | 99.60% |
| 5291 | Contract Services | 305.60 | 305.60 | 0.00 | 100.00% |
| 5293 | HS Health & Disab Svc | 49.05 | 49.05 | 0.00 | 100.00% |
| 5294 | HS Policy Council | 25.28 | 25.28 | 0.00 | 100.00% |
| 5309 | Travel-In Region | 164.64 | 94.30 | 70.34 | 57.27% |
| 5413 | HS Site Rent | 34,427.24 | 34,427.24 | 0.00 | 100.00% |
| 5433 | HS Site Center Utilities | 23,443.42 | 20,982.82 | 2,460.60 | 89.50% |
| 5451 | Facility Maintenance | 8,351.78 | 8,351.78 | 0.00 | 100.00% |
| 5453 | HS Site Center Bldg Maint | 39,462.27 | 24,167.46 | 15,294.81 | 61.24% |
| 5510 | Supplies | 38,959.84 | 18,703.45 | 20,256.39 | 48.00% |
| 5512 | HS Class Room Supplies | 62,792.27 | 45,936.84 | 16,855.43 | 73.15% |
| 5514 | HS Medical Supplies | 736.74 | 736.74 | 0.00 | 100.00% |
| 5515 | HS Disability Supplies | 500.00 | 0.00 | 500.00 | 0.00% |
| 5632 | Copier | 5,044.27 | 4,921.82 | 122.45 | 97.57% |
| 5711 | Insurance | 1,408.73 | 1,408.73 | 0.00 | 100.00% |
| 5721 | Printing | 312.62 | 312.62 | 0.00 | 100.00% |

CVCOG
 Summary Budget Comparison - DIR-Grant 798, Head Start FY 20-21
 From 6/1/2020 Through 5/31/2021

| Account Code | Account Title | YTD Budget | YTD Actual | YTD Budget \$ Variance | Percent Total Budget Used |
|--------------|--|---------------------|---------------------|------------------------|---------------------------|
| 798 | Grant 798, Head Start FY 20-21 | | | | |
| 5751 | Training | 955.93 | 955.93 | 0.00 | 100.00% |
| 5753 | Dues and fees | 2,833.13 | 2,833.13 | 0.00 | 100.00% |
| 5760 | HS Site Center Communications | 3,683.41 | 3,500.19 | 183.22 | 95.02% |
| 5762 | Postage/freight | <u>76.00</u> | <u>76.00</u> | <u>0.00</u> | <u>100.00%</u> |
| Total 401 | Early Head Start CAN NO 9-G064122 | 1,957,239.00 | 1,899,503.41 | 57,735.59 | 97.05% |
| 402 | Head Start T&TA CAN NO 9-G064120 | | | | |
| 5308 | Head Start T & T A | <u>60,287.00</u> | <u>54,964.31</u> | <u>5,322.69</u> | <u>91.17%</u> |
| Total 402 | Head Start T&TA CAN NO 9-G064120 | 60,287.00 | 54,964.31 | 5,322.69 | 91.17% |
| 403 | Early Head Start T&TA CAN NO 9-G064121 | | | | |
| 5308 | Head Start T & T A | <u>25,395.00</u> | <u>25,395.00</u> | <u>0.00</u> | <u>100.00%</u> |
| Total 403 | Early Head Start T&TA CAN NO 9-G064121 | 25,395.00 | 25,395.00 | 0.00 | 100.00% |
| 407 | Head Start Nutrition | | | | |
| 5295 | HS Nutrition Service | 33,834.51 | 33,834.51 | 0.00 | 100.00% |
| 5513 | HS Food Serv Sup | <u>541.16</u> | <u>541.16</u> | <u>0.00</u> | <u>100.00%</u> |
| Total 407 | Head Start Nutrition | 34,375.67 | 34,375.67 | 0.00 | 100.00% |
| 409 | Head Start InKind | | | | |
| 6791 | InKind Other | <u>1,541,095.00</u> | <u>1,119,659.95</u> | <u>421,435.05</u> | <u>72.65%</u> |
| Total 409 | Head Start InKind | <u>1,541,095.00</u> | <u>1,119,659.95</u> | <u>421,435.05</u> | <u>72.65%</u> |
| | Total Expenditures | <u>7,990,339.00</u> | <u>7,399,131.07</u> | <u>591,207.93</u> | <u>92.60%</u> |
| | Total Revenue over Expenditures | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00%</u> |

CVCOG
 Summary Budget Comparison - DIR-Grant 798, Head Start FY 20-21
 From 6/1/2020 Through 5/31/2021

| Account Code | Account Title | YTD Budget | YTD Actual | YTD Budget \$ Variance | Percent Total Budget Used |
|--------------|--|----------------------------|----------------------------|------------------------|---------------------------|
| 798 | Grant 798, Head Start FY 20-21 | | | | |
| | Head Start (Project 400, 402, 407) | 4,465,610.00 | 4,353,572.71 | 112,037.29 | 97.49% |
| | Early Head Start (Project 401, 403) | 1,982,634.00 | 1,924,898.41 | 57,735.59 | 97.09% |
| | Total Federal | <u>6,448,244.00</u> | <u>6,278,471.12</u> | 169,772.88 | 97.37% |
| | Total Non-Federal, includes Local Funds | <u>1,542,095.00</u> | <u>1,120,659.95</u> | 421,435.05 | 72.67% |
| | Grand Total HHS Head Start Expenditures | <u>7,990,339.00</u> | <u>7,399,131.07</u> | 591,207.93 | 92.60% |
| | CVCOG Head Start Admin | 521,106.75 | | | |
| | CVCOG Administrative Indirect | 329,354.37 | | | |
| | Total Non-Federal Admin | <u>0.00</u> | | | |
| | Total Administrative | <u>850,461.12</u> | | | |
| | Head Start Budget | <u>7,990,339.00</u> | | | |
| | Administrative Percentage of Approved Budget | 10.64% | | | |
| | Note: Administrative Maximum Percentage is 15% | | | | |
| | Percentage of Non-Federal | 20.00% | 17.85% | | |

CVCOG
 Summary Budget Comparison - DIR-Grant 820, Head Start Nutrition 20-21
 From 10/1/2020 Through 5/31/2021

| Account Code | Account Title | YTD Budget \$ | YTD Actual | YTD Budget \$ Variance | Percent Total Budget Used |
|--------------|---|---------------|------------|------------------------|---------------------------|
| 820 | Grant 820, Head Start Nutrition FY 20-21 | | | | |
| 004 | Revenue | | | | |
| 4221 | CACFP Nutrition CFDA 10.558 | 473,060.00 | 345,957.04 | (127,102.96) | 73.13% |
| Total 004 | Revenue | 473,060.00 | 345,957.04 | (127,102.96) | 73.13% |
| 407 | Head Start Nutrition | | | | |
| 5110 | General Wages | 19,692.00 | 20,708.93 | (1,016.93) | 105.16% |
| 5151 | Medicare Tax | 286.00 | 292.90 | (6.90) | 102.41% |
| 5172 | Worker's Comp Insurance | 548.00 | 492.09 | 55.91 | 89.79% |
| 5173 | SUTA | 137.00 | 244.68 | (107.68) | 178.59% |
| 5174 | Health Insurance Benefit | 8,441.66 | 8,153.52 | 288.14 | 96.58% |
| 5175 | Dental Insurance Benefit | 352.00 | 336.08 | 15.92 | 95.47% |
| 5176 | Life Insurance Benefit | 209.00 | 162.21 | 46.79 | 77.61% |
| 5177 | HSA Insurance Benefit | 315.34 | 308.12 | 7.22 | 97.71% |
| 5181 | Retirement | 2,265.00 | 2,381.60 | (116.60) | 105.14% |
| 5199 | Indirect Allocation | 2,378.00 | 2,246.13 | 131.87 | 94.45% |
| 5295 | HS Nutrition Service | 396,005.00 | 237,368.18 | 158,636.82 | 59.94% |
| 5510 | Supplies | 11.38 | 11.38 | 0.00 | 100.00% |
| 5513 | HS Food Serv Sup | 41,250.62 | 33,985.69 | 7,264.93 | 82.38% |
| 5753 | Dues and fees | 1,169.00 | 450.00 | 719.00 | 38.49% |
| Total 407 | Head Start Nutrition | 473,060.00 | 307,141.51 | 165,918.49 | 64.93% |
| | Total Revenue over Expenditures | 0.00 | 38,815.53 | 38,815.53 | 100.00% |
| | Note: Excess funds will carry-forward through | | | | |

Head Start Credit Card/Open Account Summary Transactions (Detail Attached)

May 2021

Head Start:

Ben E Keith Transactions: \$0.00

Dean's Dairy Corporate Transactions: \$4,327.80

Gandy's Dairies Transactions: \$0.00

Mayfield Paper Transactions: \$0.00

P-Card Transactions: \$59,158.92

Sam's Card Transactions: \$0.00

Sysco Food Services: \$24,124.80

West Texas Fire Extinguisher Transactions: \$1,471.95

CVCOG

Vendor Activity - Head Start Dean's Dairy Corporate
820 - Grant 820, Head Start Nutrition FY 20-21
From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Document Date | Document Number | Document Description | Expenses | |
|----------------|----------------------|---------------|-----------------|--|-----------------|-------------------|
| 5295 | HS Nutrition Service | 5/3/2021 | 635217805 | HS: Ozona for (17) 1% milk. | 83.81 | |
| 5295 | HS Nutrition Service | 5/3/2021 | 650619653 | HS: Eldorado for (16) 1% milk. | 40.32 | |
| 5295 | HS Nutrition Service | 5/3/2021 | 652426054 | HS: Blackshear for (126) 1% Milk. | 309.33 | |
| 5295 | HS Nutrition Service | 5/4/2021 | 650619662 | HS: Eden for (20) 1% milk. | 50.40 | |
| 5295 | HS Nutrition Service | 5/5/2021 | 650619712 | HS: Junction for (54) 1% milk. | 136.08 | |
| 5295 | HS Nutrition Service | 5/5/2021 | 650619715cm | HS: Junction credit for (4) 1% milk. | (10.08) | |
| 5295 | HS Nutrition Service | 5/5/2021 | 650619725 | HS/Menard: 1% milk | 63.00 | |
| 5295 | HS Nutrition Service | 5/5/2021 | 652030237 | HS/EHS RV: whole, 1% and lact free milk | 404.73 | |
| 5295 | HS Nutrition Service | 5/6/2021 | 652426184 | HS/EHS Day: whole, 1% and Lact free milk | 418.74 | |
| 5295 | HS Nutrition Service | 5/10/2021 | 635217973 | HS/Ozona: 1% milk | 59.16 | |
| 5295 | HS Nutrition Service | 5/10/2021 | 650619817 | HS/Eldorado: 1% milk | 40.32 | |
| 5295 | HS Nutrition Service | 5/10/2021 | 652426282 | HS Blackshear: 1% and Lact free milk | 374.55 | |
| 5295 | HS Nutrition Service | 5/11/2021 | 650619826 | HS/Eden: 1% milk | 50.40 | |
| 5295 | HS Nutrition Service | 5/12/2021 | 650619888 | HS/Menard: 1% milk | 60.48 | |
| 5295 | HS Nutrition Service | 5/12/2021 | 652030424 | HS/EHS RV: whole and 1% milk | 464.00 | |
| 5295 | HS Nutrition Service | 5/12/2021 | 652426393 | HS/EHS Day: whole, 1% and Lact free milk | 462.93 | |
| 5295 | HS Nutrition Service | 5/17/2021 | 635218139 | HS Ozona: 1% milk | 44.37 | |
| 5295 | HS Nutrition Service | 5/17/2021 | 650619976 | HS Eldorado: 1% milk | 35.28 | |
| 5295 | HS Nutrition Service | 5/17/2021 | 652426575 | HS Blackshear: 1% and Lact free milk | 374.55 | |
| 5295 | HS Nutrition Service | 5/19/2021 | 650620030 | HS Junction: 1% milk | 68.04 | |
| 5295 | HS Nutrition Service | 5/19/2021 | 650620033 | HS Junction: return of milk | (25.20) | |
| 5295 | HS Nutrition Service | 5/19/2021 | 650620045 | HS Menard: 1% milk | 20.16 | |
| 5295 | HS Nutrition Service | 5/19/2021 | 652030583 | HS/EHS RV: whole, 1% and lact free milk | 316.34 | |
| 5295 | HS Nutrition Service | 5/24/2021 | 652426777 | HS: Blackshear 1% milk | 220.95 | |
| 5295 | HS Nutrition Service | 5/26/2021 | 652030753 | HS RV : whole and 1% milk | 265.14 | |
| | | | | | <u>4,327.80</u> | Transaction Total |
| | | | | Total 820 - Grant 820, Head Start Nutrition FY 20-21 | <u>4,327.80</u> | |

CVCOG
 Vendor Activity - Head Start P-Card Transactions
 798 - Grant 798, Head Start FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Vendor Name | Document Date | Document Number | Document Description | Expenses |
|----------------|-----------------------|---|---------------|-----------------|---|----------|
| 5293 | HS Health & Disab Svc | WF CHICK-FIL-A | 5/13/2021 | 6167545 | HS All Ctrs: chicken sandwiches | 94.75 |
| | | | | | | 94.75 |
| Total 5293 | HS Health & Disab Svc | | | | | 94.75 |
| 5294 | HS Policy Council | WF MARKET STREET | 5/11/2021 | 901115 | HS/All Ctrs:soda,chips,water brownies,cookies,sandwiches | 120.70 |
| | | | | | | 120.70 |
| Total 5294 | HS Policy Council | | | | | 120.70 |
| 5308 | Head Start T & T A | WF CARE COURSES SCHOOL | 5/18/2021 | 1574772 | HS/Chrstvl: Coursebooks 13N9-CWP,ECP,FSD,FES,UJO,TTT & PAC13 | 359.99 |
| 5308 | Head Start T & T A | WF CARE COURSES SCHOOL | 5/19/2021 | 1574953 | HS EDUDI: Course books 13N9-MWL,ECP,MHS,PCC &PAC13T9, CD317N | 2,669.00 |
| 5308 | Head Start T & T A | WF CONSCIOUS DISCIPLINE | 5/28/2021 | 1291309 | EHS: Conscious Discipline Book and Online Course | 2,172.95 |
| 5308 | Head Start T & T A | WF Council for Professional Recognition | 5/17/2021 | 2060668 | HS EDUDI: Competency Standards ages 3-5 | 147.00 |
| 5308 | Head Start T & T A | WF FELDESMAN TUCKER LEIFER FIDDELL LLP | 5/18/2021 | 15723 | HS/EHS FAMCO: Non-Federal Share/Match online class SW | 150.00 |
| 5308 | Head Start T & T A | WF MARKET STREET | 5/11/2021 | 901115 | HS/All Ctrs:soda,chips,water brownies,cookies,sandwiches | 55.09 |
| 5308 | Head Start T & T A | WF TEACHSTONE | 5/3/2021 | DDNKG45S9G | EHS: Virtual Infant/Toddler Observation Training On 05/03/21 | 1,550.00 |
| 5308 | Head Start T & T A | WF TEACHSTONE | 5/19/2021 | 93312 | HS EHSE: score sheet/infant&toddler,guides,dctnry/strt... crd | 2,893.73 |

CVCOG

Vendor Activity - Head Start P-Card Transactions

798 - Grant 798, Head Start FY 20-21

From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Vendor Name | Document Date | Document Number | Document Description | Expenses |
|----------------|---------------------------|--------------------------|---------------|-----------------|---|-----------------|
| | | | | | | <u>9,997.76</u> |
| Total 5308 | Head Start T & T A | | | | | 9,997.76 |
| 5309 | Travel-In Region | WF ENTERPRISE RENT A CAR | 5/11/2021 | 39H8TK | HS EDUDI: Car Rental | 103.74 |
| 5309 | Travel-In Region | WF ENTERPRISE RENT A CAR | 5/26/2021 | 3FK5GQ | HS Junction: Rental car | 233.20 |
| 5309 | Travel-In Region | WF JACK'S | 5/24/2021 | 32697 | HS Junction: Fuel for rental | 70.34 |
| 5309 | Travel-In Region | WF STRIPES | 5/10/2021 | 573961 | HS/Junction: gas for rental | 32.00 |
| 5309 | Travel-In Region | WF STRIPES | 5/11/2021 | 576988 | HS: Gas fuel | 18.21 |
| | | | | | | <u>457.49</u> |
| Total 5309 | Travel-In Region | | | | | 457.49 |
| 5453 | HS Site Center Bldg Maint | WF LOWE'S HOME CENTER | 5/27/2021 | 15058 | HS/EHS All Ctrs: odt plgs,pwr wshr,lf blwr,gl stks,md up, | 2,314.75 |
| 5453 | HS Site Center Bldg Maint | WF WALMART | 5/6/2021 | 301126756295886 | EHS/Rio Vista: vacuum | 349.00 |
| | | | | | | <u>2,663.75</u> |
| Total 5453 | HS Site Center Bldg Maint | | | | | 2,663.75 |
| 5510 | Supplies | WF AMAZON | 5/7/2021 | 2622072-0588252 | HS/ Eldorado: HP 83x &HP 55x ink cartridges | 292.78 |
| 5510 | Supplies | WF AMAZON | 5/11/2021 | 0214206-2301849 | HS/EHS Day: color ink cartridges | 89.70 |
| 5510 | Supplies | WF AMAZON | 5/11/2021 | 9384235-2969014 | HS/EHS Day: Black ink cartridges | 132.00 |
| 5510 | Supplies | WF AMAZON | 5/18/2021 | 7071120-5874663 | HS Admin: Dell wireless keyboard & mouse | 32.88 |
| 5510 | Supplies | WF AMAZON | 5/19/2021 | 23015S9-7171439 | HS/EHS: Scanners | 2,839.92 |
| 5510 | Supplies | WF AMAZON | 5/19/2021 | 648S569-5940221 | HS ERSEA: banker boxes,file folders | 200.01 |
| 5510 | Supplies | WF AMAZON | 5/19/2021 | 8053282-2694624 | HS/Junction: Bankers Boxes,File folders | 90.99 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 0619420-8146609 | HS Ozona: jumbo muffin pan | 81.10 |

CVCOG
Vendor Activity - Head Start P-Card Transactions
798 - Grant 798, Head Start FY 20-21
From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Vendor Name | Document Date | Document Number | Document Description | Expenses |
|----------------|------------------------|------------------------|---------------|-------------------|--|-----------|
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 4109902-0398634 | HS Ozona: PUR mineral Clear Faucet Filter replacement | 479.52 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 6219000-8462640 | HS Ozona: 12 pack baking sheet set | 125.00 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 6606990-5038629 | HS Ozona: wet floor sign | 23.00 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 6739348-0318642 | HS Ozona: sauce pans | 152.04 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 7105766-7949064 | HS Ozona: bkt,wtr fltr,cscd,twls,thermometer,spns,frks,bt... | 530.47 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 7615879-5427424 | HS Ozona: batteries | 34.95 |
| 5510 | Supplies | WF AMAZON | 5/20/2021 | 8519882-0065008 | HS Ozona: food thermometer | 51.96 |
| 5510 | Supplies | WF OFFICE DEPOT | 5/21/2021 | 111215 | HS/EHS/Admin:CH ED EL MN BS D:ms tp dvdr clpbds dts,vlcr usb | 875.04 |
| 5510 | Supplies | WF OFFICE DEPOT | 5/21/2021 | 111255 | HS RV & Admin: Thermometer,e shrprn,easl,wlcl,kybd,plnr,crt | 539.35 |
| 5510 | Supplies | WF OFFICE DEPOT | 5/28/2021 | 218280 | HS Blackshear: Casio calculator | 139.98 |
| 5510 | Supplies | WF SAM'S CLUB DISCOVER | 5/21/2021 | 011225 | HS RV & Admin: Post it notes,c. mouse,keyboards | 177.32 |
| 5510 | Supplies | WF SAM'S CLUB DISCOVER | 5/21/2021 | 011244 | HS/EHS Oz,Chrtvl,Mrd,Ed,Eld,BS,D,RV: office supplies | 2,991.94 |
| 5510 | Supplies | WF UHAUL | 5/19/2021 | 95075937 | HS/Junction: sm, med & large boxes, tape | 131.05 |
| 5510 | Supplies | WF WALMART | 5/6/2021 | 46106453694878... | HS/EHS RV: Returned Hoover Vacuum | (129.00) |
| 5510 | Supplies | WF WALMART | 5/20/2021 | 461140720380894 | HS D/RV/BS/Ad:Bv Clr,bndr,crpt dnr,cpt clr sol,flshlghts,dtr | 190.00 |
| | | | | | | 10,072.00 |
| Total 5510 | Supplies | | | | | 10,072.00 |
| 5512 | HS Class Room Supplies | WF AMAZON | 5/19/2021 | 9831598-6100227 | EHS RV: RCA RFR441 Fridge | 197.96 |
| 5512 | HS Class Room Supplies | WF AMAZON | 5/20/2021 | 0634638-1463420 | EHS RV: diapers & wipes | 4,267.90 |
| 5512 | HS Class Room Supplies | WF AMAZON | 5/20/2021 | 0634638-1463420-2 | EHS RV : diapers and wipes | 74.55 |

CVCOG
 Vendor Activity - Head Start P-Card Transactions
 798 - Grant 798, Head Start FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Vendor Name | Document Date | Document Number | Document Description | Expenses |
|----------------|------------------------|------------------------------|---------------|-------------------|---|------------------|
| 5512 | HS Class Room Supplies | WF AMAZON | 5/20/2021 | 0634638-1463420-3 | EHS RV: Diapers and wipes | 397.60 |
| 5512 | HS Class Room Supplies | WF CONSCIOUS DISCIPLINE | 5/20/2021 | 1286559 | All HS except J: aprns,pstr st,brthng tl,cd, | 4,719.60 |
| 5512 | HS Class Room Supplies | WF CONSCIOUS DISCIPLINE | 5/24/2021 | 1288380 | EHS Day/RV: aprns,br ty,bk set,pllw st,pstr set brthng tl,cds | 4,987.55 |
| 5512 | HS Class Room Supplies | WF Lakeshore Learning | 5/18/2021 | 187360487 | EHS RV:tbl st,rg,cch,lckrs,tble,rst mt,actvty tte,bk nk | 3,287.91 |
| 5512 | HS Class Room Supplies | WF Lakeshore Learning | 5/18/2021 | 187391944 | EHS Day: pzzl brd mth ctr,cstm st, tbl st snstry wndws,rug, | 3,822.30 |
| 5512 | HS Class Room Supplies | WF SAM'S CLUB DISCOVER | 5/5/2021 | 415020 | EHS Day: Baby wipes, Diapers, copy paper | 561.60 |
| 5512 | HS Class Room Supplies | WF SAM'S CLUB DISCOVER | 5/21/2021 | 011205 | HS/EHS Rural &TG: fls,tp,hks,p clps,pncds,bndr clps,mkrs | 2,994.77 |
| 5512 | HS Class Room Supplies | WF SAM'S CLUB DISCOVER | 5/21/2021 | 011273 | EHS Day/RV: children's reading books. | 513.92 |
| 5512 | HS Class Room Supplies | WF SCHOOL HEALTH CORPORATION | 5/19/2021 | 1000211876 | HS/EHS All ctrs: toothpase and toothbrushes | 1,721.22 |
| 5512 | HS Class Room Supplies | WF WALMART | 5/6/2021 | 461126502490120 | HS/Day:pmprs Easy-ups B&G,PC & RF training pants | 449.35 |
| 5512 | HS Class Room Supplies | WF WALMART | 5/20/2021 | 381140721116872 | EHS Day/RV:blng,bble,brshs,plg prtrs,cddl u,pns,spns,mkrs,fm | 829.88 |
| 5512 | HS Class Room Supplies | WF WALMART | 5/20/2021 | 461140720380894 | HS D/RV/BS/Ad:Bv Clr,bndr,crpt clnr,cpt clr sol,flshlghts,dtr | 1,103.60 |
| 5512 | HS Class Room Supplies | WF WALMART | 5/20/2021 | 581140715843089 | EHS Day/RV:Bskt ty,bibs,brp cloth,boppy,pllw cvr,b btcls,rgs | 1,280.51 |
| 5512 | HS Class Room Supplies | WF WALMART | 5/20/2021 | 581140726262538 | EHS Day/RV: blng bbbbs brsh spns fm shts toys otlt plgs ltch | 970.58 |
| 5512 | HS Class Room Supplies | WF WALMART | 5/28/2021 | 58114859521554 | HS BS, ED, EL, MN, OZ: glue, folders, tape, binders, strips | 741.84 |
| | | | | | | <u>32,922.64</u> |
| Total 5512 | HS Class Room Supplies | | | | | 32,922.64 |

CVCOG
 Vendor Activity - Head Start P-Card Transactions
 798 - Grant 798, Head Start FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Vendor Name | Document Date | Document Number | Document Description | Expenses |
|-------------------|--------------------------------------|--|---------------|----------------------|--|---------------|
| 5514 | HS Medical Supplies | WF AMAZON | 5/19/2021 | 5861660-1697057 | HS/EHS All centers: cotton balls | 20.97 |
| 5514 | HS Medical Supplies | WF AMAZON | 5/19/2021 | 6631403-2463454 | HS/EHS All Ctrs: bnd ads,gze,alchl pds,inst ice | 744.25 |
| 5514 | HS Medical Supplies | WF AMAZON | 5/19/2021 | 8179910-9137018 | HS/EHS all ctrs: Bandage Scissors | 55.47 |
| 5514 | HS Medical Supplies | WF OFFICE DEPOT | 5/21/2021 | 111215 | HS/EHS/Admin:CH ED EL MN BS D:ms tp dvdr clpbds dts,vlcr usb | 119.97 |
| | | | | | | 940.66 |
| Total 5514 | HS Medical Supplies | | | | | 940.66 |
| 5753 | Dues and fees | WF IDENTOGO - TX Fingerprint | 5/13/2021 | UZTX3KH9V1 | EHS RV: Fingerprinting GS | 40.58 |
| 5753 | Dues and fees | WF TEXAS DEPARTMENT OF PUBLIC SAFETY-TXDPS | 5/12/2021 | 405CW0002073126 | EHS RV: background ck for prospective employee G.H. | 3.32 |
| | | | | | | 43.90 |
| Total 5753 | Dues and fees | | | | | 43.90 |
| 5760 | HS Site Center Communications | WF SUDDEN LINK | 4/27/2021 | 07710150890010 05-21 | HS: Day Phone service 04/25/21 - 05/24/21 | 234.49 |
| 5760 | HS Site Center Communications | WF SUDDEN LINK | 4/29/2021 | 07710102810016 4-21c | HS: Blackshear credit for 04/01/21 - 04/30/21 DE CC | (205.81) |
| 5760 | HS Site Center Communications | WF SUDDEN LINK | 5/13/2021 | 07710150504017 05-21 | HS: BS Internet & phone service 05/15/21 - 06/14/21 DE CC | 171.63 |
| 5760 | HS Site Center Communications | WF SUDDEN LINK | 5/13/2021 | 07710150887017 05-21 | HS/EHS: RV for Internet service 05/01/21 - 5/31/21. JR CC | 161.87 |
| | | | | | | 362.18 |
| Total 5760 | HS Site Center Communications | | | | | 362.18 |

CVCOG
 Vendor Activity - Head Start P-Card Transactions
 820 - Grant 820, Head Start Nutrition FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Vendor Name | Document Date | Document Number | Document Description | Expenses |
|--------------------------------|----------------------|------------------------|---------------|-----------------|--------------------------------|-----------|
| 5295 | HS Nutrition Service | WF MARKET STREET | 5/19/2021 | 119121 | EHS/Day: almond milk | 6.98 |
| 5295 | HS Nutrition Service | WF SAM'S CLUB DISCOVER | 5/10/2021 | 310195 | HS/Christoval: chicken , bread | 34.89 |
| 5295 | HS Nutrition Service | WF WALMART | 5/3/2021 | 381123474433556 | HS/Blackshear: Milk | 19.44 |
| | | | | | | 61.31 |
| Total 5295 | HS Nutrition Service | | | | | 61.31 |
| 5513 | HS Food Serv Sup | WF ATEX | 5/20/2021 | 133414 | HS/EHS RV: food slicer | 1,421.78 |
| | | | | | | 1,421.78 |
| Total 5513 | HS Food Serv Sup | | | | | 1,421.78 |
| Report Opening/Current Balance | | | | | | |
| Report Transaction Totals | | | | | | 59,158.92 |
| Report Current Balances | | | | | | |

CVCOG
 Vendor Activity - Head Start Sysco
 820 - Grant 820, Head Start Nutrition FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Document Date | Document Number | Document Description | Expenses |
|----------------|----------------------|---------------|-----------------|--|----------|
| 5295 | HS Nutrition Service | 4/1/2021 | 278041439 | HS: Ozona for Nutrition and food service supplies. | 1,134.55 |
| 5295 | HS Nutrition Service | 5/3/2021 | 278064348 | HS/EHS: Day drop-ship for Sunshin cracker cheezits orig. | 44.46 |
| 5295 | HS Nutrition Service | 5/5/2021 | 278065882 | HS/EHS; Rio Vista for Nutrition and food service supplies | 1,822.54 |
| 5295 | HS Nutrition Service | 5/5/2021 | 278065894 | HS; Blackshear for Nutrition and food service supplies | 1,557.80 |
| 5295 | HS Nutrition Service | 5/5/2021 | 278065896 | HS/EHS; Day for Nutrition and food service supplies | 2,309.82 |
| 5295 | HS Nutrition Service | 5/5/2021 | 278065916 | HS: Junction for Nutrition and food service items. | 365.48 |
| 5295 | HS Nutrition Service | 5/10/2021 | 278068936 | HS/EHS; Day for Nutrition | 88.92 |
| 5295 | HS Nutrition Service | 5/12/2021 | 278070334 | HS/EHS: Rio Vista for Nutrition and food service supplies. | 2,101.75 |
| 5295 | HS Nutrition Service | 5/12/2021 | 278070343 | HS: Blackshear for Nutrition and food service items. | 1,598.32 |
| 5295 | HS Nutrition Service | 5/12/2021 | 278070344 | HS/EHS: Day for Nutrition and food service supplies. | 2,201.96 |
| 5295 | HS Nutrition Service | 5/17/2021 | 278073597 | HS/EHS: Day for Sunshin Cracker cheezits / dropship. | 133.38 |
| 5295 | HS Nutrition Service | 5/17/2021 | 278073676 | HS/EHS; Day for Nutrition | 295.68 |
| 5295 | HS Nutrition Service | 5/19/2021 | 278075076 | HS/EHS: Rio Vista for Nutrition and food service supplies. | 1,668.75 |
| 5295 | HS Nutrition Service | 5/19/2021 | 278075084 | HS: Blackshear for Nutrition. | 1,559.25 |
| 5295 | HS Nutrition Service | 5/19/2021 | 278075085 | HS/EHS: Day for Nutrition and food service supplies. | 2,493.77 |
| 5295 | HS Nutrition Service | 5/19/2021 | 278075109 | HS: Junction for Nutrition. | 205.93 |
| 5295 | HS Nutrition Service | 5/26/2021 | 278079334 | HS/EHS: Rio Vista for Nutrition and food service supplies. | 1,054.57 |
| 5295 | HS Nutrition Service | 5/26/2021 | 278079344 | HS/EHS: Day for Nutrition. | 719.22 |
| 5513 | HS Food Serv Sup | 4/1/2021 | 278041439 | HS: Ozona for Nutrition and food service supplies. | 74.32 |
| 5513 | HS Food Serv Sup | 5/5/2021 | 278065882 | HS/EHS; Rio Vista for Nutrition and food service supplies | 467.95 |

CVCOG
 Vendor Activity - Head Start Sysco
 820 - Grant 820, Head Start Nutrition FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Document Date | Document Number | Document Description | Expenses | |
|--------------------------------|------------------|---------------|-----------------|--|-----------|--|
| 5513 | HS Food Serv Sup | 5/5/2021 | 278065894 | HS; Blackshear for Nutrition and food service supplies | 123.12 | |
| 5513 | HS Food Serv Sup | 5/5/2021 | 278065895 | HS; Blackshear for food service supplies | 97.28 | |
| 5513 | HS Food Serv Sup | 5/5/2021 | 278065896 | HS/EHS; Day for Nutrition and food service supplies | 311.34 | |
| 5513 | HS Food Serv Sup | 5/5/2021 | 278065916 | HS: Junction for Nutrition and food service items. | 120.62 | |
| 5513 | HS Food Serv Sup | 5/12/2021 | 278070334 | HS/EHS: Rio Vista for Nutrition and food service supplies. | 295.91 | |
| 5513 | HS Food Serv Sup | 5/12/2021 | 278070342 | HS: Blackshear for food service supplies. | 97.82 | |
| 5513 | HS Food Serv Sup | 5/12/2021 | 278070344 | HS/EHS: Day for Nutrition and food service supplies. | 215.87 | |
| 5513 | HS Food Serv Sup | 5/19/2021 | 278075076 | HS/EHS: Rio Vista for Nutrition and food service supplies. | 351.74 | |
| 5513 | HS Food Serv Sup | 5/19/2021 | 278075083 | HS: Blackshear for food service supplies. | 52.40 | |
| 5513 | HS Food Serv Sup | 5/19/2021 | 278075085 | HS/EHS: Day for Nutrition and food service supplies. | 387.85 | |
| 5513 | HS Food Serv Sup | 5/26/2021 | 278079334 | HS/EHS: Rio Vista for Nutrition and food service supplies. | 172.43 | |
| | | | | | 24,124.80 | Transaction Total |
| | | | | | 24,124.80 | Total 820 - Grant 820, Head Start Nutrition FY 20-21 |
| Report Opening/Current Balance | | | | | | |
| Report Transaction Totals | | | | | 24,124.80 | |
| Report Current Balances | | | | | | |

CVCOG
 Vendor Activity - Head Start West Texas Fire Extinguisher
 798 - Grant 798, Head Start FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Document Date | Document Number | Document Description | Expenses | |
|----------------|---------------------------|---------------|-----------------|--|----------|-------------------|
| 5453 | HS Site Center Bldg Maint | 4/13/2021 | 0234157 | HS/EHS Day: hand soap, trash can liners | 38.98 | |
| 5453 | HS Site Center Bldg Maint | 4/14/2021 | 0234182 | HS Ozona: bthrm dnr, blch, tp, glve | 69.40 | |
| 5453 | HS Site Center Bldg Maint | 5/5/2021 | 0235474 | HS: Christoval for Toilet tissue paper. | 32.10 | |
| 5453 | HS Site Center Bldg Maint | 5/6/2021 | 0235504 | HS/EHS Day: mop head food service towels, gloves, dsnfctnt | 43.63 | |
| 5453 | HS Site Center Bldg Maint | 5/6/2021 | 0235506 | H5/EHS Day: Facial tissue | 110.20 | |
| 5453 | HS Site Center Bldg Maint | 5/6/2021 | 0235543 | HS/BS: dsh sp fcl tsse ppr twls, fm cps, vcm fltr hd sntzr | 280.58 | |
| 5453 | HS Site Center Bldg Maint | 5/7/2021 | 0235613 | HS/EHS RV: foam cps, odor elmnt, mop, ppr twls, hd sntzr | 160.87 | |
| 5453 | HS Site Center Bldg Maint | 5/12/2021 | 0235816 | HS/BS: dsnfctnt, fd svc twls, lnrs, hd sp, blch, ppr twls, fm bwl, | 428.58 | |
| | | | | | 1,164.34 | Transaction Total |
| | | | | Total 798 - Grant 798, Head Start FY 20-21 | 1,164.34 | |

CVCOG
 Vendor Activity - Head Start West Texas Fire Extinguisher
 820 - Grant 820, Head Start Nutrition FY 20-21
 From 5/1/2021 Through 5/31/2021

| Line Item Code | Line Item Title | Document Date | Document Number | Document Description | Expenses |
|--|------------------|---------------|-----------------|---|----------|
| 5513 | HS Food Serv Sup | 5/6/2021 | 0235504 | HS/EHS Day:mop head food service towels,gloves,dsnfcnt | 115.26 |
| 5513 | HS Food Serv Sup | 5/7/2021 | 0235613 | HS/EHS RV: foam cps, odor elmnt,r,mop, ppr twls,hd sntzr | 23.47 |
| 5513 | HS Food Serv Sup | 5/10/2021 | 0235694 | HS/EHS RV: 8OZ FOAM CUPS | 23.47 |
| 5513 | HS Food Serv Sup | 5/11/2021 | 0235759 | HS/EHS RV: 8oz foam cups | 46.94 |
| 5513 | HS Food Serv Sup | 5/12/2021 | 0235816 | HS/BS: dsnfcnt,fd svc twls,lnrs,hd sp,bich,ppr twls,fm bwl, | 98.47 |
| Total 820 - Grant 820, Head Start Nutrition FY 20-21 | | | | | 307.61 |
| Report Opening/Current Balance | | | | | |
| Report Transaction Totals | | | | | 1,471.95 |
| Report Current Balances | | | | | |

2801 West Loop 306, Suite A
San Angelo, TX 76904

(325)944-9666
FAX (325)944-9925

MEMORANDUM

TO: Concho Valley Solid Waste Advisory Committee

FROM: Albert Rodriguez

DATE: July 9, 2021

SUBJECT: Approval of new Solid Waste Advisory Committee Board (SWAC) members

Approval for Sheri Benson, City of Big Lake Secretary, to serve on the SWAC Committee.

Approval for Brittany Reichenau to replace Davy Daniel on the SWAC Committee

The new members will be on the July 14, 2021 CVCOG Executive Board Agenda for confirmation.

II. Project Priorities

Short Term Goals (1 to 5 years)

Goal #1: Provide community clean up events to provide citizens with an alternative to illegal dumping.

Objectives:

1. Encourage public/private partnerships to share cost burden and promote sponsorship.
2. Educate communities on the availability of funds to provide the service and coordinate events.
3. Coordinate services to communities that do not have bulky item pick-up, curbside municipal solid waste services or have illegal dumping issues.

Goal #2: Provide public education on integrated solid waste management.

Objectives:

1. Establish educational programs specific to other goals (HHW, illegal dumping, recycling).
2. Encourage educational programs through school curricula, advertising and environmental projects.
3. Maintain and promote the environmental resource center for the public use.

Goal #3: Develop and manage a Household Hazardous Waste (HHW) collection and diversion program.

Objectives:

1. Encourage public/private partnerships to share cost burden and provide services.
2. Develop a sub-regional (Sub-Region One) collection program that encourages a permanent re-use facility.
3. Promote more cost efficient collection programs such as annual one-day events.

Goal #4: Continue and enhance current enforcement programs of illegal dumping.

Objectives:

1. Support all programs that aim to curtail illegal dumping.
2. Provide environmental enforcement training to the entire region (enforcement, prosecution, judicial and public).
3. Encourage and develop efficient collection, transportation and processing programs for used tires.

Goal #5: Determine effective and efficient management and operation of recycling services.

Objectives:

1. Promote and encourage public/private partnerships.
2. Promote the development of markets for recycled materials and maintain local control as necessary to assure quality of services.

3. Seek support for and encourage continued operation of small businesses and non-profit recycling entities.
4. Encourage and develop efficient collection, transportation and processing programs for used tires.

Goal #6: Explore alternatives to dealing with the disposal of special wastes.

Objectives:

1. Reduce the amount of construction and demolition (C&D) waste and encourage recycling.
2. Determine effective and efficient management of used tires and oil.
3. Provide public education on electronics recycling and work with other entities on maintaining a database of reliable electronic recycling industries.
4. Encourage MSW facilities to have a used tire program.

Goal #7: Ensure the proper management and disposal of municipal solid waste.

Objectives:

1. Encourage best industry practices for all MSW facilities.
2. Encourage MSW facilities to be involved with surrounding communities.
3. Encourage and ensure proper training of MSW personnel.

Goal #8: Reduce the disposal amount of yard waste and encourage recycling it.

Objectives:

1. Encourage programs for the diversion of yard trimmings and brush, and their use of the compost or mulch.
2. Promote the “Don’t Bag It” program for yard waste and backyard composting.
3. Provide educational materials on the beneficial use of green waste.
4. Encourage MSW facilities to divert yard waste and brush from disposal.

Intermediate Goals (6 to 10 years)

Goal #9: Determine whether access to and availability of legal disposal options in the region are adequate.

Objectives:

1. Determine if new or expanded facilities are needed within the region.
2. Promote the development of transfer and citizen collection stations in areas of need.
3. Encourage open and free markets within the region for solid waste collection, disposal and recycling.

Goal #10: Promote administrative structures to ensure some measure of local control in the siting and expansion of MSW facilities.

Objectives:

1. Encourage counties to pass municipal solid waste siting ordinances.
2. Provide pre-application assistance to interested parties.

3. Utilize a checklist to provide guidance and determine plan conformance for MSW permit and registration applications.
4. Promote development of regional or local programs to enforce MSW regulations and permit requirements.

Goal #11: Coordinate and seek to provide incentives for recycling activities and increased recycling participation rates across the region.

Objectives:

1. Work to seek funding for CVCOG to coordinate, monitor and report on progress achieved toward meeting regional recycling goals.
2. Encourage studies and analysis of the current waste stream to stimulate economic development in the recycling industry.

Goal #12: Reduce the amount of municipal solid waste generated and disposed of within the region.

Objectives:

1. Encourage the separation and collection of recyclables from governmental facilities.
2. Emphasize market-based incentives and market development.
3. Target waste reduction activities to the specific waste streams.

Long Term Goals (11 to 20 years)

Goal #13: Increase the CVCOG region recycling rate to 40%.

Goal #14: Provide permanent waste collection facilities throughout the region for special wastes.

Goals and Objectives for Conformance Review of Facility Applications

Goal #15: Use the Process of Review of MSW Facility Applications and the provisions of ' 363.066, Health and Safety Code, to address land use compatibility and other issues in order to avoid and/or mitigate adverse impacts from MSW facilities on human health and the environment.

Objectives:

1. Ensure that the use of a site for a MSW facility does not adversely impact human health or the environment by evaluating compatibility of land use, zoning in the vicinity, community growth patterns, and other factors associated with the public interest.
2. Ensure that MSW facilities comply with local zoning requirements, siting ordinances, and other local government land use regulations.
3. Ensure that MSW facilities' impacts on roads, drainage ways, and other infrastructure are addressed and that any potential problems created by the facility are fully and adequately taken into account and addressed.
4. Encourage programs that provide incentives for using landfills instead of illegal dumping including but not limited to conducting and increasing awareness of

community cleanup events, efforts to curtail illegal dumping, litter abatement and waste reduction programs, public education programs, lower rates for waste collection events, etc...

5. Avoid and/or minimize concerns about visual and aesthetic impacts from MSW facilities on adjacent land uses by incorporating "context sensitive" design, appropriate buffers and setbacks into facility design.
6. Address local land use concerns about the long term and cumulative effects of MSW facilities and protect the public interest in a natural landscape.
7. Avoid and/or minimize nuisance conditions associated with MSW facilities that generate community concerns by ensuring that applicants implement reasonable and appropriate measures and best management practices to prevent and control litter, storm water runoff, vectors, odor, excessive noise, light pollution and other nuisance conditions.

B. Project Priorities

- | | |
|--|---------------------------|
| 1. Local Enforcement Support | Goals: #4 and #7 |
| 2. Litter and Illegal Dumping Cleanup and Community Collection Events | Goals: #3 and #6 |
| 3. Source Reduction and Recycling | Goals: #2, #5 and #8 |
| 4. Local Solid Waste Management Plans | Goals: #2, #5, #7 and #10 |
| 5. Citizens' Collection Stations and "Small" Registered Transfer Stations | Goals: #3, #7, #9 and #14 |
| 6. Household Hazardous Waste (HHW) | Goal: #1 |
| 7. Technical Studies | Goals: #2, #5, #7 and #10 |
| 8. Educational and Training Projects | Goal: #2 |
| 9. Other Types of Projects | All Goals |

C. Allocation and Priorities

The CVCOG's Solid Waste Advisory Committee did not want to impose any pre-application limits on any application. Although consideration will be given toward completion of the above listed goals and objectives, the SWAC prefers to score each applicant based on the merits of its project. The SWAC is further reluctant to limit application allocations because of the small amount of funds available.

III. Project Selection Process

Solicitation: The CVCOG staff will notify all eligible entities in the Concho Valley region of the availability of funds and the application process. The CVCOG staff will also print an advertisement in the regional newspaper notifying the eligible entities, private sector interests and the general citizenry of the availability of funds. The CVCOG will also direct mail all private and non-profit organizations dealing with MSW and recycling of the availability of funds and notify them of the restrictions regarding competitive advantages. The CVCOG will host application workshops and aid in any manner regarding the application process.

Screening: The CVCOG staff will conduct an initial screening of all applicants to ensure that (1) the application is complete and has met all required criteria, (2) it is from an eligible entity and conforms to an eligible category, (3) the project is feasible and have reasonable goals towards achieving the project's objectives, (4) the applicant agrees to document the results and provide reports as required, and (5) the project is consistent with the goals and objectives of the regional solid waste management plan.

Ranking and Scoring: Scoring for the projects are under the suggested guidelines from the TCEQ. Each applicant will be given the opportunity to make a five (5) minute presentation and answer any questions the committee members may have. Each applicant can receive a maximum of 100 points. The 100 points are divided into 5 groups of 20 each. These categories are: Project Merits, Work Program, Project Cost Evaluation, Project Impact, and Local Effort/Match. Each member of the SWAC is prohibited from voting on an application that comes from the county in which they reside. The remaining scores are averaged together and the committee ranks applications according to final scores. The projects are submitted for funding until all the funds are expended.

IV. Private Industry Considerations

The private industry concerns will be considered during the project selection process. The CVCOG staff will provide notification in a regional paper and will directly notify all known private industries of the opportunity to comment on projects of their concern. Each application will need to include criteria that are consistent with the regional solid waste plan to promote cooperation between public and private entities. The applications should demonstrate that the services are not otherwise readily available or do not create a competitive advantage over private industry that provides recycling or solid waste services. This will require applicants to contact known service providers of the proposed application. The CVCOG will accept written comments from private sector companies and will provide those comments to the SWAC when evaluating projects for funding. Private industry concerns that have not been addressed to satisfaction may appeal to the TCEQ.

Attachment 1

Regional Solid Waste Grants Program Regional Funding Plan

Certification

The attached Regional Funding Plan for **(2018/2019)** was presented to the public at public meeting(s) held on November 21, 2017, and the public had the opportunity to comment. All comments received from the public, both written and oral, have been considered and a summary of those comments is attached to this final funding plan.

The Executive Committee of this Council of Governments approved this funding plan on December 13, 2017

| | |
|--------------------------------|--|
| COG Name | Concho Valley Council of Governments |
| Authorized Certifying Official | |
| Typed/Printed Name and Title | John Austin Stokes, Executive Director |
| Date | December 13, 2017 |

Attachments (Required):

- Regional Funding Plan
- Public Meeting Summary
- Copy of Direct Mail Notice

SKG ENGINEERING, LLC

Type IV-AE Landfill Permit Application (MSW) #1404B

.....
ORIGINAL SUBMITTAL (3/24/2021)

REVISION #1 (4/26/2021)

City of Menard Landfill

US Highway 190

Menard, Texas



A handwritten signature in black ink, appearing to read "Jason Clinton".

4/26/2021
SKG Engineering, LLC
F-7608



TCEQ Core Data Form

TCEQ Use Only

For detailed instructions regarding completion of this form, please read the Core Data Form Instructions or call 512-239-5175.

SECTION I: General Information

| | |
|---|---|
| 1. Reason for Submission <i>(If other is checked please describe in space provided.)</i> | |
| <input checked="" type="checkbox"/> New Permit, Registration or Authorization <i>(Core Data Form should be submitted with the program application.)</i> | |
| <input type="checkbox"/> Renewal <i>(Core Data Form should be submitted with the renewal form)</i> | <input type="checkbox"/> Other |
| 2. Customer Reference Number <i>(If Issued)</i> | 3. Regulated Entity Reference Number <i>(If Issued)</i> |
| CN 600656763 | RN 102119443 |

SECTION II: Customer Information

| | | | |
|---|--------------------------------|--|--|
| 4. General Customer Information | | 5. Effective Date for Customer Information Updates (mm/dd/yyyy) | |
| <input type="checkbox"/> New Customer | | <input checked="" type="checkbox"/> Update to Customer Information | |
| <input type="checkbox"/> Change in Legal Name <i>(Verifiable with the Texas Secretary of State or Texas Comptroller of Public Accounts)</i> | | <input type="checkbox"/> Change in Regulated Entity Ownership | |
| The Customer Name submitted here may be updated automatically based on what is current and active with the Texas Secretary of State (SOS) or Texas Comptroller of Public Accounts (CPA). | | | |
| 6. Customer Legal Name <i>(If an individual, print last name first; eg: Doe, John)</i> | | <i>If new Customer, enter previous Customer below:</i> | |
| CITY OF MENARD | | | |
| 7. TX SOS/CPA Filing Number | 8. TX State Tax ID (11 digits) | 9. Federal Tax ID (9 digits) | 10. DUNS Number <i>(if applicable)</i> |
| | 17560006045 | 071185185 | 035422120 |
| 11. Type of Customer: | | Partnership: <input type="checkbox"/> General <input type="checkbox"/> Limited | |
| <input type="checkbox"/> Corporation | | <input type="checkbox"/> Individual | |
| Government: <input checked="" type="checkbox"/> City <input type="checkbox"/> County <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Other | | <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other: | |
| 12. Number of Employees | | 13. Independently Owned and Operated? | |
| <input checked="" type="checkbox"/> 0-20 <input type="checkbox"/> 21-100 <input type="checkbox"/> 101-250 <input type="checkbox"/> 251-500 <input type="checkbox"/> 501 and higher | | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| 14. Customer Role (Proposed or Actual) – as it relates to the Regulated Entity listed on this form. Please check one of the following: | | | |
| <input type="checkbox"/> Owner <input type="checkbox"/> Operator <input checked="" type="checkbox"/> Owner & Operator | | | |
| <input type="checkbox"/> Occupational Licensee <input type="checkbox"/> Responsible Party <input type="checkbox"/> Voluntary Cleanup Applicant <input type="checkbox"/> Other: | | | |
| 15. Mailing Address: | City of Menard | | |
| | PO BOX 145 | | |
| | City | Menard | State TX ZIP 76859 ZIP + 4 0145 |
| 16. Country Mailing Information <i>(if outside USA)</i> | | 17. E-Mail Address <i>(if applicable)</i> | |
| USA | | | |
| 18. Telephone Number | 19. Extension or Code | 20. Fax Number <i>(if applicable)</i> | |
| (325) 396-4706 | | (325) 396-2016 | |

SECTION III: Regulated Entity Information

| | |
|---|--|
| 21. General Regulated Entity Information <i>(If 'New Regulated Entity' is selected below this form should be accompanied by a permit application)</i> | |
| <input type="checkbox"/> New Regulated Entity <input type="checkbox"/> Update to Regulated Entity Name <input checked="" type="checkbox"/> Update to Regulated Entity Information | |
| The Regulated Entity Name submitted may be updated in order to meet TCEQ Agency Data Standards (removal of organizational endings such as Inc, LP, or LLC.) | |
| 22. Regulated Entity Name <i>(Enter name of the site where the regulated action is taking place.)</i> | |
| | |

| | | | | | | | |
|--|--|--|---------|--|--------------------------------|-------|------------------|
| 23. Street Address of the Regulated Entity: (No PO Boxes) | ~2.5 MILES WEST OF MENARD ON HWY 190 | | | | | | |
| | City | MENARD | State | TX | ZIP | 76859 | ZIP + 4 |
| 24. County | MENARD | | | | | | |
| Enter Physical Location Description if no street address is provided. | | | | | | | |
| 25. Description to Physical Location: | ~2.5 MILES WEST OF CITY LIMITS OF MENARD ON US HWY 190 AND 500 FEET NORTH ALONG LANDFILL ENTRANCE ROAD | | | | | | |
| 26. Nearest City | MENARD | | | | State | TX | Nearest ZIP Code |
| 27. Latitude (N) In Decimal: | | | | 28. Longitude (W) In Decimal: | | | |
| Degrees | Minutes | Seconds | Degrees | Minutes | Seconds | | |
| 30 | 55 | 55.1 | 99 | 49 | 26.7 | | |
| 29. Primary SIC Code (4 digits) | 30. Secondary SIC Code (4 digits) | 31. Primary NAICS Code (5 or 6 digits) | | 32. Secondary NAICS Code (5 or 6 digits) | | | |
| 4953 | | 56212 | | | | | |
| 33. What is the Primary Business of this entity? (Do not repeat the SIC or NAICS description.) | | | | | | | |
| MUNICIPAL GOVERNMENT | | | | | | | |
| 34. Mailing Address: | PO BOX 145 | | | | | | |
| | City | MENARD | State | TX | ZIP | 76895 | ZIP + 4 |
| 35. E-Mail Address: | | | | | | | |
| 36. Telephone Number | | 37. Extension or Code | | | 38. Fax Number (if applicable) | | |
| (325) 396-4706 | | | | | (325) 396-2016 | | |

39. TCEQ Programs and ID Numbers Check all Programs and write in the permits/registration numbers that will be affected by the updates submitted on this form. See the Core Data Form instructions for additional guidance.

| | | | | |
|---|--|---|--|---|
| <input type="checkbox"/> Dam Safety | <input type="checkbox"/> Districts | <input type="checkbox"/> Edwards Aquifer | <input type="checkbox"/> Emissions Inventory Air | <input type="checkbox"/> Industrial Hazardous Waste |
| <input checked="" type="checkbox"/> Municipal Solid Waste | <input type="checkbox"/> New Source Review Air | <input type="checkbox"/> OSSF | <input type="checkbox"/> Petroleum Storage Tank | <input type="checkbox"/> PWS |
| 1404 | MK0002Q | | | |
| <input type="checkbox"/> Sludge | <input type="checkbox"/> Storm Water | <input type="checkbox"/> Title V Air | <input type="checkbox"/> Tires | <input type="checkbox"/> Used Oil |
| <input type="checkbox"/> Voluntary Cleanup | <input type="checkbox"/> Waste Water | <input type="checkbox"/> Wastewater Agriculture | <input type="checkbox"/> Water Rights | <input type="checkbox"/> Other: |

SECTION IV: Preparer Information

| | | | |
|----------------------|---------------|----------------|--------------------|
| 40. Name: | ETHAN GEORGE | 41. Title: | CONSULTANT |
| 42. Telephone Number | 43. Ext./Code | 44. Fax Number | 45. E-Mail Address |
| (325) 655-1288 | | () - | CALEB@SKGE.COM |

SECTION V: Authorized Signature

46. By my signature below, I certify, to the best of my knowledge, that the information provided in this form is true and complete, and that I have signature authority to submit this form on behalf of the entity specified in Section II, Field 6 and/or as required for the updates to the ID numbers identified in field 39.

| | | | |
|------------------|---|------------|------------------|
| Company: | CITY OF MENARD | Job Title: | CITY MANAGER |
| Name (In Print): | DON KERNS | Phone: | (325) 396-4706 |
| Signature: |  | Date: | 4-26-21 |

Facility Name: CITY OF MENARD LANDFILL
Permittee/Registrant Name: CITY OF MENARD
MSW Authorization #:1404B
Initial Submittal Date: 3/24/2021
Revision Date: 4/26/2021



Texas Commission on Environmental Quality
Part I Application Form for New Permit, Permit
Amendment, or Registration for a
Municipal Solid Waste Facility

1. Reason for Submittal

- Initial Submittal Notice of Deficiency (NOD) Response

2. Authorization Type

- Permit Registration

3. Application Type

- New Permit Permit Major Amendment Permit Major Amendment (Limited Scope)
 New Registration

4. Application Fees

Amount

- \$2,050 for Permits and Permit Amendments \$150 for Registrations

Payment Method

- Check Online through ePay portal <<https://www3.tceq.texas.gov/epay/>>

If paid online, enter ePay Trace Number: **582EA000420798**

5. Application URL

Is the application submitted for a Type I Arid Exempt (AE) or Type IV AE facility?

- Yes No

If the answer is "No", provide the URL address of a publicly accessible internet web site where the application and all revisions to that application will be posted.
http://

6. Application Publishing

Party Responsible for Publishing Notice:

Applicant Agent in Service Consultant

Contact Name: **DON KERNS**

Title: **CITY MANAGER**

7. Alternative Language Notice

Is an alternative language notice required for this application? (For determination refer to Alternative Language Checklist on the Public Notice Verification Form TCEQ-20244-Waste)

Yes No

8. Public Place Location of Application

Name of the Public Place: **MENARD CITY HALL**

Physical Address: **108 W SAN SABA AVENUE**

City: **MENARD** County: **MENARD** State: **TEXAS** Zip Code: **76859**

(Area code) Telephone Number: **325-396-4706**

9. Consolidated Permit Processing

Is this submittal part of a consolidated permit processing request, in accordance with 30 TAC Chapter 33?

Yes No Not Applicable

If "Yes", state the other TCEQ program authorizations requested:

10. Confidential Documents

Does the application contain confidential documents?

Yes No

If "Yes", cross-reference the confidential documents throughout the application and submit as a separate attachment in a binder clearly marked "CONFIDENTIAL."

11. Permits and Construction Approvals

| Permit or Approval | Received | Pending | Not Applicable |
|--|-------------------------------------|--------------------------|-------------------------------------|
| Hazardous Waste Management Program under the Texas Solid Waste Disposal Act | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Underground Injection Control Program under the Texas Injection Well Act | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| National Pollutant Discharge Elimination System Program under the Clean Water Act and Waste Discharge Program under Texas Water Code, Chapter 26 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Prevention of Significant Deterioration Program under the Federal Clean Air Act (FCAA). Nonattainment Program under the FCAA | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| National Emission Standards for Hazardous Air Pollutants Preconstruction Approval under the FCAA | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Ocean Dumping Permits under the Marine Protection Research and Sanctuaries Act | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Dredge or Fill Permits under the CWA | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Licenses under the Texas Radiation Control Act | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Other (describe) ARID EXEMPT APPLICATION | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (describe) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (describe) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (describe) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

12. General Facility Information

Facility Name: CITY OF MENARD LANDFILL

Contact Name: **DON KERNS**Title: **CITY MANAGER**MSW Authorization No. (if available): **1404A**Regulated Entity Reference No. (if issued)*: **RN102119443**

Physical or Street Address (if available):

City: **MENARD** County: **MENARD** State: **TEXAS** Zip Code: **76859**(Area Code) Telephone Number: **(325) 396-4706**Latitude (Degrees, Minutes Seconds): **30, 55, 55.1**Longitude (Degrees, Minutes Seconds): **99, 49, 26.7**Benchmark Elevation (above mean sea level): **1956.92ft.**Provide a description of the location of the facility with respect to known or easily identifiable landmarks: **2.5 MILES WEST OF THE CITY OF MENARD ALONG HWY 190**Detail access routes from the nearest United States or state highway to the facility: **FROM THE CITY OF MENARD, TRAVEL 2.5 MILES WEST ALONG HWY 190 TO LANDFILL ENTRANCE GATE. TRAVEL NORTH ON LANDFILL ENTRANCE ROAD ~500 FEET.**

*If the Site Operator (Permittee/Registrant) does not have this number, complete a TCEQ Core Data Form (TCEQ-10400) and submit it with this application. List the Site Operator (Permittee/Registrant) as the Customer.

Operator Name¹: SEE ABOVE

Customer Reference No. (if issued)*:

Contact Name:

Title:

Mailing Address:

City: County: State: Zip Code:

(Area Code) Telephone Number:

Email Address:

TX SOS Filing Number:

¹If the Operator is the same as Site Operator/Permittee type "Same as "Site Operator (Permittee/Registrant)".
*If the Operator does not have this number, complete a TCEQ Core Data Form (TCEQ-10400) and submit it with this application. List the Operator as the customer.

Consultant Name (if applicable): SKG ENGINEERING, LLC

Texas Board of Professional Engineers Firm Registration Number: **F#7608**

Contact Name: **CALEB MILLER**

Title: **PROJECT MANAGER**

Mailing Address: **706 SOUTH ABE STREET**

City: **SAN ANGELO** County: **TOM GREEN** State: **TEXAS** Zip Code: **76903**

(Area Code) Telephone Number: **(325) 655-1288**

Email Address: **CALEB@SKGE.COM**

Agent in Service Name (required only for out-of-state): N/A

Mailing Address: **N/A**

City: **N/A** County: **N/A** State: **N/A** Zip Code: **N/A**

(Area Code) Telephone Number: **N/A**

Email Address: **N/A**

18. Facility Supervisor's License

Select the Type of License that the Solid Waste Facility Supervisor, as defined in 30 TAC Chapter 30, Occupational Licenses and Registrations, will obtain prior to commencing facility operations.

Class A Class B

19. Ownership Status of the Facility

- | | | |
|--|---|---|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Federal Government |
| <input type="checkbox"/> Individual | <input checked="" type="checkbox"/> City Government | <input type="checkbox"/> Other Government |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> County Government | <input type="checkbox"/> Military |
| <input type="checkbox"/> General Partnership | <input type="checkbox"/> State Government | <input type="checkbox"/> Other (specify): |

Does the Site Operator (Permittee/Registrant) own all the facility units and all the facility property?

Yes No

If "No", provide the information requested below for any additional ownership.

Owner Name:

Street or P.O. Box:

City: County: State: Zip Code:

(Area Code) Telephone Number:

Email Address:

20. Other Governmental Entities Information

Texas Department of Transportation District: SAN ANGELO

District Engineer's Name: **CHRIS COWEN, PE**

Street Address or P.O. Box: **4502 KNICKERBOCKER ROAD**

City: **SAN ANGELO** County: **TOM GREEN** State: **TEXAS** Zip Code: **76904**

(Area Code) Telephone Number: **(325) 944-1501**

Email Address:

The Local Governmental Authority Responsible for Road Maintenance (if applicable): CITY OF MENARD

Contact Person's Name: **DON KERNS**

Street Address or P.O. Box: **PO BOX 145**

City: **MENARD** County: **MENARD** State: **TEXAS** Zip Code: **76859**

(Area Code) Telephone Number: **(325) 396-4706**

Email Address: **CITYOFMENARD@OUTLOOK.COM**

City Mayor Information

City Mayor's Name: **BARBARA HOOTEN**

Office Address: **108 SAN SABA AVENUE**

City: **MENARD** County: **MENARD** State: **TEXAS** Zip Code: **76859**

(Area Code) Telephone Number: **(325) 396-4706**

Email Address: **CITYOFMENARD@OUTLOOK.COM**

City Health Authority: DEPARTMENT OF STATE HEALTH SERVICES

Contact Person's Name: **RACHEL SONNE, MD**

Street Address or P.O. Box: **401 FRANKLIN, SUITE 210**

City: **EL PASO** County: **EL PASO** State: **TEXAS** Zip Code: **79901**

(Area Code) Telephone Number: **915-834-7680**

Email Address: **N/A**

County Judge Information

County Judge's Name: **BRANDON CORBIN**
Street Address or P.O. Box: **206 EAST SAN SABA AVENUE**
City: **MENARD** County: **MENARD** State: **TEXAS** Zip Code: **76859**
(Area Code) Telephone Number: **(325) 396-4789**
Email Address: **COUNTYJUDGE@CO.MENARD.TX.US**

County Health Authority: N/A

Contact Person's Name: **N/A**
Street Address or P.O. Box: **N/A**
City: **N/A** County: **N/A** State: **N/A** Zip Code: **N/A**
(Area Code) Telephone Number: **N/A**
Email Address: **N/A**

State Representative Information

District Number: **53**
State Representative's Name: **ANDREW MURR**
District Office Address: **507 EARL GARRETT STREET**
City: **KERRVILLE** County: **KERR** State: **TEXAS** Zip Code: **78028**
(Area Code) Telephone Number: **(830) 257-0432**
Email Address:

State Senator Information

District Number: **28**
State Senator's Name: **CHARLES PERRY**
District Office Address: **36 WEST BEAUREGARD #510**
City: **SAN ANGELO** County: **TOM GREEN** State: **TEXAS** Zip Code: **76903**
(Area Code) Telephone Number: **(325) 481-0028**
Email Address:

Council of Government (COG) Name: CONCHO VALLEY COUNCIL OF GOVERNMENTS

COG Representative's Name: **LANE CARTER**
COG Representative's Title: **CHAIRMAN**
Street Address or P.O. Box: **510 N CHADBOURNE STREET**
City: **SAN ANGELO** County: **TOM GREEN** State: **TEXAS** Zip Code: **76903**
(Area Code) Telephone Number: **(325) 947-8729**
Email Address:

River Basin Authority Name: NOT WITHIN BOUNDARY OF A RIVER AUTHORITY

Contact Person's Name: **N/A**

Watershed Sub-Basin Name: **COLORADO BASIN: SAN SABA RIVER**

Street Address or P.O. Box: **N/A**

City: **N/A** County: **N/A** State: **N/A** Zip Code: **N/A**

(Area Code) Telephone Number: **N/A**

Email Address: **N/A**

Coastal Management Program

Is the facility within the Coastal Management Program boundary?

Yes No

U.S. Army Corps of Engineers

The facility is located in the following District of the U.S. Army Corps of Engineers:

Albuquerque, NM Galveston, TX
 Ft. Worth, TX Tulsa, OK

Local Government Jurisdiction

Within City Limits of: **N/A**

Within Extraterritorial Jurisdiction of: **N/A**

Is the facility located in an area in which the governing body of the municipality or county has prohibited the storage, processing or disposal of municipal or industrial solid waste?

Yes No

If "Yes", provide a copy of the ordinance or order as an attachment.

Signature Page

I, DON KERNS, CITY MANAGER,
(Site Operator (Permittee/Registrant)'s Authorized Signatory) (Title)

certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: [Handwritten Signature]

Date: 4-26-21

TO BE COMPLETED BY THE OPERATOR IF THE APPLICATION IS SIGNED BY AN AUTHORIZED REPRESENTATIVE FOR THE OPERATOR

I, _____, hereby designate _____
(Print or Type Operator Name) (Print or Type Representative Name)

as my representative and hereby authorize said representative to sign any application, submit additional information as may be requested by the Commission; and/or appear for me at any hearing or before the Texas Commission on Environmental Quality in conjunction with this request for a Texas Water Code or Texas Solid Waste Disposal Act permit. I further understand that I am responsible for the contents of this application, for oral statements given by my authorized representative in support of the application, and for compliance with the terms and conditions of any permit which might be issued based upon this application.

Printed or Typed Name of Operator or Principal Executive Officer

Signature

SUBSCRIBED AND SWORN to before me by the said Don Kerns

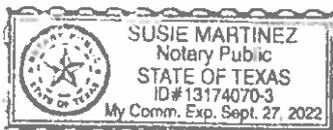
On this 26 day of April, 2021

My commission expires on the 27 day of Sept, 2022

[Handwritten Signature]
Notary Public in and for

Menard County, Texas

(Note: Application Must Bear Signature & Seal of Notary Public)



Part I Attachments

(See Instructions for P.E. seal requirements.)

| Required Attachments | Attachment No. |
|--|-----------------------|
| Supplementary Technical Report | 1 |
| Property Legal Description | I-1 |
| Property Metes and Bounds Description | I-1 |
| Facility Legal Description | I-1 |
| Facility Metes and Bounds Description | I-1 |
| Metes and Bounds Drawings | I-1 |
| On-Site Easements Drawing | Fig I-6 |
| Land Ownership Map | Fig I-5 |
| Land Ownership List | §8.0 |
| Electronic List or Mailing Labels | Fig I-5 |
| Texas Department of Transportation (TxDOT) County Map | Fig I-1 |
| General Location Map | Fig I-1 |
| General Topographic Map | Fig I-2 |
| Verification of Legal Status | Municipality |
| Property Owner Affidavit | I-2 |
| Evidence of Competency | I-3 |
| Additional Attachments as Applicable- Select all those apply and add as necessary | |
| <input type="checkbox"/> TCEQ Core Data Form(s) | X |
| <input type="checkbox"/> Signatory Authority Delegation | |
| <input type="checkbox"/> Fee Payment Receipt | X |
| <input type="checkbox"/> Confidential Documents | |
| <input type="checkbox"/> Waste Storage, Processing and Disposal Ordinances | |
| <input type="checkbox"/> Final Plat Record of Property | |
| <input type="checkbox"/> Certificate of Fact (Certificate of Incorporation) | |
| <input type="checkbox"/> Assumed Name Certificate | |

Instructions for Part I Application Form for New Permit, Permit Amendment, or Registration for a Municipal Solid Waste Facility

Form Availability

This form, as well as other Municipal Solid Waste (MSW) documents and rules are available on the TCEQ website site at <www.tceq.texas.gov/search_forms.html>. The number for this form is 0650. For further instructions regarding completion of this form, send an e mail to <mswper@tceq.texas.gov> or call 512-239-2335.

The original application and all copies for New Applications and Major Amendments should be submitted to:

Municipal Solid Waste Permits Section, MC 124
Waste Permits Division
Texas Commission on Environmental Quality
P. O. Box 13087
Austin, Texas 78711-3087

Application Submittal

See 30 Texas Administrative Code (30 TAC) Section (§)305.43(c) for who can submit the application.

The complete application should be typewritten or printed neatly in black ink.

For a new permit/registration and major amendment to a permit application, submit:

1. The original application plus three (3) complete copies (prepared in accordance with 30 TAC §330.57) which includes:
 - a. the TCEQ Core Data Form (See Attachment as applicable);
 - b. the Application Table of Contents and Title Pages for Parts I, II, III, and IV shall be signed and sealed in accordance with 30 TAC §330.57(g)(2) & (3);
 - c. the Application Part I Form;
 - d. the Application Part I Form Attachments; and
 - e. Parts II through IV
2. Include an electronic copy of a completed MSW Application Checklist, in Excel format, available on the TCEQ website at <www.tceq.texas.gov/goto/mswforms>.
3. If fee is paid by check, a check for payment of application fees transmitted directly to the TCEQ Financial Administration Division with a photocopy of the check included in the original application; and
4. Pre-printed mailing labels of the adjacent landowners or an electronic mailing list on a CD in Microsoft Word compatible format.

For all submittals, provide the Facility Name, Permittee/Registrant Name, MSW Authorization No., and dates in the form header. For initial submittals, leave "MSW Authorization No." in the form header blank.

For all notice of deficiency responses (NODs), (administrative and/or technical), submit the original plus three (3) copies of the response package which includes:

1. page 1 of this form to indicate that the submittal is for "Notice of Deficiency Response";
2. all revised pages of this form and/or attachments to Part I;
3. a new Signature Page; and
4. revised pages of Parts II through IV; and
5. marked (redline/strikeout) copy of the revised pages.

1. Reason for Submittal

Select **ONE** box that indicates if this form is being submitted in conjunction with an initial application or as part of an NOD response.

2. Authorization Type

Select **ONE** box that indicates the type of authorization sought.

3. Application Type

Select **ONE** box that indicates the application type for the submittal.

4. Application Fees

Amount

Check the box that indicates which fee was paid. The application fee for a new permit or permit amendment is \$2,050. The application fee for a new registration is \$150.

Payment Method

Check the box that indicates which method was used to pay the application fee.

Fees may be paid online using the TCEQ ePay portal at <https://www3.tceq.texas.gov/epay/> or may be paid by check. If payment is made online, enter the ePay trace number on the application form.

If a fee is paid by check, send the payment directly to the following address:

Financial Administration Division, MC 214
Texas Commission on Environmental Quality
P. O. Box 13088
Austin, Texas 78711-3088

5. Application URL

If the application is for a Type I AE and/or Type IV AE landfill, the URL address of a publicly accessible internet web site is **not** required.

For any other application and/or facility type, provide the URL address of a publicly accessible internet web site where the application and all revisions to that application will be posted.

6. Application Publishing

Select **ONE** box that indicates the party responsible for publishing all public notices for this application.

7. Alternative Language Notice

For certain permit, registration and amendment applications, public notice in an alternate language is required. If an elementary school or middle school nearest to the facility offers a bilingual program, notice may be required to be published in an alternative language. The Texas Education Code, upon which the TCEQ alternative language notice requirements are based, trigger a bilingual education program to apply to an entire school district should the requisite alternative language speaking student population exist. However, there may not exist any bilingual students at a particular school within a district which is required to offer the bilingual education program. For this reason, the requirement to publish notice in an alternative language is triggered if the nearest elementary or middle school, as a part of a larger school district, is required to make a bilingual education program available to qualifying students and either the school has students enrolled at such a program onsite, or has students who attend such a program at another location in satisfaction of the school's obligation to provide such a program as a member of a triggered district.

It is the burden of the applicant to demonstrate compliance with alternative language notice requirements. To assist you in meeting these requirements, the TCEQ Office of Chief Clerk will provide a Public Notice Verification Form (TCEQ-20244-Waste). You must follow instructions provided by the Office of Chief Clerk regarding completion and submittal of the Public Notice Verification Form indicating your compliance with the requirements regarding publication in an alternative language.

If it is determined that an alternative language notice is required, the applicant is responsible for ensuring that the publication in the alternate language is complete and accurate in that language. Electronic versions of the Spanish template examples are available from the TCEQ to help the applicant complete the publication in the alternative language.

More information about the Alternative Language Notice requirement and the Public Notice Verification Form are available on the TCEQ internet site at:

http://www.tceq.texas.gov/permitting/waste_permits/msw_permits/msw_notice.html.

8. Public Place Location of Application

Identify a public place in the county in which the facility is located or proposed to be located, at which a copy of the application will be available for review and copying (e.g. Public Library, Courthouse, City Hall).

9. Consolidated Permit Processing

For consolidated permit process, refer to 30 TAC Chapter 33.

10. Confidential Documents

The Commission has a responsibility to provide a copy of each application to other agencies and to interested persons upon request and to safeguard confidential material from becoming public knowledge. Thus, the Commission requests that the applicant (1) be prudent in the designation of material as confidential and (2) submit such material only when it might be essential to the staff in their development of a recommendation.

The Commission suggests that the applicant **NOT** submit confidential information as part of the permit or registration application. However, if this cannot be avoided, the confidential information should be described in non-confidential terms throughout the application, cross-referenced, and submitted as a separate document or binder, and clearly marked "CONFIDENTIAL."

Reasons of confidentiality include the concept of trade secrecy and other related legal concepts which give a business the right to preserve confidentiality of business information to obtain or retain advantages from its right in the information. This includes authorizations under, 18 U.S.C. 1905 and special rules cited in 40 CFR Chapter I, Part 2, Subpart B.

The applicant may elect to withdraw any confidential material submitted with the application. However, the permit cannot be issued, amended, or modified if the application is incomplete.

11. Permits and/or Construction Approvals

Select **ALL** permits or construction approvals received or applied for under any of the programs listed in this Section.

12. General Facility Information

Provide general facility information as listed under this Section. Facility name provided in this Section should match the Regulated Entity Name (Item #23) in the TCEQ Core Data Form.

If the Regulated Entity Reference Number has not been issued for the facility, complete a TCEQ Core Data Form and submit it with this application.

13. Facility Type

Select **ALL** boxes that apply to the facility. For facility types, refer to 30 TAC §330.5.

14. Activities Conducted at the Facility

Select **ALL** boxes that apply to the facility. For definitions of "storage, processing and disposal", refer to 30 TAC §330.3.

15. Facility Waste Management Units

Select **ALL** boxes that best describe the waste management units that will be authorized at the facility. If you are including other unit types, select "Other" and list them.

16. Description of Proposed Facility or Changes to Existing Facility

This section is only applicable for permit amendments. If the submittal is an amendment application, provide a brief description of the specific revisions to the permit conditions and supporting documents referenced by the permit. Also, provide an explanation of why the amendment is requested.

17. Facility Contact Information

Site Operator (Permittee/Registrant) Name

Enter Site Operator (Permittee/Registrant) information. Site Operator is defined in 30 TAC §330.3.

If the Site Operator (Permittee/Registrant) has filed with the Texas Secretary of State (SOS) as a Corporation, Limited Partnership or non-profit organization it will have been issued an SOS filing number which may be entered here. If the Site Operator (Permittee/Registrant) has not filed with the SOS, leave blank. Search for the SOS Filing number at: <http://www.sos.state.tx.us/corp/sosda/index.shtml>.

Operator Name

Enter Operator information. Operator is defined in 30 TAC §330.3.

If the Operator has filed with the SOS as a Corporation, Limited Partnership or non-profit organization it will have been issued an SOS filing number which may be entered here. If the Operator has not filed with the SOS, leave blank. Search for the SOS Filing number at: <http://www.sos.state.tx.us/corp/sosda/index.shtml>.

Consultant Name

Enter the consultant company's name and contact information responsible for the preparation of the application on behalf of the facility.

Agent in Service Name

If the application is submitted by a corporation or by a person residing out of state, the applicant must register an Agent in Service or Agent of Service with the Texas SOS office and provide a complete mailing address for the agent. The agent must be a Texas resident and the address provided for them should be within the State of Texas. Provide information if this is applicable for the facility. If not, enter "Not Applicable".

18. Facility Supervisor's License

Select the Type of License that the Solid Waste Facility Supervisor, as defined in 30 TAC Chapter 30, Occupational Licenses and Registrations (Figure 30 TAC §30.213(a)), will obtain prior to commencing facility operations. Include the rest of the Evidence of Competency information as an attachment (See List of Attachments).

19. Ownership Status of the Facility

Corporation

The Customer meets all of the following:

- Is legally incorporated under the laws of any state or country
- Is recognized as a corporation by the Texas SOS
- Has proper operating authority to operate in Texas

Sole Proprietorship

This is a business that is owned by only one person and has not been incorporated. This business may:

- Be under the person's name
- Have its own name ("doing business as", or DBA)
- Have any number of employees
- Customers must register assumed names with the county

Government

City, County, State or Federal: This is either an agency of one of these levels of government or the governmental body itself (ex. Blanco County, City of Houston)

General Partnership

A general partnership is created when two or more persons associate to carry on a business for profit. A partnership generally operates in accordance with a partnership agreement, but there is no requirement that the agreement be in writing and no state-filing requirement.

Limited Partnership (LP & LLP)

This is a partnership formed by two or more persons, having one or more general partners and one or more limited partners. The limited partnership operates in accordance with a partnership agreement, written or oral, of the partners as to the affairs of the limited partnership and the conduct of its business. While the partnership agreement is not filed for public record, the limited partnership must file a certificate of limited partnership with the Texas SOS. The Texas SOS provides a form for the certificate of limited partnership which meets minimum state law requirements.

Government – Other

This is a utility district, water district, tribal government, college district, council of governments or river authority (ex. Lower Colorado River Authority).

Other

Fits none of the above descriptions.

20. Other Governmental Entities Information**Texas Department of Transportation (TxDOT) District**

Enter the district name and contact information for the district in which the facility is/will be located. TxDOT's District information can be found at

<http://www.txdot.gov/inside-txdot/district.html>.

The Local Governmental Authority Responsible for Road Maintenance

Enter the local authority name (e.g. local TxDOT maintenance office, city or county road maintenance authority) and contact information responsible for road maintenance. As required in 30 TAC §330.145 and §330.235, on days when the facility is in operation, the Site Operator (Permittee/Registrant) or Operator shall be responsible for at least once per day cleanup of waste materials spilled along and within the right-of-way of public access roads serving the facility for a distance of two miles in either direction from any entrances used for the delivery of waste to the facility. The facility operator shall consult with the TxDOT, county, and/or local governments with maintenance authority over the roads concerning cleanup of public access roads and rights-of-way.

City Mayor Information

Enter the Mayor's name and contact information for the city in which the facility is/will be located.

City Health Authority

Enter the Health Authority's name and contact information for the city in which the facility is/will be located.

County Judge Information

Enter the Judge's name and contact information for the county in which the facility is/will be located.

County Health Authority

Enter the Health Authority's name and contact information for the county in which the facility is/will be located.

State Representative Information

Enter the District Number, State Representative's name and District Office information for the district in which the facility is/will be located. State Representative's information can be found at:

<http://www.house.state.tx.us/members/find-your-representative/> .

State Senator Information

Enter District Number, State Senator's name and District Office information for the district in which the facility is/will be located. State Senator's information can be found at:

<http://www.house.state.tx.us/members/find-your-representative/> .

Council of Government (COG) Name

Enter the COG name and COG Office information for the COG area in which the facility is/will be located. COG information can be found at:

http://www.txregionalcouncil.org/display.php?page=regions_map.php.

River Basin Authority Name

Enter the River Basin Authority name and contact information for the river basin area in which the facility is/will be located. River Basin Authority information can be found at:

<http://www.tpwd.state.tx.us/landwater/water/habitats/rivers/authorities.phtml>.

Coastal Management Program

The boundary is established in Texas Natural Resources Code, §33.2053(k), as defined in Title 31, Texas Administrative Code, §503.1 (relating to Coastal Management Program Boundary).

U.S. Army Corps of Engineers

Select the box representing the District of the U.S. Army Corps of Engineers in which the facility is located.

Local Government Jurisdiction

Enter the name of the city or extraterritorial jurisdiction where the facility is located. If the facility is located in an area in which the governing body of the municipality or county has prohibited the disposal or processing of municipal or industrial solid waste, provide a copy of the ordinance and add it to the Additional Attachments list with the Attachment number provided.

Instructions - ATTACHMENTS

Supplementary Technical Report

Provide information about the facility as required under 30 TAC §305.45(a)(8). The report should be signed and sealed by a PE.

Property Legal Description, Property Metes and Bounds Description, Facility Legal Description, Facility Metes and Bounds Description, On-Site Easements, and Metes and Bounds Drawings

Provide a legal description of the facility including the following information, as required by 30 TAC §330.59(d)(1).

- a. The abstract number, as maintained by the Texas General Land Office, for the surveyed tract of land.
- b. A legal description of the property and the county, book, and page number or other generally accepted identifying reference of the current ownership record.
- c. For property that is platted, the county, book, and page number or other generally accepted identifying reference of the final plat record that includes the acreage encompassed in the application and a copy of the **Final Plat Record of Property**.
- d. A boundary metes and bounds description of the property signed and sealed by a registered professional land surveyor.
- e. A boundary metes and bounds description and drawing for the facility signed and sealed by a registered professional land surveyor.
- f. A drawing showing any on-site easements at the facility.

If the facility and property boundaries are identical, one metes and bounds description and drawing is sufficient. Refer to the same attachment number for above items (d) and (e).

Land Ownership Map

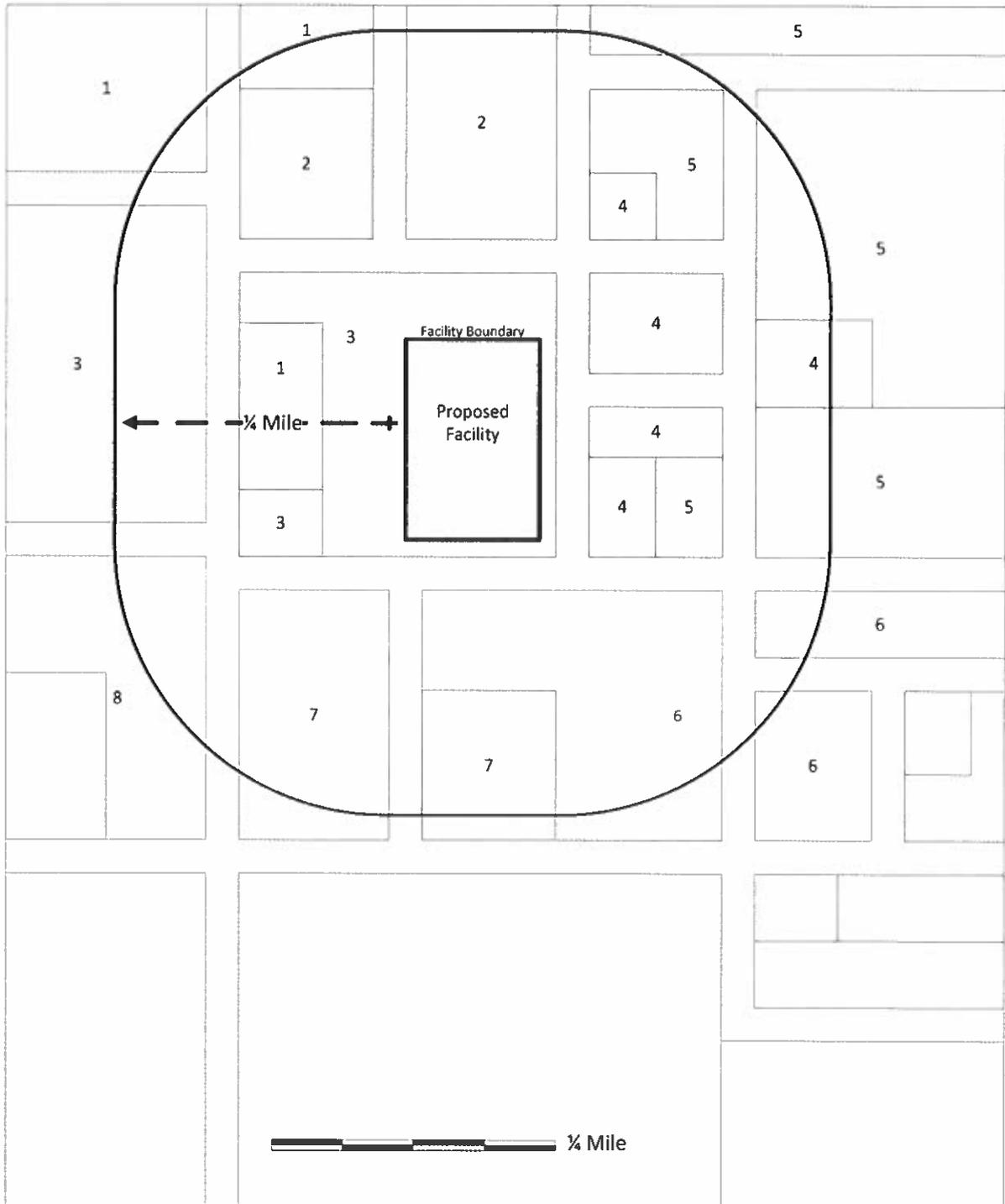
Provide a map that locates the property owned by adjacent and potentially affected landowners. The maps should show all property ownership within 1/4 mile of the facility, on-site facility easement holders, and all mineral interest ownership under the facility.

Land Ownership List

Provide the adjacent and potentially affected landowners' list, keyed to the land ownership map with each property owner's name and mailing address. The list shall include all property owners within 1/4 mile of the facility, easement holders, and all mineral interest ownership under the facility. Provide the property, easement holders', and mineral interest owners' names and mailing addresses derived from the real property appraisal records as listed on the date that the application is filed.

Do not include elected officials and other interested parties that are not adjacent landowners on the landownership map, list and labels.

Sample Land Ownership Map



Landowners Cross-Referenced To Landowners Map

The persons identified below would be considered as affected persons.

- | | |
|---|--|
| 1. MR & MRS SAMUEL L DAVIS 11901 STAR BLVD AUSTIN, TX 78759 | 5. JAXSON BREWING CO 4240 KNIGHTS BRIDGE DALLAS TX 77640 |
| 2. MR & MRS EDWARD SANCHEZ 1405 LINE ROAD WACO TX 76710 | 6. PLAINVIEW COMPANY 607 CRAWMONT LANE HOUSTON TX 77590 |
| 3. TEX-LINK CORP 8411 NW HWY HOUSTON TX 77590 | 7. ABS CHEMICALS INC 1212 ZIP STREET DALLAS TX 77640 |
| 4. MR & MRS TED GOLDSBY 3210 LEON BLVD WACO TX 76724 | 8. BIG-C BOTTLE CO 10024 REGIONAL BLVD BOVINA TX 79402 |

Mineral Interest Ownership Under The Facility*

- | | |
|--|---|
| 1. BOB SANDERS 867 HOLLOWBEND ROAD SEGUIN TX 78155 | 3. CAROL SANDERS 5309 MAPLE LANE GAUSE TX 77857 |
| 2. TED HENDERSON 459 MAGUIRE AVE HARPER TX 78631 | 4. ALICE HENDERSON 2222 LONGWAY HDOOLE TX 76836 |

Facility Easement Holders*

- | | |
|--|--|
| 1. GULF PIPELINE 11200 S FANNIN HOUSTON TX 77002 | 2. TEXAS STAR UTILITIES 8100 COMMERCE ST DALLAS TX 75230 |
|--|--|

*If available in Real Property Appraisal records as listed on the date that the application is filed.

In accordance with 30 TAC §39.5(b), submit this mailing list electronically. The electronic list must contain only the name, mailing address, city, state, and zip code with no reference to the lot number or lot location.

As an alternative to an electronic list, the applicant may elect to submit pre-printed mailing labels of this mailing list with the application. If you elect to provide the pre-printed mailing labels, use a label format that has 30 labels to a page (e.g. AVERY 5160). Each letter in the name and address must be capitalized, contain no punctuation, and the appropriate two-character abbreviation must be used for the state. Each entity listed must be blocked and spaced consecutively. Provide four complete sets of labels of the landowner list. Do not include elected officials and other interested parties that are not adjacent landowners on the landownership map, list and labels.

Maps (Texas Department of Transportation (TxDOT) County Map, General Location Map and General Topographic Map

Submit at least one general location map at a scale of one-half inch equals one mile. This map shall be all or a portion of a county map prepared by TxDOT. If TxDOT publishes more detailed maps of the proposed facility area, the more detailed maps shall also be included in Part I. Use the latest revision of all maps.

Submit a topographic map, ownership map, county highway map, or a map prepared by a registered professional engineer or a registered surveyor which shows the facility and each of its intake and discharge structures and any other structure or location regarding the regulated facility and associated activities. The maps must be of material suitable for a permanent record, and shall be no larger than 11 inches by 17 inches and shall be on a scale of not less than one inch equals one mile.

The map shall depict the approximate boundaries of the tract of land owned or to be used by the applicant and shall extend at least one mile beyond the tract boundaries sufficient to show the following:

- each well, spring, and surface water body or other water in the state within the map area;
- the general character of the areas adjacent to the facility, including public roads, towns and the nature of development of adjacent lands such as residential, commercial, agricultural, recreational, undeveloped, etc.;
- the location of any waste disposal activities conducted on the tract not included in the application; and
- the ownership of tracts of land adjacent to the facility and within a reasonable distance from the proposed point or points of discharge, deposit, injection, or other place of disposal or activity.

Verification of Legal Status (30 TAC §281.5 and §330.59(e))

Provide verification of legal status. **Normally**, this is a one-page certificate of incorporation (Certificate of Fact) issued by the Texas SOS (see additional Attachments List). If you choose to provide a verification of the legal status by another mechanism, provide it under this Attachment. Also, provide a list of all persons having over a 20% ownership in the proposed facility. See example table provided below:

List of All Persons Having Over 20% Ownership in the Facility:

| Name | Title | Contact Information |
|------|-------|---------------------|
| | | |
| | | |
| | | |
| | | |

Property Owner Affidavit

Provide a Property Owner Affidavit by using the appropriate format provided below.

Signatory Name

The name of the individual signing the affidavit. If the individual signing the affidavit is the property owner of record, enter the name on "Printed Signatory Name" line only and omit the "Signatory Capacity" and "Printed Name of Property Owner of Record" lines. Otherwise, provide all information requested below.

Signatory Capacity

Indicate under what authority the Signatory is signing on behalf of the property owner of record.

Property Owner Of Record

The person(s) who, according to public records, is/are the owner(s) of a particular property.

For Landfills:

Property Owner Affidavit

"I/We, _____ as _____
 (Printed Signatory Name) (Signatory Capacity)

As authorized signatory for _____
 (Printed Name of Property Owner of Record)

acknowledge that the State of Texas may hold me either jointly or severally responsible for the operation, maintenance, and closure and post-closure care of the facility. For a facility where waste will remain after closure, I acknowledge that I have a responsibility to file with the county deed records an affidavit to the public advertising that the land will be used for a solid waste facility prior to the time that the facility actually begins operating as a municipal solid waste landfill facility, and to file a final recording upon completion of disposal operations and closure of the landfill units in accordance with Title 30 Texas Administrative Code §330.19, Deed Restriction. I further acknowledge that I or the operator and the State of Texas shall have access to the property during the active life and post-closure care period."

 (Property Owner's Signature) (Date)

For Processing Facilities:

Property Owner Affidavit

"I/We, _____ as _____
 (Printed Signatory Name) (Signatory Capacity)

As authorized signatory for _____
 (Printed Name of Property Owner of Record)

acknowledge that the State of Texas may hold me either jointly or severally responsible for the operation, maintenance, and closure of the facility. I further acknowledge that I or the operator and the State of Texas shall have access to the property during the active life, and after closure for the purpose of inspection and maintenance, if required.

 (Property Owner's Signature) (Date)

Evidence of Competency

At a minimum, provide the information listed below to comply with 30 TAC §330.59(f) as applicable to the facility type for which the application is submitted:

List of all Texas solid waste sites that the owner and operator have owned or operated within the last ten years.

| Site Name | Site Type | Permit/Reg. No. | County | Dates of Operation |
|-----------|-----------|-----------------|--------|--------------------|
| | | | | |

List of all solid waste sites in all states, territories, or countries in which the owner and operator have a direct financial interest.

| Site Name | Location | Dates of Operation | Regulatory Agency (Name & Address) |
|-----------|----------|--------------------|------------------------------------|
| | | | |

Names of the principals and supervisors of the owner's and operator's organization, together with previous affiliations with other organizations engaged in solid waste activities.

| Name | Previous Affiliation | Other Organization |
|------|----------------------|--------------------|
| | | |

For landfill permit applications only, evidence of competency to operate the facility shall also include landfilling and earthmoving experience if applicable, and other pertinent experience, or licenses as described in 30 TAC Chapter 30 possessed by key personnel. The number and size of each type of equipment to be dedicated to facility operation should be specified in greater detail on Part IV of the application within the site operating plan.

| Landfilling/Earthmoving Equipment Types | Personnel Experience or Licenses |
|---|----------------------------------|
| | |
| | |
| | |

For mobile liquid waste processing units, submit a list of all solid waste, liquid waste, or mobile waste units that the owner and operator have owned or operated within the past five years. Submit a list of any final enforcement orders, court judgments, consent decrees, and criminal convictions of this state and the federal government within the last five years relating to compliance with applicable legal requirements relating to the handling of solid or liquid waste under the jurisdiction of the commission or the United States Environmental Protection Agency. Applicable legal requirement means an environmental law, regulation, permit, order, consent decree, or other requirement.

| Solid waste, liquid waste, or mobile waste units owned or operated within past 5 years | Texas and federal final enforcement orders, court judgments, consent decrees, and criminal convictions |
|--|--|
| | |
| | |
| | |

Additional Attachments (as applicable)

TCEQ Core Data Form(s)

If the Site Operator (Permittee/Registrant) does not have a Customer Reference Number (CN Number), complete a TCEQ Core Data Form (TCEQ-10400) and submit it with this application. List the Site Operator (Permittee/Registrant) as the customer.

If Regulated Entity Reference Number (RN Number) has not been issued for the facility, complete a TCEQ Core Data Form (TCEQ-10400) and submit it with this application. List the Facility as the Regulated Entity.

If the Operator does not have a Customer Reference Number (CN Number), complete another TCEQ Core Data Form (TCEQ-10400) for the "Operator" and submit it with this application. List the Operator as the customer.

Only under the following circumstances should a TCEQ Core Data Form be submitted:

- Your information is not yet in the Central Registry database or is incomplete
- Your information has changed from what is currently in the Central Registry database
- It is requested by the agency. You can check the status of your information in Central Registry on-line at <http://www.tceq.texas.gov/goto/centralregistry/>.

Signatory Authority Delegation

Provide documentation that the person signing the application meets the requirements of 30 TAC §305.44, Signatories to Applications. If the authority has been delegated, provide a copy of the document issued by the governing body of the Site Operator (Permittee/Registrant) or Operator authorizing the person that signed the application to act as agent for the owner or operator.

Fee Payment Receipt

As indicated in the "Application Fees" section, include a photocopy of the check in the initial application submitted to the MSW Permits Section.

Confidential Documents

The confidential information should be described in non-confidential terms throughout the application, cross-referenced, and submitted as a separate document or binder, and clearly marked "CONFIDENTIAL." Refer to Instructions, Section "Confidential Documents" for further detail.

Waste Storage, Processing and Disposal Ordinances

If the facility is located in an area in which the governing body of the municipality or county has prohibited the disposal or processing of municipal or industrial solid waste, provide a copy of the ordinance.

Final Plat Record of Property

For the property that is platted, provide the county, book, and page number or other generally accepted identifying reference of the final plat record that includes the acreage encompassed in the application and a copy of the final plat (30 TAC §330.59(d)(1)(B)).

Certificate of Fact (Certificate of Incorporation)

The Site Operator/ (Permittee/Registrant) or Operator shall provide verification of their legal status. If you choose to provide a one-page certificate of incorporation (Certificate of Fact) issued by the secretary of state, provide it as an attachment here.

Assumed Name Certificate

If the Site Operator/ (Permittee/Registrant) or Operator is an individual and/or partnership doing business under an assumed name, it must attach to the application an assumed name certificate.

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|----|-----------|--|---------------|-----------------|-----------|--------------------------------|--------------------|--------------------------|
| 1 | General | Submit all four parts of the permit, permit amendment or registration application | Required | 330.57(a) & (b) | Yes | All 4 parts included | | Format-Application Forms |
| 2 | General | Submit TCEQ Part I Form (Form No. 0650) | Required | 330.57(c)(1) | Yes | Included in Part I | | Format-Application Forms |
| 8 | General | Part II of the application contains location and coordination information. | Informational | 330.57(c)(2) | | See in Part II | | Format-Application |
| 9 | General | Part III of the application contains design information. | Informational | 330.57(c)(3) | | See in Part III | | Format-Application |
| 10 | General | Part IV of the application contains the site operating plan. | Informational | 330.57(c)(4) | | See in Part IV | | Format-Application |
| 11 | General | The application should address all aspects of application and design requirements, even to show why not applicable (N/A). | Informational | 330.57(d) | | Yes | | Format-Application |
| 12 | General | Submit date of sufficient completeness, accuracy and clarity. | Required | 330.57(d) | Yes | Yes | | Format-Application |
| 13 | General | Failure to provide complete information may be cause for ED to return application. | Informational | 330.57(d) | | Acknowledged | | Format-Application |
| 14 | General | Provide 4 Copies for Initial Submittal (1 original and 3 copies) | Required | 330.57(e) | Yes | Four copies included | | Format-Application |
| 15 | General | Provide 4 copies for NOD Responses including 1 copy with marked revisions (redline/strikeout) | Required | 330.57(g)(6) | Yes | Will include for NOD Responses | | Format-Application |
| 16 | General | Application must be prepared in accordance with Texas Occupations Code, Texas Engineering Practice Act, Chapter 1001 and Texas Geoscience Practice Act, Chapter 1002 | Informational | 330.57(f) | | Yes | | Format-Application |
| 17 | General | Provide a PE signature, seal and date on the title page of each bound engineering report or individual engineering plan, and on each engineering drawing | Required | 330.57(f)(1) | Yes | Yes | | Format-Application |
| 18 | General | Provide PE sign, seal, & date for applicable items | Required | 330.57(f)(2) | Yes | Where Required | | Format-Application |
| 19 | General | Applications that are not sealed are incomplete and shall be returned | Informational | 330.57(f)(3) | | Acknowledged | | Format-Application |
| 20 | General | Submit the application in three ring binders | Required | 330.57(g)(1) | Yes | Completed | | Format-Application |
| 21 | General | Submit Title Page with Name, Application No., Site Operator Name, Operator Name (if applicable), Location, Date Prepared and Revision Dates) | Required | 330.57(g)(2) | Yes | On cover page | | Format-Application |
| 22 | General | Provide Table of Contents with PE seal | Required | 330.57(g)(3) | Yes | TOCs are PE sealed | | Format-Application |
| 23 | General | Use 8.5x11 inch or 11x17 paper (folded to 8.5x11 inch) | Required | 330.57(g)(4) | Yes | Correct paper size used | | Format-Application |
| 24 | General | Provide pages with date (original and revised) and sequential page numbers | Required | 330.57(g)(5) | Yes | Page numbers provided | | Format-Application |
| 25 | General | Provide legible drawings/maps | Required | 330.57(h)(1) | Yes | Yes | | Format-Maps/Drawing |
| 26 | General | Provide color coding on all figures and drawings that is legible and distinct after copying in black & white. | Required | 330.57(h)(2) | Yes | Yes | | Format-Maps/Drawing |
| 27 | General | Provide a standard engineering scale on each figure or drawing | Required | 330.57(h)(3) | Yes | Yes | | Format-Maps/Drawing |
| 28 | General | Provide a dated title block on each figure or drawing | Required | 330.57(h)(4)(A) | Yes | Yes | | Format-Maps/Drawing |
| 29 | General | Provide a bar scale at least 1 inch on all figures and drawings | Required | 330.57(h)(4)(B) | Yes | Yes | | Format-Maps/Drawing |
| 30 | General | Provide a revision block on all figures and drawings | Required | 330.57(h)(4)(C) | Yes | Yes | | Format-Maps/Drawing |
| 31 | General | Provide a PE or PG seal, if required, on all figures and drawings | Required | 330.57(h)(4)(D) | Yes | Where Required | | Format-Maps/Drawing |
| 32 | General | Include drawing number and a page number on each drawing and figure | Required | 330.57(h)(4)(E) | Yes | Yes | | Format-Maps/Drawing |
| 33 | General | Include a north arrow on each map or plan drawing | Required | 330.57(h)(5)(A) | Yes | Yes | | Format-Maps/Drawing |
| 34 | General | Include a reference to base map & date of most current base map used, if the map is based upon another map | Required | 330.57(h)(5)(B) | Yes | Yes | | Format-Maps/Drawing |
| 35 | General | Include a legend on each map or plan drawing | Required | 330.57(h)(5)(C) | Yes | Yes | | Format-Maps/Drawing |
| 36 | General | Provide match lines and section lines that reference the drawing where the match or section is shown. | Required | 330.57(h)(6) | Yes | N/A for this site | | Format-Maps/Drawing |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|----|-----------|---|-----------------|-----------|-----------|-------------------|---|----------------------|
| 45 | General | Acknowledge that the construction and operation of the waste management facility shall comply with Subchapter U of 30 TAC Chapter 330 (relating to Standard Air Permits for Municipal Solid Waste Landfill Facilities and Transfer Stations) or other approved air authorizations. Owners or operators of these types of facilities should consult with the Air Permits Division on or before the date that the municipal solid waste application is filed with the executive director. | Acknowledgement | 330.55(a) | Yes | Acknowledged | | Other Authorizations |
| 46 | General | Acknowledge that air inputs resulting from the operation of solid waste facilities shall be disposed of in a manner that will not cause surface water or groundwater pollution. Facilities shall provide for the treatment of wastewaters resulting from waste management activities and from cleaning and washing. Owners or operators shall ensure that storm water and wastewater management is in compliance with the regulations of the department that may not cause, alter, allow, or permit the disposal of municipal solid waste prior to recording, in the county deed records of the county or counties in which the disposal takes place, a series and bounds description of the portion or portions of the tract of land on which disposal of solid waste will take place. | Acknowledgement | 330.55(a) | Yes | N/A for this site | This site does not process or store liquids | Other Authorizations |
| 47 | General | A certified copy of proof of deed, recordation shall be provided to the executive director prior to instituting disposal operations. | Informational | 330.19(a) | | | | General Information |
| 48 | General | It is the responsibility of an owner or operator to possess or acquire a sufficient interest in or right to the use of the surface estate of the property for which a permit is issued, including the access route. The granting of a permit does neither convey any property rights or interest in either real or personal property; nor does it authorize any injury to private property; invasion of personal rights, or impairment of profane contract rights; nor any infringement of federal, state, or local laws or regulations outside the scope of the authority under which a permit is issued. | Informational | 330.19(b) | | | | General Information |
| 49 | General | The facility owner or operator shall retain the right of entry to the facility until the end of the post-closure care period for inspection and maintenance of the facility. | Informational | 330.67(a) | | | | General Information |
| 50 | General | Executive director approval or a permit will be required if any on-site operations subsequent to closure of a landfill facility involve disturbing the cover or liner of the landfill. | Informational | 330.67(b) | | | | General Information |
| 51 | General | It is the responsibility of an owner or operator to obtain any permits or approvals that may be required by local agencies such as for building construction, discharge of uncontaminated waters into ditches under control of a drainage district, discharge of effluent into a local sanitary sewer system, etc. | Informational | 330.67(c) | | | | General Information |
| 52 | General | At any time during the life of the facility the owner or operator becomes aware of any condition in the permit or registration that necessitates a change to accommodate new technology or improved methods or that makes it impractical to keep the facility in compliance, the owner or operator shall submit to the executive director requested changes to the permit or registration in accordance with 30 TAC §305.62 or §305.70 and must be approved prior to their implementation. | Informational | 330.67(d) | | | | General Information |
| 58 | General | | Informational | 330.73(a) | | | | General Information |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|----|-----------|---|-------------------------|----------------------------------|-----------|----------|--------------------|---------------------|
| 59 | General | A preconstruction conference shall be held prior to commencement of physical construction for a municipal solid waste (MSW) landfill facility, a vertical landfill expansion, or a lateral landfill expansion. The preconstruction conference shall be held no more than 90 days prior to the date that construction is scheduled to begin. All aspects of the permit, construction activities, and inspections shall be discussed. Additional preconstruction conferences may be held prior to the opening of a new MSW landfill unit. The executive director and owner's representatives, including the engineer, the geotechnical consultant, the contractor, and the facility manager, shall attend the conference. The owner or operator shall obtain and submit certification by a Texas-licensed professional engineer that the facility has been constructed as designed in accordance with the issued registration or permit and in general compliance with the regulations prior to initial operation. The owner or operator shall maintain that certification on site for inspections. | Informational | 330.73(c) | | | | General Information |
| 60 | General | After all initial construction activity has been completed and prior to accepting any solid waste, the owner or operator shall contact the executive director and region office in writing and request a pre-opening inspection. A pre-opening inspection shall be conducted by the executive director within 14 days of notification by the owner or operator that all construction activities have been completed, accompanied by representatives of the owner or operator and the engineer until the executive director has confirmed in writing that all applicable submissions required by the permit or registration and this chapter have been received and found to be acceptable, and that construction is in compliance with the permit or registration and the approved site development plan. If the executive director has not provided a written or verbal response within 14 days of completion of the pre-opening inspection, the facility shall be considered approved for construction. | Informational | 330.73(d) | | | | General Information |
| 61 | General | Identify if the Regulated Entity or Customer has any delinquent fees. | Informational | 330.73(e) | | | | General Information |
| 62 | General | Signature Page must have signature and registration fee. | Informational | 330.73(f) | | | | General Information |
| 63 | General | Applicant's name, mailing address & phone number. | Required in Part I Form | 330.59(b), 330.671, 330.675 | Yes | None | | Delinquent Fees |
| 66 | Part I | Description of the nature of the business activities that require a permit (conducted at the facility). | Required in Part I Form | 330.59(a)(1) | | | | Part I Form |
| 67 | Part I | Location description, facility name & mailing address. | Required in Part I Form | 330.59(a)(1) | | | | Part I Form |
| 68 | Part I | Access routes. | Required in Part I Form | 330.59(a)(1) | | | | Part I Form |
| 69 | Part I | Lat. & Long. of the facility. | Required in Part I Form | 330.59(b)(1), 305.45(a)(1) | | | | Part I Form |
| 70 | Part I | Lat. & Long. depicted. | Required in Part I Form | 330.59(b)(2), 330.59(b)(3) | | | | Part I Form |
| 71 | Part I | All maps should show the facility location. | Required in Part I Form | 330.59(c)(1)(A), 305.45(a)(6) | | | | Part I Form |
| 72 | Part I | All maps should display intake and discharge structures. | Required in Part I Form | 305.45(a)(6) | | | | Part I Form |
| 73 | Part I | All maps should show other structures or locations regarding the regulated facility and associated activities. | Required in Part I Form | 305.45(a)(6) | | | | Part I Form |
| 74 | Part I | At least one map with a scale not less than 1 inch = 1 mile. | Required in Part I Form | 305.45(a)(6) | | | | Part I Form |
| 75 | Part I | Permit/Registration boundary and 1/2 mile beyond to show the following: wells, springs, surface water bodies. | Required in Part I Form | 330.59(c)(1)(B), 305.45(a)(6)(A) | | | | Part I Form |
| 76 | Part I | Character of adjacent land including public roads, towns, development as residential, commercial, agricultural, etc. | Required in Part I Form | 305.45(a)(6)(A) | | | | Part I Form |
| 77 | Part I | Location of any waste disposal activities conducted on the tract but not included in the application. | Required in Part I Form | 305.45(a)(6)(B) | | | | Part I Form |
| 78 | Part I | General location map, TPOOT, scale of 1/2 inch = 1 mile and inset current map used. | Required in Part I Form | 305.45(a)(6)(C) | | | | Part I Form |
| 79 | Part I | Part I Nonresidential, within 1/2 mile & mineral | Required in Part I Form | 330.59(c)(2) | | | | Part I Form |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|-----|-----------|---|-------------------------|---------------------|-----------|-------------|--------------------|--------------------------------------|
| 84 | Part I | Land Ownership List both in hardcopy and electronic form (alternatively pre-printed mailing labels) | Required in Part I Form | 330.59(c)(3)(B) | | | | Part I Form |
| 85 | Part I | Legal description of property or other documentation of ownership | Required in Part I Form | 330.59(d)(1)(A) | | | | Part I Form |
| 86 | Part I | If Platred, plat record with county, book, page number and acreage information | Required in Part I Form | 330.59(d)(1)(B) | | | | Part I Form |
| 87 | Part I | Signed, sealed and dated surveyed metes and bounds description of the facility | Required in Part I Form | 330.59(d)(1)(C) | | | | Part I Form |
| 88 | Part I | Signed & sealed metes & bounds drawing | Required in Part I Form | 330.59(d)(1)(D) | | | | Part I Form |
| 89 | Part I | Signed property owner affidavit | Required in Part I Form | 330.59(d)(2) | | | | Part I Form |
| 90 | Part I | Acknowledge that State may hold owner responsible | Required in Part I Form | 330.59(d)(2)(A) | | | | Part I Form |
| 91 | Part I | Acknowledge that owner is responsible for deed record before & after operation | Required in Part I Form | 330.59(d)(2)(B) | | | | Part I Form |
| 92 | Part I | Acknowledge that the owner & State shall have access during life of the facility and during closure | Required in Part I Form | 330.59(d)(2)(C) | | | | Part I Form |
| 93 | Part I | Acknowledge that the owner & State shall have access during the post-closure care period | Required in Part I Form | 330.59(d)(2)(C) | | | | Part I Form |
| 94 | Part I | Verified legal status of applicant and list of persons with 20% or more ownership in the facility | Required in Part I Form | 330.59(e) | | | | Part I Form |
| 95 | Part I | Ownership status as federal, state, private, public, or other | Required in Part I Form | 305.45(a)(2) | | | | Part I Form |
| 96 | Part I | List of all Texas solid waste sites that the owner or operator has owned or operated within the last ten years. The site name, site type, permit or registration number, county, and dates of operation shall also be submitted. | Required in Part I Form | 330.59(f)(1) | | | | Part I Form |
| 97 | Part I | List of all solid waste sites in all states, territories, or countries in which the owner or operator has a direct financial interest. The type of site shall be identified by location, operating dates, name, and address of the regulatory agency, and the name under which the site was operated. | Required in Part I Form | 330.59(f)(2) | | | | Part I Form |
| 98 | Part I | Shall employ a licensed solid waste facility supervisor before operating | Required in Part I Form | 330.59(f)(3) | | | | Part I Form |
| 99 | Part I | Names of principals & supervisors owner or operators organization together with previous affiliations with other organizations involved with solid waste activities | Required in Part I Form | 330.59(f)(4) | | | | Part I Form |
| 100 | Part I | Landfilling, earthmoving exp. or license under Chapter 30. Include number and size of equipment | Required in Part I Form | 330.59(f)(5) | | | | Part I Form |
| 101 | Part I | Signatory meets 305.44, documentation of delegated signatory authority | Required in Part I Form | 330.59(g) | | | | Part I Form |
| 102 | Part I | Corporations - signed by a corporate officer | Required in Part I Form | | | | | Part I Form |
| 103 | Part I | Partnership or proprietorship - signed by a general partner or proprietor | Required in Part I Form | | | | | Part I Form |
| 104 | Part I | Municipality, public agency - signed by an executive officer or elected official | Required in Part I Form | | | | | Part I Form |
| 105 | Part I | Signatory certification statement | Required in Part I Form | | | | | Part I Form |
| 106 | Part I | Hazardous Waste Management | Required in Part I Form | 305.45(a)(7)(A) | | | | Part I Form |
| 107 | Part I | Underground Injection Control | Required in Part I Form | 305.45(a)(7)(B) | | | | Part I Form |
| 108 | Part I | NPDES | Required in Part I Form | 305.45(a)(7)(C) | | | | Part I Form |
| 109 | Part I | Prevention of Significant Deterioration | Required in Part I Form | 305.45(a)(7)(D) | | | | Part I Form |
| 110 | Part I | Nonattainment Program | Required in Part I Form | 305.45(a)(7)(E) | | | | Part I Form |
| 111 | Part I | NESHAPS | Required in Part I Form | 305.45(a)(7)(F) | | | | Part I Form |
| 112 | Part I | Ocean dumping permit | Required in Part I Form | 305.45(a)(7)(G) | | | | Part I Form |
| 113 | Part I | Dredge & fill permit | Required in Part I Form | 305.45(a)(7)(H) | | | | Part I Form |
| 114 | Part I | Licenses under the TRCA | Required in Part I Form | 305.45(a)(7)(I) | | | | Part I Form |
| 115 | Part I | Other environmental permits | Required in Part I Form | 305.45(a)(7)(J) | | | | Part I Form |
| 116 | Part I | Permit Application Fee is \$2050.00 | Required in Part I Form | 305.45(a)(7)(K) | | | | Part I Form |
| 117 | Part I | A copy of the payment receipt to the MSW Permits Section, if paid by check. | Required in Part I Form | THSC 361.0675 | | | | Part I Form |
| 118 | Part I | Prepared by PE, PC, or qualified person | Required in Part I Form | 330.57(f) | | | | Part I Form |
| 119 | Part I | Description of facility & systems | Required in Part I Form | 305.45(a)(8)(A) | | | | Part I Form |
| 120 | Part I | Volume, average & max rate of disposal for each pile of disposal | Required in Part I Form | 305.45(a)(8)(B)(i) | | | | Part I Form |
| 121 | Part I | Physical, chemical, thermal, organic, bacteriological, radiological properties of waste | Required in Part I Form | 305.45(a)(8)(B)(ii) | | | | Part I Form |
| 122 | Part I | Other reasonable information | Required in Part I Form | 305.45(a)(8)(C) | | | | Part I Form |
| 123 | Part II | Provide the sources and characteristics of all waste to be accepted. | Required | 330.61(b)(1) | Yes | Section 2.1 | | Part I Form Waste Acceptance Plan |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|-----|-----------|---|-----------------------|-----------------|-----------|--|--|-----------------------|
| 124 | Part II | Specify parametric limitations of each type of waste to be managed by the facility | Required | 330.61(b)(1) | Yes | Section 2.1 | | Waste Acceptance Plan |
| 125 | Part II | Provide a brief description of the general sources and generation areas contributing wastes to the facility. This description shall include an estimate of the population or population equivalent served by the facility | Required | 330.61(b)(1)(A) | Yes | Section 2.2 | | Waste Acceptance Plan |
| 126 | Part II | Provide a descriptive narrative that describes the percentage of incoming waste that must be recovered and its intended use | Required if Requested | 330.61(b)(1)(A) | Yes | N/A | Waste is not recovered at this facility | Waste Acceptance Plan |
| 128 | Part II | Provide an estimate of the maximum annual waste acceptance rate projected for 5 years | Required | 330.61(b)(1)(C) | Yes | Section 2.3 | | Waste Acceptance Plan |
| 130 | Part II | Provide any site specific conditions that require special design considerations & possible mitigation of conditions identified under sections (b) - (f) | Required | 330.61(a) | Yes | Section 1.1 | | Facility Impact |
| 131 | Part II | Provide information regarding the likely impacts of the facility on cities, communities, groups of property owners, or individuals. | Required | 330.61(b) | Yes | Section 3 | | Facility Impact |
| 132 | Part II | Provide information on the compatibility of the facility with surrounding land use, zoning in the vicinity, community growth patterns, and other factors associated with the public interest. | Required | 330.61(b) | Yes | Section 3 | | Facility Impact |
| 133 | Part II | Provide information on the character of surrounding land use within one mile | Required | 330.61(b)(2) | Yes | Section 3.2 | | Existing Conditions |
| 134 | Part II | Provide information about the growth trends within five miles & directions of development | Required | 330.61(b)(3) | Yes | Section 3.3 | | Existing Conditions |
| 135 | Part II | Indicate the proximity to residences & items listed in 330.61(c)(4) & (12), ~ no. of residences & commercial establishments including direct & distance to nearest, population density, all within one mile. | Required | 330.61(b)(4) | Yes | Section 3.4 | | Existing Conditions |
| 136 | Part II | Indicate all wells and the well density within 500 ft. | Required | 330.61(b)(5) | Yes | Section 3.5 | | Existing Conditions |
| 137 | Part II | Provide any other information requested by the ED. | Required | 330.61(b)(6) | Yes | Section 3.6 | | Existing Conditions |
| 138 | Part II | Provide data on availability & adequacy of access roads | Required | 330.61(b)(1) | Yes | Section 4.1 | | Transportation |
| 139 | Part II | Provide the existing & expected traffic volumes on access roads within one mile of the facility during the expected life of the facility | Required | 330.61(b)(2) | Yes | Section 4.2 & 4.3 | | Transportation |
| 140 | Part II | Provide an estimate of traffic volume generated by the facility on access roads within one mile of the facility | Required | 330.61(b)(3) | Yes | Section 4.3 | | Transportation |
| 141 | Part II | Provide documentation of coordination for roadway improvements and documentation of coordination with TXDOT for traffic and location restrictions. | Required | 330.61(b)(4) | Yes | Section 4.4 | | Transportation |
| 142 | Part II | Provide information about the facility's impact on airports per §330.545, FAA documentation of coordination with FAA | Required | 330.61(b)(5) | Yes | Section 4.5 | | Transportation |
| 143 | Part II | Provide documentation of coordination with FAA | Required | 330.61(b)(5) | Yes | Section 4.5 with Figure(s) II-5(a) & II-5(b) | | Transportation |
| 144 | Part II | Provide a demonstration of no bird hazards for landfill units within 10,000 ft. of turbojet runway | Required | 330.545(a) | Yes | Section 4.5 with Figure(s) II-5(a) & II-5(b) | | Transportation |
| 145 | Part II | Provide a demonstration of no bird hazards for landfill units within 5,000 ft. of piston-type runway | Required | 330.545(a) | Yes | Section 4.5 with Figure(s) II-5(a) & II-5(b) | | Transportation |
| 146 | Part II | Provide notice to the airport & the FAA for MSW units within 6 miles of a small airport or within 5 miles of a large commercial airport. | Required | 330.545(b) | Yes | Section 4.5 with Figure(s) II-5(a) & II-5(b) | | Transportation |
| 147 | Part II | Putrescible waste disposal must not cause bird hazard. All units within the distances indicated in 330.545(b) must be evaluated. | Informational | 330.545(d) | | N/A | Putrescible Waste is not accepted at this facility | Transportation |
| 148 | Part II | Discuss in general terms the geology and soils of the proposed site | Required | 330.61(j)(1) | Yes | Section 5.1 | | Geology |
| 149 | Part II | Identify and provide data on fault area locations. If faults exist, see location restrictions in Part III, and include a fault study in the Geology Report | Required | 330.61(j)(2) | Yes | Section 5.2 | | Geology |
| 150 | Part II | Identify and provide data on seismic impact zones. If located in impact zone see location restrictions in Part III | Required | 330.61(j)(3) | Yes | Section 5.3 | | Geology |
| 151 | Part II | Identify and provide data on unstable areas. If unstable areas exist see location restrictions in Part III, and describe factors for determining unstable areas in the Geology Report | Required | 330.61(j)(4) | Yes | Section 5.4 | | Geology |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
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| 152 | Part II | Provide data on site specific groundwater conditions | Required | 330.61(k)(1) | Yes | Section 6.1 | | Groundwater and Surface Water |
| 153 | Part II | Provide data on surface water at or near the site | Required | 330.61(k)(2) | Yes | Section 6.2 | | Groundwater and Surface Water |
| 154 | Part II | Provide information on how facility will comply with applicable Texas Pollutant Discharge Elimination System (TPDES) storm water permitting requirements and the Clean Water Act, §402, as amended. This may include the information requires by 30 TAC 330.61(m)(1), (2), (3), (4), (5), (6), (7), (8), (9), (10), (11), (12), (13), (14), (15), (16), (17), (18), (19), (20), (21), (22), (23), (24), (25), (26), (27), (28), (29), (30), (31), (32), (33), (34), (35), (36), (37), (38), (39), (40), (41), (42), (43), (44), (45), (46), (47), (48), (49), (50), (51), (52), (53), (54), (55), (56), (57), (58), (59), (60), (61), (62), (63), (64), (65), (66), (67), (68), (69), (70), (71), (72), (73), (74), (75), (76), (77), (78), (79), (80), (81), (82), (83), (84), (85), (86), (87), (88), (89), (90), (91), (92), (93), (94), (95), (96), (97), (98), (99), (100), (101), (102), (103), (104), (105), (106), (107), (108), (109), (110), (111), (112), (113), (114), (115), (116), (117), (118), (119), (120), (121), (122), (123), (124), (125), (126), (127), (128), (129), (130), (131), (132), (133), (134), (135), (136), (137), (138), (139), (140), (141), (142), (143), (144), (145), (146), (147), (148), (149), 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| Groundwater and Surface Water |
| 155 | Part II | As applicable, provide a certification statement indicating the owner/operator will obtain the appropriate TPDES permit coverage when required | Required | 330.61(k)(3)(A) | Yes | Section 6.3 | | Groundwater and Surface Water |
| 156 | Part II | As applicable, provide a copy of permit number under an individual wastewater permit | Required | 330.61(k)(3)(B) | Yes | N/A | | Groundwater and Surface Water |
| 157 | Part II | Provide the location of any water wells. | Required | 330.61(k)(1) | Yes | Section 7.1 with Figure II-4 | | Abandoned Oil and Water Wells |
| 158 | Part II | All water supply wells must be outside monitoring system or approved in the permit 30 days prior to construction provide certification of plugging and abandonment of all water, oil and gas wells not approved in the permit | Informational | 330.61(k)(1) | | N/A | There are no water supply wells within the facility boundary | Abandoned Oil and Water Wells |
| 159 | Part II | Production wells may remain if identified & don't disrupt operations | Informational | 330.61(k)(1) | | N/A | There are no water supply wells within the facility boundary | Abandoned Oil and Water Wells |
| 160 | Part II | Production wells may remain if identified & they do not disrupt facility operations | Required | 330.61(k)(2) | Yes | Section 7.2 with Figure II-3 | | Abandoned Oil and Water Wells |
| 161 | Part II | Indicate if the facility is within the 100yr floodplain. If facility within a floodplain see location restrictions in 30 TAC Chapter 330 Subchapter M | Informational | 330.61(k)(2) | | N/A | There are no water wells within the facility boundary | Abandoned Oil and Water Wells |
| 162 | Part II | Indicate if wetlands are located within the facility boundary. If wetlands exist, see location restrictions in 30 TAC Chapter 330 Subchapter M | Required | 330.61(m)(1) | Yes | Section 8.1 with Figure II-11 | | Floodplains and Wetlands |
| 163 | Part II | Acknowledge that the construction and operation of the facility shall not result in the destruction or adverse modification of the critical habitat or cause or contribute to the taking of endangered or threatened species. | Required | 330.61(m)(2) | Yes | Section 8.2 with Figure II-12 | | Floodplains and Wetlands |
| 165 | Part II | Acknowledge that the construction and operation of the facility shall not result in the destruction or adverse modification of the critical habitat or cause or contribute to the taking of endangered or threatened species. If the WWTP permit contains a coordination and a review letter from the United States Fish and Wildlife Service and the Texas Parks and Wildlife Department, the owner or operator shall submit these documents as an attachment/appendix to the registration application and by referencing where this information is addressed in the WWTP Permit and/or permit application. | Acknowledgement | 330.61(m)(1) | Yes | Section 9.2 | | Endangered Species |
| 165 | Part II | Acknowledge that the construction and operation of the facility shall not result in the destruction or adverse modification of the critical habitat or cause or contribute to the taking of endangered or threatened species. If the WWTP permit contains a coordination and a review letter from the United States Fish and Wildlife Service and the Texas Parks and Wildlife Department, the owner or operator shall submit these documents as an attachment/appendix to the registration application and by referencing where this information is addressed in the WWTP Permit and/or permit application. | Acknowledgement | 330.61(m)(1) | Yes | Section 9.1 with Figure II-13 | | Endangered Species |
| 166 | Part II | Provide a demonstration of whether facility is located within species range and provide a biological assessment. | Required | 330.61(m)(2) | Yes | Section 9.2 | | Endangered Species |
| 166 | Part II | Provide a demonstration of whether facility is located within species range and provide a biological assessment. If the WWTP permit contains a coordination and a review letter from the United States Fish and Wildlife Service and the Texas Parks and Wildlife Department, the owner or operator shall submit these documents as an attachment/appendix to the registration application and by referencing where this information is addressed in the WWTP Permit and/or permit application. | Required | 330.61(m)(2) | Yes | Section 9.1 with Figure II-13 | | Endangered Species |
| 167 | Part II | Provide documentation of compliance with Natural Resource Code, Chapter 191 (Texas Antiquities Code) | Required | 330.61(o) | Yes | Section 10.1 | | Historical Commission |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
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| 167 | Part II | Provide documentation of compliance with Natural Resource Code, Chapter 191 (Texas Antiquities Code), if the WWTP permit contains coordination and a review letter from the Texas Historical Commission, the owner or operator shall submit these documents as an attachment/appendix to the registration application and by referencing where this information is addressed in the WWTP Permit and/or permit application. | Required | 330.61(o) | Yes | Section 10.1 | | Historical Commission |
| 168 | Part II | Provide documentation that Parts I and II of the application were submitted for review to the applicable council of governments for compliance with regional solid waste plans. | Required | 330.61(p) | Yes | Section 11.1 | | COG Review |
| 169 | Part II | Acknowledgement that the owner or operator requested a review letter from any local government, as appropriate for compliance with local solid waste plans. A review letter is not a prerequisite to a final determination on a permit or registration application. | Acknowledgement | 330.61(p) | Yes | Section 11.1 | | COG Review |
| 170 | Part II | Provide a constructed map showing boundary, zoning, & land use within one mile including info from 330.61(c)(4), (5), & (10) (schools, hospitals, etc.) | Required | 330.61(g) | Yes | Section 3.1 - 3.4 with Figures II-1 and II-2 | | Maps/Drawings |
| 171 | Part II | Provide the prevailing wind direction with a map. | Required | 330.61(c)(1) | Yes | Section 11.1(a) with Figure II-14 | | Maps/Drawings |
| 172 | Part II | Provide the location of all known water wells within 500 feet of the proposed permit boundary with the state well numbering system designation for Water Development Board "located wells." | Required | 330.61(c)(2) | Yes | Figure II-4 | | Maps/Drawings |
| 173 | Part II | Provide the location of all structures and inhabitable buildings within 500 feet of the facility. | Required | 330.61(c)(3) | Yes | Figure II-2 | | Maps/Drawings |
| 174 | Part II | Provide the location of all schools, licensed day-cares, churches, hospitals, cemeteries, ponds, lakes, residential, commercial, & recreational areas within one mile of the facility. | Required | 330.61(c)(4) | Yes | Section 11-1(d) with Figure II-2 | | Maps/Drawings |
| 175 | Part II | Provide the location and surface type of roads used for access within one mile of the facility. | Required | 330.61(c)(5) | Yes | Figure II-15 | | Maps/Drawings |
| 176 | Part II | Provide the latitude & longitude of the facility. | Required | 330.61(c)(6) | Yes | Figure II-15 | | Maps/Drawings |
| 177 | Part II | Provide the location of all area streams. | Required | 330.61(c)(7) | Yes | Figure II-4 | | Maps/Drawings |
| 178 | Part II | Provide the location of all airports within six miles. | Required | 330.61(c)(8) | Yes | Figure II-1 | | Maps/Drawings |
| 179 | Part II | Indicate the property boundary of facility. | Required | 330.61(c)(9) | Yes | Figure(s) II-1, II-2, II-3, II-4, II-14, and II-15 | | Maps/Drawings |
| 180 | Part II | Indicate all drainage, pipeline, and utility easements within & adjacent to the facility. | Required | 330.61(c)(10) | Yes | Figure II-15 | | Maps/Drawings |
| 181 | Part II | Provide the location of all access control features. | Required | 330.61(c)(11) | Yes | Figure II-15 | | Maps/Drawings |
| 182 | Part II | Provide the location of all archaeological sites, historical sites, and sites with an aesthetic quality adjacent to the facility. | Required | 330.61(c)(12) | Yes | N/A refer to Figure II-1 | | Maps/Drawings |
| 183 | Part II | Provide a facility layout map. | Required | 330.61(d) | Yes | Figure II-15 | | Maps/Drawings |
| 184 | Part II | A set of maps may be provided. | Informational | 330.61(d) | | | | Maps/Drawings |
| 185 | Part II | Provide an outline of solid waste management units. | Required | 330.61(d)(1) | Yes | Figure II-15 | | Maps/Drawings |
| 186 | Part II | Provide the location of interior roads. | Required | 330.61(d)(2) | Yes | Figure II-15 | | Maps/Drawings |
| 187 | Part II | Indicate the location of monitor wells. | Required | 330.61(d)(3) | Yes | N/A refer to Figure II-3 | | Maps/Drawings |
| 188 | Part II | Provide the location of all facility buildings. | Required | 330.61(d)(4) | Yes | Figure II-15 | | Maps/Drawings |
| 189 | Part II | Provide notes on sequence of development. | Required | 330.61(d)(5) | Yes | See notes on Figure II-15 | | Maps/Drawings |
| 190 | Part II | Indicate the location of all facility fencing. | Required | 330.61(d)(6) | Yes | Figure II-15 | | Maps/Drawings |
| 191 | Part II | Provide the location of facility windbreaks, greenbelts, visual screening. | Required | 330.61(d)(7) | Yes | See notes on Figure II-15 | | Maps/Drawings |
| 192 | Part II | Indicate the location of site entrance roads. | Required | 330.61(d)(8) | Yes | Figure II-15 | | Maps/Drawings |
| 193 | Part II | Indicate the type of waste in each sector. | Required | 330.61(d)(9)(A) | Yes | See notes on Figure II-15 | | Maps/Drawings |
| 194 | Part II | Provide the general sequence of filling operation. | Required | 330.61(d)(9)(B) | Yes | See notes on Figure II-15 | | Maps/Drawings |
| 195 | Part II | Provide the sequence of excavation & filling. | Required | 330.61(d)(9)(C) | Yes | See notes on Figure II-15 | | Maps/Drawings |
| 196 | Part II | Provide the sequence of excavation & filling. | Required | 330.61(d)(9)(C) | Yes | See notes on Figure II-15 | | Maps/Drawings |

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| 197 | Part II | Indicate the maximum waste elevation & final cover | Required | 330.61(d)(9)(E) | Yes | See notes on Figure II-15 | | Maps/Drawing s |
| 198 | Part II | Provide a general topographic map: USGS 7.5 minute or equivalent one map at scale 1 in. = 2,000 ft. | Required | 330.61(e) | Yes | Figure(s) II-1 and II-4 | | Maps/Drawing s |
| 199 | Part II | Provide Aerial Photograph(s) that are at least 9 in. by 9 in. at scale range of one inch = 1,667-3,334 ft. that covers an area at least one mile in radius of the site. Facility boundary and fill areas (as applicable) must be shown. | Required | 330.61(f) | Yes | Figure II-17 | | Maps/Drawing s |
| 200 | Part II | A series of photos showing growth trends may be used | Informational | 330.61(D)(2) | | N/A | No significant growth trends are observable in the area | Maps/Drawing s |
| 201 | Part II | All submitted prints & photocopies must be legible | Informational | 330.61(D)(3) | | | | Maps/Drawing s |
| 208 | Part II | A new landfill cell or an expansion of an existing landfill managing Class I waste may not be located in areas described in §335.584(b)(3) and (4) | Informational | 330.561 | | N/A | Class 1 Waste is not accepted at this facility | Groundwater and Surface Water |
| 209 | Part II | Demonstrate that a facility with a Class I cell unit subject to active coastal shoreline erosion will be designed to prevent adverse effects resulting from storm surge and erosion or scouring by water. | Required if Requested | 335.584(b)(4) | Yes | N/A | | Groundwater and Surface Water |
| 212 | Part II | Demonstrate that storage and processing facilities are located outside of the 100 year floodplain. | Required | 330.547(c) | Yes | Section 8.1 with Figure II-11 | | Floodplains and Wetlands |
| 213 | Part II | For storage and processing facilities located within the 100 year floodplain, please provide a demonstration that the facility is designed to prevent washout during a 100 year storm event, or a conditional letter of map amendment from the Federal Emergency Management Administration administrator | Required | 330.547(c) | Yes | N/A | Outside of 100 year floodplain | Floodplains and Wetlands |
| 214 | Part II | Acknowledge if the facility will be located in wetlands. | Acknowledgement | 330.553(a) & (b) | Yes | Section 8.2 with Figure II-12 | | Floodplains and Wetlands |
| 215 | Part II | Demonstrate, if located within wetlands, that there is no practicable alternative location | Required | 330.553(b)(1) | Yes | N/A | | Floodplains and Wetlands |
| 216 | Part II | Acknowledge that the facility's construction & operations shall not cause or contribute to violations of state water quality standards, violation of any applicable toxic effluent standard or prohibition under the Clean Water Act §307; jeopardize the continued existence of endangered or threatened species or result in the destruction or adverse modification of a critical habitat, protected under the Endangered Species Act of 1973, or violate any requirement under the Marine Protection, Research, & Sanctuaries Act | Acknowledgement | 330.553(b)(2)(A) - (D) | Yes | N/A | | Floodplains and Wetlands |
| 217 | Part II | If wetlands are located within the facility, submit a demonstration for the integrity of landfill unit by addressing erosion, stability, & migration potential of native wetland soils, inlets, and deposits used to support the landfill | Required | 330.553(b)(3)(A) | Yes | Not in wetlands | | Floodplains and Wetlands |
| 218 | Part II | If wetlands are located within the facility, submit a demonstration for the integrity of landfill unit by addressing erosion, stability, & migration potential of dredged and fill materials used to support the landfill | Required | 330.553(b)(3)(B) | Yes | Not in wetlands | | Floodplains and Wetlands |
| 219 | Part II | If wetlands are located within the facility, submit a demonstration for the integrity of landfill unit by addressing the volume and chemical nature of the waste managed in the landfill unit | Required | 330.553(b)(3)(C) | Yes | N/A | | Floodplains and Wetlands |
| 220 | Part II | If wetlands are located within the facility, submit a demonstration for the integrity of landfill unit by addressing the impacts on fish, wildlife, and other aquatic resources and their habitat for the release of solid waste | Required | 330.553(b)(3)(D) | Yes | N/A | | Floodplains and Wetlands |
| 221 | Part II | If wetlands are located within the facility, submit a demonstration for the integrity of landfill unit by addressing the potential effects of catastrophic release of waste to the wetlands and the resulting impacts on the environment | Required | 330.553(b)(3)(E) | Yes | N/A | | Floodplains and Wetlands |
| 222 | Part II | If wetlands are located within the facility, submit a demonstration for the integrity of landfill unit by addressing any additional factors, as necessary, to demonstrate that recreational resources in the wetland are | Required | 330.553(b)(3)(F) | Yes | N/A | | Floodplains and Wetlands |

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| 223 | Part II | Sufficient information shall be provided to the ED to allow a reasonable determination to be made with respect to the demonstrations cited in 30 TAC 5330.553(b) | Informational | 330.553(b)(5) | | | | Floodplains and Wetlands |
| 224 | Part II | Provide the steps taken to achieve no net loss of wetlands | Required | 330.553(b)(4) | Yes | N/A | | Floodplains and Wetlands |
| 225 | Part II | Acknowledge that the operation of this facility shall not result in the destruction or adverse modification of the critical habitat of endangered or threatened species. | Acknowledgement | 330.551(a) | Yes | Section 9.0 with Figure II-13 | | Endangered Species |
| 226 | Part II | The term "harassing" means: An intentional or negligent act or omission that creates the likelihood of injury to wildlife. | Informational | 330.551(b)(1) | | | | Endangered Species |
| 227 | Part II | The term "killing" means: An act of commission that actually injures or kills wildlife, including acts that annoy it to such an extent as to significantly disrupt essential behavioral patterns. | Informational | 330.551(b)(2) | | | | Endangered Species |
| 228 | Part II | The term "taking" means: collecting an endangered or threatened species or attempting to engage in such conduct. | Informational | 330.551(b)(3) | | | | Endangered Species |
| 229 | Part II | Acknowledge that no solid waste unloading, storage, disposal, or processing operations shall occur within any easement, buffer zone, or right-of-way that crosses the facility | Acknowledgement | 330.543(a) | Yes | Section 11.10(X) with Figure II-15 | Add note to Drawing for Figure II-15 | Easements and Buffer Zone |
| 240 | Part II | Provide a design alternative that demonstrates equivalent control of odor & windblown waste | Required if Requested | 330.543(b)(3)(B)(III) | Yes | N/A | | Easements and Buffer Zone |
| 241 | Part II | Provide a design alternative that demonstrates sufficient distance to meet drainage & sediment control requirements | Required if Requested | 330.543(b)(3)(B)(IV) | Yes | N/A | | Easements and Buffer Zone |
| 242 | Part II | The commission may not issue a permit for a Type IV landfill if: the proposed site is located within 100 feet of a canal that is used as a public drinking water source or for irrigation of crops used for human or animal | Informational | 330.563(a) | | | | Type I/Type IV Location Prohibitions |
| 243 | Part II | the proposed site is located in a county with a population of more than 225,000 that is located adjacent to the Gulf of Mexico; and prior to final consideration of the application | Informational | 330.563(a) | | | | Type I/Type IV Location Prohibitions |
| 244 | Part II | by the commission, the commissioners of the county in which the facility is located have adopted a resolution recommending denial of the application. | Informational | 330.563(a) | | | | Type I/Type IV Location Prohibitions |
| 245 | Part II | The commission may not issue a permit for a Type I or Type IV landfill, conversion of a Type I to a Type IV landfill, and conversion of a Type IV to a Type I landfill, if the landfill is located or proposed to be located adjacent to a county with a population of more than 3.3 million and inside the boundaries of a national forest, as designated by the United States Forest Service. | Informational | 330.563(b) | | | | Type I/Type IV Location Prohibitions |
| 246 | Part II | The limitations listed under Texas Health & Safety Code 361.123(a) - (c) does not apply to a permit or permit amendment requesting an areal expansion of an existing Type I municipal solid waste landfill. | Informational | 330.563(b) | | | | Type I/Type IV Location Prohibitions |
| 247 | Part II | Acknowledge if the landfill unit is located within 200 feet of a fault. | Acknowledgement | 330.555(a) | Yes | Section 5.2 with Figure II-9 | | Geology |
| 248 | Part II | Submit a demonstration, if the facility is less than 200 feet from a fault, to show that the structural integrity of the facility will not be damaged and be protective of human health and the environment. | Required | 330.555(a) | Yes | N/A | Not in a Fault Area | Geology |
| 249 | Part II | Submit detailed fault studies for operations located within areas that may be subject to differential subsidence or active geological faulting. | Required | 330.555(b) | Yes | N/A | Not in a Fault Area | Geology |
| 250 | Part II | Submit information for structural damage to constructed facilities such as roads, buildings, etc. | Required | 330.555(b)(1) | Yes | N/A | Not in a Fault Area | Geology |
| 251 | Part II | Submit information about scarps in natural ground surface | Required | 330.555(b)(2) | Yes | N/A | Not in a Fault Area | Geology |
| 252 | Part II | Submit information about the presence of surface depressions | Required | 330.555(b)(3) | Yes | N/A | Not in a Fault Area | Geology |
| 253 | Part II | Submit information about lineations noted on aerial photographs and topographic maps | Required | 330.555(b)(4) | Yes | N/A | Not in a Fault Area | Geology |
| 254 | Part II | Provide structural control of streams | Required | 330.555(b)(5) | Yes | N/A | Not in a Fault Area | Geology |
| 255 | Part II | Submit information regarding vegetation changes | Required | 330.555(b)(6) | Yes | N/A | Not in a Fault Area | Geology |
| 256 | Part II | Submit information for crude oil and natural gas | Required | 330.555(b)(7) | Yes | N/A | Not in a Fault Area | Geology |

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| 257 | Part II | Submit information for electrical spontaneous potential & resistivity logs | Required | 330.555(b)(8) | Yes | N/A | Not in a Fault Area | Geology |
| 258 | Part II | Submit information for earth electrical resistivity surveys | Required | 330.555(b)(9) | Yes | N/A | Not in a Fault Area | Geology |
| 259 | Part II | Submit information for open cell excavations | Required | 330.555(b)(10) | Yes | N/A | Not in a Fault Area | Geology |
| 260 | Part II | Submit information for any change in elevation of established benchmarks | Required | 330.555(b)(11) | Yes | N/A | Not in a Fault Area | Geology |
| 261 | Part II | Submit references to published geological literature of area | Required | 330.555(b)(12) | Yes | N/A | Not in a Fault Area | Geology |
| 262 | Part II | Provide location information to identify if the facility is located in a seismic impact zones | Required | 330.557 | Yes | Section 5.3 with Figure II-10 | Not in a Fault Area | Geology |
| 263 | Part II | Submit a demonstration, if the facility is located in a seismic impact zones, that the facility is designed to resist the maximum horizontal acceleration in lithified earth material | Required | 330.557 | Yes | N/A | Low probability of seismic impact | Geology |
| 264 | Part II | Provide location information to identify if the facility is located in unstable areas susceptible to natural or human-induced events or forces capable of impairing the integrity of the landfill components | Required | 330.559 | Yes | Section 5.4 with reference to Figure(s) II-9, and II-10 | | Geology |
| 265 | Part II | Submit a demonstration, if the facility is in an unstable area, that the design of the facility will not be disrupted | Required | 330.559 | Yes | N/A | Refer to section 5.4 | Geology |
| 266 | Part II | Provide factors for determining unstable areas. Landfill units located in an unstable area shall demonstrate that engineering measures have been incorporated into the landfill unit's design | Required | 330.559 | Yes | N/A | Refer to section 5.4 | Geology |
| 267 | Part II | Submit information for local soil conditions that may result in significant differential settling | Required | 330.559(1) | Yes | Section 5.4 | | Geology |
| 268 | Part II | Submit information for on-site local geologic or geomorphologic features | Required | 330.559(2) | Yes | Section 4 | | Geology |
| 269 | Part II | Identify local human-made features or events | Required | 330.559(3) | Yes | Section 4 | | Geology |
| 270 | Part III | Describe facility access control features | Required | 330.63(b)(1) | Yes | Section 2.0 | | General Facility Design |
| 271 | Part III | Submit a process design for the facility that includes items 330.63(b)(2)(A) through 330.63(b)(2)(H) | Required | 330.63(b)(2) | Yes | Section 3.0 | | General Facility Design |
| 272 | Part III | Submit a flow diagram(s) to describe the storage, processing, and disposal sequences for each type of waste and/or | Required | 330.63(b)(2)(A) | Yes | Section 3.0 | | General Facility Design |
| 273 | Part III | Submit a schematic view drawing(s) showing phases for collection, separation and processing/disposal of each type of waste and/or feedstock/recyclable material | Required | 330.63(b)(2)(B) | Yes | Figure III-1-A and Section 3.0(II) | | General Facility Design |
| 274 | Part III | Provide ventilation & odor control measures for each unit | Required | 330.63(b)(2)(C) | Yes | Section 3.0(III) | | General Facility Design |
| 275 | Part III | Provide construction details of storage, processing units & components, dimensions, capacity, materials used, etc. | Required | 330.63(b)(2)(D) | Yes | N/A | Not a storage/processing facility | General Facility Design |
| 276 | Part III | Provide performance data for all storage and processing units and ancillary equipment | Required | 330.63(b)(2)(D) | Yes | N/A | Not a storage/processing facility | General Facility Design |
| 285 | Part III | Provide adequate floor drains and/or sumps | Required | 330.63(b)(3)(D) | Yes | N/A | No structures/buildings with drains or sumps | General Facility Design |
| 286 | Part III | Describe proper disposal of liquids resulting from waste processing, cleaning, and washing and provide for the treatment of waste water | Required | 330.63(b)(4) | Yes | N/A | Not a Processing Facility | General Facility Design |
| 287 | Part III | Describe how facility will be designed to protect endangered species | Required | 330.63(b)(5) | Yes | N/A | No Endangered Species | General Facility Design |
| 288 | Part III | Acknowledge that the facility design complies with the requirements of 30 TAC 330.303(a) - (b) | Acknowledgement | 330.63(c) | Yes | Section 1.0 of Attachment III-2 | | Surface Water Drainage Report |
| 289 | Part III | Submit a surface water and drainage report that is in accordance with 30 TAC, Chapter 330, Subchapter G | Required | 330.63(c) | Yes | See Appendix III-2-1 | | Surface Water Drainage Report |
| 290 | Part III | Demonstrate that existing or permitted drainage patterns will not be adversely altered | Required | 330.305(a) | Yes | Figure III-2-A | | Surface Water Drainage Report |
| 291 | Part III | Provide a design of the run-on control system to prevent 25 yr. storm run-on to active face | Required | 330.305(b) | Yes | Section 2.4 & Section 4.1 of Attachment III-2 | | Surface Water Drainage Report |
| 292 | Part III | Provide a design for run-off management system to, at a minimum, collect & control run-off at the active face from a 24 hr. 25 yr. storm event | Required | 330.305(c) | Yes | Figure III-2-A | | Surface Water Drainage Report |
| 293 | Part III | Provide erosion control of top down & external embankment side slope surfaces during life and post-closure care of facility | Required | 330.305(d) | Yes | Section 4.4 of Attachment III-2 with supporting figures | | Surface Water Drainage Report |

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| 294 | Part III | Demonstrate estimated peak velocities for top surfaces and external embankment slopes to be less than the permissible non-erodible velocities under similar conditions | Required | 330.305(d)(1) | Yes | Section 4.4 of Attachment III-2 with supporting figures | | Surface Water Drainage Report |
| 295 | Part III | Provide a design for top surfaces and external embankment slopes to minimize erosion and not exceed the permissible soil loss | Required | 330.305(d)(2) | Yes | Section 4.4 of Attachment III-2 with supporting figures | | Surface Water Drainage Report |
| 296 | Part III | Provide a design for drainage features, sizing and grading to prevent erosion, long term, low maintenance geotechnical stability to the final cover | Required | 330.305(e) | Yes | Section 4.4 of Attachment III-2 with supporting figures | | Surface Water Drainage Report |
| 297 | Part III | Describe maintenance and repair procedures of the collection, drainage, and/or storage units | Required | 330.305(c)(1) | Yes | Section 4.1(a) | | Surface Water Drainage Report |
| 298 | Part III | Provide interim erosion controls for phased development | Required | 330.305(e)(2) | Yes | Section 4.5(1)(b) | | Surface Water Drainage Report |
| 299 | Part III | Provide drainage calculations using Rational Method for areas 200 acres or less | Required | 330.305(f)(1) | Yes | Section 4.6 | Done in CAD/Hydroflow | Surface Water Drainage Report |
| 300 | Part III | Provide drainage calculations using w/HFC Modeling Systems or equivalent for areas > 200 acres | Required | 330.305(f)(2) | Yes | N/A | | Surface Water Drainage Report |
| 301 | Part III | Acknowledge that handling, storage, treatment, & disposal of contaminated surface or groundwater should be per 330.207 | Acknowledgement | 330.305(g) | Yes | Section 4.7 | | Surface Water Drainage Report |
| 302 | Part III | Provide designs for contaminated water storage units | Required | 330.305(g) | Yes | Section 4.7 | | Surface Water Drainage Report |
| 303 | Part III | Provide drainage area drawing(s) & calculations | Required | 330.63(c)(1)(A) | Yes | Section(s) 2.1 and 2.2 with supporting drawings | | Surface Water Drainage Report |
| 304 | Part III | Submit drainage area designs to include cross-sections for drainage facilities within the facility area | Required | 330.63(c)(1)(B) | Yes | Figure III-2-E | | Surface Water Drainage Report |
| 305 | Part III | Submit drainage area designs to include ditch grades | Required | 330.63(c)(1)(B) | Yes | Figures III-2-A, III-2-D, and III-2-E | | Surface Water Drainage Report |
| 306 | Part III | Submit drainage area designs to include water flow rates, elevations, velocities, and flow line elevations | Required | 330.63(c)(1)(B) | Yes | Figures III-2-B, III-2-D, and III-2-E | | Surface Water Drainage Report |
| 307 | Part III | Submit calculations verifying drainage patterns will not be adversely altered | Required | 330.63(c)(1)(C) | Yes | Section 2.2 | | Surface Water Drainage Report |
| 308 | Part III | Submit and identify hydrologic method & calculations used to estimate peak flow rates and runoff volumes | Required | 330.63(c)(1)(D) | Yes | Section 2.5 | | Surface Water Drainage Report |
| 309 | Part III | Submit and identify the 25-year rainfall intensity used for facility design including the source of the data | Required | 330.63(c)(1)(D)(i) | Yes | Section 2.3, section 2.5, and Figure III-2-C | Used data from NOAA | Surface Water Drainage Report |
| 310 | Part III | Submit and identify the 25-year rainfall intensity used for facility design including all other data used in conjunction with the selected hydrologic method. Their sources should be documented and described | Required | 330.63(c)(1)(D)(ii) | Yes | Section 2.3, section 2.5, and Figure III-2-C | Used data from NOAA | Surface Water Drainage Report |
| 311 | Part III | Submit and identify hydraulic calculations and designs for sizing the necessary collection, drainage, and/or detention facilities | Required | 330.63(c)(1)(D)(iii) | Yes | Section 2.0 | | Surface Water Drainage Report |
| 312 | Part III | Submit a discussion and analyses to demonstrate that existing drainage patterns will not be adversely altered as a result of the proposed landfill development | Required | 330.63(c)(1)(D)(iii) | Yes | Section 2.4 | | Surface Water Drainage Report |
| 313 | Part III | Submit structural designs of the collection, drainage, and/or storage facilities | Required | 330.63(c)(1)(D)(iv) | Yes | Figures III-2-A, III-2-B, and III-2-E | | Surface Water Drainage Report |
| 314 | Part III | Provide the location for the facility to identify whether the site is located within a 100-year floodplain. Indicate the 100-year floodplain on the drawing listed in paragraph 330.63(c)(1)(A) of this subsection | Required | 330.63(c)(2)(A) | Yes | See FEMA Firm Panel in Figure II-11 of Part II | | Surface Water Drainage Report |
| 315 | Part III | Provide the source of all data for flood plain determination. The boundaries of the proposed landfill facility should be shown on the floodplain map | Required | 330.63(c)(2)(B) | Yes | See FEMA Firm Panel in Figure II-11 of Part II | | Surface Water Drainage Report |
| 316 | Part III | Provide (if the site is located within the 100-year floodplain) information detailing the specific flooding levels, if the Preliminary Plan approval is not required under Chapter 301 of this title and Section 16.236 of Texas Water Code you may indicate that the checklist items relevant to Chapter 301 are not | Required | 330.63(c)(2)(C) | Yes | N/A | Not within 100-yr floodplain | Surface Water Drainage Report |

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| 317 | Part III | The facility shall be protected from flooding by suitable levees constructed to provide protection from a 100-year frequency flood and in accordance with the rules of the commission relating to levee improvement districts and approval of plans for reclamation projects or the rules of the county or city having jurisdiction under Texas Water Code, §16.236, as implemented by Chapter 301, Subchapter C of this title (relating to Approval of Levees and Other Improvements). | Informational | 330.307(b) | | N/A | | Surface Water Drainage Report |
| 318 | Part III | Provide maps, plans, drawings, computations and narratives of landfill levees; the applicant should submit a detailed map. | Required if Requested | 301.33(a)(1) | Yes | N/A | | Surface Water Drainage Report |
| 319 | Part III | Provide the name and course of the river, stream, or other watercourse, which is associated with or would be affected by the proposed project. | Required if Requested | 301.33(a)(2) | Yes | N/A | | Surface Water Drainage Report |
| 320 | Part III | Provide the location & ownership of existing levees, channels, dams, etc. that may be affected. | Required if Requested | 301.33(a)(3) | Yes | N/A | | Surface Water Drainage Report |
| 321 | Part III | Provide the location and ownership, including current mailing address of owners, and location, shown by map, of all properties lying within any proposed protected area. | Required if Requested | 301.33(a)(4)(A) | Yes | N/A | | Surface Water Drainage Report |
| 322 | Part III | Provide a list of potentially affected property owners for notice adjacent to the proposed works or which may be affected by the project's alteration of the flood flows of the stream. | Required if Requested | 301.33(a)(4)(B) | Yes | N/A | | Surface Water Drainage Report |
| 323 | Part III | Provide a project design based on a statistical 100-year flood as a minimum. Flood level data available from state or federal agencies or other sources shall be provided for consideration in the selection of design flood frequency and elevation. | Required if Requested | 301.33(b)(1) | Yes | N/A | | Surface Water Drainage Report |
| 324 | Part III | Provide plans to demonstrate the effects the proposed project will impose on existing flood conditions. This shall be illustrated by floodwater surface-elevation profiles and design-flood delineations of the floodplain with and without the project in place. | Required if Requested | 301.33(b)(2) | Yes | N/A | | Surface Water Drainage Report |
| 325 | Part III | Provide additional flood water surface-elevation profiles and design-flood delineations of the floodplain with the project in place and with a comparable levee or landfill on the opposite site of the stream if such do not exist. | Required if Requested | 301.33(b)(3) | Yes | N/A | | Surface Water Drainage Report |
| 326 | Part III | Submit plans for levees that include structural integrity. | Required if Requested | 301.34(1) | Yes | N/A | | Surface Water Drainage Report |
| 327 | Part III | Submit plans that show compatibility with existing hydraulic conditions. | Required if Requested | 301.34(2) | Yes | N/A | | Surface Water Drainage Report |
| 328 | Part III | Submit a design that any proposed levee or other improvement will not increase flooding or divert waters in such a way that any person's life or property will be endangered or subjected to significantly increased flooding. | Required if Requested | 301.34(3) | Yes | N/A | | Surface Water Drainage Report |
| 329 | Part III | The rights of third parties affected by a proposed levee or other improvement must be considered. | Informational | 301.34(4) | | N/A for this site | | Surface Water Drainage Report |
| 330 | Part III | Other improvements shall be designed with primary consideration to the topographic and hydrographic conditions, and in such a manner that each division of a project shall be a complete, united project forming a coordinate part of an ultimately finished series of projects, so constituted that the successful operation of each unified project shall coordinate with the successful operation of other projects within the same hydraulic system. | Informational | 301.34(5) | | N/A for this site | | Surface Water Drainage Report |
| 331 | Part III | Provide a minimum freeboard of three feet above the 100-year design flood hydraulic gradient where levees furnish protection for regulated or designated areas. | Required if Requested | 301.34(6) | Yes | N/A | | Surface Water Drainage Report |
| 332 | Part III | Levees must not significantly restrict the flow of a 100-year frequency flood nor significantly reduce the temporary water storage capacity. | Informational | 330.307(b)(2) | | N/A for this site | | Surface Water Drainage Report |

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| 333 | Part III | The executive director may request any additional pertinent information from the applicant. | Required if Requested | 301.35 | Yes | N/A | | Surface Water Drainage Report |
| 334 | Part III | Submit plans with PE design, signed & sealed | Required if Requested | 301.36 | Yes | N/A | | Surface Water Drainage Report |
| 335 | Part III | Submit, if constructed in a floodplain, the Preliminary Plan approval (along with the submitted application) from the governmental entity with jurisdiction under Texas Water Code, §16.236, as implemented by Chapter 301. | Required if Requested | 330.63(d)(2)(D)(i) | Yes | N/A | Not in a floodplain | Surface Water Drainage Report |
| 341 | Part III | Provide a design to control and contain spills and contaminated water from leaving the facility. Unenclosed containment areas shall also account for precipitation from a 25-year, 24-hour rainfall event. | Required | 330.63(d)(1)(B) | Yes | N/A | No Storage or transfer units will be utilized at this site | Waste Management Unit Design |
| 342 | Part III | Provide the maximum amount of time processed and unprocessed waste are to remain on site. | Required | 330.63(d)(1)(C) | Yes | N/A | No Storage or transfer units will be utilized at this site | Waste Management Unit Design |
| 343 | Part III | Submit an estimate of the amount and planned method for testing and final disposal of incinerator ash, and an estimate of the volume and method of treatment for process water. | Required | 330.63(d)(2) | Yes | N/A | No incineration units will be utilized at this site | Waste Management Unit Design |
| 344 | Part III | Provide design specifications, including a plan view and a cross-section for surface impoundments. | Required | 330.63(d)(3)(A) | Yes | N/A | No surface impoundments will be utilized at this site | Waste Management Unit Design |
| 345 | Part III | Provide design that maintains the minimum freeboard and the basis of the design to prevent overtopping from a 25-year, 24-hour rainfall event. | Required | 330.63(d)(3)(B) | Yes | N/A | No surface impoundments will be utilized at this site | Waste Management Unit Design |
| 346 | Part III | Provide a liner quality control plan for surface impoundments per 30 TAC 330.339 | Required | 330.63(d)(3)(C) | Yes | N/A | No surface impoundments will be utilized at this site | Waste Management Unit Design |
| 347 | Part III | Provide all-weather operation during wet weather. Include interior access road locations and the type of surfacing on a facility plan. Provide control to minimize the trackings of mud onto the public road. | Required | 330.63(d)(4)(A) | Yes | Section 2.1 | | Waste Management Unit Design |
| 348 | Part III | Provide the landfill method proposed (e.g., moving-face cell trench, area fill, etc.) | Required | 330.63(d)(4)(B) | Yes | Section 2.1 | | Waste Management Unit Design |
| 349 | Part III | Provide the elevation of deepest excavation, maximum elevation of waste, and maximum elevation of final cover. | Required | 330.63(d)(4)(C) | Yes | Section 2.3 with Figures III-3-A, III-3-B, III-3-C, and III-3-D | | Waste Management Unit Design |
| 350 | Part III | Provide a calculation for the estimated rate of solid waste deposition and operating life of the landfill unit. | Required | 330.63(d)(4)(D) | Yes | Section 2.4 | | Waste Management Unit Design |
| 351 | Part III | Provide cross-sections showing the top of the levee, top of the proposed fill, and top of the wastes. | Required | 330.63(d)(4)(E) | Yes | Figures III-3-A, III-3-B, III-3-C, and III-3-D | | Waste Management Unit Design |
| 423 | Part III | Provide for constructed soil liners to be keyed into a formation of sufficient strength to ensure stability. | Required | 330.339(e) | Yes | N/A | Arid Exempt Site | Waste Management Unit Design |
| 424 | Part III | Acknowledge that all liner evaluation reports will be prepared in accordance with the approved liner quality control plan. | Acknowledgement | 330.339(f) | Yes | N/A | Arid Exempt Site | Waste Management Unit Design |
| 425 | Part III | Provide for soil liners to be compacted with a pad-footed or prong-footed roller only; soil liners shall not be compacted with a bulldozer or any track-mobilized equipment. Maximum clod size shall be 1 inch in diameter. | Required | 330.339(g) | Yes | N/A | Arid Exempt Site | Waste Management Unit Design |
| 426 | Part III | Provide a soil liner soil to contain no rocks or stones larger than one inch in diameter or that total more than 10% by weight. | Required | 330.339(h) | Yes | N/A | Arid Exempt Site | Waste Management Unit Design |
| 427 | Part III | Acknowledge that, prior to the disposal of solid waste in any cell or unprotected surface, a soil liner evaluation report and a geomembrane liner evaluation report will be submitted for review to the PD. | Acknowledgement | 330.341 | Yes | N/A | Arid Exempt Site | Waste Management Unit Design |
| 428 | Part III | Submit a certification of eligibility with a statement certifying that the small MSW landfill facility meets all requirements contained in 30 TAC §330.50(b). | Required | 330.63(d)(5)(A) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 429 | Part III | Submit certification that wastes received for disposal, based on an annual average, will be less than 20 tons per day of authorized types of waste. | Required | 330.63(d)(5)(B) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 430 | Part III | Submit certification that there is no evidence of existing groundwater contamination from the facility. | Required | 330.5(b)(1)(B) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 431 | Part III | Submit certification that the facility serves a community that has no practicable waste management alternative. | Required | 330.63(d)(5)(C) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |

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| 432 | Part III | Submit certification that additional costs of available alternatives are estimated to exceed 1.0% of the owner's or operating community's budget for all public services. | Required | 330.63(d)(5)(C)(i) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 433 | Part III | Submit certification that haul distances to alternative sites are unreasonably long, or all other alternatives are not feasible to implement. | Required | 330.63(d)(5)(C)(ii)(iii) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 434 | Part III | Submit certification that average annual precipitation is less than or equal to 25 inches as determined from precipitation data. | Required | 330.63(d)(5)(D) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 435 | Part III | Requests for exemptions under 330.63(d)(5) may be approved administratively by the executive director. | Informational | 330.5(b)(2)(3) | | Acknowledged | | Waste Management Unit Design |
| 436 | Part III | Indicate that if an the landfill that no longer meets the definition of a Type IAE or Type IVAE landfill facility the owner or operator shall notify in writing the executive director. The executive director may consider the economic investment made by the owner or operator in establishing the schedule for compliance. | Required if Requested | 330.5(b)(4) | Yes | Section 3.1 with Supporting Attachments | | Waste Management Unit Design |
| 437 | Part III | The minimum time allowed for compliance necessitated by loss of Type IAE or Type IVAE landfill facility status or availability of a suitable alternative shall be 18 months. Indicate that the facility shall maintain the integrity of any existing on-site groundwater monitor wells and make them available to the executive director for the collection of groundwater samples. | Informational | 330.5(b)(5) | | Acknowledged | | Waste Management Unit Design |
| 438 | Part III | Provide for A10 Exempt landfills - a groundwater certification in accordance with 30 TAC §330.5(b). | Informational | 330.5(b)(6) | | Acknowledged | | Waste Management Unit Design |
| 439 | Part III | Provide location and plot the facility accurately on a topographic map. Draw a line to enclose all of the area within one mile of the facility boundary. | Required if Requested | 330.5(b)(7) | Yes | N/A | | Waste Management Unit Design |
| 440 | Part III | Determine the locations water wells and springs in the facility area and provide a map of their location. | Required | 330.63(e)(6) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 441 | Part III | If no wells or springs exist within the facility area, refer to 330.63(e)(6)(B). Otherwise, refer to 330.63(e)(6)(B)(i). | Required | 330.63(e)(6)(B) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 442 | Part III | Submit a determination from appropriate records to indicate which of the wells are completed in the shallowest aquifer. If no wells are completed, refer to 330.63(e)(6)(B)(ii). | Informational | 330.63(e)(6)(B)(i) | | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 443 | Part III | Submit a determination for the groundwater gradient of the shallowest aquifer in the vicinity of the facility, by measuring stabilized water levels in wells. | Required | 330.63(e)(6)(C) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 444 | Part III | Identify and refer, from springs and from one well/springs downgradient of and nearest to the facility and select one well/spring upgradient or lateral to the facility, where groundwater quality is not likely to have been affected by landfill or other activities. | Required | 330.63(e)(6)(D) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 445 | Part III | Provide groundwater sampling analysis for the three selected wells/springs. | Required | 330.63(e)(6)(E)(i)-(ix) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 446 | Part III | If permission cannot be obtained to sample one or more of the three selected wells/springs, select one or more alternate wells/springs within the plotted area. | Informational | 330.63(e)(6)(F) | | N/A | | Waste Management Unit Design |
| 447 | Part III | If permission cannot be obtained to sample any appropriately located wells/springs, submit written documentation of the facts to the executive director. | Required | 330.63(e)(6)(G) | | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 448 | Part III | Provide a map showing known wells, springs, facility boundary, sampling points, groundwater gradient and data points. | Required | 330.63(e)(6)(H)(i)-(ii) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 449 | Part III | Provide a chemical analysis and identify the methods used. | Required | 330.63(e)(6)(H)(iii) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 450 | Part III | Provide logs & construction information for sampled wells & description & flow rate of sampled springs. | Required | 330.63(e)(6)(H)(iv) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 451 | Part III | Provide a description of investigation methods used. | Required | 330.63(e)(6)(H)(v) | Yes | Included in Attachment III-AE-2 | | Waste Management Unit Design |
| 452 | Part III | Provide a description of the liner system used for excavated waste storage, processing, and | Required | 330.63(d)(7)(C) | Yes | N/A | Not a mining waste processing unit | Waste Management Unit Design |

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| 470 | Part III | a description of how waste excavation activities will comply with the minimum design and operation requirements of §330.149, §330.151, §330.165, §330.167. The facility size shall be limited to a liquid waste processing rate no greater than 10,000 gallons per day. | Required | 330.63(d)(7)(D) | Yes | N/A | Not a mining waste processing unit | Waste Management Unit Design |
| 471 | Part III | Provide documentation that the facility design and operation will be coordinated with a consultant connected with an accredited college or university or with a consultant that has demonstrated the ability to carry out scientific experiments for demonstrating new and unproven waste handling methods and submitted to the executive director. | Informational | 330.63(d)(9)(A) | | N/A for this site | | Waste Management Unit Design |
| 472 | Part III | Indicate that the owner or operator shall submit to the executive director an annual and final status report to document the viability of the method being demonstrated. The report, at a minimum, must document the effluent standards and solid waste standards achieved. | Required | 330.63(d)(9)(B) | Yes | N/A | Not a Waste Demonstration Facility | Waste Management Unit Design |
| 473 | Part III | Submit a Geology Report, prepared and signed by a qualified groundwater scientist and includes a geologic map of the region with text describing the stratigraphy and lithology of the main units. | Required | 330.63(d)(9)(B) | Yes | N/A | Not a Waste Demonstration Facility | Waste Management Unit Design |
| 474 | Part III | Provide a description of the generalized stratigraphic column in the facility area. Regional stratigraphic cross-sections should be provided and must include elements listed in 330.63(e)(1)(B). | Required | 330.63(e)(1)(A) | Yes | N/A | Arid Exempt Site | Geology Report |
| 475 | Part III | Provide a description of geologic active processes, faulting, subsidence in the vicinity of the facility based upon published and open-file sources. | Required | 330.63(e)(2) | Yes | N/A | Arid Exempt Site | Geology Report |
| 476 | Part III | Provide a description for the composition of the aquifer(s). | Required | 330.63(e)(3)(A) | Yes | N/A | Arid Exempt Site | Geology Report |
| 477 | Part III | Provide the hydraulic properties of the aquifer(s). | Required | 330.63(e)(3)(B) | Yes | N/A | Arid Exempt Site | Geology Report |
| 478 | Part III | Submit information on whether the aquifers are under water table or artesian conditions. | Required | 330.63(e)(3)(C) | Yes | N/A | Arid Exempt Site | Geology Report |
| 479 | Part III | Submit information for the hydraulic connectivity of aquifers. | Required | 330.63(e)(3)(D) | Yes | N/A | Arid Exempt Site | Geology Report |
| 480 | Part III | Provide a regional water-table contour map or potentiometric surface map for each aquifer, if available; | Required | 330.63(e)(3)(E) | Yes | N/A | Arid Exempt Site | Geology Report |
| 481 | Part III | Provide an estimate of the rate of groundwater flow. | Required | 330.63(e)(3)(F) | Yes | N/A | Arid Exempt Site | Geology Report |
| 482 | Part III | Provide the typical values or a range of values for total dissolved solids content of groundwater from the aquifers. | Required | 330.63(e)(3)(G) | Yes | N/A | Arid Exempt Site | Geology Report |
| 483 | Part III | Identify recharge areas to the aquifers within five miles of the site. | Required | 330.63(e)(3)(H) | Yes | N/A | Arid Exempt Site | Geology Report |
| 484 | Part III | Identify what groundwater withdrawn from vicinity aquifers is used for and provide the ID, location, & aquifer of each well within one mile of the facility. | Required | 330.63(e)(3)(I) | Yes | N/A | Arid Exempt Site | Geology Report |
| 485 | Part III | Provide the results of investigations of subsurface conditions. This report must describe all borings drilled on site to test soils and characterize groundwater and must include a site map drawn to scale showing the surveyed locations and elevations of the borings. | Required | 330.63(e)(4) | Yes | N/A | Arid Exempt Site | Geology Report |
| 486 | Part III | Provide a sufficient no. of borings to characterize subsurface geology. | Required | 330.63(e)(4)(A) | Yes | N/A | Arid Exempt Site | Geology Report |
| 487 | Part III | Provide for borings to be sufficiently deep to identify uppermost aquifer, hydraulically connected aquifers, and underlying aquiclude; See Figure: 30 TAC §330.63(e)(4)(B) | Required | 330.63(e)(4)(B) | Yes | N/A | Arid Exempt Site | Geology Report |
| 488 | Part III | Provide all borings to be conducted in accordance with established field exploration methods. | Required | 330.63(e)(4)(C) | Yes | N/A | Arid Exempt Site | Geology Report |
| 489 | Part III | Provide GW well installation, abandonment, and plugging. | Required | 330.63(e)(4)(D) | Yes | N/A | Arid Exempt Site | Geology Report |
| 490 | Part III | Number of borings & depth may be modified with ED approval. | Informational | 330.63(e)(4)(E) | | Acknowledged | | Geology Report |
| 491 | Part III | Electrical resistivity information may be used to reduce the number of borings with ED approval. | Informational | 330.63(e)(4)(F) | | N/A | Arid Exempt Site | Geology Report |

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| 494 | Part III | Submit cross-sections prepared from the borings depicting the generalized strata at the facility. For small waste management units, two perpendicular cross-sections will normally suffice. | Required | 330.63(e)(4)(G) | Yes | N/A | Arid Exempt Site | Geology Report |
| 495 | Part III | Provide a narrative that describes the investigator's interpretations of the subsurface stratigraphy based upon the field investigation. | Required | 330.63(e)(4)(H) | Yes | N/A | Arid Exempt Site | Geology Report |
| 496 | Part III | Provide geotechnical data that describes the geotechnical properties of the subsurface soil materials and a discussion with conclusions about the suitability of the soils and strata. | Required | 330.63(e)(5) | Yes | N/A | Arid Exempt Site | Geology Report |
| 497 | Part III | Provide a laboratory report of soil characteristics determined from at least one sample from each soil layer or stratum that will form the bottom and side of the proposed excavation and from those that are less than 30 feet below the lowest elevation of the proposed excavation. | Required | 330.63(e)(5)(A) | Yes | N/A | Arid Exempt Site | Geology Report |
| 498 | Part III | Provide permeability tests to be performed according to one of the standards on undisturbed soil samples. All test results shall indicate the type of tests used and the orientation of each tested sample. | Required | 330.63(e)(5)(B) | Yes | N/A | Arid Exempt Site | Geology Report |
| 499 | Part III | Submit test results for constant head w/ back pressure. | Required | 330.63(e)(5)(B)(i) | Yes | N/A | Arid Exempt Site | Geology Report |
| 500 | Part III | Submit test results for falling head. | Required | 330.63(e)(5)(B)(ii) | Yes | N/A | Arid Exempt Site | Geology Report |
| 501 | Part III | Submit test results for sieve analysis. | Required | 330.63(e)(5)(B)(iii) | Yes | N/A | Arid Exempt Site | Geology Report |
| 502 | Part III | Submit test results for Atterberg limits. | Required | 330.63(e)(5)(B)(iv) | Yes | N/A | Arid Exempt Site | Geology Report |
| 545 | Part III | Indicate that a characterization of the contaminated groundwater, including concentrations of assessment constituents as defined in §330.409. | Required | 330.63(f)(7)(A) | Yes | N/A | Arid Exempt Site | Groundwater Sampling & Analysis Plan |
| 647 | Part III | Provide protective barrier specifications - 3 to 4 6-12 in. diameter pipes set in concrete, other types of barriers may be approved by ED. | Required | 330.421(a)(5) | Yes | N/A | Arid Exempt Site | Groundwater Sampling & Analysis Plan |
| 648 | Part III | Acknowledge that when wells are installed in unusual conditions, all aspects must be approved in writing by the ED. | Acknowledgement | 330.421(b) | Yes | N/A | Arid Exempt Site | Groundwater Sampling & Analysis Plan |
| 649 | Part III | Provide the removal of artifacts once monitoring well is installed and open water-bearing zones for max flow into well. | Required | 330.421(c) | Yes | N/A | Arid Exempt Site | Groundwater Sampling & Analysis Plan |
| 650 | Part III | Identify well location & elevation surveyed, permanently marked. | Required | 330.421(d) | Yes | N/A | Arid Exempt Site | Groundwater Sampling & Analysis Plan |
| 651 | Part III | Provide a well installation report to be submitted within 60 days of completion including boring log, description of development procedures, any sample data & sit map showing location. | Required | 330.421(e) | Yes | N/A | Arid Exempt Site | Groundwater Sampling & Analysis Plan |
| 652 | Part III | Provide a Landfill Gas Management Plan to comply with Subchapter 1. | Required | 330.65(g) | Yes | Attachment III-4 | Arid Exempt Site | Landfill Gas Management Plan |
| 653 | Part III | Submit information to specify that methane concentration cannot exceed 1.25% by volume in facility structures. | Required | 330.371(a)(1) | Yes | Attachment III-4 Section 1(a)(i) | Arid Exempt Site | Landfill Gas Management Plan |
| 654 | Part III | Submit information to specify that methane concentrations cannot exceed 5% by volume at permitted boundary wells, probes, subsurface soils, or other matrices. | Required | 330.371(a)(2) | Yes | Attachment III-4 Section 1(a)(ii) | Arid Exempt Site | Landfill Gas Management Plan |
| 655 | Part III | Provide a plan to implement routine methane monitoring where the type and frequency of monitoring is based on soil, hydrogeologic, and hydraulic conditions. | Required | 330.371(b)(1)(A)-(C) | Yes | Attachment III-4 Section 1(b)(i) | Arid Exempt Site | Landfill Gas Management Plan |
| 656 | Part III | Provide a plan to implement routine methane monitoring where the type and frequency of monitoring is based on locations of facility structures, property boundaries and utility or pipelines that cross the facility boundary. | Required | 330.371(b)(1)(D)&(E) | Yes | Attachment III-4 Section 1(b)(ii) | Arid Exempt Site | Landfill Gas Management Plan |
| 657 | Part III | Indicate that methane monitoring will be conducted, at a minimum, quarterly. | Required | 330.371(b)(2) | Yes | Attachment III-4 Section 1(b)(iii) | Arid Exempt Site | Landfill Gas Management Plan |
| 659 | Part III | Indicate that the records of the concentrations detected and description of steps to be taken to protect human health will be placed in the operating record within 7 days of detection. | Required | 330.371(c)(2) | Yes | Attachment III-4 Section 1(c)(ii) | Arid Exempt Site | Landfill Gas Management Plan |

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| 660 | Part III | Indicate that a remediation plan will be implemented within 60 days of detection that describes the nature, extent of the problem, and the proposed remedy. The ED may require additional remedial measures. | Required | 330.371(c)(3) | Yes | Attachment III-4 Section 1(c)(iii) | | Landfill Gas Management Plan |
| 661 | Part III | Indicate that the ED may establish alternative schedule for monitoring & exceedance actions provide for continuing methane monitoring and control for 30 yrs. after certification of final closure for Type I & IAE facilities. & 5 yrs. for Type IV & IVAE. Gas monitoring may be reduced with an approved no gas migration demonstration. | Required | 330.371(d) | Yes | Attachment III-4 Section 1(c) | | Landfill Gas Management Plan |
| 662 | Part III | Provide for continuing methane monitoring and control for 30 yrs. after certification of final closure for Type I & IAE facilities. Provide for continuing methane monitoring and control for 5 yrs. after certification of final closure for Type IV & IVAE facilities. | Required | 330.371(e) | Yes | Attachment III-4 Section 1(c) | | Landfill Gas Management Plan |
| 663 | Part III | Indicate that information may be submitted to the ED, to reduce gas monitoring and control. The information must demonstrate no potential for gas migration beyond the property boundary or into on-site structures. | Required | 330.371(e) | Yes | N/A | Type IVAE site | Landfill Gas Management Plan |
| 664 | Part III | Provide for gas monitoring & control to be revised & maintained as needed; post-closure land use shall not interfere with the gas monitoring system and all utility trenches crossing the facility shall be vented & monitored. | Required | 330.371(f) | Yes | Attachment III-4 Section 1(f) | | Landfill Gas Management Plan |
| 665 | Part III | Provide a description of the proposed system, installation procedures, installation timeline, monitoring & maintenance procedures. | Required | 330.371(g)(2) | Yes | Attachment III-4 Section 4 | | Landfill Gas Management Plan |
| 666 | Part III | Provide a backup plan for breakdowns | Required | 330.371(g)(3) | Yes | Attachment III-4 Section 2(g) | | Landfill Gas Management Plan |
| 667 | Part III | Installation of an initial perimeter monitoring network at Type IAE and Type IVAE and larger landfills may consist of portable equipment and probes provided there are no habitable structures within 3000 feet of the waste placement boundary. | Informational | 330.371(h)(1) | | Attachment III-4 Section 2(f) | | Landfill Gas Management Plan |
| 668 | Part III | Indicate that a permanent gas monitoring system will be installed if test results show the presence of methane gas above a concentration of .5% by volume. | Required | 330.371(h)(1) | Yes | Attachment III-4 Section 2(f)(i) | | Landfill Gas Management Plan |
| 669 | Part III | Provide a permanent gas monitoring system at Type I and Type IV facilities | Required | 330.371(h)(2) | Yes | N/A | Type IVAE site | Landfill Gas Management Plan |
| 670 | Part III | Provide a monitoring network design to monitor on-site structures, and any other areas that have potential gas buildup. | Required | 330.371(i) | Yes | Attachment III-4 Section 4(d) | | Landfill Gas Management Plan |
| 671 | Part III | Provide for all monitoring probes and on-site structures to be sampled for methane during the monitoring period. | Required | 330.371(j) | Yes | Attachment III-4 Section 4(d) | | Landfill Gas Management Plan |
| 672 | Part III | Provide for monitoring for specified trace gases, when required by the executive director when there is a possibility of acute or chronic exposure due to carcinogenic or toxic compounds. | Required | 330.371(j) | Yes | Attachment III-4 Section 1(j) | | Landfill Gas Management Plan |
| 673 | Part III | Provide for monitoring to be quarterly, more frequent monitoring may be required by ED upon notification. | Required | 330.371(k)(1) | Yes | Attachment III-4 Section 1(k)(i) | | Landfill Gas Management Plan |
| 674 | Part III | Provide for more frequent monitoring at locations where gas migration is occurring or accumulating. | Required | 330.371(k)(2) | Yes | Attachment III-4 Section 1(k)(ii) | | Landfill Gas Management Plan |
| 675 | Part III | The comprehensive rule revisions in this chapter as adopted in 2006 (2006 Revisions) to Chapter 330 Subchapter 1 supersede any conflicting provisions contained in any existing permits upon the effective date of the 2006 Revisions. | Informational | 330.371(l) | | Noted | | Landfill Gas Management Plan |
| 676 | Part III | Submit a Closure Plan that includes a final constructed contour with cross-sections, internal drainage, side slopes, drainage entering & departing, and 100-yr. flood areas. | Required | 330.63(h) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 677 | Part III | Specify in the closure plan that the operator will begin closure no later than 30 days after final receipt of waste or no later than one year (if the unit has remaining capacity and additional) waste may be received. | Required | 330.457(D)(3) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 678 | Part III | Provide for closure activities to be completed | Required | | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 679 | Part III | Provide for closure activities to be completed | Required | | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 700 | Part III | Provide for closure activities to be completed | Required | | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 701 | Part III | Provide for closure activities to be completed | Required | | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 702 | Part III | Provide for closure activities to be completed | Required | | Yes | Attachment III-5 with supporting Figures | | Closure Plan |

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| 703 | Part III | Provide for post-closure care requirements following completion of closure. Submit PE certification of closure by registered mail with supporting documentation. | Required | 330.457(D)(5) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 704 | Part III | Acknowledge that following receipt of closure documents and the inspection report by the TCEQ region, the ED may acknowledge facility receipt of closure & closure & deem the landfill unit closure of the "Affidavit to the Public". The Owner and Operator shall record a certified notation to the deed that the land has been used as a landfill facility. | Acknowledgement | 330.457(D)(6) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 705 | Part III | Submit a certified copy within 10 days after termination of operation & closure & deem the landfill unit closure of the "Affidavit to the Public". The Owner and Operator shall record a certified notation to the deed that the land has been used as a landfill facility. | Required | 330.457(G) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 706 | Part III | Indicate that notice of closure will be published in the newspaper of largest circulation 90 days prior to the initiation of a final facility closure. The notice shall provide the name, address, and physical location of the facility; the TCEQ authorization number; and the last date of intended receipt of waste. | Required | 330.461(a) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 708 | Part III | Acknowledge that, at least one closure sign will be posted at every point of access and notify all persons who utilize the facility of the date of closure and the prohibition against further receipt of waste materials. | Acknowledgement | 330.461(b) | Yes | Attachment III-5 with supporting Figures | | Closure Plan |
| 714 | Part III | Submit a closure plan for storage and processing units to remove all waste, waste residues, and any recovered materials. Units shall be dismantled and removed off-site or decontaminated. | Required | 330.459(a) | Yes | N/A | Not a Processing Facility | Closure Plan For Processing Facilities |
| 715 | Part III | Provide plans for the evacuation of all material on-site to an authorized facility and the dewatering of all contaminated water handling units, tipping areas, processing and post-processing areas (as applicable). | Required | 330.459(b) | Yes | N/A | Not a Processing Facility | Closure Plan For Processing Facilities |
| 716 | Part III | Acknowledge that if there is evidence of a release, the ED may require an investigation, assessment, and/or corrective action. | Acknowledgement | 330.459(c) | Yes | N/A | Not a Processing Facility | Closure Plan For Processing Facilities |
| 717 | Part III | Submit a plan (if combustible material is stored outdoors) for closure of a recycling facility that includes collecting processed and unprocessed materials, and transporting the materials to an authorized facility for disposition. | Required | 330.459(d)(1) | Yes | N/A | Not a Processing Facility | Closure Plan For Processing Facilities |
| 718 | Part III | Provide for the closure plan to be implemented (if combustible material is stored outdoors) and completed within 180 days following the most recent acceptance of processed or unprocessed materials. | Required | 330.459(d)(2) | Yes | N/A | Not a Processing Facility | Closure Plan For Processing Facilities |
| 719 | Part III | Submit a Post-Closure Plan that includes a PE certification of closure, and specify that the owner or operator shall retain the right of entry to and maintain all rights-of-way in order to conduct periodic inspections for a minimum 5 years after certification of closure. | Required | 330.630 | Yes | Section 2.10(N1) | | Post-Closure Plan |
| 720 | Part III | Provide for maintenance and control of cover material, erosion control, vegetative growth, leachate or methane migration, and subsidence or ponding of water on the unit. If any of these problems persist for longer than the first five years of post-closure care, the owner or operator shall be responsible for their correction. | Required | 330.463(a)(1) | Yes | Section 2.1 | | Post-Closure Plan |
| 722 | Part III | Provide for continued monitoring programs, i.e., groundwater monitoring, resistivity surveys, methane monitoring, etc., during the post-closure care period. | Required | 330.463(a)(2) | Yes | Section 2.1 | | Post-Closure Plan |
| 724 | Part III | Provide for 30-year post-closure care after PE certification of closure. | Required | 330.463(b)(1) | Yes | N/A | Type IV/AE site - subject to 330.463(a) only | Post-Closure Plan |
| 725 | Part III | Provide for right of entry and the maintenance of all rights-of-way, conduct site maintenance and/or remediation, maintain final cover, vegetation, drainage & correct as needed. | Required | 330.463(b)(1)(A) | Yes | N/A | Type IV/AE site - subject to 330.463(a) only | Post-Closure Plan |
| 726 | Part III | Provide maintenance and operation of the leachate collection system. | Required | 330.463(b)(1)(B) | Yes | N/A | Type IV/AE site - subject to 330.463(a) only | Post-Closure Plan |
| 727 | Part III | Provide for maintenance and monitoring of the groundwater monitoring system per requirements of Subchapter J. | Required | 330.463(b)(1)(C) | Yes | N/A | Type IV/AE site - subject to 330.463(a) only | Post-Closure Plan |
| 728 | Part III | Provide for maintenance and monitoring of gas system per requirements of Subchapter J. | Required | 330.463(b)(1)(D) | Yes | N/A | Type IV/AE site - subject to 330.463(a) only | Post-Closure Plan |
| 729 | Part III | Provide for continued earth electrical | Required | 330.463(b)(1)(E) | Yes | N/A | Type IV/AE site - subject to 330.463(a) only | Post-Closure Plan |

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| 730 | Part III | Place a copy of the post-closure plan in the operating record by initial receipt of waste. Submit a description of the monitoring and maintenance activities required and the frequency at which these activities will be performed. | Required | 330.463(b)(3) | Yes | N/A | Type IV/VE site - subject to 330.463(a) only | Post-Closure Plan |
| 731 | Part III | Provide the name, address, & phone number of responsible person. | Required | 330.463(b)(3)(A) | Yes | N/A | Type IV/VE site - subject to 330.463(a) only | Post-Closure Plan |
| 732 | Part III | Provide a description of the planned use of closed unit during the post-closure period. | Required | 330.463(b)(3)(B) | Yes | N/A | Type IV/VE site - subject to 330.463(a) only | Post-Closure Plan |
| 733 | Part III | Provide a detailed written estimate of the cost of post-closure care maintenance and any corrective action as described in the post-closure care plan or required by the ED per Subchapter R. | Required | 330.463(b)(3)(C) | Yes | N/A | Type IV/VE site - subject to 330.463(a) only | Post-Closure Plan |
| 734 | Part III | Indicate that a certification of completion of post-closure care signed by a PE will be submitted at the end of the post-closure care period. | Required | 330.463(b)(3)(D) | Yes | N/A | Type IV/VE site - subject to 330.463(a) only | Post-Closure Plan |
| 735 | Part III | Submit a dollar estimate of hiring a 3rd party to close the largest waste fill area that could potentially be open in the year to follow and those areas that have not received final cover. For landfills this means the completion of the final closure requirements for active and inactive fill areas. | Required | 330.465(a) | Yes | Section 3.2 | | Post-Closure Plan |
| 738 | Part III | Submit an annual review of cost estimates if changes to final closure plan or landfill conditions increase the maximum cost of closure at any time during the remaining active life of the unit. | Required | 330.503(a)(1) | Yes | Section 2(b) | | Closure Cost Estimates |
| 739 | Part III | Reduction in cost estimate may be approved if the cost estimate exceeds the maximum cost of closure at any time during the remaining active life of the unit. | Required | 330.503(a)(2) | Yes | Section 2(c)(ii) | | Closure Cost Estimates |
| 740 | Part III | Submit a post-closure care cost estimate for the cost of hiring a third party to conduct post-closure care activities. The cost estimate shall account for the total costs of conducting post-closure care for the largest area that could possibly require post-closure care in the year to follow over the entire post closure care period. | Required if Requested | 330.503(a)(3) | Yes | Section 2(c)(iii) | | Closure Cost Estimates |
| 741 | Part III | Submit an increase in the post-closure care cost estimate and the amount of financial assurance if changes in the post-closure care plan or the unit conditions increase the maximum costs of post-closure care. | Required | 330.507(a)(1) | Yes | Section 3(c) | | Post-Closure Care Cost Estimates for Landfills |
| 749 | Part III | Submit a reduction in the post-closure care cost estimate and the amount of financial assurance if the cost estimate exceeds the maximum costs of post-closure care remaining and a notice is provided to the ED of the detailed justification for the reduction of the cost estimate and the amount of financial assurance as a permit modification, implementing a corrective action program and a detailed written cost estimate of the cost of hiring a third party to perform the corrective action program. The corrective action cost estimate shall account for the total costs of corrective action activities. | Required if Requested | 330.507(a)(2) | Yes | Section 3(d)(ii) | | Post-Closure Care Cost Estimates for Landfills |
| 750 | Part III | The corrective action cost estimate and the amount of financial assurance shall be increased if changes in the corrective action program or unit conditions increase the maximum costs of corrective action. | Required if Requested | 330.509(a) | Yes | N/A | | Corrective Action Cost Estimate |
| 751 | Part III | A reduction in the cost estimate and the amount of financial assurance for corrective action may be approved if the cost estimate exceeds the maximum remaining costs of corrective action at any time during the remaining corrective action period. | Required if Requested | 330.509(a)(1) | Yes | N/A | | Corrective Action Cost Estimate |
| 752 | Part III | Provide financial assurance for the costs of the most recent corrective action program. Continuous financial assurance coverage for each corrective action program shall be provided until the facility is officially released pursuant to the ED. | Required if Requested | 330.509(a)(2) | Yes | N/A | | Corrective Action Cost Estimate |
| 753 | Part III | Provide financial assurance per Chapter 37, Subchapter R. | Required | 330.503(b) | Yes | Section 4, with Attachment III-7-1 | | Financial Assurance |

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| 757 | Part III | Provide for financial assurance for post-closure cost. Continuous financial assurance coverage for post-closure care shall be provided. | Required | 330.507(b) | Yes | Section 4, with Attachment III-7-1 | | Financial Assurance |
| 758 | Part IV | A site operating plan shall cover all on-site units in accordance with Subchapters D & E of Chapter 330. | Informational | 330.65(a) | | Acknowledged | | Site Operating Plan |
| 759 | Part IV | A facility that has an environmental management system that meets both the minimum standards described in 30 TAC §90.32 of this title and the United States Environmental Protection Agency's National Environmental Performance Track is not subject to site operating plan requirements in the event the executive director terminates authorization to operate under an environmental management system, the facility will comply with the site operating plan requirements within 90 days. | Informational | 330.65(b) | | Acknowledged | | Site Operating Plan |
| 760 | Part IV | Provide procedures for recirculating leachate or gas condensate. | Informational | 330.65(b) | | Ak | | Site Operating Plan |
| 761 | Part IV | Acknowledge that the site development plan, site operating plan, final closure plan, post-closure maintenance plan, landfill gas management plan, and all other documents are operating requirements & part of the operating record. | Required if Requested | 330.65(c) | Yes | Section 30.0 | Not Requested | Site Operating Plan |
| 762 | Part IV | Acknowledge that the site development plan, site operating plan, final closure plan, post-closure maintenance plan, landfill gas management plan, and all other documents are operating requirements & part of the operating record. | Acknowledgement | 330.121(a) | Yes | Section 1.0 | | Site Operating Plan |
| 765 | Part IV | Acknowledge that all information required to be in the site operating record to be placed in the operating record within seven (7) days of completion of receipt. | Acknowledgement | 330.125(b) | Yes | Section 3.2 | | Site Operating Plan |
| 766 | Part IV | Acknowledge that all location restriction demonstrations will be maintained in the site operating record. | Acknowledgement | 330.125(b)(1) | Yes | Section 3.2(i) | | Site Operating Plan |
| 767 | Part IV | Acknowledge that all inspection records and training & notification procedures relating to excluding prohibited waste receipt will be maintained in the site operating record. | Acknowledgement | 330.125(b)(2) | Yes | Section 3.2(ii) | | Site Operating Plan |
| 768 | Part IV | Acknowledge that all results of gas monitoring & any remediation plans relating to explosive and other gases will be maintained in the site operating record. | Acknowledgement | 330.125(b)(3) | Yes | Section 3.2(iii) | | Site Operating Plan |
| 769 | Part IV | Acknowledge that all unit design documentation regarding placement of leachate or gas condensate will be maintained in the site operating record. | Acknowledgement | 330.125(b)(4) | Yes | Section 3.2(iv) | | Site Operating Plan |
| 770 | Part IV | Acknowledge that all demonstration, certification, findings, monitoring, testing, and analytical data relating to groundwater monitoring and corrective action will be maintained in the site operating record. | Acknowledgement | 330.125(b)(5) | Yes | Section 3.2(v) | | Site Operating Plan |
| 771 | Part IV | Acknowledge that all closure and post-closure care plans and any monitoring, testing, or analytical data relating to post-closure requirements will be maintained in the site operating record. | Acknowledgement | 330.125(b)(6) | Yes | Section 3.2(vi) | | Site Operating Plan |
| 772 | Part IV | Acknowledge that all cost estimates and financial assurance documentation relating to closure will be maintained in the site operating record. | Acknowledgement | 330.125(b)(7) | Yes | Section 3.2(vii) | | Site Operating Plan |
| 773 | Part IV | Acknowledge that all documentation of compliance with small community exemption criteria will be maintained in the site operating record. | Acknowledgement | 330.125(b)(8) | Yes | Section 3.2(viii) | | Site Operating Plan |
| 774 | Part IV | Acknowledge that copies of all correspondence and responses relating to the operation of the facility, modifications to the permit, approvals, and other matters pertaining to technical assistance will be maintained in the operating record. | Acknowledgement | 330.125(b)(9) | Yes | Section 3.2(ix) | | Site Operating Plan |
| 775 | Part IV | Acknowledge that all operating record, shipping documents, trip tickets, etc., involving special waste will be maintained in the site operating record. | Acknowledgement | 330.125(b)(10) | Yes | Section 3.2(x) | | Site Operating Plan |
| 776 | Part IV | Acknowledge that records of the application rate and total amount of any spray-applied alternative daily cover applied to the working face will be maintained in the site operating record. | Acknowledgement | 330.125(b)(11) | Yes | N/A | addressed in Section 3.2(xii) site does not use spray applied cover | Site Operating Plan |
| 777 | Part IV | Acknowledge that any other documents specified by the permit or Executive Director will be maintained in the site operating record. | Acknowledgement | 330.125(b)(12) | Yes | Section 3.2(xiii) | | Site Operating Plan |

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| 778 | Part IV | Acknowledge that the site operating record will maintain all required documents in an organized format and in accordance with the time frames specified in 330.125(b), and will be furnished upon request to the executive director and must be made available for inspection by the executive director | Acknowledgement | 330.125(c) | Yes | Section 3.3(iii) | | Site Operating Plan |
| 779 | Part IV | Indicate that the operating record will be maintained for life & post-closure period of the facility | Required | 330.125(d) | Yes | Section 3.4(i) | | Site Operating Plan |
| 780 | Part IV | Indicate that all training records will be maintained in accordance with 30 TAC §335.586(d) & (e) | Required | 330.125(e) | Yes | Section 3.3(vii) | | Site Operating Plan |
| 781 | Part IV | Indicate that personnel operating licenses issued under 30 TAC Chapter 30, Subchapter F will be maintained in the site operating record | Required | 330.125(f) | Yes | Section 3.3(xiv) | | Site Operating Plan |
| 782 | Part IV | Indicate that the executive director may set alternative schedule for recordkeeping & notification | Required | 330.125(g) | Yes | Section 3.1(iii) | | Site Operating Plan |
| 783 | Part IV | Indicate that records documenting the annual waste acceptance rate will be maintained in the site operating record | Required | 330.125(h) | Yes | Section 3.2(xv) | | Site Operating Plan |
| 784 | Part IV | Indicate that documentation of waste acceptance rate will include maintaining annual & quarterly waste summary reports required by 30 TAC §330.675 | Required | 330.125(h) | Yes | Section 3.2(xv)(1)-(2) | | Site Operating Plan |
| 785 | Part IV | Indicate that the facility will provide the reports required by 30 TAC §330.675 to the Executive Director | Required | 330.675 | Yes | Section 3.2(xv)(2) | | Site Operating Plan |
| 786 | Part IV | Indicate that if the annual waste acceptance rate exceeds the rate estimated in the landfill permit application and the waste increase is not due to a temporary occurrence, the owner or operator shall file an application to modify the permit application, including the revised estimated waste acceptance rate, in accordance with 30 TAC §305.70(k) of this title (relating to Municipal Solid Waste Permit and Registration Modifications), within 90 days of the exceedance as established by the sum of the previous four quarterly summary reports. | Required | 330.125(h) | Yes | Section 3.2(xv)(3)-(4) | | Site Operating Plan |
| 787 | Part IV | Provide a description of the function & minimum qualifications of key personnel | Required | 330.127(1) | Yes | Section 4.2(iii), Table IV-2 | | Site Operating Plan |
| 788 | Part IV | Provide a description of the minimum number, size, type and function of the equipment to be utilized at the facility | Required | 330.127(2) | Yes | Section 4.3(i), Table IV-3 & Section 4.3(iii) Table IV-4 | | Site Operating Plan |
| 789 | Part IV | Provide a description of the provisions for back-up equipment during periods of breakdown or maintenance of this listed equipment | Required | 330.127(2) | Yes | Section 4.3(iii) | | Site Operating Plan |
| 790 | Part IV | Provide general instructions for personnel concerning operational requirements | Required | 330.127(3) | Yes | Section 4.4 | | Site Operating Plan |
| 791 | Part IV | Identify all applicable training requirements under 30 TAC §335.586(a) & (c) that must be followed | Required | 330.127(4) | Yes | Section 4.5(iii), (iv), (v) | | Site Operating Plan |
| 792 | Part IV | Provide procedures for the detection and prevention of the disposal of prohibited wastes, including hazardous waste & PCB wastes | Required | 330.127(5) | Yes | Section 4.6(i) - (vi) | | Site Operating Plan |
| 793 | Part IV | Provide procedures for random inspections of incoming loads including the inspection of compactor vehicles. | Required | 330.127(5)(A) | Yes | Section 4.6(iii)(1) - (7) | | Site Operating Plan |
| 794 | Part IV | Indicate that trained staff shall observe each load that is disposed at the landfill | Required | 330.127(5)(A) | Yes | Section 4.6(iii)(5) | | Site Operating Plan |
| 795 | Part IV | Indicate that records will be kept of all waste load inspections | Required | 330.127(5)(B) | Yes | Section 4.6(iii)(6) | | Site Operating Plan |
| 796 | Part IV | Indicate that facility personnel inspecting or observing loads must have training to recognize prohibited waste | Required | 330.127(5)(C) | Yes | Section 4.6(iii)(3) | | Site Operating Plan |
| 797 | Part IV | Indicate that notification will be provided to executive director and to any local pollution agency with jurisdiction that has requested to be notified, of the receipt or disposal of hazardous or PCB waste | Required | 330.127(5)(D) | Yes | Section 4.6(v)(4)-(5) | | Site Operating Plan |
| 798 | Part IV | Provide provisions for remediation of hazardous or PCB waste that has been received for disposal at the facility | Required | 330.127(5)(E) | Yes | Section 4.6(v)(1) - (5) | | Site Operating Plan |
| 799 | Part IV | Indicate that the facility will maintain a source of earthen material available to extinguish fires, sized to cover waste not covered with six inches of earthen material within one hour of detecting a fire | Required | 330.129 | Yes | Section 5.1(i) - (iii) | | Site Operating Plan |

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| 800 | Part IV | Provide a demonstration, including calculations, showing that sufficient on-site equipment and earthen material stockpile is available to cover any waste not already covered with six inches of earthen material within one hour of detecting a fire. | Required | 330.129 | Yes | Section 5.1(i)(X1) - (4) | | Site Operating Plan |
| 801 | Part IV | Indicate that sufficient on-site equipment must be provided to place a six-inch layer of earthen material to cover any waste not already covered with six inches of earthen material within one hour of detecting a fire. | Required | 330.129 | Yes | Section 5.1(iii) | | Site Operating Plan |
| 802 | Part IV | Provide fire protection standards & training procedures. | Required | 330.129 | Yes | Section 5.3(i) - (iii) & Section 5.5(i) - (ii) | | Site Operating Plan |
| 803 | Part IV | Identify other activities requiring fire protection and provide protection measures specific to each individual activity. | Required | 330.129 | Yes | Section 5.6 | | Site Operating Plan |
| 804 | Part IV | Indicate that if a fire occurs that is not extinguished within ten minutes of detection, the commission's regional office must be contacted immediately after detection, but no later than four hours by telephone, and in writing within 14 days with a description of the fire and the resulting response. | Required | 330.129 | Yes | Section 5.4(i) - (iii) | | Site Operating Plan |
| 805 | Part IV | Provide provisions for access control to the facility. | Required | 330.131 | Yes | Section 6.1 - 6.2 | | Site Operating Plan |
| 806 | Part IV | Provide an inspection and maintenance schedule for access control features. | Required | 330.131 | Yes | Section 6.3(i) | | Site Operating Plan |
| 807 | Part IV | Indicate that the commission's regional office, and any local pollution agency with jurisdiction that has requested to be notified, must be notified of the breach within 24 hours of detection. Indicate that the breach must be temporarily repaired within 24 hours of detection and must be permanently repaired by the time specified to the commission's regional office when it was reported in the initial breach report. Indicate that if a permanent repair can be made within eight hours of detection, no notice to the commission's regional office is required. | Required | 330.131 | Yes | Section 6.3(ii) | | Site Operating Plan |
| 808 | Part IV | Identify all unloading areas and specify maximum size of each unloading area. | Required | 330.133(a) | Yes | Section 7.1(i) | | Site Operating Plan |
| 809 | Part IV | Indicate that trained staff will monitor incoming loads at each unloading area. | Required | 330.133(a) | Yes | Section 7.1(ii) | | Site Operating Plan |
| 811 | Part IV | Indicate that any waste deposited in an unauthorized area will be removed immediately & properly disposed. | Required | 330.133(b) | Yes | Section 7.2 | | Site Operating Plan |
| 812 | Part IV | Indicate that staff involved with unloading or inspection of waste shall have the authority and responsibility to reject unauthorized loads, have unauthorized material removed by the transporter, and/or assess appropriate surcharges, and have the unauthorized material removed by on-site personnel or otherwise properly managed by the facility. | Required | 330.133(b) | Yes | Section 7.3(i)(X1) - (4) | | Site Operating Plan |
| 813 | Part IV | Indicate that a record of unauthorized material removal will be maintained in the operating record. | Required | 330.133(b) | Yes | Section 7.3(iii) | | Site Operating Plan |
| 814 | Part IV | Provide a list of waste that are prohibited from disposal, storage and/or processing at the facility. | Required | 330.133(c) | Yes | Section 7.3(i) with reference to Section 4.6 | | Site Operating Plan |
| 815 | Part IV | Indicate that the unloading of prohibited waste [30 TAC 330.15(e)] is prohibited and must be returned to transporter or generator or otherwise properly managed by the facility. | Required | 330.133(c) | Yes | Section 7.3(i) - (iv) | | Site Operating Plan |
| 816 | Part IV | Type I or IAE landfills may establish brush & C&D areas. | Informational | 330.133(d) | | Section 7.4 | | Site Operating Plan |
| 817 | Part IV | All Type IV landfills, only brush, C&D & rubbish free of putrescible and household waste are allowed. | Informational | 330.133(e) | | Section 7.4 | Also specified in Waste Acceptance Plan | Site Operating Plan |
| 818 | Part IV | Submit a written procedure that will ensure that containers with any putrescible wastes are not accepted at the landfill. | Required | 330.133(f)(1) | Yes | Section 7.5 with reference to Procedures in Section 4.6 | No Waste in enclosed containers or vehicles will be accepted. | Site Operating Plan |
| 819 | Part IV | Submit a written procedure for the immediate removal of any putrescible wastes and other prohibited waste disposed of at the landfill. | Required | 330.133(f)(2) | Yes | Section 7.5 with reference to Procedures in Section 4.6 | No Waste in enclosed containers or vehicles will be accepted. | Site Operating Plan |
| 820 | Part IV | Provide a procedure for transporter certifications that will be retained at the landfill and available for inspection by the executive director. | Required | 330.133(f)(3) | Yes | Section 7.5(i)(1) | | Site Operating Plan |

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| 821 | Part IV | Acknowledge that Type IV landfills may only accept waste in enclosed containers or enclosed vehicles in accordance with 30 TAC §330.169 | Acknowledgement | 330.133(e) | Yes | Section 7.5(i) | | Site Operating Plan |
| 822 | Part IV | Provide a description of wastes that are not allowed and state the landfill's requirements for transporters | Required | 330.133(h) | Yes | Section 7.6 | | Site Operating Plan |
| 823 | Part IV | Specify waste acceptance and operating hours <small>The waste acceptance hours of a municipal solid waste facility may be any time between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday, unless otherwise approved in the authorization for the facility. Waste acceptance hours within the 7:00 a.m. to 7:00 p.m. weekday span do not require other specific approval. Transportation of materials and heavy equipment operation must not be conducted between the hours of 9:00 p.m. to 5:00 a.m., unless otherwise approved in the authorization for the facility. Operating hours for other activities do not require specific approval.</small> | Required | 330.135(a) | Yes | Section 8.1(i) | | Site Operating Plan |
| 824 | Part IV | | Informational | 330.135(a) | | Acknowledged | | Site Operating Plan |
| 825 | Part IV | Specify alternative operating hours of up to five days in a calendar year to accommodate special occasions, special purpose events, holidays, or other special circumstances. Indicate that the facility will record the site operating record the dates, times, and duration when any alternative operating hours are utilized | Required If Requested | 330.135(b) | Yes | Section 8.2 with Figure H-12 | | Site Operating Plan |
| 826 | Part IV | Indicate that a sign measuring at least 4' X 4' with letters at least three inches in height must be displayed at all entrances. Indicate that information on the sign must include the facility type, hours and days of operation, an emergency 24hr. Contact number, local fire department number & permit number | Required | 330.135(d) | Yes | Section 8.4 | | Site Operating Plan |
| 827 | Part IV | Indicate that windblown waste and litter at the working face must be controlled by using engineering methods or measures, including portable panels, temporary fencing, and perimeter fencing or comparable engineering controls | Required | 330.137 | Yes | Section 9.1 | | Site Operating Plan |
| 828 | Part IV | Provide a plan for daily management of litter scattered throughout the site, along fences and access roads, and at the gate | Required | 330.137 | Yes | Section 9.1(i) - (vi) | | Site Operating Plan |
| 829 | Part IV | Indicate that no unloading, storage, disposal, or processing operations will occur within easements, buffer zones, or rights-of-way that crosses the site, and that no disposal shall occur within 25 feet of the center line of any utility line or pipeline easement, unless otherwise authorized by the executive director | Required | 330.139(l) | Yes | Section 10.0 (f) | | Site Operating Plan |
| 830 | Part IV | Indicate that all pipeline and utility easements must be clearly marked with posts that extend at least six feet above ground level, spaced at intervals no greater than 300 feet | Required | 330.139(2) | Yes | Section 10.0(ii) | | Site Operating Plan |
| 831 | Part IV | Indicate that a minimum separating distance shall be maintained between solid waste processing and disposal activities within and adjacent to the facility boundary on property owned or controlled by the owner or operator as determined by the requirements of 30 TAC §330.543. The buffer zone must provide for safe passage for fire-fighting and other emergency vehicles. | Required | 330.141(a) | Yes | Section 11.0(i) | | Site Operating Plan |
| 832 | Part IV | Indicate that the visibility of all required landfill markers and the benchmark must be maintained | Required | 330.141(a) | Yes | Section 11.0(ii) | | Site Operating Plan |
| 833 | Part IV | Indicate that landfill markers must be inspected on a monthly basis and records of all inspections placed in the site operating record | Required | 330.141(b) | Yes | Section 11.0(iii) | | Site Operating Plan |
| 834 | Part IV | Indicate that all markers must be replaced within 15 days of removal, destruction, or a determination that the markers do not meet regulatory requirements | Required | 330.143(a) | Yes | Section 12.1(i) | | Site Operating Plan |
| 835 | Part IV | Landfill markers must be installed to clearly mark significant features and that the executive director may modify specific marker requirements to accommodate intimate etc. | Required | 330.143(a) | Yes | Section 12.1(ii) | | Site Operating Plan |
| 836 | Part IV | | Required | 330.143(a) | Yes | Section 12.1(i) | | Site Operating Plan |
| 837 | Part IV | | Required | 330.143(b) | Yes | Section 12.2(i) | | Site Operating Plan |

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| 838 | Part IV | Indicate that markers must be posts extending 6ft. above ground and not obscured | Required | 330.143(b)(1) | Yes | Section 12.2(i) | | Site Operating Plan |
| 842 | Part IV | Indicate that easement and right-of-way markers must be placed along the centerline of an easement and along the boundary of a right-of-way at each corner within the facility and at the intersection of the facility boundaries. | Required | 330.143(b)(4) | Yes | Section 12.2(ii) | | Site Operating Plan |
| 843 | Part IV | Indicate that a landfill grid system must be installed unless written approval from the regulatory director has been received | Required | 330.143(b)(5) | Yes | Section 12.2(iii) | | Site Operating Plan |
| 844 | Part IV | Indicate that grid system will encompass at least the area expected to be filled within the next three-year period and that marks must be spaced no greater than 100 feet apart measured along perpendicular lines and that where markers cannot be seen from opposite boundaries, intermediate markers must be installed, where feasible. | Required | 330.143(b)(5) | Yes | Section 12.2(i)(X)(1-42) | | Site Operating Plan |
| 845 | Part IV | Indicate that soil liner or geomembrane markers will be placed so that areas under evaluation can be determined & maintained through construction & operation period. | Required | 330.143(b)(6) | Yes | N/A | In-situ liner only | Site Operating Plan |
| 846 | Part IV | Indicate that the location of the liner markers must be tied into the landfill grid system and must be reported on each soil liner evaluation report or geomembrane liner evaluation report submitted. | Required | 330.143(b)(6) | Yes | N/A | In-situ liner only | Site Operating Plan |
| 847 | Part IV | Indicate that liner area markers must not be placed inside constructed areas. | Required | 330.143(b)(6) | Yes | N/A | In-situ liner only | Site Operating Plan |
| 848 | Part IV | Indicate that robot protection markers must be installed for any area within a solid waste disposal facility that is within the 100-year floodplain and that areas subject to flooding must be clearly marked by means of permanent posts not more than 300 feet apart or closer if necessary to retain visual. | Required | 330.143(b)(7) | Yes | Section 12.3(i) - (ii) | Not in a floodplain | Site Operating Plan |
| 849 | Part IV | Indicate that a permanent benchmark must be established and accessible and must be a bronze survey marker in concrete stamped with elevation and date stamped on it and that the benchmark must be surveyed from a known United States Coast and Geodetic Survey benchmark or other reliable benchmark. | Required | 330.143(b)(8) | Yes | Section 13.0(i) | | Site Operating Plan |
| 850 | Part IV | Indicate that the facility owner or operator shall take steps to encourage that vehicles hauling waste to the facility are enclosed or provided with a tarpaulin, net, or other means to effectively secure the load in order to prevent the escape of any part of the load by blowdown or spillage. | Required | 330.145 | Yes | Section 13.0(ii) | | Site Operating Plan |
| 851 | Part IV | Indicate that the owner or operator shall take actions such as posting signs, reporting offenders to proper law enforcement officers, adding surcharges, or similar measures. | Required | 330.145 | Yes | Section 13.0(iii) | | Site Operating Plan |
| 852 | Part IV | Indicate that on days when the facility is in operation, the owner or operator shall be responsible for at least once per day cleanup of waste materials spilled along and within the right-of-way of public access roads serving the facility for a distance of two miles in either direction from any entrances used for the delivery of waste to the facility. | Required | 330.145 | Yes | Section 13.0(iv) | | Site Operating Plan |
| 853 | Part IV | Indicate that the facility operator will consult with the Texas Department of Transportation, county, and/or local governments with maintenance authority over the roads concerning cleanup of public access roads and right-of-way. | Required | 330.145 | Yes | Section 14.0(i) | | Site Operating Plan |
| 854 | Part IV | Indicate that large, heavy, bulky items that cannot be incorporated in the regular spreading, compaction, and covering operations at landfill should be recycled and that a large item salvage area should be established & items removed often enough to prevent nuisance or discharge. | Required | 330.147(a) | Yes | | | Site Operating Plan |
| 855 | Part IV | Indicate the items that can be classified as large, heavy, or bulky. This can include, but is not limited to, white goods (household appliances), air conditioner units, metal tanks, large metal drums, and similar items. | Required | 330.147(b) | Yes | Section 14.0(ii) | | Site Operating Plan |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|-----|-----------|--|-----------|--------------|-----------|-----------------------------|--------------------|---------------------|
| 856 | Part IV | Indicate that refrigerators, freezer, air conditioners, and any other items containing CFCs must be handled in accordance with 40 CFR 82.156(b). Provide an odor management plan that addresses the sources of odors and includes general instructions to control odors or the sources of odors. The plans for odor management must include the identification of wastes that require special attention such as sewage, grease trap waste, dead animals, and leachate. | Required | 330.147(c) | Yes | Section 14.0(iii) | | Site Operating Plan |
| 857 | Part IV | Provide an odor management plan that addresses the sources of odors and includes general instructions to control odors or the sources of odors. The plans for odor management must include the identification of wastes that require special attention such as sewage, grease trap waste, dead animals, and leachate. | Required | 330.149 | Yes | Section 16.0(x) - (ii) | | Site Operating Plan |
| 858 | Part IV | Provide procedures for the control of on-site populations of disease vectors including the use of proper compaction and daily cover procedures, and the use of other approved methods when needed. The general methods and performance-based frequencies for disease vector control must be specified. | Required | 330.151 | Yes | Section 17.0 | | Site Operating Plan |
| 859 | Part IV | Provide a description for all weather access roads from the facility to public roads and within the facility. Indicate that tracked mud & debris on public roadway removed once a day on days when mud and associated debris are being tracked onto the public roadway. Provide a description of the specific method for controlling mud & debris. | Required | 330.153(a) | Yes | Section 18.0(i) - (v) | | Site Operating Plan |
| 860 | Part IV | Indicate that tracked mud & associated debris on public roadway removed once a day on days when mud and associated debris are being tracked onto the public roadway. | Required | 330.153(a) | Yes | Section 18.0(i) - (v) | | Site Operating Plan |
| 861 | Part IV | Provide a description of the specific method for controlling mud & debris | Required | 330.153(a) | Yes | Section 18.0(i) - (v) | | Site Operating Plan |
| 862 | Part IV | Specify method of dust control or suppression | Required | 330.153(b) | Yes | Section 18.2 | | Site Operating Plan |
| 863 | Part IV | Provide a description, including frequency, of how all on site roadways will be maintained to minimize depressions, ruts, and potholes | Required | 330.153(c) | Yes | Section 18.3 | | Site Operating Plan |
| 864 | Part IV | Indicate that litter and any other debris must be picked up at least daily and taken to the appropriate site for disposal | Required | 330.153(c) | Yes | Section 18.3(iii) | | Site Operating Plan |
| 865 | Part IV | Indicate that salvaging operations must not interfere with prompt sanitary disposal of solid waste or to create public health nuisances | Required | 330.155 | Yes | Section 19.0(i) | | Site Operating Plan |
| 866 | Part IV | Indicate that salvaged items will be removed often enough to prevent becoming a nuisance, preclude the discharge of any pollutants, or to prevent an excessive accumulation of material. | Required | 330.155 | Yes | Section 19.0(iii) | | Site Operating Plan |
| 867 | Part IV | Indicate that Class 1 industrial and other special wastes received at the disposal facility must not be salvaged. | Required | 330.155 | Yes | Section 19.0(iv) | | Site Operating Plan |
| 868 | Part IV | Indicate that pesticide, fungicide, rodenticide, and herbicide containers must not be salvaged unless being salvaged through a state-supported recycling program. | Required | 330.155 | Yes | Section 19.0(v) | | Site Operating Plan |
| 869 | Part IV | Indicate that scavenging is prohibited. | Required | 330.155 | Yes | Section 19.0(vi) | | Site Operating Plan |
| 870 | Part IV | Specify criteria for the protection of identified endangered species | Required | 330.157 | Yes | Section 20.0(i) | | Site Operating Plan |
| 872 | Part IV | Indicate that within 30 days of discovery, notice will be provided to the executive director of the location of any and all existing or abandoned water wells, oil wells, natural gas wells or other wells situated within the facility. | Required | 330.161(a-b) | Yes | Section 22.1 & Section 22.2 | | Site Operating Plan |
| 874 | Part IV | Indicate that within 30 days of plugging, the facility will provide the executive director with notification and written certification that the oil well, gas well or other well has been capped, plugged, and closed in accordance with all applicable rules and regulations of the commission or other state agency | Required | 330.161(b) | Yes | Section 22.1 & Section 22.2 | | Site Operating Plan |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|-----|-----------|---|-----------------------|----------------------|-----------|-----------------------------|-----------------------|---------------------|
| 876 | Part IV | Indicate that any water or other type of wells under the jurisdiction of the commission must be plugged in accordance with all applicable state requirements or additional requirements imposed by the executive director and that a copy of the well plugging report required to be submitted to the appropriate state agency and must also be submitted to the executive director within 30 days after the well has been plugged. | Required | 330.161(c) | Yes | Section 22.1 & Section 22.2 | | Site Operating Plan |
| 877 | | | | | | N/A | | |
| | Part IV | Indicate that any proposed changes to the liner installation plan as a result of any well abandonment will be submit for executive director approval as permit modification | Required | 330.161(d) | Yes | | In-situ liner only | Site Operating Plan |
| 878 | Part IV | Specify the methods of compaction of waste | Required | 330.163 | Yes | Section 23.001 - (ii) | | Site Operating Plan |
| 879 | Part IV | Indicate that the landfill must apply six inches of well-compacted earthen material not previously mixed with garbage, rubbish, or other solid waste at the end of each operating day to control disease vectors, fires, odors, windblown litter or waste, and scavenging, unless the executive director requires a more frequent interval. | Required | 330.165(a) | Yes | N/A | Type IV/AE site | Site Operating Plan |
| 880 | Part IV | Indicate that the landfill must apply six inches of well-compacted earthen material not previously mixed with garbage, rubbish, or other solid waste at least weekly to control disease vectors, fires, odors, windblown litter or waste, and scavenging, unless the executive director requires a more frequent interval. | Required | 330.165(b) | Yes | Section 24.10(X1) | | Site Operating Plan |
| 881 | Part IV | Landfills that operate on a 24-hour basis must cover the working face or active disposal area at least once every 24 hours. The executive director may require a chemical analysis of any landfill cover material. Runoff from areas that have intact daily cover is not considered as having come into contact with the working face or leachate. | Informational | 330.165(e) | | Acknowledged | | Site Operating Plan |
| 882 | Part IV | Indicate that all areas that have received waste but will be inactive for longer than 180 days must provide intermediate or final cover. | Required | 330.165(c) | Yes | Section 24.2(i) | | Site Operating Plan |
| 883 | Part IV | Indicate that all intermediate cover will be six inches of suitable earthen material that is capable of sustaining native plant growth and must be seeded or sodded following its application in order to control erosion, or must be a material approved by the executive director that will otherwise control erosion. This intermediate cover must not be less than 12 inches of suitable earthen material. The intermediate cover must be graded to prevent ponding of water. Plant growth or other erosion control features must be maintained. Runoff from areas that have intact intermediate cover is not considered as having come into contact with the working face or leachate. An alternative daily cover may only be allowed by a temporary authorization under §305.620X(1)(A) of this title (relating to Municipal Solid Waste Permit and Registration Modifications) followed by a major amendment or a modification in accordance with §305.700X(1) of this title. Use of alternative daily cover is limited to a 24-hour period after which either waste or daily cover as defined in subsection (a) of this section | Required If Requested | | | Section 24.2(ii)(v) | | Site Operating Plan |
| 884 | Part IV | Provide a alternative daily cover operating plan that includes the information required by | Required If Requested | 330.165(d) | Yes | Section 24.4 | | Site Operating Plan |
| 885 | Part IV | | Required If Requested | 330.165(d)(1)(A)-(F) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |

| ID | App. Part | Checklist Item | Item Type | Clarification | Complete? | Location | Applicant Comments | Application Area |
|-----|-----------|--|-----------------------|------------------|-----------|---|-----------------------|---------------------|
| 886 | Part IV | Indicate that status reports on the alternative daily cover must be submitted on a two-month basis to the executive director during the temporary authorization period describing the effectiveness of the alternative material, any problems that may have occurred, and corrective actions required as a result of such problems. Indicate that alternative daily cover must not be allowed when the landfill is closed for a period greater than 24 hours, unless the executive director approves an alternative length of time. Indicate that the constituents of concern in contaminated soils used as shall not exceed the concentrations listed in Table 1, Constituents of Concern and Their Maximum Leachable Concentrations, located in 30 TAC §335.521(d)(1). Indicate that contaminated soils used as ADC will not contain PCB waste subject to 40 CFR Part 761. Indicate that contaminated soils used as ADC will not contain TPH concentrations greater than 1,500 ppm unless ED approves a suitability demonstration. ADC must not exceed constituent limits imposed on waste disposed at the facility. Indicate that the executive director may require the facility to test runoff from areas that have alternative daily cover for compliance with Texas Pollutant Discharge Elimination System storm water discharge limits or manage the runoff as contaminated water. Provide a demonstration if there are any extreme seasonal climatic conditions that make meeting requirements of 30 TAC §330.165(a) - (f) impractical. Based on this demonstration the executive director may grant a temporary waiver from the requirements of subsections 30 TAC §330.165(a) - (f). | Required If Requested | 330.165(d)(2) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 887 | Part IV | Indicate that alternative daily cover must not be allowed when the landfill is closed for a period greater than 24 hours, unless the executive director approves an alternative length of time. | Required If Requested | 330.165(d)(3) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 888 | Part IV | Indicate that the constituents of concern in contaminated soils used as shall not exceed the concentrations listed in Table 1, Constituents of Concern and Their Maximum Leachable Concentrations, located in 30 TAC §335.521(d)(1). | Required If Requested | 330.165(d)(4) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 889 | Part IV | Indicate that contaminated soils used as ADC will not contain PCB waste subject to 40 CFR Part 761. | Required If Requested | 330.165(d)(4)(A) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 890 | Part IV | Indicate that contaminated soils used as ADC will not contain TPH concentrations greater than 1,500 ppm unless ED approves a suitability demonstration. | Required If Requested | 330.165(d)(4)(B) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 891 | Part IV | ADC must not exceed constituent limits imposed on waste disposed at the facility. | Required If Requested | 330.165(d)(5) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 892 | Part IV | Indicate that the executive director may require the facility to test runoff from areas that have alternative daily cover for compliance with Texas Pollutant Discharge Elimination System storm water discharge limits or manage the runoff as contaminated water. | Required If Requested | 330.165(d)(6) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 893 | Part IV | Provide a demonstration if there are any extreme seasonal climatic conditions that make meeting requirements of 30 TAC §330.165(a) - (f) impractical. Based on this demonstration the executive director may grant a temporary waiver from the requirements of subsections 30 TAC §330.165(a) - (f). | Required If Requested | 330.165(e) | Yes | N/A | Refer to section 24.3 | Site Operating Plan |
| 894 | Part IV | Indicate that final cover for the landfill must be in accordance with the site closure plan and Subchapter K of Chapter 330. | Required | 330.165(f) | Yes | Section 24.5 Section 24.6(i) | Refer to section 24.3 | Site Operating Plan |
| 895 | Part IV | Indicate that erosion gullies of washpound areas deep enough to jeopardize the final or intermediate cover must be repaired within five days of detection by restoring the cover material, grading, compaction, and seeding unless the commission's regional office approves otherwise, based on the extent of the damage requiring more time to repair or the repairs are delayed because of weather. | Required | 330.165(g) | Yes | Acknowledged | Refer to section 24.3 | Site Operating Plan |
| 896 | Part IV | An eroded area is considered to be deep enough to jeopardize the final or intermediate cover if it exceeds four inches in depth as measured from the vertical plane from the erosion feature and the 90-degree intersection of this plane with the horizontal slope face or surface. | Informational | 330.165(g) | | | | Site Operating Plan |
| 897 | Part IV | Indicate that the date of detection of erosion and date of completion of repairs, including reasons for any delays, must be documented in the cover inspection record. | Required | 330.165(g) | Yes | Section 24.6(i) | | Site Operating Plan |
| 898 | Part IV | Provide the frequency, and identify other occasions, for conducting inspections of the final and intermediate covers to detect the need for repairs. Indicate that the applicant will keep a cover application record that note the date cover completed, how it was accomplished, and the last area covered. Indicate that the cover inspection record made available for review by commission representatives and authorized agents or employees of local governments having jurisdiction. For final cover, this record must specify the area covered, the date cover was applied, and the thickness applied that date. Each entry must be certified by the signature of the on-site supervisor as stated in the work was accomplished as stated in the | Required | 330.165(g) | Yes | Section 24.6(i)(1)-(2) Section 24.7(i)-(iii) | | Site Operating Plan |
| 899 | Part IV | | Required | 330.165(h) | Yes | | | Site Operating Plan |

| ID | App. Part | Checklist Item | Item Type | Chabron | Complete? | Location | Applicant Comments | Application Area |
|-----|-----------|--|-----------------------|------------------|-----------|-----------------------|--------------------|---------------------|
| 900 | Part IV | Provide a ponding prevention plan that identifies techniques to be used at the landfill to prevent the ponding of water over waste, an inspection schedule to identify potential ponding sites, corrective actions to remove ponded water, and general instructions to manage water that has been in contact with waste. | Required | 330.167 | Yes | Section 25.1(i)-(iv) | | Site Operating Plan |
| 901 | Part IV | Indicate that the acceptance of waste in enclosed containers or enclosed vehicles at Type IV landfills must be in accordance with 30 TAC §330.169(1). | Required | 330.169 | Yes | Section 26 | | Site Operating Plan |
| 902 | Part IV | Indicate that the facility participates in a funding program participating in the funding program to monitor the activities detailed in 30 TAC §330.169(2). | Required If Requested | 330.169(1)(A) | Yes | Section 26 | | Site Operating Plan |
| 903 | Part IV | Indicate that each enclosed container or enclosed vehicle must have all required approvals and/or permits from the executive director in accordance with 30 TAC §330.7 of this title. | Required If Requested | 330.169(1)(B) | Yes | Section 26 | | Site Operating Plan |
| 904 | Part IV | Indicate that enclosed containers or enclosed vehicles must only be accepted at their designated time and on the specified day in accordance with this section, commission permits, or other orders of the commission. | Required If Requested | 330.169(1)(C) | Yes | Section 26 | | Site Operating Plan |
| 905 | Part IV | Indicate that a commission inspector shall be on site and shall witness the unloading process to ensure that no putrescible waste or household waste is present and that any waste considered non-allowable by the inspector must be removed from the working face and subsequently from the facility in accordance with 30 TAC §330.133. | Required If Requested | 330.169(1)(D) | Yes | Section 26 | | Site Operating Plan |
| 906 | Part IV | Indicate that each transporter delivering waste in enclosed containers or enclosed vehicles must, prior to discharging the load, provide to the landfill operator a transporter trip ticket for the route being delivered. Trip tickets must be maintained as part of the operating plan. | Required If Requested | 330.169(1)(E) | Yes | Section 26 | | Site Operating Plan |
| 907 | Part IV | Indicate that secondary compactors permitted in accordance with 30 TAC §330.7 of this title (relating to Permit Required) and municipalities having transporter routes permitted in accordance with 30 TAC §330.7 of this title are exempt from the requirements of 30 TAC §330.169(1)(3). | Informational | 330.169(4) | | Section 26 | | Site Operating Plan |
| 909 | Part IV | Indicate that the landfill may accept special wastes consistent with the limitations established in 30 TAC §330.5(a)(2) of this title (relating to Classification of Municipal Solid Waste Facilities) and the waste acceptance plan required by 30 TAC §330.6(b) of this title (relating to Contents of Part II of the Application). | Required | 330.171(a) | Yes | Section 27.0(i) | | Site Operating Plan |
| 910 | Part IV | Indicate that special waste not identified in 30 TAC §330.171(c)-(d) require prior written approval from the executive director. | Required | 330.171(b) | Yes | Section 27.0(i) | | Site Operating Plan |
| 911 | Part IV | Approvals will be granted only to appropriate facilities operating in compliance with this chapter. | Required | 330.171(b)(1) | Yes | Section 27.0(i)(1) | | Site Operating Plan |
| 913 | Part IV | Indicate that requests for approval to accept special wastes must include a description of chemical & physical characteristics of waste and a statement as to whether or not each waste is a Class 1 industrial waste as defined in §330.3 of this title, and the quantity and rate at which each waste is produced and/or the expected frequency of disposal. | Required | 330.171(b)(2)(A) | Yes | Section 27.0(i)(2) | | Site Operating Plan |
| 914 | Part IV | Indicate that a hazardous waste determination as required by 30 TAC §335.6 will be included for all Class 1 industrial waste. | Required | 330.171(b)(2)(B) | Yes | Section 27.0(i)(2)(d) | | Site Operating Plan |
| 915 | Part IV | Indicate that all requests for approval to accept special wastes must that include an operational plan containing the proposed procedures for handling each waste and listing required protective equipment for operating personnel and on-site emergency equipment. | Required | 330.171(b)(2)(C) | Yes | Section 27.0(i)(2)(e) | | Site Operating Plan |

| ID | App. Part | Checklist Item | Item Type | Citation | Complete? | Location | Applicant Comments | Application Area |
|------|-----------|--|-----------------------|------------------|-----------|----------------------|--|---------------------|
| 916 | Part IV | Indicate that all requests for approval to accept special wastes must include a contingency plan outlining responsibility for containment and cleanup of any accidental spills occurring during the delivery and/or disposal operation. | Required | 330.171(b)(2)(D) | Yes | Section 27.041(2)(D) | | Site Operating Plan |
| 928 | Part IV | Indicate that a request to accept Class I waste must include operating plan containing handling procedures, personnel protective & on-site emergency equipment. | Required | 330.173(d)(2) | Yes | N/A | No Class I Industrial Waste will be accepted at this facility. Refer to Section 28.0 | Site Operating Plan |
| 929 | Part IV | Indicate that a request to accept Class I waste must include a written contingency plan meeting the requirements of 30 TAC §335.589 | Required | 330.173(d)(3) | Yes | N/A | No Class I Industrial Waste will be accepted at this facility. Refer to Section 28.0 | Site Operating Plan |
| 930 | Part IV | Unless specifically authorized by the facility permit, a Type I or Type IAE landfill facility permitted after October 9, 1993, may not accept Class I industrial solid wastes in excess of 20% of the total amount of waste (not including Class I wastes) accepted during the current or previous year. The amount of waste may be determined by volume or by weight, but the same unit of measure must be used for each year, unless a variance is authorized by the executive director. | Informational | 330.173(e) | | Acknowledged | | Site Operating Plan |
| 1007 | Part IV | Indicate that all wastes generated by a facility must be processed or disposed at an authorized solid waste management facility. | Required | 330.205(b) | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1008 | Part IV | Indicate that all wastewaters generated by a facility shall be managed as contaminated water in accordance with 330.207 | Required | 330.205(c) | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1009 | Part IV | Indicate that the facility shall be designed and operated in a manner that sludges produced pass the Palm Filler/Liquids Test. The owner or operator shall not discharge contaminated water without specific written authorization. | Required If Requested | 330.205(d) | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1012 | Part IV | Provide plans for process area or transfer stations that recover material from putrescible or liquid waste. Such plans shall provide for the storage of processed and unprocessed waste & recycled materials in enclosed buildings, vessels, or containers. | Informational | 330.207(a) | | Acknowledged | | Site Operating Plan |
| 1026 | Part IV | Provide a plan that describes how all waste containing food wastes shall be stored in covered or closed containers that are leak-proof, durable, and designed for safe handling and easy cleaning. | Required If Requested | 330.209(c) | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1027 | Part IV | Indicate that nonreusable containers shall be scavenged or runniping. | Required | 330.211 | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1028 | Part IV | Indicate that reusable containers must be maintained in a clean condition as not to constitute a nuisance, harbor, feed, and propagate vectors. | Required | 330.211(1) | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1029 | Part IV | Provide a plan that describes how a citizen's collection stations shall be operated in accordance with 30 TAC §330.213 | Required | 330.211(2) | Yes | N/A | Not a storage/processing facility | Site Operating Plan |
| 1032 | Part IV | A citizen's collection station may accept sharps from single-family or multi-family dwellings, hotels, motels, or other establishments that provide lodging and related services for the public. The sharps will not be considered medical waste, as defined in 30 TAC §330.3 | Required If Requested | 330.213(e) | Yes | Section 31.041(v) | | Site Operating Plan |
| 1034 | Part IV | | Required If Requested | 330.213(b) | Yes | Section 31.041(u)(1) | | Site Operating Plan |

PART I

CITY OF MENARD

TYPE IV-AE MSW LANDFILL – MAJOR AMENDMENT APPLICATION

.....

*City of Menard Landfill
Menard County*

LANDFILL PERMIT NO. 1404B

April 2021



A handwritten signature in black ink that reads "Jason Clinton".

4/26/2021

SKG Engineering, LLC
F-7608

Prepared by:

SKG
ENGINEERING, LLC
FIRM NUMBER F-7608 & 10102400

SURVEYING • ENVIRONMENTAL • LAB/CMT

706 SOUTH ABE STREET
SAN ANGELO, TEXAS 76903

PHONE: 325.655.1288
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PART I – Required Permitting Information
Contents Required by 30 TAC §305.45, §330.57, and TAC §330.59

4/26/2021
SKG Engineering, LLC
F-7608



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1.0 Introduction

The City of Menard Landfill has operated continuously since 1980 under permit no. 1404. Originally a Type II site, the facility is now operated as a Type IV-AE site. The original permit issued November 18, 1980 covers a "6 Acre" tract located 2.5 miles west of Menard on US Highway 190 in Menard County, Texas.

2.0 Purpose of Application

The purpose of this new permit application is to add more land to the existing operations. The original 6 acres will be retained however 5-acres adjoining the site to the west will also be included.

3.0 Required Facility Information [§305.45(a)(1)-(4) & §330.59(a)-(b)]

- a. Facility Name, Address, and Location: [§305.45(a)(1)]

City of Menard Municipal Solid Waste Landfill No. 1404 (current)
c/o The City of Menard
PO Box 145
Menard, Texas 76859

- b. Ownership Status: [§330.45(a)(2)]

- i. The existing 6-acre site and the new 5-acre site are both owned by the City of Menard, which is a public entity.

- c. Applicant Contact Information: [§330.45(a)(3)]

City of Menard
P.O. Box 145
Menard, Texas 76859 P: 325.396.4706 F: 325-396-2015

- d. Nature of Business: [§330.45(a)(4)]

The City of Menard is a Municipal Governmental Entity. The operation of MSW Landfill No. 1404 is one of many services the city provides for the health, safety, and benefit of its citizens.

- e. Location of Facility Relative to Landmarks: [§330.59(b)(1)]

The facility is located 2.5 miles west of the City of Menard on US Highway 190 and is 500 feet north of the highway.

- f. Detailed Access Route from Nearest US or State Highway: [§330.59(b)(2)]

From the City of Menard, travel approximately 2.5 miles west along US Highway 190, past the Menard County Airport until you reach the landfill entrance gate. Travel north along the landfill entrance road for approximately 500 feet to reach the facility.

- g. Longitudinal and Latitudinal Coordinates of the Facility: [§330.59(b)(3)]

| | |
|---------------------------|-----------------|
| N 30° 55' 55.1" Latitude | Lat/Long: NAD83 |
| W 99° 49' 29.7" Longitude | |
| 1956.92' Elevation | NGVD 1929 |

4.0 Activities Which Require a Permit [§305.45(a)(5)]

- a. The purpose of the MSW site is for the disposal of Type IV MSW generated in Menard and the immediate area. To remain in compliance with Federal and State laws and regulations, the activities associated with the disposal of Type IV MSW at the site requires a permit. The City of Menard currently operates under an MSW permit and is seeking to acquire a new permit in order to use adjoining land which was recently acquired.

5.0 Maps [§305.45(a)(6)(A)-(E) & §330.59(c)]

- a. General Location Map, TXDOT [§305.45(a)(6) & §330.59(c)(2)] – See Figure I-1.
- b. USGS Topographic Map, 1-Mile Radius [§305.45(a)(6)] – See Figure I-2.
- c. Wells, Springs, and Surface Waters [§305.45(a)(6)(A)] – See Figure I-3.
- d. General Character of Adjacent Areas [§305.45(a)(6)(B)] – See Figure I-4.
- e. Waste Disposal Activities Not Included [§305.45(a)(6)(C)] – Not Applicable, there are no waste disposal activities undertaken on this tract which are not covered by this permit application.
- f. Ownership of Adjacent Land [§305.45(a)(6)(D) & §330.59(c)(3)] – See Section 8 – Land Ownership.
- g. Other Information Requested by ED [§305.45(a)(6)(E)] – Not Applicable, no other information has been requested by the Executive Director.

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Figure I-1: General Location Map

Figure I-1
General Location Map

www.skg.com
 FIRM REGISTRATION NUMBER F-7608
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 SAN ANGELO, TEXAS 76903
 PHONE 325.855.1188
 FAX 325.857.1189
SKG
 ENGINEERING • LABORATORY • ENVIRONMENTAL
 SURVEYING

STATE OF TEXAS
 PROFESSIONAL ENGINEER
 C. JASON CLINTON
 99195
 I.C.E.# 0000000000

 THE SEAL ATTACHING ON THIS DRAWING WAS AUTHORIZED BY ME ON 02/23/2021
 SKG ENGINEERING, L.L.C. #F-7608

GENERAL LOCATION MAP
LANDFILL PERMITTING
CITY OF MENARD
MENARD COUNTY, TEXAS

REVISIONS

| | | | |
|----------|------------|------------|------------|
| DWG. BY: | CJM | DWG. DATE: | 02/23/2021 |
| CS# NO. | 18-AA-1177 | SHEET NO. | |
| SCALE: | BAR | Figure 1-1 | |

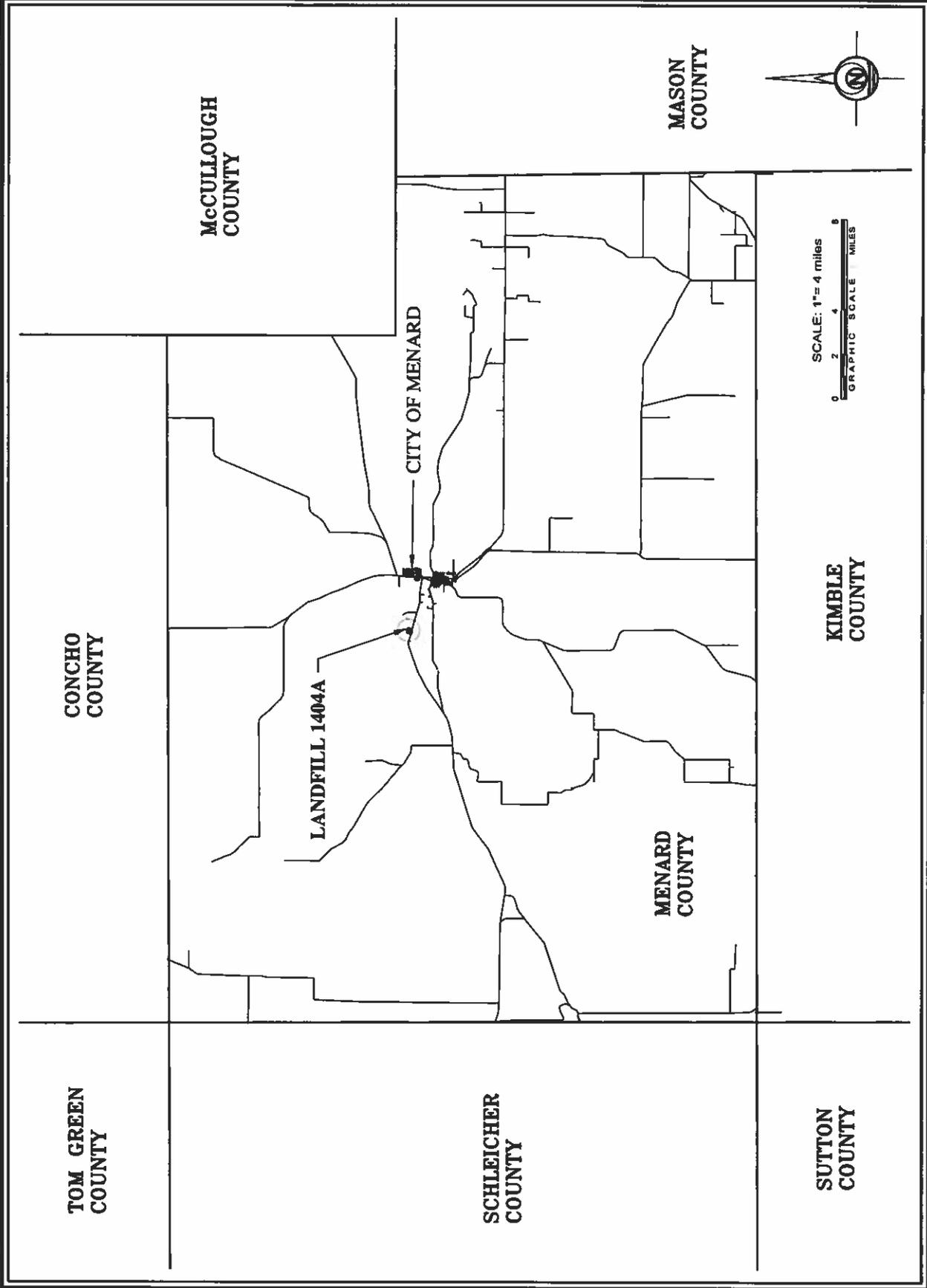


Figure I-2: USGS Topographic Map within 1-mile radius

Figure I-2

USGS Topographic Map

www.skg.com
 FIRM REGISTRATION NUMBER P-7908
 SAN ANGELO, TEXAS 76903
 706 SOUTH ABE STREET
 PHONE: 325.655.1288
 FAX: 325.657.9188
SKG
 ENGINEERING
 SURVEYING • LABORATORY • ENVIRONMENTAL

STATE OF TEXAS
 PROFESSIONAL ENGINEER
 C. JASON CLINTON
 99195
 I. LICENSED
 THE SEAL APPEARING ON THIS
 DOCUMENT WAS APPROVED BY
 ORIGINAL CLASS AUTHORITY
 SAG ENGINEERING, L.L.C. # 7509

LANDFILL PERMITTING
 CITY OF MENARD
 MENARD COUNTY, TEXAS

USGS MAP

REVISIONS

| | | | |
|----------|-----------|------------|------------|
| DWG BY: | CJM | DWG DATE: | 02/25/2021 |
| DWG NO.: | 18-A-1177 | SHEET NO.: | |
| SCALE: | BAR | Figure 1-2 | |

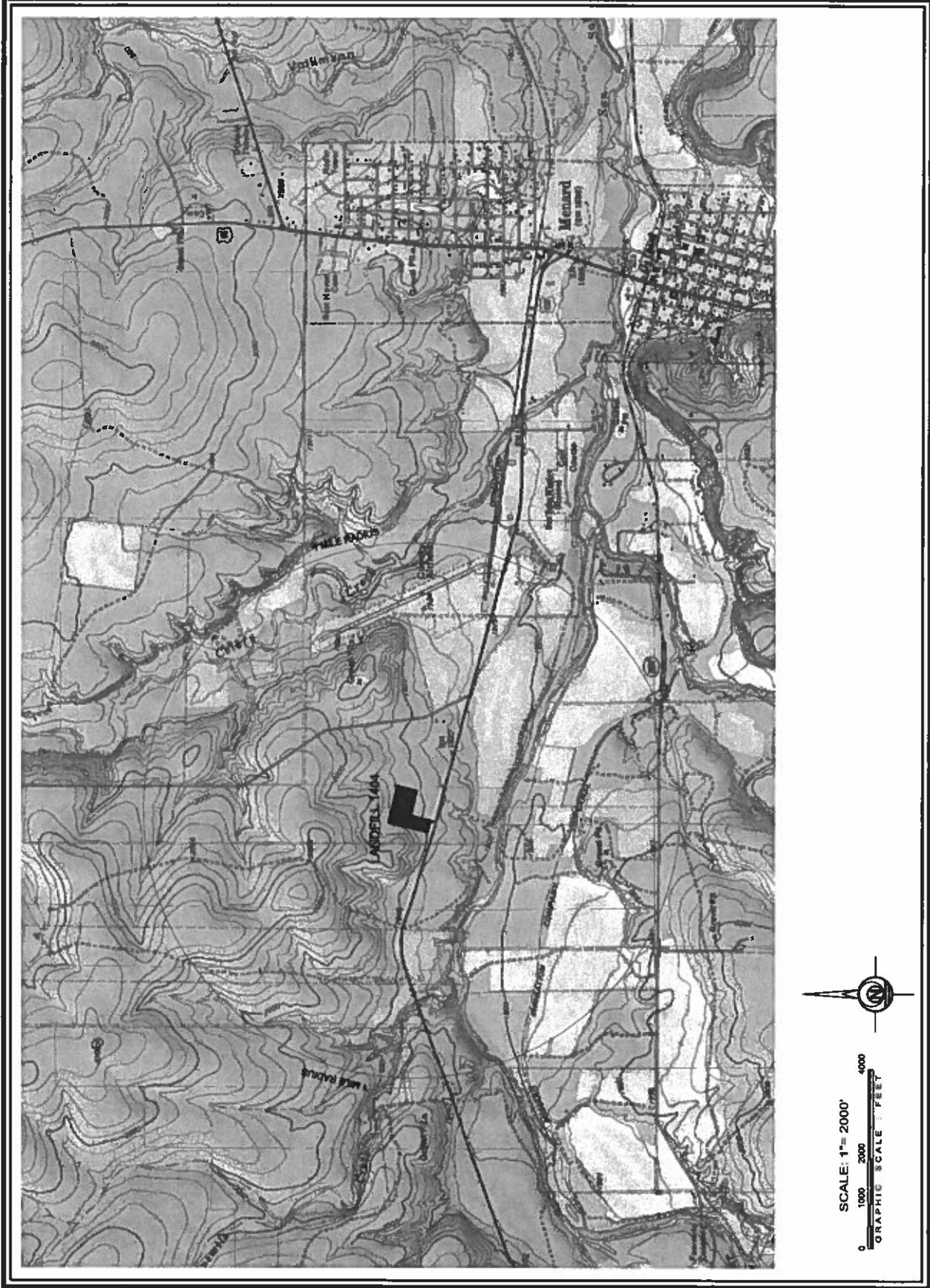


Figure I-3: Wells, Springs and Surface Water within 1-mile radius

Figure I-3

Wells, Springs, and Surface Water Map

SKG
ENGINEERING

SURVEYING LABORATORY • ENVIRONMENTAL

708 SOUTH ADE STREET
SAN ANTONIO, TEXAS 78205
PHONE: 325.555.1286
FAX: 325.557.1188
FIRM REGISTRATION NUMBER F-7805
www.skg.com

STATE OF TEXAS
C. LASON, CLINTON
PROFESSIONAL ENGINEER
LICENSED
99195

Jim Menzies

THE SEAL APPEARING ON THIS
DRAWING WAS AUTHORIZED BY
THE BOARD OF PROFESSIONAL
ENGINEERS, LICENSE NO. 99195
SKG ENGINEERING, L.L.C. #P-78408

**WELLS, SPRINGS, &
SURFACE WATER**

**LANDFILL PERMITTING
CITY OF MENARD,
MENARD COUNTY, TEXAS**

REVISIONS

| | |
|------------|------------|
| DWG. DATE: | 02/23/2021 |
| DWG. BY: | CJM |
| JOB NO.: | 18-A-1177 |
| SHEET NO.: | |

SCALE: **BAR**

Figure I-3

WELLS & SPRINGS DATA

| Keyed # | Database | Description | Database # | Comments |
|---------|----------|---------------|---------------|---|
| S1 | TWDB | Spring | 5602404 | Outside 1-mile radius |
| PW1 | TWDB | Plugged Well | 432521 | Plugged 8/24/2016 |
| PW2 | TWDB | Plugged Well | 432522 | Plugged 8/24/2016 |
| W1 | TWDB | Domestic Well | 353095 | Owner: Iby Chondler Drilled: 2/11/2014 |
| W2 | TWDB | Domestic Well | 328404 | Owner: BCD & R Drilled: 5/17/2010 |
| W3 | TCEQ | Domestic Well | None Provided | Owner: Jim Menzies Drilled: 1/3/2003 |

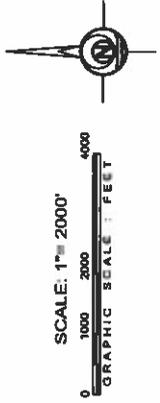
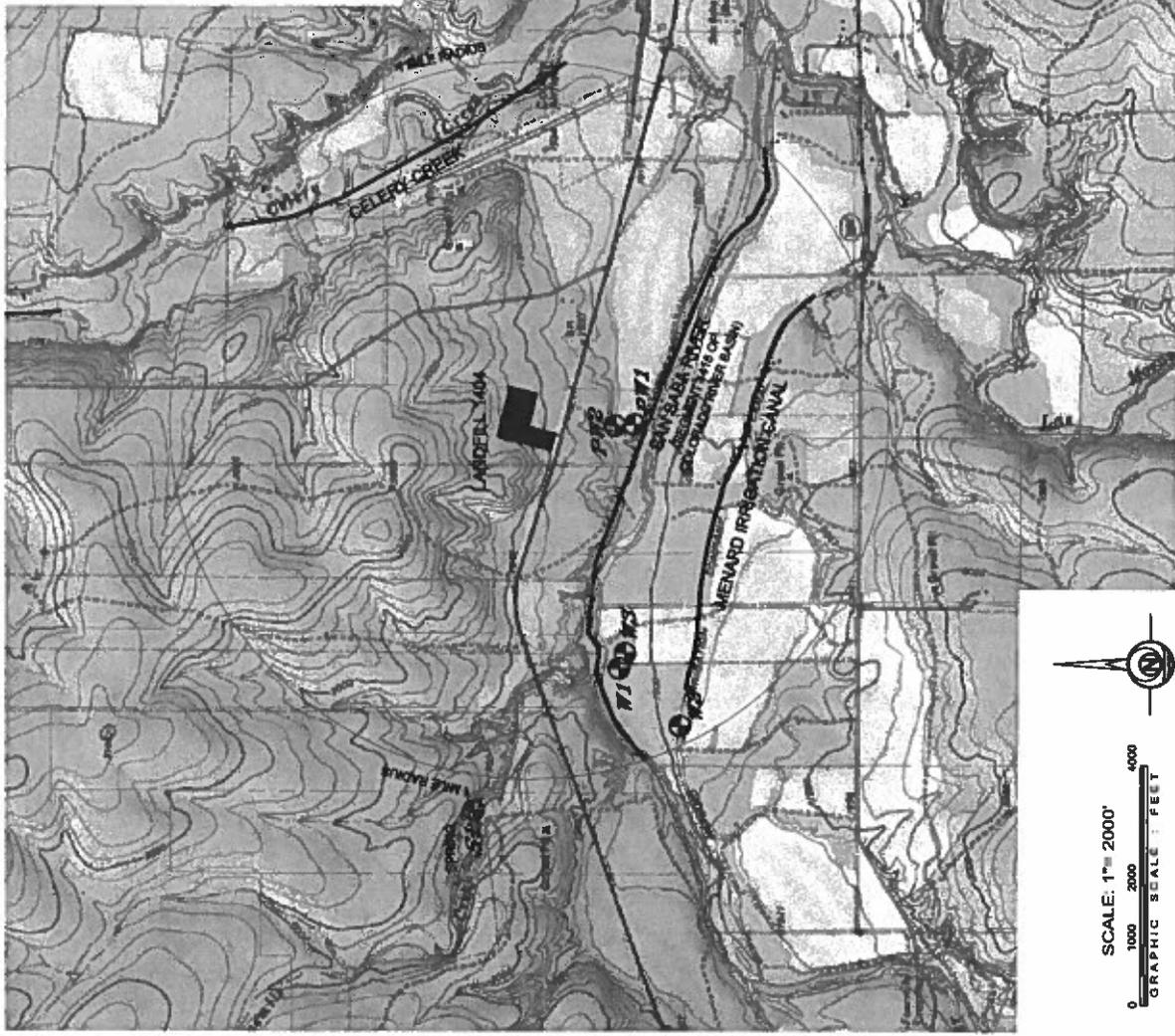


Figure I-4: General Character of Adjacent Areas within 1-mile radius

Figure I-4

General Character of Adjacent Areas Map

6.0 Permits and Approvals [§305.45(a)(7)(A)-(J)]

- a. Hazardous Waste Management Plan under Texas Solid Waste Disposal Act. [§305.45(a)(7)(A)]
 - i. **Not Required.** The City of Menard does not operate, nor does it intend to operate a “Hazardous Waste Disposal Unit” as defined by the Texas Solid Waste Disposal Act, Texas Health and Safety Code §361.003(13), therefore no permit is required.
- b. Underground Injection Control (UIC) Program, Under the Texas Injection Well Act. [§305.45(a)(7)(B)]
 - i. **Not Required.** The City of Menard does not operate, nor does it intend to operate and “injection well” as defined by the Texas Injection Well Act, Texas Water Code §27.002(11), therefore no permit is required.
- c. National Pollution Discharge Elimination System (NPDES) Program, under the Federal Clean Water Act (CWA), and Waste Discharge Program under Texas Water Code Chapter 26. [§305.45(a)(7)(C)]
 - i. **Required.** In 1991, provisions within the Intermodal Surface Transportation Efficiency Act (ISTEA) temporarily exempted storm water discharges associated with industrial activities at facilities operated by municipalities with populations of less than 100,000 (with the exception of power plants, airports, and uncontrolled sanitary landfills) from the need to obtain an NPDES industrial stormwater permit. Under the provisions of the NPDES Storm Water Program Phase II Final Rule, these industrial facilities require permits as of March 10, 2003.
 - ii. **Compliance:** The City of Menard will apply for a Texas Pollution Discharge Elimination System (TPDES) Multi-Sector General Permit. (TXR050000)
- d. Prevention of Significant Deterioration (PDS) Program under the Federal Clean Air Act (FCAA). [§305.45(a)(7)(D)]
 - i. **Not Required.** Arid Exempt MSWs are not classified as a “major source” per 30 TAC §122.10(13) and are therefore not required to submit a permit under the FCAA per 30 TAC §122.120.
- e. Non-attainment Program under the FCAA. [§305.45(a)(7)(E)]
 - i. **Not Required.** The City of Menard is not within a non-attainment area.
- f. National Emission Standards for Hazardous Pollutants (NESHAPS) preconstruction approval under the FCAA. [§305.45(a)(7)(F)]
 - i. **Not Required.** The landfill is prohibited from receiving hazardous pollutants, and 40 CFR Part 63 does not specifically require the permitting of municipal solid waste landfills under the FCAA.
- g. Ocean Dumping permits under the Marine Protection Research and Sanctuaries Act. [§305.45(a)(7)(G)]
 - i. **Not Required.** The City of Menard is not near an ocean or marine sanctuary.
- h. Dredge or Fill Permits under the FCAA. [§305.45(a)(7)(H)]
 - i. **Not Required.** There will be no dredging or filling operations undertaken by the City of Menard.
- i. Licenses under the Texas Radiation Control Act (TRCA) [§305.45(a)(7)(I)]
 - i. **Not Required.** No radioactive material is to be accepted by the City of Menard.

7.0 Supplementary Technical Information [§305.45(a)(8)]

- a. The City of Menard, Texas, is the owner, operator and permittee for MSW Permit No. 1404. This MSW facility is located on US Highway 90 and 2.5 miles west of the City of Menard. This MSW facility was previously operated as a Type II site, and is now operated as a Type IV-Arid Exempt site. The permit was originally issued on November 18, 1980. The site was declared an Arid Exempt Site on December 28, 1993 and was converted to a Type IV-AE site on September 7, 1995.
- b. Currently the site is accepting Type IV waste.
- c. The facility will only accept waste Type IV non-RACM and empty chemical containers (cleaned and triple rinsed). Wastes not accepted are those prohibited by State law, including lead acid storage batteries, used motor oil, used oil filters, regulated asbestos containing material (RACM), and whole or used scrap tires. Also, Industrial Class I waste, liquid, hazardous, or radioactive wastes are prohibited.

8.0 Land Ownership [§305.45(a)(6)(D) & §330.59(c)(3)(A)-(B)]

- a. Ownership of Adjacent Land [§305.45(a)(6)(D)] – See Figure I-5 and paragraph (c) below.
- b. Land Ownership Map [§330.59(c)(3)(A)] – See Figure I-5.
- c. List of Adjacent and Potentially affected Land Owners within 500 feet [§330.59(c)(3)(B)] – Ownership information for adjacent land was obtained from the Menard County Appraisal District and the Tract Names are Keyed to Figure I-5.

i. LANDFILL SITE

Owner: City of Menard, Municipal Solid Waste Landfill No. 1404, P.O. Box 14, Menard, Texas 76859; (325) 396-0145.

Description: 11.00 Acres, out of F. Rauch Survey 1429, Abstract No. 643.

ii. TRACT 1

Owner: Hanson Wendy Haney, P.O. Box 655, Junction, Texas 79711.

Description: 267.50 Acres, out of H. Schelper Survey 1430, Abstract No. 712.

iii. TRACT 2

Owner: Steve L. Holifield, Senior, P.O. Box 53537, Midland, Texas 79705.

Description: 270.65 Acres, out of F. Rauch Survey 1429, Abstract No. 643.

iv. TRACT 3

Owner: Walter McCallister, 755 Airport Lane, Menard, Texas 76859.

Description: 291.08 Acres, out of G. Klapenback Survey 1428, Abstract No. 482.

v. TRACT 4

Owner: Bratton Brant Haney, P.O. Box 1455, Junction, Texas 76849

Description: 52.50 Acres, out of H. Schelper Survey 1430, Abstract No. 712.

vi. TRACT 5

Owner: Alan & Phyllis Crawford, P.O. Box 1446, Bellville, Texas 77418.

Description: 19.59 Acres, out of F. Rauch Survey 1429, Abstract No. 643.

vii. **TRACT 6**

Owner: Diamond K. River Ranch, L.P., P.O. Box 909, Caldwell, Texas 77836.

Description: 22.81 Acres, out of F. Rauch Survey 1429, Abstract 643.

viii. **TRACT 7**

Owner: Diamond K. River Ranch, L.P., P.O. Box 909, Caldwell, Texas 77836.

Description: 386.13 Acres, out of G. Klappenbach Survey 1428, Abstract No. 482.

9.0 Property Owner Information [§330.59(d)]

a. Legal Description of Property [§330.59(d)(1)]

i. Recorded Deed(s) and Partial Release, as recorded in Volume 100 Page 714, and Volume 262 Page 677 of Menard County Deed Records – See Attachments I.1.1 and I-1.2.

ii. Survey Plat(s) of Landfill – See Figures I-6.1 and I-6.2.

b. Property Affidavit [§330.59(d)(2)] – See Attachments I-2.1 and I-2.2

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK.

Figure I-5: Land Ownership Map

Figure I-5

Land Ownership Map

H. Schelper
Survey No. 1430
A-712

PARCEL #1495
2. STEVE L. HOLIFIELD, SR.
P.O. Box 53537
Midland, Texas 79705

F. Rauch
Survey No. 1429
A-643

G. Klappenbach
Survey No. 1428
A-482

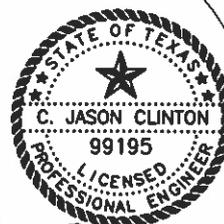
PARCEL #1640

1. HANSON WENDY HANEY
P.O. Box 655
Junction, Texas 76849

PARCEL #1123

3. WALTER MCALLISTER
755 Airport Lane
Menard, Texas 76859

4. BRATTON BRANT HANEY
P.O. Box 1455
Menard, Texas 76859
PARCEL #35706

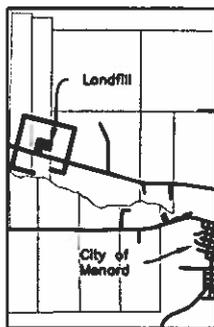


C. Jason Clinton
THE SEAL APPEARING ON THIS
DRAWING WAS AUTHORIZED BY
JASON CLINTON, P.E. 99195
SKG ENGINEERING, LLC #F-7608

LANDFILL 1404A

500' Boundary

LOCATION MAP (NTS)



PARCEL #36035

5. ALAN & PHYLLIS CRAWFORD
P.O. Box 1446
Belville, Texas 77418

PARCEL #1496

6. DIAMOND K. RIVER RANCH, L.P.
P.O. Box 909
Coldwell, Texas 77836

U.S. HIGHWAY 190

PARCEL #1122

7. DIAMOND K. RIVER RANCH, L.P.
P.O. Box 909
Coldwell, Texas 77836

SCALE: 1" = 300'



SKG

ENGINEERING, LLC

SURVEYING • ENVIRONMENTAL • LAB/CMT

706 SOUTH ABE STREET
SAN ANGELO, TEXAS 76903

PHONE: 325.655.1288
FAX: 325.657.8189

FIRM REGISTRATION NUMBER F-7608
www.skge.com

**LANDFILL PERMITTING
CITY OF MENARD
MENARD, TEXAS**

PROPERTY OWNERSHIP MAP
(¼ MILE AFFECTED)

DWG BY:
CJM

DWG. DATE:
02/23/2021

JOB NO.
18-A-1177

FIGURE
1-5

SCALE:
BAR

Figure I-6: Plats of Landfill Lands

Figure(s) I-6.1 & I-6.2

Landfill Plats & Surveys

Figure I-6.1
(Page 1 of 1)

City of Menard

Type IV-AE MSW Landfill Permit No. 1404

FIGURE I-6

LAND PLAT OF 6.008 ACRES

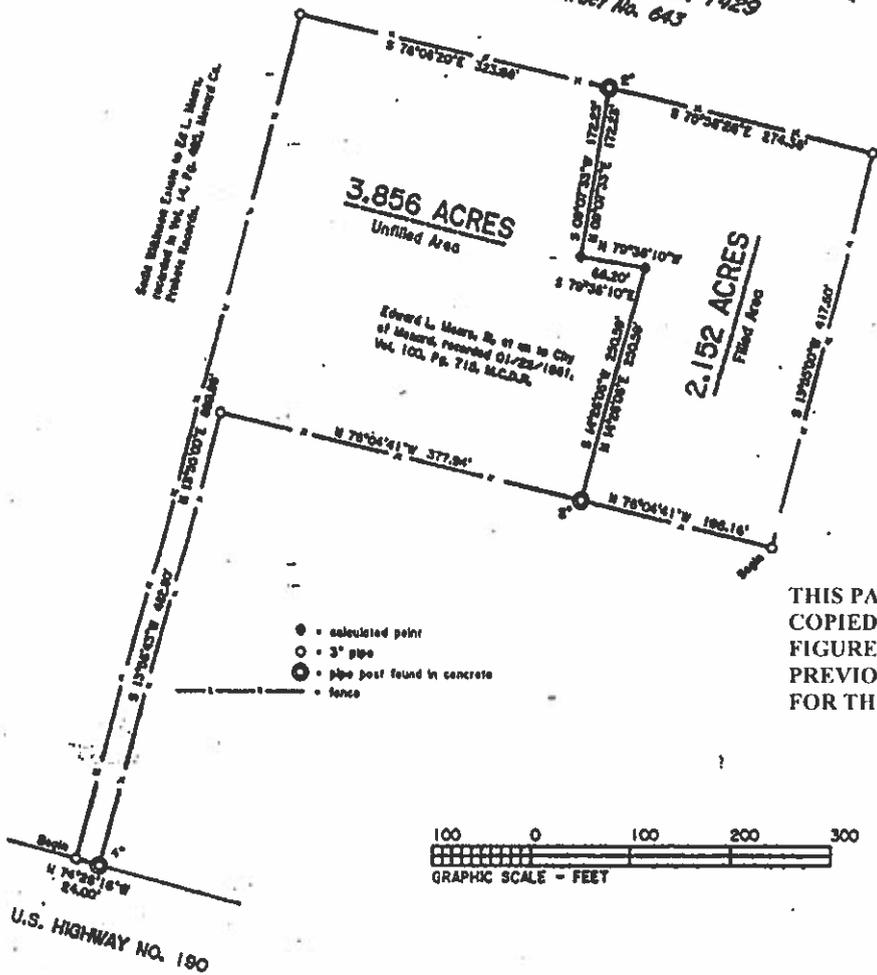
PLAT SHOWING A SURVEY AND DIVISION OF 6.008 ACRES IN
MENARD COUNTY, TEXAS, MADE FOR THE CITY OF MENARD.
1901

The plat hereon represents an on the ground survey
made under my direction in July, 1905.

Kenneth H. Ross
KENNETH H. ROSS, R.P.L.S. NO. 2012
07/04/1995

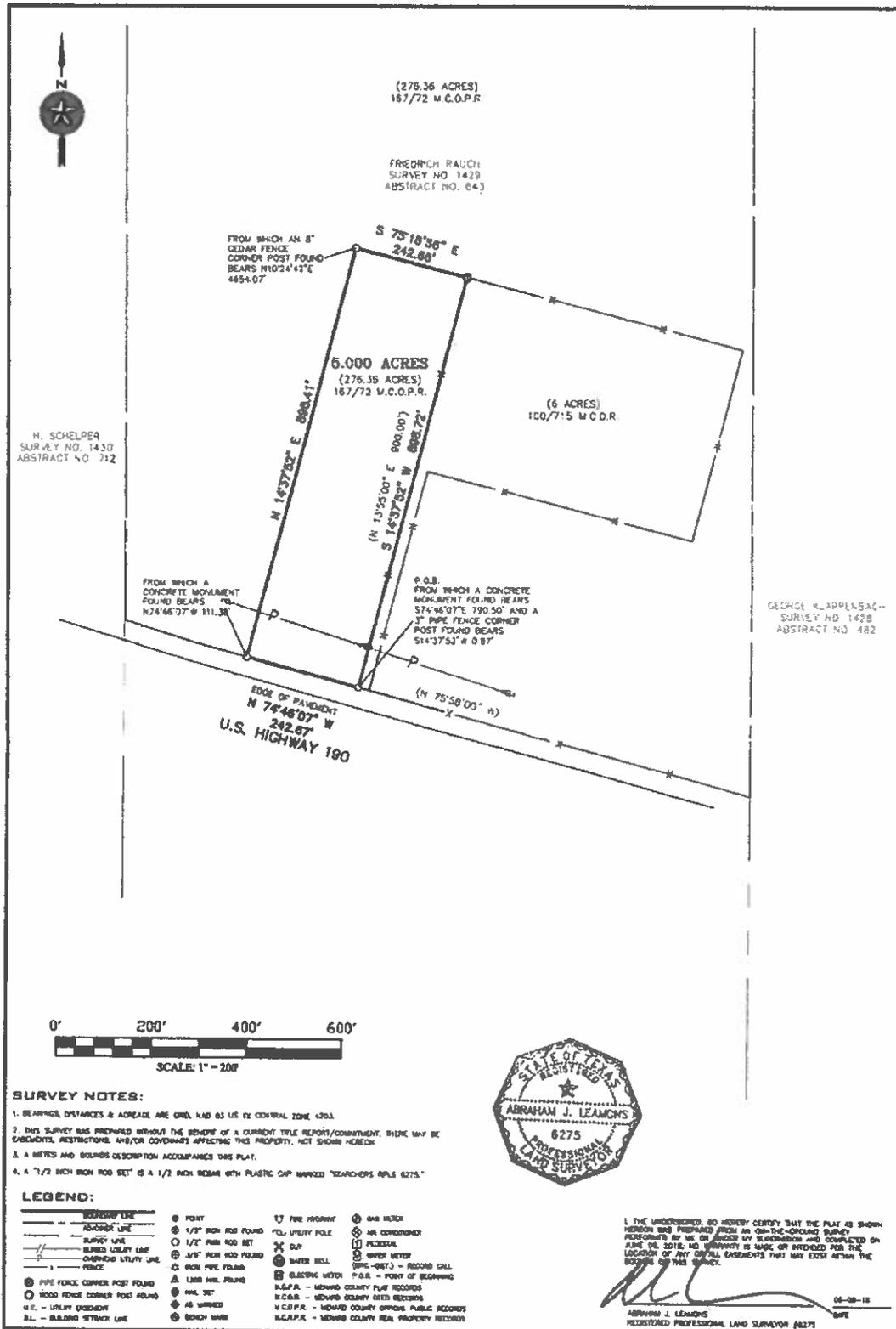


F. RAUCH SURVEY NO. 1429
Abstract No. 643



THIS PAGE WAS
COPIED FROM THE
FIGURE I-6 FROM A
PREVIOUS PERMIT
FOR THIS SITE.

Figure I-6.2
(Page 1 of 1)



Attachment I-1: Recorded Deeds

Attachments I-1.1 & I-1.2

Recorded Deeds

City of Menard

Type IV-AE MSW Landfill Permit No. 1404

ATTACHMENT I-1
(Page 1 of 4)

NOTICE

Prepared by the State Bar of Texas for use by Lawyers only. Reviewed 1-1-76.
To select the proper form, fill in blank spaces, strike out form provisions or
insert special terms constitutes the practice of law. No "standard form" can
meet all requirements.

Recorded Deed

WARRANTY DEED

35

THE STATE OF TEXAS
COUNTY OF MENARD

} KNOW ALL MEN BY THESE PRESENTS:

That We, EDWARD LAMAR MEARS, III, and ANN TERRILL BULLION-MEARS,
husband and wife,

of the County of Menard and State of Texas for and in
consideration of the sum of TEN AND NO/100-----
----- (\$10.00) DOLLARS
cash
and other valuable consideration to the undersigned paid by the grantee herein named, the receipt of
which is hereby acknowledged,

THIS PAGE WAS
COPIED FROM THE
ATTACHMENT I-1
FROM A PREVIOUS
PERMIT FOR THIS
SITE.

have GRANTED, SOLD AND CONVEYED, and by these presents do GRANT, SELL AND CONVEY unto
THE CITY OF MENARD

of the County of Menard and State of Texas, all of
the following described real property in Menard County, Texas, to-wit:

Six (6) acres of land in the F. Rauch Survey 1429, Menard County, Texas.
Said tract is a part of that land patented to James Ferguson by Patent
dated May 28, 1856, and recorded in Vol. F, Page 461, Menard County Deed
Records, and the said 6-acre tract is described by metes and bounds in
Exhibit A, attached hereto and incorporated herein by reference.

TO HAVE AND TO HOLD the above described premises, together with all and singular the rights and
appurtenances thereto in anywise belonging, unto the said grantee, its successors heirs and assigns
forever; and we do hereby bind ourselves and our heirs, executors and administrators to
WARRANT AND FOREVER DEFEND all and singular the said premises unto the said grantee, its
successors heirs and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

EXECUTED this 22nd day of January, A.D. 1981.

Edward Lamar Mears III
Ann Terrill Bullion-Mears

December 29, 2006

Part I - Page 14

City of Menard Type IV-AE MSW Landfill Permit No. 1404
ATTACHMENT I-1 EXHIBIT A Recorded Deed
(Page 2 of 4)

Attached to and a part of Warranty Deed dated January 22, 1981, executed by Edward Lamar Hears, III, and Ann Terrill Bullion-Hears;

Six (6) acres of land in the P. Rauch Survey 1429, Menard County, Texas. Said tract is a part of that land patented to James Ferguson by Patent dated May 28, 1856, and recorded in Vol. F, Page 461, Menard County, Deed Records, and is described by metes and bounds as follows, to-wit:

BEGINNING at an iron stake located on the North line of U.S. Highway 190. Said point is also located 540.0 varas North of and 500.0 feet South 75° East of the Southwest corner of said Survey 1429;

THENCE N 13° 55' East 900.0 feet to an iron stake;

THENCE S 76° 5' E 598.1 feet to an iron stake;

THENCE S 13° 55' W 417.6 feet to an iron stake;

THENCE N 76° 5' W 574.1 feet to an iron stake;

THENCE S 13° 55' W 482.9 feet to an iron stake located on the North line of said U.S. Highway 190;

THENCE N 75° W 24.0 feet along a fence line located on the North line of said U.S. Highway 190 to the Place of BEGINNING.

THIS PAGE WAS
COPIED FROM THE
ATTACHMENT I-1
FROM A PREVIOUS
PERMIT FOR THIS
SITE.

THE STATE OF TEXAS } I, Mrs. M. Tomlinson, Clerk of the County Court of Menard County, Texas,
County of Menard } hereby certify that the above and foregoing instrument of writing,

with its certificate of authentication was filed for record in my office on the 22nd day of
January A. D., 19 81 at 3:30 o'clock P. M. and duly recorded the 22nd day
of January A. D., 19 81 at 4:00 o'clock P. M. in Book 100 Page 714 of Deed Records of
Menard County, Texas.

In Testimony Whereof, Witness my hand and seal of said office, the day and year last above written.

Mrs. M. Tomlinson

Clerk, County Court, Menard County, Texas

By *Betty Williamson* Deputy

(SEAL)

City of Menard
ATTACHMENT I-1
(Page 3 of 4)

Type IV-AE MSW Landfill Permit No. 1404

Recorded Deed

Loan No. 426530
Name Edward L. Mears, III
FLBA Branch

PARTIAL RELEASE

THE STATE OF TEXAS }
COUNTY OF HARRIS } KNOW ALL MEN BY THESE PRESENTS: **34**

THAT, The Federal Land Bank of Texas, is the owner and holder of certain indebtedness, evidenced by promissory note(s) and secured by deed of trust lien(s), respectively, either as original payee and mortgage therein, or as assignee and/or transferee from Federal Farm Mortgage Corporation, successor by the provisions of Title 12, U.S.C., Section 1020b, to the assets of the Land Bank Commissioner, by instrument of record (or held unrecorded) in the county in which the land is situated, which note(s) and deed(s) of trust are particularly referred to herein as follows:

| Amount of Note | Date of Deed of Trust | Executed by | Recorded in Vol. | Page |
|----------------|-----------------------|---|------------------|------|
| \$185,000.00 | January 23, 1980 | Edward L. Mears, III a/k/a Edward Lamar Mears, III and wife Ann Terrill Bullion Mears | 29 | 814 |

of the Deed of Trust or Land Mortgage Records of Menard County, Texas, to which deed(s) of trust and the record thereof reference is here made for all pertinent purposes. WHEREAS, the mortgagor(s) or assign(s) desire a release of the lien(s) above set forth insofar ONLY AND NO FURTHER as is concerned that certain tract of land or interest therein, located in Menard County, Texas, and described as follows:

6 acres of land in the F. Rauch Survey 1429, Menard County, Texas. Said tract is a part of that land patented to James Ferguson by Patent dated May 28, 1856, and recorded in Volume F, page 461, Menard County Deed Records.
BEGINNING at an iron stake located on the north line of U.S. Highway 190. Said point is also located 540.0 vrs. North of and 500.0 ft. S 75° E of the SW corner of said Survey 1429.
THENCE N 13° 55' E 900.0 ft. to an iron stake.
THENCE S 76° 5' E 598.1 ft. to an iron stake.
THENCE S 13° 55' W 417.6 ft. to an iron stake.
THENCE N 76° 5' W 574.1 ft. to an iron stake.
THENCE S 13° 55' W 482.9 ft. to an iron stake located on the north line of said U.S. Highway 190.
THENCE N 75° W 24.0 ft. along a fence line located on the northline of said U.S. Highway 190 to the place of beginning.

THIS PAGE WAS
COPIED FROM THE
ATTACHMENT I-1
FROM A PREVIOUS
PERMIT FOR THIS
SITE.

NOW, THEREFORE, for a valuable consideration the receipt of which is hereby acknowledged, The Federal Land Bank of Texas, as mortgagee ONLY, acting herein by its duly authorized officers, does by these presents release from the lien(s) above described, and to which it as mortgagee may be entitled, such tract or interest in land which is particularly described above.
IT IS EXPRESSLY UNDERSTOOD, AND BY THE ACCEPTANCE OF THIS INSTRUMENT THE MORTGAGOR(S) OR THEIR ASSIGNS AGREE, that this is a partial release ONLY of the tract or interest in land above particularly described, and shall not and does not in any manner whatsoever release, change, modify, or affect the deed of trust lien(s), contracts covenants and powers of sale on the remaining lands and premises described in such deed(s) of trust, and the same shall for all purposes exist and continue in full force and effect and to the extent and for the purposes therein set forth, the same as if this partial release had not been executed.

IN WITNESS WHEREOF, The Federal Land Bank of Texas has executed this instrument and caused its corporate seal to be affixed, this 7th day of January, A.D. 1981

Attest for the Secretary

(Seal)

ATTEST

John W. Reising
John W. Reising Secretary
Form 1473 (Rev. 10/70)

THE FEDERAL LAND BANK OF TEXAS

By Donald R. Rogge
Donald R. Rogge Vice President

City of Menard

Type IV-AE MSW Landfill Permit No. 1404

ATTACHMENT I-1
 (Page 4 of 4)

County of Menard:
 State of Texas:

Survey made for:
 City of Menard
 P. O. Box 177
 Menard, Texas 76859

Recorded Deed

Fieldnotes of a survey of:

36

6.00 acres of land in the P. Rauch Survey 1429, Menard County, Texas. Said tract is a part of that land patented to James Ferguson by patent dated May 28, 1856, and recorded on Volume F, page #461, Menard County Deed Records.

BEGINNING at an iron stake located on the north line of U. S. Highway 190. Said point is also located 540.0 vrs. North of and 500.0 ft. S 75° 8' of the SW corner of said Survey 1429.

THENCE N 13° 55' E 900.0 ft. to an iron stake.

THENCE S 76° 5' E 598.1 ft. to an iron stake.

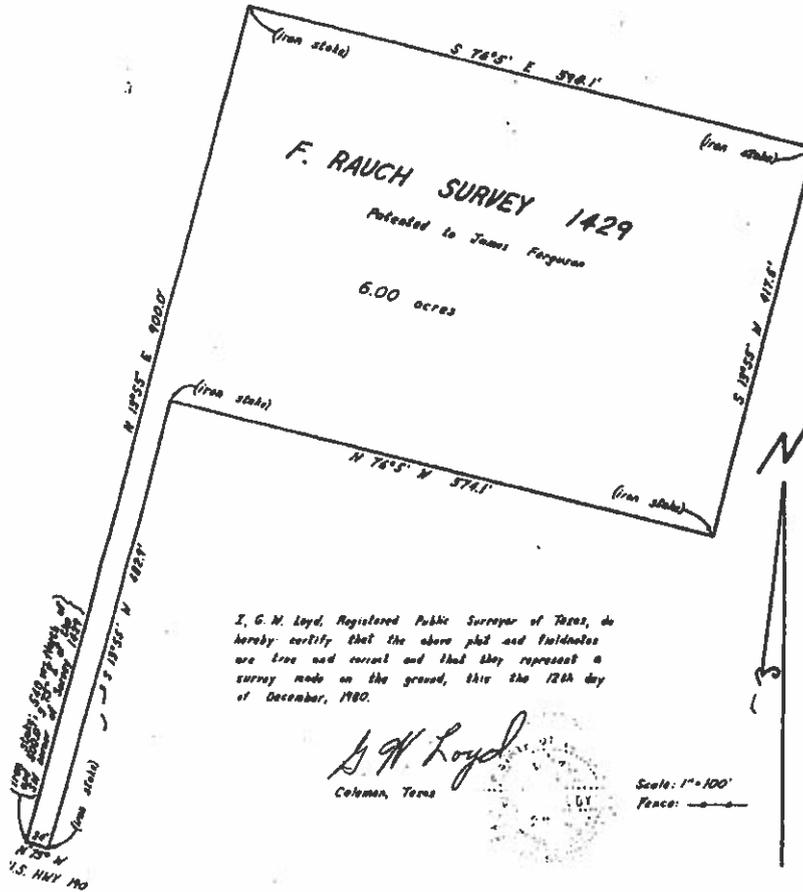
THENCE S 13° 55' W 417.6 ft. to an iron stake.

THENCE N 76° 5' W 574.1 ft. to an iron stake.

THENCE S 13° 55' W 482.9 ft. to an iron stake located on the north line of said U. S. Highway 190.

THENCE N 75° W 24.0 ft. along a fence line located on the north line of said U. S. Highway 190 to the place of beginning.

.....



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 SITE.

Doc
00017035 Vol
262 Pg
677

WARRANTY DEED

Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.

EFFECTIVE DATE: 6-25-2018

GRANTOR (including mailing address):

STEVE L. HOLIFIELD, SR.
4828 Spring Meadow Lane
Midland, Midland County, Texas 79705

GRANTEE (including mailing address):

CITY OF MENARD
P.O. Box 145
Menard, Menard County, Texas 76859

CONSIDERATION:

Ten Dollars and other good and valuable consideration to the Grantor in hand paid, the receipt and sufficiency of which is hereby acknowledged.

PROPERTY (including any improvements):

SURFACE ESTATE ONLY IN AND TO:
Being 5.00 acres of land, more or less, out of the Friedrich Ranch Survey No. 1429, Abstract No. 643 in Menard County, Texas and being more particularly described in attached Exhibit "A".

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

Specifications and Standards for Subdivisions as set forth in instrument recorded in Vol. 229, Page 18, Official Public Records, Menard County, Texas.

Order adopting rules for onsite sewage facilities recorded in Vol. 213, Page 16, Official Public Records, Menard County, Texas.

Rules and Regulations of the Menard County Water Control & Improvement District #1 as set forth in instrument recorded in Vol. 68, Page 471, Deed Records, Menard County, Texas.

Rules and Regulations of the Menard County Underground Water District as set forth in instrument recorded in Vol. 190, Page 432, Official Public Records, Menard County, Texas.

Easement dated 03/17/1949, recorded in Vol. 59, Page 477, Deed Records, Menard County, Texas, executed by W. J. Wilkinson and wife, Sadie Wilkinson, in favor of West Texas Utilities Company, across both surveys for electric transmission line purposes.

WARRANTY DEED
C:\Users\Lori Rogers\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\PM6BKFNZ\Warranty Deed.docx PAGE 1

Doc 00017035 Vol 262 Pg 678

Easement dated 03/14/1972, recorded in Vol. 87, Page 163, Deed Records, Menard County, Texas, executed by the Sadie Wilkinson Estate in favor of West Texas Utilities Company across Survey 1429 for electric transmission line purposes.

Easement dated 10/11/1979, recorded in Vol. 98, Page 528, Deed Records, Menard County, Texas, executed by Ed L. Mears in favor of West Texas Utilities Company across Survey 1429 for electric transmission line purposes.

Pipeline Easement dated 12/16/1982, recorded in Vol. 106, Page 849, Deed Records, Menard County, Texas, and its amended version dated 06/24/1983, recorded in Vol. 108, Page 190, Deed Records, Menard County, Texas, both executed by Edward L. Mears, III in favor of Cibolo Gas, Inc.

All matters as set forth and shown by plat dated 06/08/2018 and prepared by Abraham J. Leamons, R.P.L.S. No. 6275.

Easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded instruments, other than liens and conveyances, that affect the property; taxes for 2018, the payment of which Grantee assumes.

For Grantor and Grantor's successors and assigns, a reservation of all of the oil, gas and other minerals in and under and that may be produced and that have been produced from the Property, together with the rights of ingress and egress at all times for the purpose of mining, drilling, exploring, operating and developing the Property for oil, gas and other minerals, and for removing them from the Property. Grantor and Grantor's successors and assigns will provide for surface protection obligations to the surface owner in all future oil, gas and mineral leases.

Grantor, for the consideration and subject to the reservations from and exceptions to conveyance and warranty, grants, sells, and conveys to Grantee the property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, and successors to warrant and forever defend all and singular the property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the reservations from and exceptions to conveyance and warranty.

When the context requires, singular nouns and pronouns include the plural.

GRANTOR:

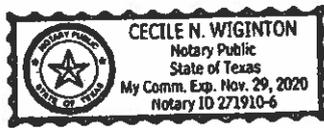

STEVE L. HOLIFIELD, SR.

Doc Vol Ps
00017035 262 679

THE STATE OF TEXAS §
 §
COUNTY OF MIDLAND §

Before me the undersigned Notary Public on this day personally appeared **STEVE L. HOLIFIELD, SR.**, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this 25th day of June, A.D., 2018.



Cecile N. Wiginton
Notary Public, State of Texas

AFTER RECORDING RETURN TO

MENARD TITLE
P O BOX 655
Menard, Texas 76859

PREPARED IN THE LAW OFFICE OF

MASSEY BALENTINE, P.C.
202 West Twohig, Suite 200
San Angelo, Texas 76903

Doc 00017035 Vol 262 Pg 680

EXHIBIT "A"

Page 1 of 2



LEGAL DESCRIPTION: Being 5.000 acres of land out of the Friedrich Rauch Survey No. 1429, Abstract No. 643 in Menard County, Texas and being a portion of that certain 276.36 acre tract described in Volume 167, Page 72 of the Official Public Records of Menard County, Texas; Said 5.000 acre tract being more particularly described as follows and as surveyed under the supervision of Searchers Land Surveying, LLC in June 2018:

BEGINNING at a 1/2 inch iron rod set in the northeast line of U.S. Highway 190 and the southwest line of said 276.36 acre tract, for the southwest corner of that certain 6 acre tract described in Volume 100, Page 715 of the Deed Records of Menard County, Texas and the southeast corner hereof, and from which a concrete monument found bears South 74°46'07" East a distance of 790.50 feet and a 3 inch pipe fence corner post found bears South 14°37'52" West a distance of 0.87 feet;

THENCE North 74°46'07" West a distance of 242.67 feet along the northeast line of said U.S. Highway 190 and the southwest line of said 276.36 acre tract to a 1/2 inch iron rod set, for the southwest corner hereof, and from which a concrete monument found bears North 74°46'07" West a distance of 111.38 feet;

THENCE crossing said 276.36 acre tract, the following 2 courses:

1. North 14°37'52" East a distance of 896.41 feet to a 1/2 inch iron rod set, for the northwest corner hereof, and from which an 8 inch cedar fence corner post found

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Page 2 of 2

in the west line of the Fisher & Miller Survey No. 2653, Abstract No. 233, the east line of said Abstract No. 643, and the east line of said 276.36 acre tract, for the southwest corner of that certain 960 acre tract described in Volume 82, Page 480 of said Deed Records and the northwest corner of that certain 120 acre tract described in Volume 85, Page 87 of said Deed Records bears North 10°24'42" East a distance of 4654.07 feet;

2. South 75°18'56" East a distance of 242.66 feet to a 3 inch pipe fence corner post found, for the northwest corner of said 6 acre tract and the northeast corner hereof;

THENCE South 14°37'52" West a distance of 898.72 feet along the west line of said 6 acre tract to the POINT OF BEGINNING containing 5.000 acres of land, more or less, and as shown on certified plat herewith.

Note: Bearings, distances and acreage shown hereon are Grid, NAD 83, Texas Central Zone 4203 and are derived from GPS techniques. A "1/2 inch iron rod set" is a 1/2 inch rebar with plastic cap marked "Searchers RPLS 6275".

Surveyed by;



Abraham J. Leamons
Registered Professional Land Surveyor #6275
Date: June 08, 2018
Job# 18-2651



Doc Vol Ps
00017035 262 682

FILED FOR RECORD IN
Menard County
Ann Kothmann
COUNTY CLERK

ON: Jun 27, 2018 AT 01:02P

as
Recordings

Document Number: 00017035
Vol 262 Ps 677
Receipt Number - 5921
By:

Ann Kothmann, County Clerk

STATE OF TEXAS COUNTY OF MENARD
I hereby certify that this instrument was filed
on the date and time stamped hereon by me and
was duly recorded in the volume and page of
the named records of:

Menard County
as stamped hereon by me.

Jun 27, 2018

Ann Kothmann, District and County Clerk
Menard County

Attachment I-2

Property Affidavit

AFFIDAVIT

STATE OF TEXAS

§

COUNTY OF MENARD

§

§

On this day, Barbara Hooten appeared before me, the undersigned Notary Public, and after I administered an oath to her, upon her oath she said:

My name is Barbara Hooten, I am more than 21 years of age and capable of making this affidavit.

I am the Mayor of the City of Menard, Texas, and am authorized to make the following statements on behalf of the City of Menard, Texas.

The City of Menard, Texas, is the owner and operator of an 11.00 Acre tract in Menard County, Texas, which is currently being utilized as a Municipal Solid Waste disposal facility under Texas Commission on Environmental Quality MSW Permit No. 1404A ("MSW Landfill No. 1404A")

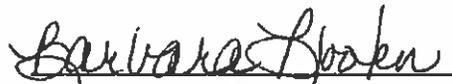
The City of Menard, Texas, hereby acknowledges that the State of Texas may hold the property owner of record either jointly, or severally responsible for the operation, maintenance, closure, and post closure care of MSW Landfill No. 1404A.

The City of Menard, Texas, hereby acknowledges that MW Landfill No. 1404A has been permitted and in continuous operation since November 18, 1980 and that the filing of an affidavit to the public before the site begins operating as a solid waste facility, as currently required by 30 TAC §330.59(d)(2)(B) is unnecessary.

The City of Menard, Texas, hereby acknowledges that as the current owner and operator of MAS Landfill No. 1404A, The City of Menard, Texas, will file an "affidavit to the public" in the county deed records advising the public when the disposal operations are completed, and the closure of the landfill has been completed in accordance with 30 TAC §330.19.

The City of Menard, Texas, hereby acknowledges the owner or operator and the State of Texas shall have access to MSW Landfill No. 1404A during the active life and for a period of not less than 30 years after the closure for the purpose of inspection and maintenance.

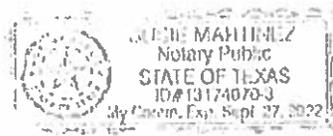
Further Affiant sayeth not.


Barbara Hooten, Mayor

SWORN TO and SUSCRIBED before me by Barbara Hooten on 3-2-21



Notary Public in and for the State of Texas



10.0 Legal Authority [§330.59(e)]

- a. The City of Menard is recognized as a Type A General-Law Municipality as defined by §5.001 of the Local Government Code. As a Type A General-Law Municipality, the City of Menard is enumerated several powers by the Texas Legislature in §50 of the Local Government Code.
- b. Under the powers granted to the City of Menard b virtue of their status as a Type A General-Law Municipality, as defined by the Local Government Code, the Mayor has the authority to execute all legal documents on behalf of the City, with City Council approval. In accordance with state law, the City Secretary for the City of Menard attests the Mayor's signature as verification of the Council's Approval.

11.0 Evidence of Competency [§330.59(f)]

- a. Texas Solid Waste Landfills Owned or Operated [§330.59(f)(1)]
 - i. City of Menard Landfill, Type IV-AE, Permit No. 1404, Menard County, 11/18/1980 to Present.
- b. Other Landfills in which applicant has a financial interest [§330.59(f)(2)] – NONE.
- c. Licensed Solid Waste Facility Supervisor [§330.59(f)(3)] – See Attachment I-3.
- d. Principals and Supervisors [§330.59(f)(4)] – See Attachment I-4.
- e. Other competency documentation [§330.59(f)(5)] – See Attachment I-5.

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Attachment I-3

Licensed Solid Waste Facility Supervisor

Attachment I-3
(Page 1 of 4)

7/23/2019

TCEQ Search Licensing or Registration Information

[Questions or Comments >>](#)

[Search Page](#) [Search Results](#) [Search Options](#) [CR Query](#) [Licenses](#) [TCEQ Home](#)

TCEQ Search Licensing or Registration Information

License Detail

To report a change of address, phone number, or email address, please fill out the form located at <http://www.tceq.texas.gov/licensing/forms/contactupdate>.

CN: CH602741100
 Name: KERNS, DONALD R
 Address: PO BOX 145
 City: MENARD
 State: TX
 ZIP: 76859-0145
 County: MENARD
 Work Phone: 325-396-4706

License(s)

There were 4 licenses found.

| Program | License Type and Level | License Number | Last Issued Date | Exp. Date | License Status | CE Hours |
|---------|---------------------------------|----------------|------------------|------------|----------------|----------|
| MSWOL | MSW OPERATOR A | SW0005496 | 07/09/2018 | 08/30/2021 | CURRENT | 0 |
| WATEROL | WATER OPERATOR D | W00017224 | 12/10/2004 | 12/10/2006 | EXPIRED | N/A |
| WWOL | WASTEWATER TREATMENT OPERATOR D | WW0028389 | 12/05/2006 | 12/10/2008 | EXPIRED | N/A |
| WWOL | WASTEWATER TREATMENT OPERATOR D | WW0045741 | 12/05/2011 | 12/05/2014 | EXPIRED | N/A |

Note: The number of CE hours needed in order to renew a license is based on the term (length) of each license. Please go to the program page for the license you hold to determine the number of CE hours needed and to view the latest information and renewal requirements for your license.

Application(s) within the Last 2 Years

There were 1 applications found.

| Program | Type and Level | App. Type | App. Status | App. Review Date | App. Expiration Date | Deficiency Letter Date | Total Hours |
|---------|----------------|-----------|-------------|------------------|----------------------|------------------------|-------------|
| MSWOL | MSW OPERATOR A | RENEWAL | LICISSUED | 07/09/2018 | 09/29/2018 | No Deficiency | 89 |

Course(s)

There were 22 courses found. Note: You may see the same course listed multiple times. This occurs because the course counted towards multiple license programs.

| Program | Course Title | Course Code | Hours | Date | Provider |
|---------|--|-------------|-------|------------|------------|
| BPATOL | CUSTOMER SERVICE INSPECTIONS | 173 | 10.0 | 05/09/2013 | CWTEX RS |
| BPATOL | CROSS-CONNECTION CONTROL | 43 | 10.0 | 05/09/2013 | CWTEX RS |
| CSJOL | CUSTOMER SERVICE INSPECTIONS | 173 | 10.0 | 05/09/2013 | CWTEX RS |
| CSJOL | CROSS-CONNECTION CONTROL | 43 | 10.0 | 05/09/2013 | CWTEX RS |
| LJL | CROSS-CONNECTION CONTROL | 43 | 10.0 | 05/09/2013 | CWTEX RS |
| MSWOL | MSW CLASS B SUPERVISOR LICENSE | 514 | 16.0 | 04/25/2018 | TETC |
| MSWOL | MSW CLASS B SUPERVISOR LICENSE | 514 | 16.0 | 04/01/2013 | TETC |
| MSWOL | MSW CLASS B SUPERVISOR LICENSE | 514 | 30.0 | 06/28/2012 | TETC |
| MSWOL | MSW CLASS A SUPERVISOR LICENSE | 513 | 27.0 | 03/27/2012 | AMARCOLLIG |
| OSJOL | WATER UTILITY SAFETY | 426 | 8.0 | 11/04/2010 | W H X RS |
| WATROL | CUSTOMER SERVICE INSPECTIONS | 173 | 10.0 | 05/09/2013 | CWTEX RS |
| WATEROL | CROSS-CONNECTION CONTROL | 43 | 10.0 | 05/09/2013 | CWTEX RS |
| WATEROL | WATER UTILITY SAFETY | 426 | 20.0 | 11/04/2010 | W H X RS |
| WATEROL | ADVANCED MANAGEMENT | 734 | 20.0 | 09/28/2006 | PAHHDL RS |
| WATEROL | CLUSTER COURSE 1. SAMPLING, DISINFEC, COMPLIANCE | 1300 | 10.0 | 04/11/2006 | PRO OPS |
| WATEROL | GROUNWATER PRODUCTION | 223 | 20.0 | 11/03/2005 | W H X RS |
| WATEROL | (CORR) BASIC WATERWORKS OPERATION | 92 | 20.0 | 10/28/2004 | TEEX ITSJ |
| WTSOL | CROSS-CONNECTION CONTROL | 43 | 10.0 | 05/09/2013 | CWTEX RS |
| WWOL | CROSS-CONNECTION CONTROL | 43 | 10.0 | 05/09/2013 | CWTEX RS |
| WWOL | WATER UTILITY SAFETY | 426 | 20.0 | 11/04/2010 | W H X RS |
| WWOL | ADVANCED MANAGEMENT | 734 | 20.0 | 09/28/2006 | PAHHDL RS |

https://www2.tceq.texas.gov/lic_dpa/index.cfm?fuseaction=licall.showdetail&rid=340532042004321

1/2

Attachment I-3
(Page 2 of 4)

7/23/2019

TCEQ Search Licensing or Registration Information

| | | | | | |
|------|-------------------------------------|----|------|------------|----------|
| WW01 | (CORE) BASIC WASTE WATER OPERATIONS | 59 | 20.0 | 11/04/2004 | W H X RS |
|------|-------------------------------------|----|------|------------|----------|

Note: Approved training providers are responsible for submitting approved training to TCEQ. Please allow 30 days from the last date of the training session for a record to appear in the search results. If a course does not appear in your training record after that time, please contact the training provider of the missing course. You may find contact information for approved training providers at <https://www.tceq.texas.gov/licensing/training/AllTrainingProviders>.

Site Info | Disclaimer | Who Polus | Accountability | Our Commitment | Terms | TCEQ Home and Security | Contact Us | Statewide Links | Training | Texas Environmental Programs | TCEQ Statewide Archive | Texas Watermark Portal

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7/23/2019

TCEQ Search Licensing or Registration Information

[Questions or Comments >>](#)

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TCEQ Search Licensing or Registration Information

License Detail

To report a change of address, phone number, or email address, please fill out the form located at <http://www.tceq.texas.gov/licensing/forms/contactupdate>.

CN: CH604369967
Name: LEWIS, DERRICK
Address: PO BOX 903
City: MENARD
State: TX
ZIP: 76859-0903
County: MENARD
Work Phone: 325-320-8751

License(s)

There were 4 licenses found.

| Program | License Type and Level | License Number | Last Issued Date | Exp. Date | License Status | CE Hours |
|---------|------------------------------------|----------------|------------------|------------|----------------|----------|
| CSIOL | CUSTOMER SERVICE INSPECTOR | CI0010335 | 03/27/2018 | 03/27/2021 | CURRENT | 0 |
| WATEROL | SURFACE WATER TREATMENT OPERATOR C | WS0012033 | 02/08/2018 | 02/18/2021 | CURRENT | 0 |
| NSWOL | PROVISIONAL MSW OPERATOR B | SW0005865 | 11/12/2013 | 11/12/2015 | EXPIRED | N/A |
| MSWOL | MSW OPERATOR B | N/A | N/A | N/A | VOID | N/A |

Note: The number of CE hours needed in order to renew a license is based on the term (length) of each license. Please go to the program page for the license you hold to determine the number of CE hours needed and to view the latest information and renewal requirements for your license.

Application(s) within the Last 2 Years

There were 1 applications found.

| Program | Type and Level | App. Type | App. Status | App. Review Date | App. Expiration Date | Deficiency Letter Date | Total Hours |
|---------|------------------------------------|-----------|-------------|------------------|----------------------|------------------------|-------------|
| WATEROL | SURFACE WATER TREATMENT OPERATOR C | RENEWAL | LICISSUED | 02/08/2018 | 03/20/2018 | No Deficiency | 94 |

Course(s)

There were 12 courses found. Note: You may see the same course listed multiple times. This occurs because the course counted towards multiple license programs.

| Program | Course Title | Course Code | Hours | Date | Provider |
|---------|---------------------------------------|-------------|-------|------------|-----------|
| BPATOL | CUSTOMER SERVICE INSPECTIONS | 173 | 10.0 | 03/15/2017 | TEEX ITSI |
| CSIOL | CUSTOMER SERVICE INSPECTIONS | 173 | 10.0 | 03/15/2017 | TEEX ITSI |
| NSWOL | MSW CLASS B SUPERVISOR LICENSE | 514 | 30.0 | 06/01/2013 | TETC |
| OSSFOL | (ONLINE) WATER UTILITY SAFETY (= 426) | 1132 | 8.0 | 01/05/2018 | TRWA |
| WATEROL | (ONLINE) WATER UTILITY SAFETY (= 426) | 1132 | 20.0 | 01/05/2018 | TRWA |
| WATEROL | WORKSHOP-WATER | 477 | 4.0 | 07/06/2017 | TCEQ |
| WATEROL | CUSTOMER SERVICE INSPECTIONS | 173 | 10.0 | 03/15/2017 | TEEX ITSI |
| WATEROL | GROUNDWATER PRODUCTION | 223 | 20.0 | 01/29/2015 | TEEX ITSI |
| WATEROL | WATER UTILITY CALCULATIONS | 108 | 20.0 | 12/04/2014 | TEEX ITSI |
| WATEROL | SURFACE WATER PRODUCTION II | 954 | 20.0 | 11/20/2014 | TRWA |
| WVOLI | (ONLINE) WATER UTILITY SAFETY (= 426) | 1132 | 20.0 | 01/05/2018 | TRWA |
| WVOLI | WATER UTILITY CALCULATIONS | 108 | 20.0 | 12/04/2014 | TEEX ITSI |

Note: Approved training providers are responsible for submitting approved training to TCEQ. Please allow 30 days from the last date of the training session for a record to appear in the search results. If a course does not appear in your training record after that time, please contact the training provider of the missing course. You may find contact information for approved training providers at <https://www.tceq.texas.gov/licensing/training/AllTrainingProviders>.

Attachment I-3
(Page 4 of 4)

7/23/2019

TCEQ Search Licensing or Registration Information

Site Info | Employee | Web Pages | Assessments | Our Commitment to Texas | TCEQ Information Sources | Contact Us
Statewide Links | Texas.gov | Texas Home and Security | TRAC | Statewide Archives | Texas Veterans Portal

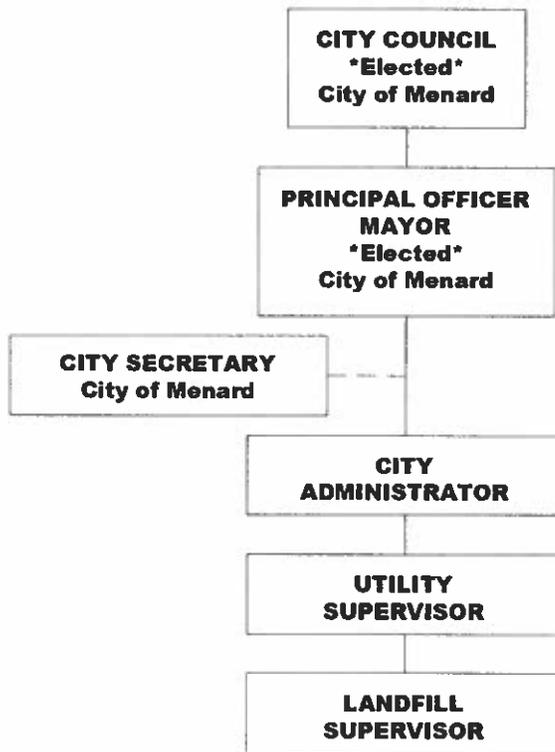
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Attachment I-4

Principles and Supervisors

Attachment I-4

(Page 1 of 1)



The City of Menard is a municipality which has operated Landfill No. 1404 under a permit since 1980. The officers of the City are elected officials, which may have little or no solid waste experience. However, the remainder of the City's / Landfill's supervisory positions are filled by employees of the City which are hired by the Council and/or the Council's designee(s). Of these employees, the Landfill Supervisor must be licensed by the State in Municipal Solid Waste operations.

At the time of this permit was prepared, the above supervisory positions were filled by the following individuals:

| | | | |
|-----------------------|-----------------|-----------------------------|---------------------------------|
| Mayor: | Barbara Hooten | City Administrator: | Donald R. Kerns |
| Mayor Pro Tem: | N/A | City Secretary: | Jennifer Quintero |
| Council: | Genevieve Hough | Utility Supervisor | Derric Lewis (Licensed MSW) |
| | Bob Brown | Landfill Supervisor: | Donald R. Kearns (Licensed MSW) |
| | Tyler Wagner | | |
| | Dean Mayhew | | |
| | Collyn Wright | | |

Current principals and supervisors should be obtained from the City of Menard.

Attachment I-5: Other Competency Documents

Attachment I-5

Other Competency Documents

This is a permit amendment. The City of Menard has been and is currently operating Landfill No. 1404 within all the necessary permit parameters. The nature of this amendment will not increase the waste acceptance rate at this landfill, therefore it will not require any additional resources or competencies than those already being exhibited by the current operation of this facility.

Highlights of the City of Menard's Competency

- * The City of Menard has nearly 40 years of experience operating the landfill related to this permit amendment, Landfill No. 1404.
- * The City of Menard has the financial strength to operate all of its landfill operations through the use of sanitation fees and tipping fees. Additionally, the City has the ability to access other sources of revenue to provide for the operation of the landfill in compliance with the permit, if necessary.
- * The City of Menard has a history of providing licensed operators to oversee its landfill operations.
- * The City of Menard is already in possession of the necessary earth moving, compaction, maintenance and safety equipment required to continue the operation of this landfill.

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12.0 Appointments [§330.59(g)]

- a. As directed in 30 TAC §305.44(a)(3), the Mayor of the City of Menard qualifies as the “Ranking Elected Official” and shall be the one to execute all documents related to this Permit upon receiving approval of the City Council.
- b. The City of Menard may delegate to their City Administrator or their Engineer the authority to respond to queries, notices of deficiency, or other correspondence from the Texas Commission on Environmental Quality in relation to this permit application.

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Attachment I-6: Fee Payment Receipt

Attachment I-6

Fee Payment Receipt

Your transaction is complete. Thank you for using TCEQ ePay.

Note: It may take up to 3 working days for this electronic payment to be processed and be reflected in the TCEQ ePay system. Print this receipt and the vouchers for your records. An email receipt has also been sent.

Transaction Information

Trace Number: 582EA000420798
Date: 02/22/2021 04:52 PM
Payment Method: CC - Authorization 000030622J
ePay Actor: CALEB MILLER
Actor Email: caleb@skge.com
IP: 107.181.173.11
TCEQ Amount: \$2,050.00
Texas.gov Price: \$2,096.38*

* This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

Payment Contact Information

Name: CALEB MILLER
Company: SKG ENGINEERING LLC
Address: 706 SOUTH ABE STREET, SAN ANGELO, TX 76903
Phone: 325-655-1288

Cart Items

Click on the voucher number to see the voucher details.

| Voucher | Fee Description | AR Number | Amount |
|---------------------|--|-----------|-------------------|
| 499593 | NONHAZARDOUS WASTE PERMIT - NEW & AMENDMENTS (INCLUDING LIMITED SCOPE) | | \$2,000.00 |
| 499594 | 30 TAC 305.53B WASTE NOTIFICATION FEE | | \$50.00 |
| TCEQ Amount: | | | \$2,050.00 |

[ePay Again](#) [Exit ePay](#)

Note: It may take up to 3 working days for this electronic payment to be processed and be reflected in the TCEQ ePay system. Print this receipt for your records.

PART II

CITY OF MENARD

TYPE IV-AE MSW LANDFILL – MAJOR AMENDMENT APPLICATION

.....

*City of Menard Landfill
Menard County*

PERMIT NO. 1404B

April 2021



4/26/2021
SKG Engineering, LLC
F-7608

Prepared by:

SKG
ENGINEERING, LLC
FIRM NUMBER F-7608 & 10102400
SURVEYING • ENVIRONMENTAL • LAB/CMT

706 SOUTH ABE STREET PHONE: 325.655.1288
SAN ANGELO, TEXAS 76903 FAX: 325.657.8189



Texas Commission on Environmental Quality Part II Application Form for New Permit or Permit Amendment for a Municipal Solid Waste Landfill Facility

I. Application Information

1. Facility Name: City of Menard Landfill
2. Permittee Name: City of Menard
3. MSW Authorization #: 1404A
4. Initial Submittal Date: 3/24/2021

II. Existing Conditions Summary - 30 TAC §330.61(a)

Provide information to address any site-specific conditions that require special design considerations and possible mitigation of conditions as follows.

1. Provide a summary describing the existing conditions at the site and within the areas surrounding the site, which may include discussions of any additional land-use, environmental, or special issues related to the facility.

This permit application is an amendment to the existing MSW Landfill permit for the City of Menard (COM). The reason for the amendment is the COM has purchased additional land to be used for landfill purposes.

The additional land (5-acres) and the surrounding area consist primarily of grazing/range land as shown in Figure II-1 of the supplemental report.

2. Provide brief descriptions of all site-specific conditions at the facility that require special design considerations.

There are no site-specific conditions which require special design considerations to mitigate the conditions identified in §330.61(h) - (o).

3. Indicate that reports of site-specific conditions that require special design considerations and mitigation of such conditions are provided under Sections VIII - XVI below with regard to (a) facility impacts on surrounding areas; (b) transportation; (c) general geology and soils; (d) groundwater and surface water; (e) existing and abandoned oil and water wells; (f) floodplains and wetlands; (g) endangered or threatened species impacts; and (h) compliance with the Texas Natural Resources Code, Chapter 191 (Texas Antiquities Code).

The site conditions indicated in the above paragraph are addressed in the sections below.

III. Waste Acceptance Plan - 30 TAC §330.61(b)

1. If this application is for a Type I or Type IAE MSW landfill facility, attach completed Form No. TCEQ-20873. Attachment No.:
2. If this application is for a Type IV or Type IVAE MSW landfill facility, attach completed Form No. TCEQ-20890. Attachment No.: Appendix A

IV. General Location Maps - 30 TAC §330.61(c)

Provide General Location Maps that accurately show the features listed below. Provide all General Location Maps in a single attachment and include the drawing number in the space provided. Include notes on each map, as needed, to describe information pertaining to the map.

1. The prevailing wind direction with a wind rose. Supplemental Report: Figure II-14
2. All known water wells within 500 feet of the proposed permit boundary with the state well numbering system designation for Water Development Board "located wells."
Supplemental Report: Figure II-4
3. All structures and inhabitable buildings within 500 feet of the proposed facility.
Supplemental Report: Figure II-2
4. (i) Schools, (ii) licensed day-care facilities, (iii) churches, (iv) hospitals, (v) cemeteries, (vi) ponds, (vii) lakes, and (viii) residential, (ix) commercial, and (x) recreational areas within one mile of the facility. Supplemental Report Section 3.4: Figure II-2
5. The location and surface type of all roads within one mile of the facility that will normally be used by the owner or operator for entering or leaving the facility. Supplemental Report: Figure II-15
6. Latitudes and longitudes. Supplemental Report: Figure II-15
7. Area streams. Supplemental Report: Figure II-4
8. Airports within six miles of the facility. Supplemental Report: Figure II-1
9. The property boundary of the facility. Supplemental Report: Figure II-16(c)
10. (i) Drainage, (ii) pipeline, and (iii) utility easements within or adjacent to the facility.
Supplemental Report: Figure II-15
11. (i) Facility access control features. Supplemental Report: Figure II-1
12. (i) Archaeological sites, (ii) historical sites, and (iii) sites with exceptional aesthetic qualities adjacent to the facility. Supplemental Report: Figure II

V. Facility Layout Maps - 30 TAC §330.61(d)

Provide the Facility Layout Map(s) as a single attachment, and include drawing number(s) in the space provided. Include notes on each map, as needed, to describe information on the map.

Provide a map or set of maps of the facility layout showing:

1. The outline of the units; Supplemental Report: Figure II-15
2. General locations of main interior facility roadways; Supplemental Report: Figure II-15
3. Locations of monitor wells; Supplemental Report: Figure II-4
4. Locations of buildings; Supplemental Report: Figure II-2

5. Any other graphic representations or marginal explanatory notes necessary to communicate the proposed construction sequence; Supplemental Report: Figure II-15
6. Fencing; Supplemental Report: Figure II-15
7. Provisions for the maintenance of any natural windbreaks, such as greenbelts, where they will improve the appearance and operation of the facility and, where appropriate, plans for screening the facility from public view; Supplemental Report: Figure II-15
8. All site entrance roads from public access roads; Supplemental Report: Figure II-15
9. General locations of main interior facility roadways that can be used to provide access to fill areas; Supplemental Report: Figure II-15
10. Sectors with appropriate notations to communicate the types of wastes to be disposed of in individual sectors; Supplemental Report: Figure II-15
11. The general sequence of filling operations; Supplemental Report: Figure II-15
12. Sequence of excavations and filling; Supplemental Report: Figure II-15
13. Dimensions of cells or trenches; Figure II-15 and
14. Maximum waste elevations and final cover. Figure II-15

VI. General Topographic Maps - 30 TAC §330.61(e)

1. Provide general topographic map(s) consisting of United States Geological Survey 7 ½-minute quadrangle sheets or equivalent for the facility.
Map No(s). Figure(s) II-1 & II-4
2. At least one of the general topographic maps provided is at a scale of one-inch equals 2,000 feet.
 Yes

VII. Aerial Photograph - 30 TAC §330.61(f)

Provide an aerial photograph approximately 9" x 9" with a scale within a range of one-inch equals 1,667 feet to one-inch equals 3,334 feet and showing the area within at least one-mile radius of the site boundaries. Mark the site boundaries and fill areas on the aerial photograph(s). A series of aerial photographs can be used to show growth trends.
Attachment No.(s): Figure II-17

VIII. Land-Use Map - 30 TAC §330.61(g)

Provide a constructed map of the facility showing the following land-use features (list the map number(s) in the space provided):

1. The boundary of the facility; Figure II-1
2. Existing zoning on or surrounding the property ; Figure II-1
3. Actual uses (e.g., agricultural, industrial, residential, etc.) both within the facility and within one mile of the facility. Figure II-1
4. Drainage, pipeline, and utility easements within the facility; Figure II-15
5. Access roads serving the facility; Figure II-15

6. Check the following facilities if they are within one mile of the facility boundary and indicate on map.
- (a) residences;
 - (b) commercial establishments;
 - (c) schools;
 - (d) licensed day-care facilities;
 - (e) churches;
 - (f) cemeteries;
 - (g) ponds or lakes; and
 - (h) recreational areas.

IX. Impact on Surrounding Area - 30 TAC §330.61(h)

Address the facility's impacts on cities, communities, groups of property owners, or individuals and describe mitigation of conditions as required. Attach additional pages as necessary. If a land use compatibility analysis report prepared by a qualified professional is provided, indicate the location within the application. Attachment No.: N/A

1. Impacts to Surrounding Areas:

- (a) Provide information regarding the likely impacts of the facility on cities, communities, groups of property owners, or individuals by analyzing the compatibility of land use, zoning in the vicinity, community growth patterns, and other factors associated with the public interest; and

The facility will serve a need within the community. The landfill is located outside city limits, and away from residences and businesses. Therefore, there are no adverse impacts to the community, and no issues regarding zoning or community growth.

- (b) Describe any special design considerations and possible mitigation of potential impacts, as necessary.

There are no special design considerations needed to mitigate potential impacts.

Published Zoning Map: If available, provide a published zoning map for the facility and within two miles of the facility for the county or counties in which the facility is or will be located.

N/A. Refer to Figure II-1

2. Special or Nonconforming Use Permit:

- (a) Does the site require approval as a nonconforming use or a special permit from the local government having jurisdiction? Yes No

(b) If yes, provide a copy of such approval. Attachment No.: N/A

3. **Character of Surrounding Land Use:** Describe the character of the surrounding land uses within one mile of the proposed facility.

The surrounding land is used primarily as grazing/range land or pasture.

4. **Growth Trends and Directions of Major Development:**

- (a) Provide information about growth trends within five miles of the facility.

The site is very rural. There no observable growth trends within the designated area.

- (b) Describe the directions of major development.

The site is very rural. There is no observable direction of major development.

5. **Number of and Proximity to Residences and Other Uses:** Indicate the approximate number and proximity of residences and other uses within one mile of the facility as follows. Population density and proximity to residences and other uses may be considered in the assessment.

- (a) Number of, distance, and directions to residences:

There are three structures present to the south and east with a minimum separation of 1,100'

- (i) Indicate the distance to the nearest residences: 1100 feet

- (ii) Provide directions to the nearest residences:

Located on the south side of U.S Hwy 190. Refer to Figure II-2

- (b) Number of, distance, and directions to commercial establishments:

The Menard County Airport is the nearest commercial establishment

- (i) Indicate the distance to the nearest commercial establishments: 5000 feet

- (ii) Provide directions to the nearest commercial establishments:

The Menard County Airport is located east of the landfill facility.

- (c) Number of, distance, and directions to schools:

N/A. Refer to Figure(s) II-1 and II-2.

- (d) Number of, distance, and directions to churches:

N/A. Refer to Figure(s) II-1 and II-2.

- (e) Number of, distance, and directions to cemeteries:

N/A. Refer to Figure(s) II-1 and II-2.

- (f) Number of, distance, and directions to historic structures and sites:

N/A. Refer to Figure(s) II-1 and II-2.

(g) Number of, distance, and directions to archaeologically significant sites:
N/A. Refer to Figure(s) II-1 and II-2.

(h) Number of, distance, and directions to sites having exceptional aesthetic quality:
N/A. Refer to Figure(s) II-1 and II-2.

6. **Known Wells.** Provide information and discussion of all known wells within 500 ft. of the proposed facility. Provide the well information using Table VIII-1 below. If site has more than 5 wells within the radius, include wells information as an attachment.

No wells within 500 feet. Known wells within mile radius are documented in Supplemental Report. Refer to Figure II-4.

Table VIII-1. Well Information

| Wells Within 500 ft. Radius of the Proposed Facility | | | | | | | |
|--|-------------|-------------|-----------------|----------------------|----------|-----------|----------|
| Well Locator | Well ID No. | Depth (ft.) | Completion Date | Completion Formation | Well Use | Longitude | Latitude |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

X. Transportation and Airport Safety - 30 TAC §330.61(i) and §330.545

1. **Transportation:** Attach completed Transportation Data and Coordination Report Form for Municipal Solid Waste Type I Landfills, TCEQ-20719. Attachment No.: N/A

2. **Airport Safety:**

(a) Is the facility located, or will be located, within 10,000 feet of any airport runway end used by turbojet aircraft? Yes No

(b) Is the facility located, or will be located, within 5,000 feet of any airport runway end used by only piston-type aircraft? Yes No

(i) If the answer is "Yes" to either (a) or (b) above, indicate the distance of the facility from the nearest airport runway end used by only turbojet aircraft: N/A feet or piston-type aircraft: 5000 feet; and

(ii) Provide required demonstration to show that the municipal solid waste facility units are or will be designed and operated so as not to pose a bird hazard to aircraft.
Figure(s) II-5(a) & II-5(b)

(c) Is the facility located, or will be located, within a six-mile radius of any small general service airport runway end used by turbojet or piston-type aircraft? Yes No

(d) Is the facility located, or will be located, within a five-mile radius of any large general public airport runway end used by turbojet or piston-type aircraft? Yes No

(i) If the answer to either of subsection (c) or (d) above is "Yes," has the applicant notified the affected airport as required?
 Yes No. Explain: Figure(s) II-5(a) & II-5(b)

(ii) Also, has the applicant notified the Federal Aviation Administration as required?
 Yes No. Explain: Figure(s) II-5(a) & II-5(b)

- (iii) Provide copies of the notifications to the affected airport and to FAA.
Figure(s) II-5(a) & II-5(b)
- (iv) All landfill facilities within a six-mile radius of any small general service airport runway or within a five-mile radius of any large general public commercial airport runway shall be critically evaluated to determine if an incompatibility exists. Include any coordination received from the affected airport and from the FAA concerning compatibility.
Figure(s) II-5(a) & II-5(b)
- (e) Will the subject landfill accept waste streams that include putrescible waste?
 Yes No.
 - (i) If the answer to subsection (e) is "Yes," address the potential for the facility to attract birds and cause significant hazards to low-flying aircraft. Guidelines regarding location of landfills near airports can be found in Federal Aviation Administration Order 5200.5(A), January 31, 1990 (or the replacement active orders, notices, and advisory circular guidelines from the FAA can be used). N/A

**XI. General Geology and Soils Statement and Location Restrictions -
30 TAC §330.61(j) and §§ 330.555 - 330.559**

1. Discuss in general terms the geology and soils of the proposed site.

The on-site soils are classified as CH or CL material per the NRCS web soil survey. These soils are typically stable, with very low probability/risk of either faults or seismic activity. Refer to the Supplemental Report Section 5, and Figure(s) II-6(a) through Figure II-10.

2. Fault Areas

- (a) Will the municipal solid waste landfill units at the facility or a lateral expansion of the facility be located within 200 feet of a fault that has had displacement in Holocene time?
 Yes No
If the answer is "Yes," provide demonstration to show that an alternative setback distance of less than 200 feet will prevent damage to the structural integrity of the landfill unit and will be protective of human health and the environment. Attachment No.:
- (b) Is the facility located within areas that may be subject to differential subsidence or active geological faulting? Yes No
If the answer is "Yes," provide a detailed fault study. Attachment No.:
- (c) Is an active fault known to exist within 1/2 mile of the site? Yes No
If the answer is "Yes," investigate the site for unknown faults and discuss its results.
Attachment No.:
- (d) Is the facility located in areas experiencing withdrawal of crude oil, natural gas, sulfur, etc., or significant amounts of groundwater? Yes No
If the answer is "Yes," investigate the site in detail for the possibility of differential subsidence or faulting that could adversely affect the integrity of landfill liners and discuss the site investigation and its results. Attachment No.:
- (e) If conducted, were the studies of differential subsidence or faulting conducted under the direct supervision of a licensed professional engineer experienced in geotechnical engineering or a licensed professional geoscientist qualified to evaluate conditions of differential subsidence or faulting? Yes No. Explain
N/A

(f) If conducted, do the studies of differential subsidence or faulting establish the limits (both upthrown and downthrown) of the zones of influence of all active faulted areas within the site vicinity? Yes No. Explain N/A

(g) If conducted, do the studies of differential subsidence include information or data addressing the following shown below, as applicable:

Table X-1. Information included in Fault Area Studies

| Information to be included, as applicable: | Yes | Not Applicable |
|--|--------------------------|-------------------------------------|
| (i) structural damage to constructed facilities (roadways, railways, and buildings); | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (ii) scarps in natural ground; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (iii) presence of surface depressions (sag ponds and ponded water); | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (iv) lineation's noted on aerial maps and topographic sheets; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (v) structural control of natural streams; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (vi) vegetation changes; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (vii) crude oil and natural gas accumulations; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (viii) electrical spontaneous potential and resistivity logs (correlation of subsurface strata to check for stratigraphic offsets); | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (ix) earth electrical resistivity surveys (indications of anomalies that may represent fault planes); | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (x) open cell excavations (visual examinations to detect changes in subsoil texturing and/or weathering indicating stratigraphic offsets); | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (xi) changes in elevations of established benchmarks; and | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| (xii) references to published geological literature pertaining to area conditions. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

(h) If the site is or will be located within a zone of influence of active geological faulting or differential subsidence, does the application provide substantial evidence that the zone of influence will not affect the site?
Yes No Attachment No.: N/A

Address the following statement:

3. No solid waste disposal shall be accomplished within a zone of influence of active geological faulting or differential subsidence because active faulting results in slippage along failure planes, thus creating preferred seepage paths for liquids.

4. Seismic Impact Zones

(a) Is the proposed facility located in a seismic impact zone, as defined in 30 TAC §330.557?
Yes No

Provide information to support response. Attachment No.: Figure II-10

- (b) For facilities located in a seismic impact zone, provide a detailed demonstration showing that all containment structures, including liners, leachate collection systems, and surface water control systems, are designed to resist the maximum horizontal acceleration in lithified earth material for the site. Attachment No.: N/A

5. Unstable Areas

- (a) Is the facility located in an unstable area, as defined in 30 TAC §330.559?
Yes No Explain: Report Section 5, and Figures II-6 through II-10
- (b) If the facility is located in an unstable area, provide a demonstration that engineering measures have been incorporated into the landfill unit's design to ensure that the integrity of the structural components of the landfill unit will not be disrupted.

Attachment No.: N/A

The demonstration considered at least the following factors:

- (i) on-site or local soil conditions that may result in significant differential settling;
Yes No
- (ii) on-site or local geologic or geomorphologic features; Yes No and
- (iii) on-site or local human-made features or events (both surface and subsurface).
Yes No

XII. Groundwater and Surface Water - 30 TAC §330.61(k) and §330.549

1. Groundwater

Provide an attachment containing data about the site-specific groundwater conditions at and near the site, from published and open-file sources, including:

- Aquifer names and their association with geologic units described in the General Geology and Soils Statement;
- Groundwater quality, including, if available, typical values or value ranges for total dissolved solids content; and
- Present use(s) of groundwater withdrawn from aquifers at and near the site, if available.

Attachment No.: Rept §6.0

Address the following as applicable:

- (a) Is the facility located over the Edwards Aquifer recharge zone, as defined in 30 TAC §330.549? Yes No.
If yes, discuss how the facility will comply with the applicable requirements in 30 TAC Chapter 213 (relating to Edwards Aquifer).
- (b) A Type I or Type IAE landfill is prohibited on the recharge zone of the Edwards Aquifer; the applicant will not locate a Type I or Type IAE landfill on the recharge zone of the Edwards Aquifer. Select either statement that applies:
- (i) The facility is not or will not be located over the Edwards Aquifer Recharge Zone.
- (ii) The facility is not a Type I or Type IAE landfill.
- (c) A new landfill cell or an aerial expansion of an existing landfill cell managing Class 1 non-hazardous industrial solid waste may not be located in areas described in 30 TAC § 335.584(b)(1) and (2) (relating to Location Restrictions), unless the Executive Director (ED) approves an engineered design that the applicant has demonstrated will provide equal or greater protection to human health and the environment:

- (i) Does the application propose Class 1 nonhazardous industrial solid waste cells or units at the subject facility? Yes No
- (ii) If yes, discuss how the facility would comply with the location restriction requirements under 30 TAC §335.584(b)(1) and (2). Include any applicable equivalency demonstration that would provide equivalent or greater protection to human health and the environment. Attachment No.: N/A

2. Surface Water

- (a) Provide data on surface water at and near the site (including lakes, ponds, creeks, streams, rivers, or similar water bodies).
Attachment Nos.: Report Section 6.2: Figure(s) II-4 & II-12
- (b) Provide information demonstrating how the municipal solid waste facility will comply with applicable Texas Pollutant Discharge Elimination System (TPDES) storm water permitting requirements and the Clean Water Act, §402, as amended Report Section 6.3
 - (i) The facility has obtained TPDES permit coverage under the following individual wastewater permit(s) (list permit number(s)): . A copy of the permit(s) is provided in Attachment No.: , or
 - (ii) A certification statement indicating that the applicant will obtain the appropriate TPDES permit coverage when required.
Yes No. Explain

XIII. Abandoned Oil and Water Wells - 30 TAC §330.61(I)

1. Water Wells

- (a) Are there any existing or abandoned water wells within the facility? Yes No
 - (i) If no, move to Item No. 2 below.
 - (ii) If yes, address the following:
 - (1) Provide a map showing the water well locations, identity, status, and use. Attachment No.:
 - (2) Will all the water wells be capped, plugged, and closed prior to construction at the facility? Yes No.
 - (3) If yes, provide written certification that all such wells will be capped, plugged, and closed in accordance with all applicable rules and regulations of TCEQ or other state agency within 30 days prior to construction at the facility. Attachment No.:
 - (4) If no, identify and describe the water wells that will be capped, plugged, and closed in accordance with all applicable rules and regulations of TCEQ or other state agency. Attachment No.:
 - (5) Also, identify the wells necessary for use, and that will remain in use, for supply for operations at the facility. Attachment No.:
 - (6) Are the water wells that will remain in use for supply for operations at the facility located outside of the groundwater monitoring well network and not subject to impact from landfill operations? Yes No. If no, explain
 - (7) The water wells that will remain in use for supply for operations at the facility and that are located inside of the groundwater monitoring network, but outside the landfill unit boundary, are identified in Attachment No.: for ED approval.

2. Oil and Gas Wells

- (a) Are there any existing or abandoned on-site crude oil, natural gas, or other wells associated with mineral recovery under the jurisdiction of the Railroad Commission of Texas?

Yes No

- (i) If yes, address the following items:

- (1) Provide a map showing well locations, identity, type, and status.
Attachment No.:
- (2) Identify and annotate the oil or natural gas wells that are producing and will remain in their current state, provided such wells do not affect or hamper landfill operations.
- (3) Provide written certification that all the oil and natural gas wells, other than the producing wells approved for retention, have been properly capped, plugged, and closed at the time of application in accordance with all applicable rules and regulations of the Railroad Commission of Texas.
Attachment No.:

XIV. Floodplains - 30 TAC §330.61(m)(1) and §330.547

1. Describe the location of the facility with respect to floodplains.

The facility is located outside of the 100 and 500-year floodplains, as shown on the FIRM Panel included in Figure II-11

2. Provide a copy of the Federal Emergency Management Administration (FEMA) flood map for the area to show the facility boundary and to illustrate the information described in Section 1 above. Attachment No.: II-11
3. For construction of levees or other improvements associated with flood control on the proposed facility, provide data on floodplains in accordance with 30 TAC Chapter 301 Subchapter C (relating to Approval of Levees and Other Improvements). N/A
4. Address the following requirements with regard to the location of the facility:
 - (a) Provisions to ensure that no solid waste disposal operation is conducted within the facility in areas that are located in a 100-year floodway as defined by FEMA. N/A
N/A
 - (b) Designs that demonstrate that municipal solid waste management units, including storage and processing facilities, located in 100-year floodplains will not restrict the flow of the 100-year flood, reduce the temporary water storage capacity of the floodplain, or result in washout of solid waste so as to pose a hazard to human health and the environment.

N/A - Facility is not in a floodplain

- (c) Demonstrate MSW storage and processing facilities shall be located outside of the 100-year floodplain unless the owner or operator demonstrates that the facility is designed and will operate to prevent washout during a 100-year storm event, or obtains a conditional letter of map amendment from FEMA. Refer to Report section 8

- (d) If applicable, provide a copy of the conditional letter of map amendment (or other applicable FEMA approval) from the FEMA administrator for development within a floodplain.
N/A
- (e) References to provisions, designs, and narratives regarding floodplains in Part III of the application. N/A

XV. Wetlands - 30 TAC §330.61(m)(2) and §330.553

1. Provide a wetlands determination under applicable federal, state, and local laws and discuss wetlands in accordance with 30 TAC §330.553. Demonstration can be made by providing evidence that the facility has a Corps of Engineers permit for the use of any wetlands area.
Attachment No.: N/A See II-12

- (a) If applicable, provide a copy of any Corps of Engineers permit issued to the applicant for the use of any wetlands area within the facility. Attachment No.: N/A

2. Identify wetlands located within the facility boundary, attach necessary maps and drawings.
Section 8.2 of Report, and Figure II-12

3. Where new municipal solid waste landfill units, lateral expansions, material recovery operations from a landfill, and storage or processing units are to be located in wetlands, discuss the identified wetlands considering the following:

- (a) Locating the landfill units, lateral expansions, material recovery operation from a landfill, and storage or processing units away from the identified wetlands. N/A
- (b) Steps taken to avoid impacts to wetlands to the maximum extent practicable to achieve no net loss of wetlands (as defined by acreage and function).

N/A

- (c) For unavoidable impacts:

- (i) Clearly rebut the presumption that a practicable alternative to the proposed facility or recovery operation is available that does not involve wetlands.

N/A

- (ii) Demonstrate that the construction and operation of the municipal solid waste landfill unit, material recovery operation from a landfill, and storage or processing units will not:

- (1) cause or contribute to violations of any applicable state water quality standard;

N/A

- (2) violate any applicable toxic effluent standard or prohibition under the Clean Water

N/A

- (3) jeopardize the continued existence of endangered or threatened species or result in the destruction or adverse modification of a critical habitat, protected under the Endangered Species Act of 1973; or

N/A

- (4) violate any requirement under the Marine Protection, Research, and Sanctuaries Act of 1972 for the protection of a marine sanctuary.

N/A

(iii) Demonstrate the integrity of the landfill unit and its ability to protect ecological resources by addressing the following factors showing that the municipal solid waste landfill unit or recovery operation will not cause or contribute to significant degradation of wetlands:

N/A

(1) erosion, stability, and migration potential of native wetland soils, muds, and deposits used to support the landfill unit; N/A

(2) erosion, stability, and migration potential of dredged and fill materials used to support the landfill unit; N/A

(3) the volume and chemical nature of the waste managed in the landfill unit; N/A

(4) impacts on fish, wildlife, and other aquatic resources and their habitat from release of the solid waste; N/A

(5) the potential effects of catastrophic release of waste to the wetland and the resulting impacts on the environment; and N/A

(6) any additional factors, as necessary, to demonstrate that ecological resources in the wetland are sufficiently protected. N/A

(iv) Demonstrate steps taken to minimize unavoidable impacts to wetlands to the maximum extent practicable. N/A

(v) Demonstrate offsetting of remaining unavoidable wetland impacts through all appropriate and practicable compensatory mitigation actions (e.g., restoration of existing degraded wetlands or creation of man-made wetlands). N/A

XVI. Endangered or Threatened Species - 30 TAC §330.61(n) and §330.551

1. Provide Endangered Species Act compliance demonstrations as required under applicable state and federal laws. Attachment No.: II-13

2. Determine and discuss whether the facility is in the range of endangered or threatened species.

Report Section 9, with Figure II-13

3. If the facility is located in the range of endangered or threatened species, provide a biological assessment prepared by a qualified biologist in accordance with standard procedures of the United States Fish and Wildlife Service (USFW) and the Texas Parks and Wildlife Department (TPWD) to determine the effect of the facility on the endangered or threatened species. Where a previous biological assessment has been made for another project in the general vicinity, a copy of that assessment may be submitted for evaluation. Attachment No.: N/A

4. Provide coordination correspondence with and responses from the USFW and the TPWD concerning locations and specific data relating to endangered and threatened species in Texas. Report Section 9. with Figure II-13

5. Describe how the facility will comply with recommendations from the TPWD and USFW regarding protection of endangered and threatened species.

N/A

6. Discuss the impact of the solid waste disposal facility upon endangered or threatened species:

N/A

7. Describe how the facility design, construction, and operation will not result in the destruction or adverse modification of the critical habitat of endangered or threatened species, or cause or contribute to the taking of any endangered or threatened species.

XVII. Texas Historical Commission Review 30 TAC §330.61(o)

1. Provide correspondence to and a review letter from the Texas Historical Commission documenting compliance with the Natural Resources Code, Chapter 191, Texas Antiquities Code.
Attachment No.:

XVIII. Council of Governments 30 TAC §330.61(p)

1. Provide documentation that Parts I and II of the application were submitted to the applicable council of governments for compliance with regional solid waste plans. Also provide a review letter if received from the applicable council of governments.
Attachment No.:
2. Provide documentation that a review letter was requested from any local governments as appropriate for compliance with local solid waste plans.
Attachment No.:

XIX. Easement Protections 30 TAC §330.543(a)

1. Will the applicant design and operate the facility such that no solid waste unloading, storage, disposal, or processing operations will occur within any easement, buffer zone, or right-of-way that crosses the facility? Yes
2. Will the applicant design and operate the facility such that no solid waste disposal shall occur within 25 feet of the center line of any utility line or pipeline easement but no closer than the easement? Yes
3. Will the applicant clearly mark all pipeline and utility easements with posts that extend at least six feet above ground level, spaced at intervals no greater than 300 feet?
Yes

XX. Buffer Zones 30 TAC §330.543(b)

1. Provide the buffer zone distance (i.e. 50 feet for Arid Exempt and Type IV landfills, 125 feet for Type I landfills) at the facility to demonstrate compliance with 30 TAC §330.543(b).

Buffer zones are delineated in Figure II-15

2. Provide references for the application drawings and maps that clearly show the buffer zones around the facility. Attachment(s) No.: Figure II-15

XXI. Coastal Areas 30 TAC §330.561

1. A new landfill cell or an aerial expansion of an existing landfill cell managing Class 1 industrial solid waste (other than waste which is Class 1 because of asbestos content) may not be located in areas:
 - (a) On a barrier island or peninsula.
 - (b) Within 1,000 feet of an area subject to active coastal shoreline erosion, if the area is protected by a barrier island or peninsula, except as allowed under 30 TAC §335.584(b)(4).
 - (c) Within 5,000 feet of coastal shorelines that are subject to active shoreline erosion and which are unprotected by a barrier island or peninsula, except as allowed under 30 TAC §335.584(b)(4).
2. Describe the location of the facility with regard to distance to coastal shoreline subject to active shoreline erosion.

The site is not located near a coastal shoreline. Refer to Figure II-1.

XXII. Type I and Type IV Landfill Permit Issuance Prohibited – 30 TAC §330.563

Address the following statements.

1. The commission may not issue a permit for a Type IV landfill that is subject to the conditions specified in Texas Health and Safety Code, §361.122, Denial of Certain Landfill Permits. Is the proposed facility a Type IV landfill located in the area subject to the referenced statute?
Yes No Explain Site is not within 100 feet of a canal used for PWS.
2. The commission may not issue a permit for a Type I or Type IV landfill that is subject to the conditions specified in Texas Health and Safety Code, §361.123, Limitation on Locations of Municipal Solid Waste Landfills. Is the proposed facility a Type I or Type IV landfill located in the area subject to the referenced statute?
Yes No Explain

Attachments

Table Att-1. Required Attachments

| Attachments | Attachment No. |
|--|-----------------------|
| Existing Conditions Summary | Rpt. §1 |
| Waste Acceptance Plan Form | Appx A |
| General Location Maps | Fig. II-1 |
| Facility Layout Maps | Fig. II-15 |
| General Topographic Maps | Fig. II-1 |
| Aerial Photographs | Fig. II-17 |
| Land Use Map | Fig. II-1 |
| Transportation and Airport Safety Form | N/A |
| Federal Aviation Administration Coordination Letters, if applicable | Fig. II-5 |
| Entity Exercising Maintenance Resp. of Public Roadway, if applicable | N/A |
| Fault Lines, if applicable | N/A |
| Seismic Impact Zones, if applicable | N/A |
| Unstable areas, if applicable | N/A |
| Site Specific Groundwater Conditions | Fig. II-4 |
| Site Specific Surface Water Conditions | Fig. II-4 |
| Texas Pollutant Discharge Elimination System (TPDES) | N/A |
| Abandoned Oil and Water Wells, if applicable | N/A |
| FEMA Map | Fig. II-11 |
| Facility Design Demonstration for Flood Map, or Conditional Letter of Map Amendment from FEMA, if applicable | N/A |
| Wetland Documentation, if applicable | N/A |
| Endangered or Threatened Species Documents, if applicable | Fig. II-13 |
| Texas Historical Commission Letter(s) | Attmt. II-1 |
| Council of Governments/Local Governments Review Request Coordination Letter(s) | Attmt. II-2 |
| Buffer Zones | Fig. II-15 |
| Others (describe): | |
| Others (describe): | |
| Others (describe): | |
| Confidential Documents, if applicable | |

Instructions

Who Should Use This Form

Use this form to provide information required by 30 TAC §330.61 and Chapter 330, Subchapter M for Part II of a Municipal Solid Waste (MSW) Permit application. Indicate attachment numbers where requested and complete the list of attachments at the end of this form.

If you have any questions about preparing an application, please contact the MSW Permits Section at (512) 239-2335, or by e-mail to mswper@tceq.texas.gov.

Where to Submit this Form and Get Help

In accordance with 30 TAC § 330.57(e), submit the original and three copies of the permit application (of which includes this completed form and attachments that comprise Part II of the application) to the Municipal Solid Waste Permits Section, MC124, TCEQ, P.O. Box 13087, Austin, TX 78711-3087.

Application Submittal

For all submittals, provide the Facility Name, Permittee/Registrant Name, MSW Authorization No., and dates in the form header. For initial submittals of new facilities for which TCEQ has not yet assigned an authorization number, leave "MSW Authorization No." in the form header blank.

For all notice of deficiency responses (NODs), (administrative and/or technical), submit the original plus three (3) copies of the response package which includes the following Part II items (to the extent there are revisions to Part II of the application)

1. all revised pages of this form and/or attachments to Part II; and
2. marked (redline/strikeout) copy of the revised pages of this form and/or attachments to Part II.

Refer to each administrative and/or technical NOD letter for a complete list of instructions for the contents and submittal requirements of the response package, including but not limited to instructions for applicant certification of the NOD response submittal.

Engineer Seal and Firm Number

Include the seal, date, and signature of the engineer preparing the application; and the firm number; on the title page and table of contents of the permit application as required by the Texas Engineering Practice Act and as indicated in 30 TAC §330.57(g). Additionally, the responsible engineer shall seal, sign, and date; and include the firm number; the title page of each bound engineering report or individual engineering plan in the application, each engineering drawing, and other applicable engineering parts of the application as required by the Texas Engineering Practice Act and as indicated in 30 TAC §330.57(f).

Confidential Documents

The Commission has a responsibility to provide a copy of each application to other agencies and to interested persons upon request and to safeguard confidential material from becoming public knowledge. Thus, the Commission requests that the applicant: (1) be prudent in the designation of material as confidential and (2) submit such material only when essential to the review.

The Commission suggests that the applicant *not* submit confidential information as part of the application. However, if these cannot be avoided, the confidential information should be described in non-confidential terms throughout the application, cross-referenced, and submitted as a separate document or binder, and clearly marked "CONFIDENTIAL".

Reasons of confidentiality include the concept of trade secrecy and other related legal concepts which give a business that right to preserve confidentiality of business information to obtain or retain advantages from its right in the information. This includes authorizations under, 18 U.S.C. 1905 and special rules cited in 40 CFR Chapter I, Part 2, Subpart B.

The applicant may elect to withdraw any confidential material submitted with the application. However, the permit cannot be issued, amended, or modified if the application is incomplete.

Required Attachments

Existing Conditions Summary

Follow instructions included in Item II of this Part II Application Form by attaching a narrative summary describing the requested existing conditions information.

Waste Acceptance Plan

Follow the instructions included in the Type I or Type IV Waste Acceptance Plan Form, TCEQ Forms 20873 or 20890, and attach completed form.

General Location Maps

When including multiple maps, provide maps as an attachment and include drawing number in the space provided. Include Notes section, as needed, to describe information on drawings.

Facility Layout Maps

Provide a set of maps or drawings showing the items listed under 30 TAC §330.61(d). When including multiple maps, provide maps as an attachment and include drawing number in the space provided. Include Notes section, as needed, to describe information on drawings.

General Topographic Maps

Provide a set of maps or drawings showing the items listed under 30 TAC §330.61(e). When including multiple maps, provide maps as an attachment and include the drawing number. Include Notes section, as needed, to describe information on drawings. Attach a general location map of the facility at a scale of one-inch equals 2,000 feet by using a United States Geological Survey 7 1/2-minute quadrangle sheet or equivalent as the base map.

Aerial Photographs

Provide a set of maps or drawings showing the items listed under 30 TAC §330.61(f). When including multiple maps, provide maps as an attachment and include the drawing number. Include Notes section, as needed, to describe information on drawings.

Land Use Map

Provide a constructed map (built-up condition) showing the facility boundary and any existing zoning on or surrounding the property and actual uses both within the facility and within one mile of the facility. The built-up condition should be the final condition of the facility once complete. The map should indicate location of residences, commercial establishments, schools, licensed day-care facilities, churches, cemeteries, ponds or lakes, and recreational areas within one mile of the facility.

Impact on Surrounding Area

Provide information addressing the proposed facility's impacts on cities, communities, group of property owners, or individuals. Fill out the tables provided, as applicable.

Published Zoning Map

If the facility requires approval as a nonconforming use or needs a special permit from a local government having jurisdiction, provide a copy of the approval or permit. If available, provide a published zoning map for the facility and within one mile of the facility for the county or counties in which the facility is or will be located.

Transportation and Airport Safety

Follow the instructions included in the Transportation Data and Coordination Report, TCEQ Form 20719, and attach completed form. Follow Federal Aviation Administration (FAA) notification requirements regarding obstruction evaluation (OE) and provide FAA response prior to commencement of construction.

Texas Pollutant Discharge Elimination System (TPDES)

Provide a copy of the Texas Pollutant Discharge Elimination System authorization for off-site discharge of storm waters.

Federal Emergency Management Agency (FEMA) Map

Provide a FEMA map that shows the location of the facility.

Facility Design Demonstration for Flood Map, or Conditional Letter of Map Amendment from FEMA, if applicable

Provide documentation that the facility is designed and will be operated in a manner to prevent washout of waste during a 100-year storm event, or provide a copy of a conditional letter of map amendment from FEMA, if applicable.

Wetland Documentation, if applicable

Provide a copy of the documentation required under Clean Water Act, §404 or applicable state wetlands laws, that steps have been taken to attempt to achieve no net loss of wetlands, if applicable.

Endangered or Threatened species documents, if applicable

Provide documentation required under the Endangered Species Act, demonstrating compliance as required under state and federal law and determine whether the facility is in the range of endangered or threatened species. The United State Fish and Wildlife Service and the Texas Parks and Wildlife Department shall be contacted for locations and specific data relating to endangered and threatened species in Texas. Where a previous biological assessment has been made for another project in the general vicinity, a copy of that assessment may be submitted for evaluation. Include the resume of the qualified biologist who performed the assessment.

Texas Historical Commission Letter

Provide a copy of the documentation required from the Texas Historical Commission documenting compliance with the Natural Resources Code, Chapter 191, Texas Antiquities Code.

Council of Governments Review Request Coordination Letters

Provide copy of the documentation that a review of the application was requested from the applicable council of governments, and local government if applicable. A review letter from these entities are not required to be submitted and is not a prerequisite to a final determination on a permit application. Go to the Texas Association of Regional Councils webpage to determine which council of governments applies.

Buffer Zones

Provide the buffer zone distance (i.e. 50 feet for Arid Exempt and Type IV landfills, 125 feet for Type I landfills) to demonstrate compliance with buffer zone requirements.

PART II

CITY OF MENARD

TYPE IV-AE MSW LANDFILL – MAJOR AMENDMENT APPLICATION

.....

*City of Menard Landfill
Menard County*

PERMIT NO. 1404B

April 2021



4/26/2021

SKG Engineering, LLC
F-7608

Prepared by:

SKG
ENGINEERING, LLC
FIRM NUMBER F-7608 & 10102400
SURVEYING • ENVIRONMENTAL • LAB/CMT

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SAN ANGELO, TEXAS 76903

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4/26/2021
 SKG Engineering, LLC
 F-7608

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1.0 Existing Conditions Summary [§330.61(a)]

This permit application is an amendment to the existing MSW landfill permit for the City of Menard. The reason for the amendment is the City of Menard has purchased an additional 5-acres of land to the west of the land originally permitted.

This landfill is currently in operation, therefore any requirements of notification regarding the initial opening of the landfill are non-applicable.

As shown through the remainder of Part II of this Permit Amendment Application, there are no site-specific conditions which require special design considerations to mitigate conditions identified in §330.61(h) – (o).

2.0 Waste Acceptance Plan [§330.61(b)]

2.1 Properties and Characteristics of Waste

The TCEQ Form 20890 for a Waste Acceptance Plan is included in Appendix A.

The major classifications of solid waste to be accepted at the City of Menard Landfill include yard waste, brush, construction/demolition, rubbish, and wastes which are free from other types of solid wastes.

The City of Menard Landfill has not in the past accepted, and will not accept putrescible wastes, special waste, Class 1 industrial wastes, or Class 2 industrial wastes. Waste classifications are defined in §330.3.

Consistent with §330.15, the facility will not accept for disposal lead acid storage batteries; used motor vehicle oil; used oil filters; whole used or scrap tires; refrigerators, freezers, air conditioners, or other items containing chlorinated fluorocarbon (CFC); bulk or noncontainerized liquid waste from non-household sources; regulated hazardous waste; polychlorinated biphenyls (PCB) waste, radioactive materials or other wastes prohibited by TCEQ regulations.

Random inspections of incoming loads shall be conducted by a landfill employee unless the owner or operator takes other steps to ensure incoming loads do not contain prohibited wastes. After a random inspection, the landfill employee will complete the Load Inspection Checklist and Report included in Appendix II-A. Any unacceptable waste detected during the inspection and any immediate actions taken will be documented. The reports will then be signed by the landfill employee and will become part of the Site Operating Record.

2.2 Waste Sources and Generation Areas

The City of Menard Landfill serves individuals and businesses within the county of Menard. From 1990 – 2019, the City of Menard has maintained a relatively stable population of between 1,300 – 1,700 people.

2.3 Volume and Rate of Disposal

As a Type IV-AE landfill, the facility is restricted to a maximum acceptance of 20 tons per day. The TCEQ recorded Annual Reports for the City of Menard Landfill from Fiscal Years (FY) 2014 – 2019 are provided in the table below.

| | FY2014 | FY2015 | FY2016 | FY2017 | FY2018 | FY2019 |
|--------------------------------------|--------|--------|--------|--------|--------|--------|
| C&D Waste Received [tons] | 56.00 | 28.60 | 25.40 | 37.00 | 46.80 | 33.00 |
| TOTAL TONS RECEIVED | 56.00 | 28.60 | 25.40 | 37.00 | 46.80 | 33.00 |
| Annual Average [Tons Per Day] | 0.15 | 0.08 | 0.07 | 0.10 | 0.13 | 0.09 |

Based on the historical data, the estimated maximum annual waste acceptance rate for the City of Menard Landfill projected for the next five years is as follows:

| Year | Estimated Maximum Annual Waste Acceptance Rate |
|-------------|---|
| 1 | 0.15 [tons per day] |
| 2 | 0.15 [tons per day] |
| 3 | 0.2 [tons per day] |
| 4 | 0.2 [tons per day] |
| 5 | 0.25 [tons per day] |

3.0 Impact on Surrounding Area [§330.61(h)]

3.1 Zoning for Areas Around Facility [§330.61(h)(1)]

The facility is located over 2 miles outside of the city limits of Menard. Therefore, there are no issues regarding city zoning near the landfill facility.

3.2 Surrounding Land Use [§330.61(h)(2)]

The generalized land use of the area surrounding the site for a 1-mile radius is shown in Figure II-1.

3.3 Growth Trends Around Facility [§330.61(h)(3)]

From 1990 – 2019, the City of Menard has maintained a relatively stable population of between 1,300 – 1,700 people. There has been no significant growth west of the city limits in the direction of the landfill facility. The additional land being added to the landfill permit is to the west, and farther away from the city limits. Therefore, the addition of the permitted land will not adversely impact growth trends around the facility.

3.4 Building Proximity to Facility [§330.61(h)(4)]

There are no schools, churches, cemeteries, or sites of historic or archaeological significance within 1 mile of the facility. The nearest residence to the site was built prior to 2008, and is located over 1,000 feet from the edge of the nearest proposed landfill unit. A map showing the nearest adjacent structures is shown in Figure II-2.

3.5 Wells within 500 feet of Facility [§330.61(h)(5)]

There are a total of 4 permanently installed gas-monitoring bar holes on the facility. The locations of the gas-monitoring bar holes are shown in Figure II-3, along with the locations for proposed gas monitoring locations for the additional 5-acre tract. There are no known water wells within 500 feet of the facility boundary. The water wells known to the Texas Water Development Board are over 1,000 feet from the edge of the nearest proposed landfill unit and are indicated on the drawing shown in Figure II-4.

3.6 Other Information Requested by the Executive Director [§330.61(h)(6)]

No other information has been requested by the Executive Director.

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Figure II-1: Character of Surrounding Areas

Figure II-1
Character of Surrounding Areas


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 SAN ANGELO, TEXAS 76903
 PHONE: 326.666.7288
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 FIRM REGISTRATION NUMBER F-7908
 www.skg.com



 C. JASON CLINTON
 LICENSED PROFESSIONAL ENGINEER
 99195
 STATE OF TEXAS

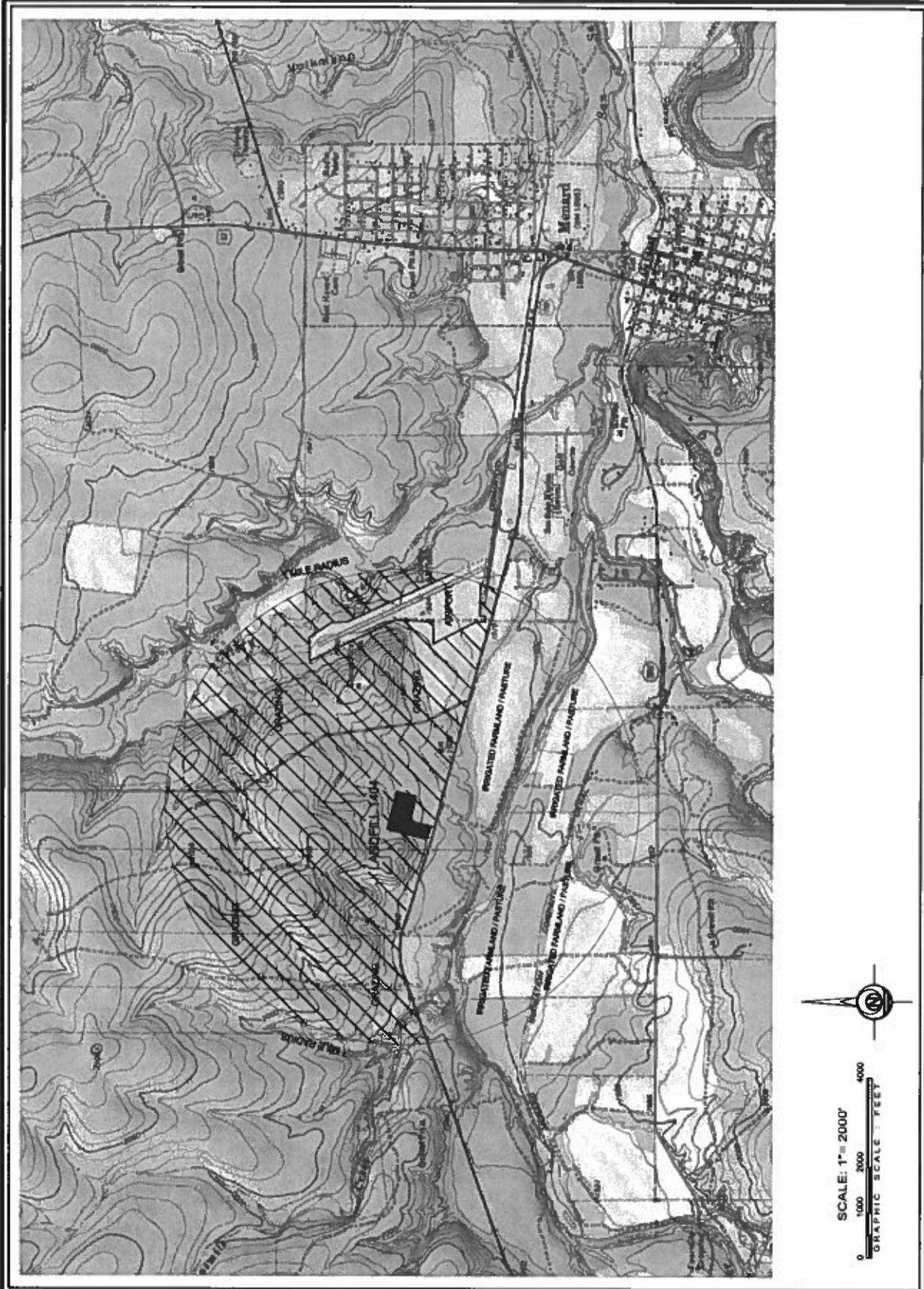
ALL SEAL REGISTRATIONS ON THIS
 DRAWING ARE AUTHORIZED BY
 C. JASON CLINTON, P.E. 99195
 SKG ENGINEERING, LLC P-7908

**CHARACTER OF
 SURROUNDING AREAS**

**LANDFILL PERMITTING
 CITY OF MENARD
 MENARD COUNTY, TEXAS**

REVISIONS

| | | | |
|---------|-----------|------------|-------------|
| DWG BY: | CJM | DWG DATE: | 02/23/2021 |
| JOB NO: | 18-A-1177 | SHEET NO.: | Figure II-1 |
| SCALE: | BAR | | |



SCALE: 1" = 2000'
 0 1000 2000 4000
 GRAPHIC SCALE - FEET

Figure II-2: Adjacent Structures

Figure II-2
Adjacent Structures

Figure II-3: Gas monitoring Locations (wells)

Figure II-3
Gas Monitoring Locations

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 SURVEYING • ENGINEERING • LABORATORY
 10000 W. 10th Street, Suite 100
 Fort Worth, Texas 76132
 (817) 412-1177
 www.skg-engineering.com



CITY OF MENARD

MENARD LANDFILL
US HIGHWAY 190
MENARD COUNTY, TEXAS

GAS MONITORING LOCATIONS

| | |
|------------|----------------|
| DATE | 10/1/2021 |
| PROJECT | Gas Monitoring |
| SCALE | AS SHOWN |
| DRAWN BY | SKG |
| CHECKED BY | SKG |

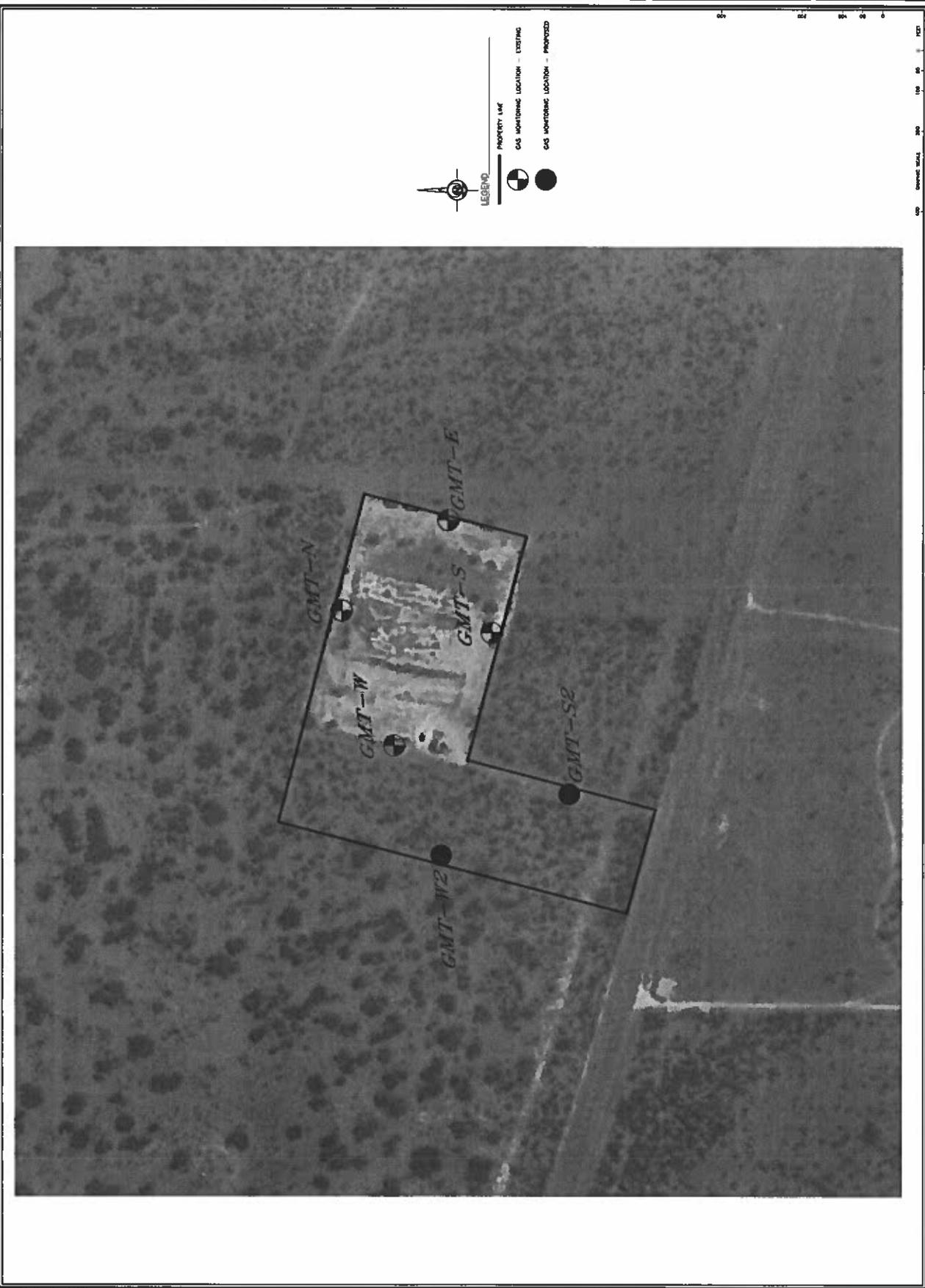


Figure II-4: Wells, Springs, & Surface Water

Figure II-4

Wells, Springs, & Surface Water

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STATE OF TEXAS
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 LICENSE NO. 99195
 C. L. S. O. N. O. N.
 LANDFILL PERMITTING

James [Signature]

THE SEAL APPEARING ON THIS DRAWING WAS AUTHORIZED BY SKG ENGINEERING, L.L.C. # 7808

WELLS, SPRINGS, & SURFACE WATER

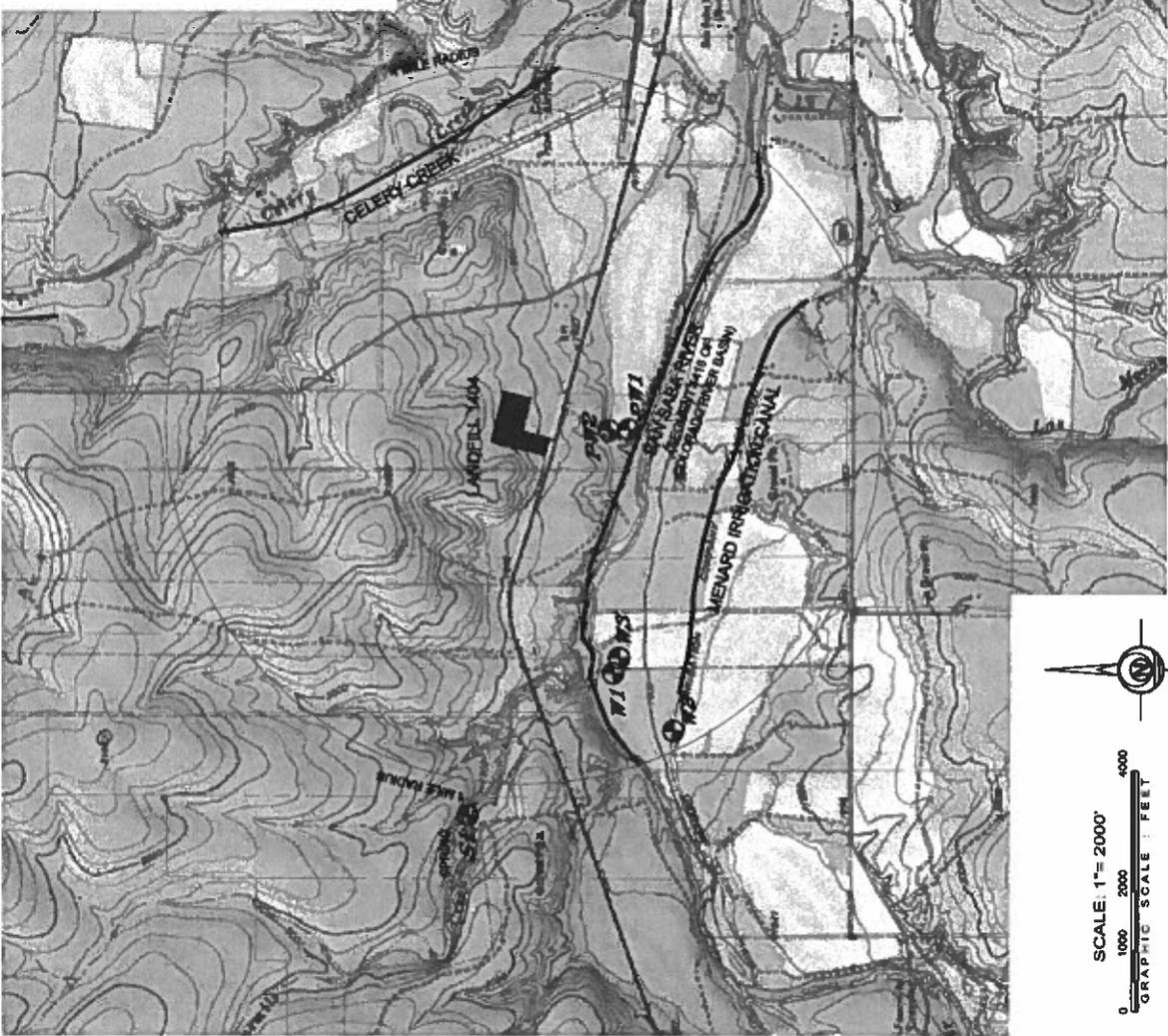
LANDFILL PERMITTING
 CITY OF MENARD
 MENARD COUNTY, TEXAS

REVISIONS

| | |
|-------------------|----------------------|
| DWG BY: CJM | DWG DATE: 02/23/2021 |
| JOB NO. 18-A-1177 | SHEET NO. |
| SCALE: BAR | Figure II-4 |

WELLS & SPRINGS DATA

| Keyed # | Database | Description | Database # | Comments |
|---------|----------|---------------|---------------|--|
| S1 | TWDB | Spring | 5602404 | Outside 1-mile radius |
| PW1 | TWDB | Plugged Well | 432521 | Plugged 8/24/2016 |
| PW2 | TWDB | Plugged Well | 432522 | Plugged 8/24/2016 |
| W1 | TWDB | Domestic Well | 355095 | Owner: Irby Chondler Drilled: 2/11/2014 |
| W2 | TWDB | Domestic Well | 328404 | Owner: BCD & R Drilled: 5/17/2010 |
| W3 | TCEQ | Domestic Well | None Provided | Owner: Jim Menzies Drilled: 1/3/2003 |



SCALE: 1" = 2000'

0 1000 2000 4000
 GRAPHIC SCALE - FEET

4.0 Transportation [§330.61(i)]

4.1 Availability and Adequacy of Access Roads [§330.61(i)(1)]

The road used by the owner/operator to access the site consists of an interior landfill road off of Highway 190. The interior landfill road is an un-paved road which is graded/maintained by the City of Menard. This road is already constructed (available) and has proven capable of sustaining the traffic volumes generated by the landfill (adequate).

4.2 Volume of Traffic on Access Roads [§330.61(i)(2)]

Due to the relatively small amount of waste (less than 20 tons per day of Type IV waste) deposited at the landfill during its days of operation, an individual study to determine traffic volume on the interior landfill road was not performed.

4.3 Projected Volume of Traffic on Access Roads [§330.61(i)(3)]

The city of Menard is seeking to amend their landfill permit to include additional land due to a need of space for additional landfill units. There is no reason to expect the current volume of traffic generated on the interior landfill road will noticeably increase.

4.4 Documentation of Transportation Coordination [§330.61(i)(4)]

Because the site is already operating under the current permit, and because the additional land will still employ the same entrance/access road, no changes are needed to any public roadway (turning lanes, storage lanes, site entrance, etc.). Therefore, no coordination with an agency exercising maintenance responsibility for public roadways is needed. Additionally, no coordination is required from the Texas Department of Transportation regarding traffic or location restrictions. Therefore, there is no documentation of Transportation Coordination required.

4.5 Facility Impact on Airports [§330.61(i)(5) & §330.545]

- a. The Menard County Airport runway is within 5,000-feet of the edge of the facility. The current permit for the city of Menard included notification of the landfill location to the Federal Aviation Administration (FAA), and a letter of No Objection in which the FAA stated no objection to the location of the Menard County Airport. At that time (2006) the FAA assigned the landfill a number of 26-025TX. The previous No Objection letter is shown in Figure II-5(a).
- b. The additional 5-acres being added to the landfill site are located on the western side of the existing permitted land, and are therefore further away from the airport. Landfill operations on the additional land will be conducted in the same manner and to the same standards as are currently performed under the existing permit. Therefore, the landfill facility will have no adverse impact on the Menard County Airport. A current letter of No Objection for the landfill with the additional 5-acres being added was obtained from the FAA, and is shown in Figure II-5(b)

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Figure II-5(a): FAA – No Objection (2006)

Figure II-5(a)

FAA – No Objection (2006)

Figure II-5(a): Airport Hazard Demonstration (2006)

City of Menard

Type I-AE MSW Landfill Permit No. 1404

APPENDIX B

AIRPORT HAZARD DEMONSTRATION



U.S. Department
of Transportation
**Federal Aviation
Administration**

Federal Aviation Administration
Southwest Region, Airports Division
Safety and Standards Branch

Fort Worth, Texas 76193-0600

August 14, 2006

Mr. James Busby, P.E., Project Engineer
GSWW, Inc.
1030 Andrews Highway
Suite 211
Midland, TX 79701

Dear Mr. Busby:

Re: Menard County Landfill

This is in response to your letter of July 14, 2006, asking for Federal Aviation Administration comments about the proximity of the Menard County Landfill to the Menard County Airport. This Type IV landfill has operated in close proximity to the airport for over 25 years. We can find no record of birds interfering with aviation during all that time. Therefore, we have no objection to the location of the landfill.

We have assigned this landfill site No. 26-025TX. Please use this number in any future correspondence about this facility. Thank you for coordinating this project with the Federal Aviation Administration. If you have any questions, please call me at 817-222-5656.

Sincerely,

Faye Nedderman
Executive Technical Assistant

cc:

Texas Department of Transportation
Division of Aviation
125 East 11th Street
Austin, TX 78701-2483

Mr. Jeff Holderread, P.E., Team Leader
Municipal Solid Waste Permits Section
Texas Commission on Environmental Quality
P.O. Box 13087
Austin, TX 78711-3083

Figure II-5(b): FAA – No Objection (2020)

Figure II-5(b)

FAA – No Objection (2020)

Figure II-5(b): FAA – No Objection (2020)



U.S. Department
of Transportation
Federal Aviation
Administration

Federal Aviation Administration
Southwest Region, Airports Division
Safety and Standards Branch

10101 Hillwood Parkway
Fort Worth, Texas 76177

December 29, 2020

Caleb Miller, E.I.T.
SKG Engineering
706 South Abe Street
San Angelo, TX 76903

**Subject: City of Menard Landfill
Type IV AE Landfill – Amendment Application
Proposed Amendment (Lateral and Vertical (1964' AMSL–15' AGL) Site Expansion)
FAA File No. 2020-002-TX**

Dear Caleb:

This letter is in response to your September 3, 2020 email advising us of the survey submission and subsequent September 14, 2020 FAA Determination of "No Hazard to Air Navigation" evaluation regarding the proposed site expansion of the City of Menard Landfill Facility in Menard, Texas.

Using coordinates 30 55' 50" N and 99 49' 28" W, we determined there is one public-use fixed wing airport 4,822 feet due east of the Landfill site. A 14 CFR Part 77 evaluation revealed no potential conflicts.

We have no objection to the proposed southern expansion of the Menard Landfill site. Our position of no objection is based on the application of our guidance for hazardous wildlife attractants on or near airports FAA Advisory Circular 150/5200-33C.

This site has been assigned our file No. 2020-002-TX. Please refer to this number in any future correspondence regarding this site. Thank you for coordinating this project with us. If there are any questions, you can contact me at 817-222-5671 or gary.loftus@faa.gov.

Sincerely,

GARY J
LOFTUS

Digitally signed by GARY
J LOFTUS
Date: 2020.12.29
09:27:56 -0600

Gary J. Loftus, A.A.E.
Airports Compliance Program Manager
Airport Certification Safety Inspector
FAA Southwest Region Airports Division

5.0 Geology [§330.61(j)]

5.1 General Geology & Soils at Facility [§330.61(j)(1)]

The primary soils located on-site consist of:

- a. Nuvalde Silty Clay Loam (UaB), 1-3% slopes
- b. Kavett Silty Clay (KaB), 0-3 slopes
- c. Tarrant Soils (Ta), 1-8% slopes

The on-site soils are classified as CH or CL material per NRCS web soil survey. A short description of the soil types and their basic engineering properties are shown in Figure(s) II-6(a) through II-8(b).

5.2 Facility Proximity to Fault Locations [§330.61(j)(2)]

The USGS researched fault which is closest to the landfill site is an unnamed, Class A fault located slightly east of Santiago Peak within the Big Bend Desert. The fault is located approximately 200 miles west of the landfill facility, and has an ID number of 917. Due to the distance from the landfill, no fault restrictions apply to the site, and a fault study is not required. A proximity map showing the location of the fault to the landfill is shown in Figure II-9.

5.3 Facility Proximity to Seismic Impact Zones [§330.61(j)(3)]

Based on the USGS model for 2018 data, the potential for minor-damage and ground shaking caused by seismic activity at the landfill is estimated to be less than 1%. A copy of the USGS model for 2018 seismic zones is shown in Figure II-10. Due to the low probability of seismic activity at the landfill site, and due to the distance from any significant seismic zone, no location restrictions apply to this facility.

5.4 Facility Proximity to Unstable Areas [§330.61(j)(4)]

Due to the distance of the landfill site from any known fault location or anticipated seismic activity, there is no reason to believe the facility location should be considered unstable. Engineering properties of the area soils (refer to Section 5.1) do not indicate conditions likely to result in significant differential settling, and there are no on-site or local geologic or geomorphologic features which would indicate an unstable area. The area is undeveloped, with no human-made features or events which would indicate an unstable area. Therefore, no location restrictions due to stability apply to this facility.

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Figure II-6(a): Area Soil Survey

Figure II-6(a)

Area Soil Survey

Figure II-6(b): Landfill Soil Survey

Figure II-6(b)

Landfill Soil Survey

Figure II-6(b): Landfill Soil Survey

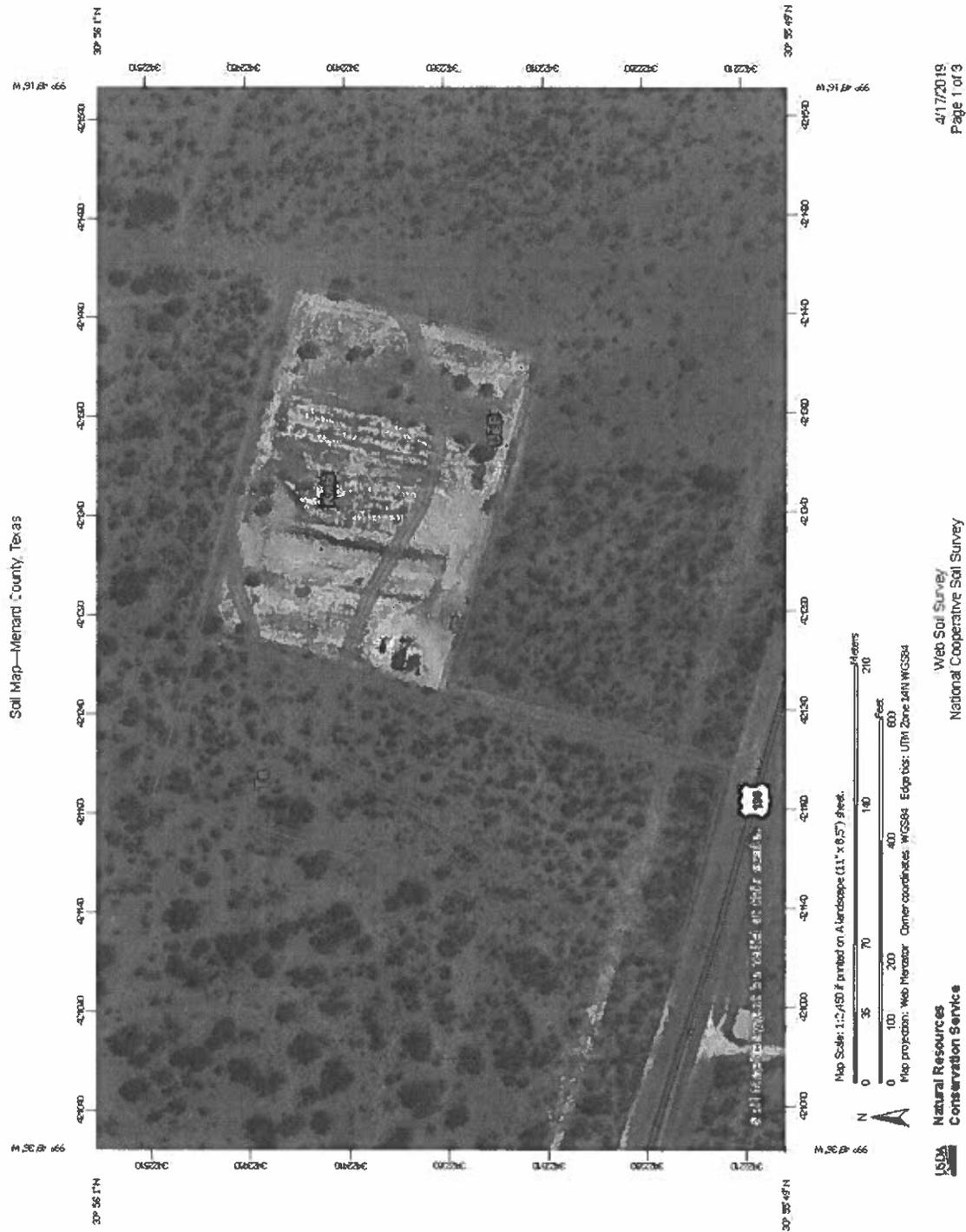


Figure II-7: Engineering Properties of Landfill Soils

Figure(s) II-7

Engineering Properties of Landfill Soils

Figure II-7: Engineering Properties of Landfill Soils
(Page 2 of 2)

Engineering Properties—Menard County, Texas

| Engineering Properties—Menard County, Texas | | | | | | | | | | | | | | |
|--|------------------|------------------|-----------|--|----------------|-----------------|----------------|-------------|----------------------------------|---------|----------|----------|--------------|------------------|
| Map unit symbol and soil name | Pct. of map unit | Hydrologic group | Depth | USDA texture | Classification | | Pct. Fragments | | Percentage passing sieve number— | | | | Liquid limit | Plasticity Index |
| | | | | | Unified | AASHTO | >10 inches | 3-10 inches | 4 | 10 | 40 | 200 | | |
| UaB—Nuvalde silty clay loam, 1 to 3 percent slopes | | | <i>in</i> | | | | | | | | | | | |
| Nuvalde | 84 C | | 0-12 | Silty clay loam | CH, CL | A-7.6, A-6 | 0-0-0 | 0-0-0 | 97-99-1 | 94-98-1 | 84-95-99 | 74-85-89 | 40-51-59 | 17-23-30 |
| | | | 12-22 | Silty clay, silty clay loam, clay loam | CL, CH | A-6, A-7.6 | 0-0-0 | 0-0-0 | 96-99-1 | 91-98-1 | 84-97-1 | 75-88-98 | 40-52-62 | 18-26-34 |
| | | | 22-34 | Clay, silty clay, silty clay loam, clay loam | CH, CL | A-6, A-7.6 | 0-0-0 | 0-0-0 | 96-98-1 | 91-96-1 | 85-94-1 | 79-88-1 | 33-40-57 | 11-17-31 |
| | | | 34-48 | Silty clay loam, clay loam, loam | CL | A-6, A-4, A-7.6 | 0-0-0 | 0-0-0 | 96-98-1 | 91-96-1 | 79-94-1 | 73-88-96 | 28-40-47 | 7-17-24 |
| | | | 48-80 | Silty clay loam, clay loam, silt loam, loam | CL | A-4, A-7.6, A-6 | 0-0-0 | 0-0-0 | 96-99-1 | 91-98-1 | 84-96-1 | 78-89-1 | 28-36-47 | 8-15-24 |

Data Source Information

Soil Survey Area: Menard County, Texas
Survey Area Data Version 15, Sep 15, 2018



Web Soil Survey
National Cooperative Soil Survey

4/17/2019
Page 5 of 5

Figure II-8: Landfill Soils Description

Figure(s) II-8
Landfill Soils Description

Figure II-8: Landfill Soils Description (Page 1 of 2)

Map Unit Description (Brief)—Menard County, Texas

Map Unit Description (Brief)

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the selected area. The component descriptions in this report, along with the maps, can be used to determine the composition and properties of a unit. A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the associated soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas (components) for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

The "Map Unit Description (Brief)" report gives a brief, general description of the soil components that occur in a map unit. Descriptions of nonsoil (miscellaneous areas) and minor map unit components may or may not be included. This description is written by the local soil scientists responsible for the respective soil survey area data. A more detailed description can be generated by the "Map Unit Description" report.

Additional information about the map units described in this report is available in other Soil Data Mart reports, which give properties of the soils and the limitations, capabilities, and potentials for many uses. Also, the narratives that accompany the Soil Data Mart reports define some of the properties included in the map unit descriptions.

Report—Map Unit Description (Brief)

Menard County, Texas

Map Unit: KaB—Kavett silty clay, 0 to 3 percent slopes

Description Category: PHG

13A - SHALLOW CLAYEY - Very shallow and shallow clayey uplands less than 20 inches thick, medium natural fertility; droughty very low to low water holding capacity with poor plant-soil-moisture relationship; low production potential.

Description Category: RNG

Shallow 23-31" PZ - Shallow, clay and clay loam soils. Climax vegetation is little bluestem, sideoats grama, cane and pinhole bluestems, plains lovegrass, canada wildrye, buffalo grass, curlymesquite, live oak, hackberry agrito, gaura, evening primrose, and engelmann daisy.

**Figure II-8: Landfill Soils Description
(Page 2 of 2)**

Map Unit Description (Brief)---Menard County, Texas

Map Unit: Ta—Tarrant soils, 1 to 8 percent slopes**Description Category:** RNG

Low Stony Hill 23-31" PZ - Very shallow, stony, clay soils. Climax vegetation is live oak, shin oak, sumac, kidneywood, with little bluestem, indiagrass, sideoats grama, fall witchgrass, wildrye, sprangletop, orange zexmenia, sagewort, dalea, woollywhite, bushsunflower, snoutbean, sundrop, and engelmannndaisy

Map Unit: UaB—Nuvalde silty clay loam, 1 to 3 percent slopes**Description Category:** PHG

7C - FRIABLE CLAYEY UPLAND - Moderately deep to very deep friable clayey uplands with slopes 0 to 5 percent, friable when moist, somewhat sticky when wet, high natural fertility, medium to high water holding capacity and fair to good plant-soil-moisture relationship, high production potential.

Description Category: RNG

Clay Loam 23-31" PZ - Deep, clay loam and clay soils. Climax vegetation is little bluestem, indiagrass, sideoats grama, plains lovegrass, vine-mesquite, texas wintergrass, neptunia, engelmannndaisy, maximilian sunflower, and live oak. Mesquite invades with deterioration

Data Source Information

Soil Survey Area: Menard County, Texas
Survey Area Data: Version 15, Sep 15, 2018

Figure II-9: Fault Proximity Map

Figure II-9
Fault Proximity Map

Figure II-9: Fault Proximity Map

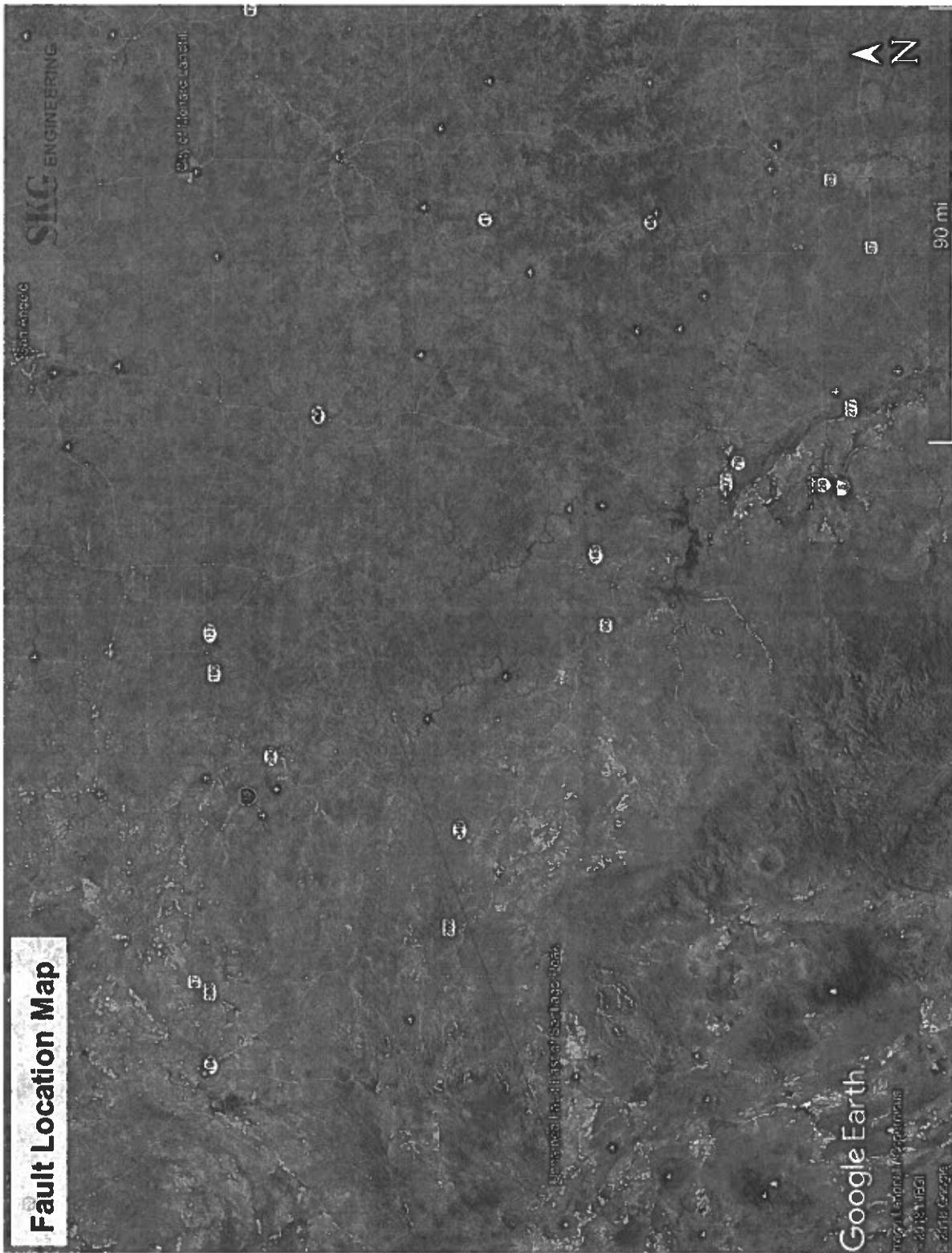
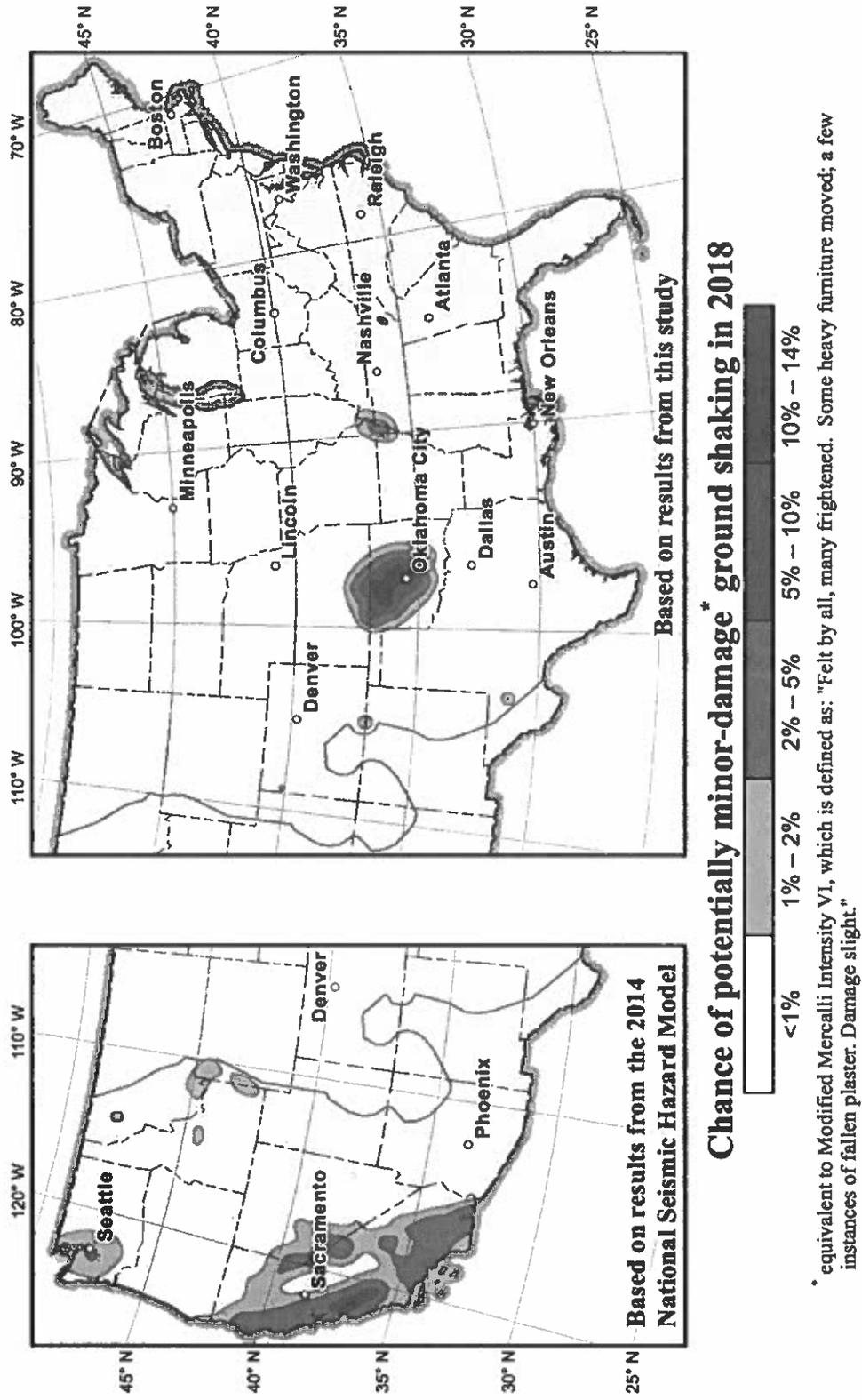


Figure II-10: USGS Seismic Model for 2018

Figure II-10

USGS Seismic Model for 2018

Figure II-10: USGS Seismic Model for 2018



6.0 Groundwater & Surface Water [§330.61(k)]

6.1 Data for Groundwater Conditions at/or Near Facility [§330.61(k)(1)]

The on-site drilling to establish the permanent bar holes for gas monitoring were drilled to a depth of 20 feet below ground surface and did not encounter groundwater. According to the Texas Water Development Board (TWDB) well data within the area, the nearest domestic water well (Tracking #335095) was drilled to a depth of 40 feet below the ground surface, with the groundwater level present at 18-feet below ground surface as of February 11, 2014. Taking into account the difference in ground elevation between the well and the landfill, and assuming a constant elevation for the groundwater table, then the expectation for depth to groundwater beneath the facility would be approximately 55 – 70 feet. A drawing with all water wells within the area indicated is included in Figure II-4.

6.2 Data For Surface Water at/or Near Facility [§330.61(k)(2)]

There is no body of surface water within the boundaries of the facility. Within a 1-mile radius of the facility there is a segment of the San Saba River (Segment 1416 of the Colorado River Basin), and a portion of a branch-off of the San Saba River known as Celery Creek. A drawing with all the surface water within a 1-mile radius indicated is included in Figure II-4.

6.3 Facility Compliance With TPDES [§330.61(k)(3)]

The City of Menard Landfill does not currently have any buildings or equipment on-site which would produce, process, store, or discharge wastewater. In the event the owner/operator ever desires to implement such buildings or equipment, then the owner/operator will obtain the appropriate TPDES permit coverage when required.

7.0 Abandoned Oil & Water Wells [§330.61(l)]

7.1 Existing or Abandoned Water Wells within Facility [§330.61(l)(1)]

There are no water wells either existing or abandoned within the landfill facility. A drawing indicating all water wells within a 1-mile radius of the area is included in Figure II-4.

7.2 Existing or Abandoned Oil and/or Gas Wells [§330.61(l)(2)]

There are no oil and/or gas wells either existing or abandoned within the landfill facility. A drawing indicating the location of the gas monitoring bar holes on the facility as included in Figure II-3.

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8.0 Floodplains & Wetlands [§330.61(m)]

8.1 Floodplains Statement [§330.61(m)]

As documented by the Federal Emergency Management Agency (FEMA), the Flood Insurance Rate Map (FIRM) panel number 4812380127A with effective date September 4, 1987 shows both the 100 and 500 year floodplain within the area being south of highway 190. Since the landfill facility is located north of highway 190, and topographic maps show the elevation increasing further north, it can be concluded the landfill facility is not within the 100-year floodplain. A copy of the referenced FIRM panel is included in Figure II-11.

8.2 Wetlands Statement [§330.61(m)]

There are no wetlands located within the facility boundary. A drawing with all ESRI documented wetlands within a 1-mile radius indicated is included in Figure II-12.

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Figure II-11: FIRM Panel #4812380127A

Figure II-11

FIRM Panel #4812380127A

Figure II-12: ESRI Wetlands Drawing

Figure II-12
ESRI Wetlands Data



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 FAX 325.677.9190
 PPM REGISTRATION NUMBER P-7908
 www.skg.com



C. JASON CLINTON
 99195
 LICENSED PROFESSIONAL ENGINEER
 STATE OF TEXAS

THE SEAL APPEARING ON THIS
 DRAWING WAS AUTHORIZED BY
 THE BOARD OF ENGINEERING
 PROFESSIONALS OF THE STATE OF TEXAS
 SKG ENGINEERING, L.L.C. #P-7908

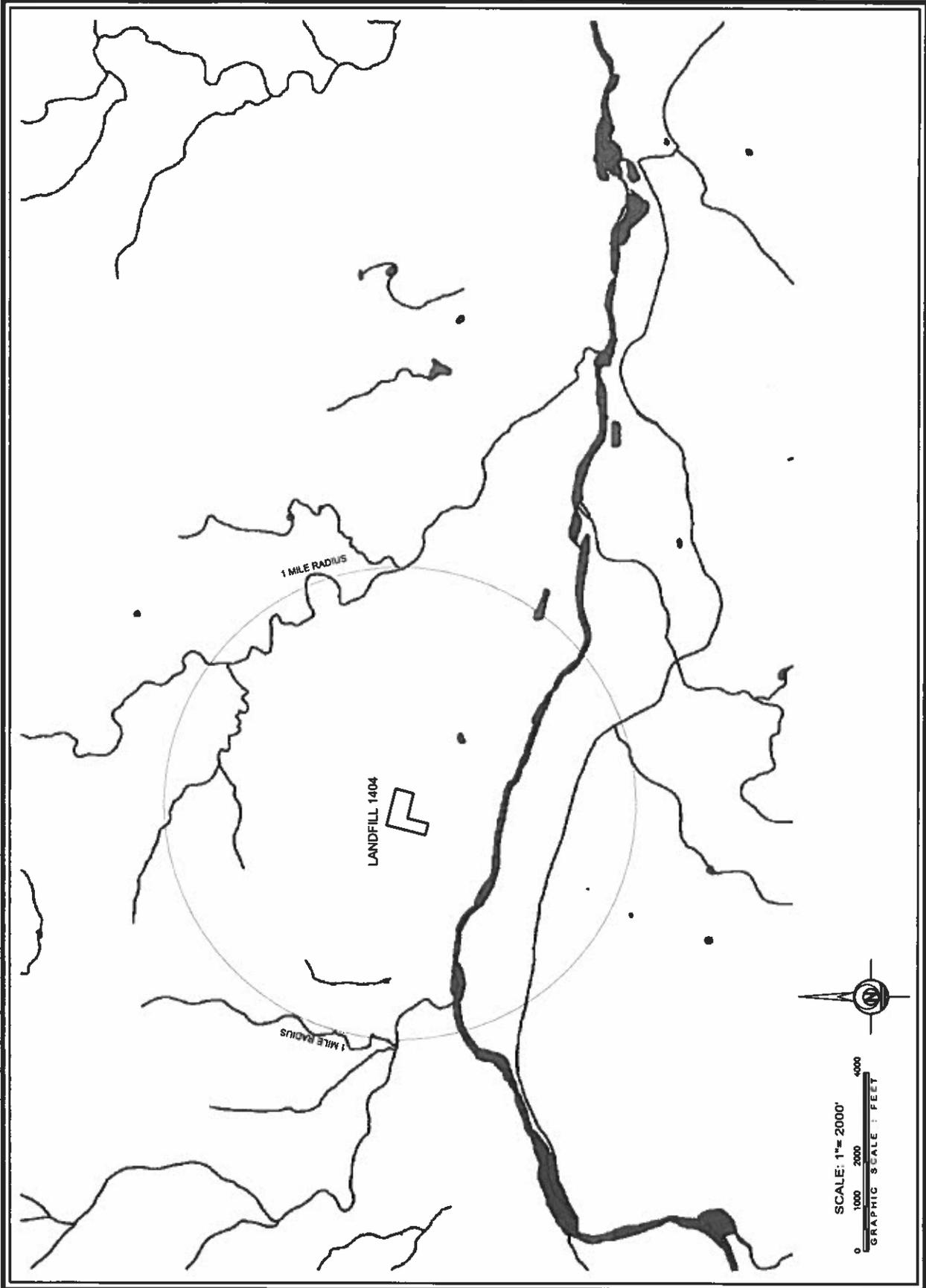
ESRI WETLANDS DATA

LANDFILL PERMITTING

CITY OF MENARD

MENARD COUNTY, TEXAS

| | | |
|-----------|--------------------------|--------------|
| REVISIONS | DWG. DATE: 02/23/2021 | Figure 11-12 |
| | DWG. BY: CJM | |
| | JOB NO. 18-A-177 | |
| | SHEET NO. | |
| | SCALE: BAR | |



9.0 Endangered Species [§330.61(n)]**9.1 Endangered Species Demonstration [§330.61(n)(1)]**

The United States Department of the Interior Fish And Wildlife Service was contacted concerning endangered species whose habitat may fall within the bounds of the landfill facility. The Fish And Wildlife response concluded there are no critical habitats which fall within the Fish And Wildlife Office's jurisdiction contained in the landfill site. A copy of the written response from the Fish And Wildlife Service is included In Figure II-13.

9.2 Endangered Species Biological Assessment [§330.61(n)(1)]

Based on the report from the Fish & Wildlife Service regarding endangered species within Menard County, it can be concluded the construction and operation of the proposed addition to the landfill will not result in destruction or adverse modification of the critical habitat or cause or contribute to the taking of endangered or threatened species.

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Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species

Figure II-13

Fish & Wildlife Service Response Regarding Endangered Species

Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 1 of 8)



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Austin Ecological Services Field Office
10711 Burnet Road, Suite 200
Austin, TX 78758-4460

Phone (512) 490-0057 Fax: (512) 490-0974

<http://www.fws.gov/southwest/es/AustinTexas/>

<http://www.fws.gov/southwest/es/EndangeredSpeciesLists/>



In Reply Refer To:
Consultation Code: 02ETAU00-2019-SLI-1645
Event Code: 02ETAU00-2019-E-03342
Project Name: Menard Landfill

August 20, 2019

Subject: List of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that *may* occur within the county of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 et seq.).

Please note that new information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Also note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 et seq.), Federal agencies are required to utilize their authorities to carry out programs for the conservation of federally listed as threatened

Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species (Page 2 of 8)

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Event Code 02ETAU00-2019 E.03342

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or endangered species and to determine whether projects may affect these species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2)(c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

While a Federal agency may designate a non-Federal representative to conduct informal consultation or prepare a biological assessment, the Federal Agency must notify the Service in writing of any such designation. The Federal agency shall also independently review and evaluate the scope and content of a biological assessment prepared by their designated non-Federal representative before that document is submitted to the Service.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by a federally funded, permitted or authorized activity, the agency is required to consult with the Service pursuant to 50 CFR 402. The following definitions are provided to assist you in reaching a determination:

- *No effect* - the proposed action will not affect federally listed species or critical habitat. A "no effect" determination does not require section 7 consultation and no coordination or contact with the Service is necessary. However, if the project changes or additional information on the distribution of listed or proposed species becomes available, the project should be reanalyzed for effects not previously considered.
- *May affect, but is not likely to adversely affect* - the project may affect listed species and/or critical habitat; however, the effects are expected to be discountable, insignificant, or completely beneficial. Certain avoidance and minimization measures may need to be implemented in order to reach this level of effect. The Federal agency or the designated non-Federal representative should consult with the Service to seek written concurrence that adverse effects are not likely. Be sure to include all of the information and documentation used to reach your decision with your request for concurrence. The Service must have this documentation before issuing a concurrence.
- *Is likely to adversely affect* - adverse effects to listed species may occur as a direct or indirect result of the proposed action. For this determination, the effect of the action is neither discountable nor insignificant. If the overall effect of the proposed action is beneficial to the listed species but the action is also likely to cause some adverse effects to individuals of that species, then the proposed action "is likely to adversely affect" the listed species. The analysis should consider all interrelated and interdependent actions. An "is likely to adversely affect" determination requires the Federal action agency to initiate formal section 7 consultation with our office.

**Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 3 of 8)**

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Regardless of the determination, the Service recommends that the Federal agency maintain a complete record of the evaluation, including steps leading to the determination of effect, the qualified personnel conducting the evaluation, habitat conditions, site photographs, and any other related information. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at: <http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>.

Migratory Birds

For projects that may affect migratory birds, the Migratory Bird Treaty Act (MBTA) implements various treaties and conventions for the protection of these species. Under the MBTA, taking, killing, or possessing migratory birds is unlawful. Migratory birds may nest in trees, brushy areas, or other areas of suitable habitat. The Service recommends activities requiring vegetation removal or disturbance avoid the peak nesting period of March through August to avoid destruction of individuals, nests, or eggs. If project activities must be conducted during this time, we recommend surveying for nests prior to conducting work. If a nest is found, and if possible, the Service recommends a buffer of vegetation remain around the nest until the young have fledged or the nest is abandoned.

For additional information concerning the MBTA and recommendations to reduce impacts to migratory birds please contact the U.S. Fish and Wildlife Service Migratory Birds Office, 500 Gold Ave. SW, Albuquerque, NM 87102. A list of migratory birds may be viewed at <https://www.fws.gov/birds/management/managed-species/migratory-bird-treaty-act-protected-species.php>. Guidance for minimizing impacts to migratory birds for projects including communications towers can be found at: <https://www.fws.gov/birds/management/project-assessment-tools-and-guidance/guidance-documents/communication-towers.php>. Additionally, wind energy projects should follow the wind energy guidelines

<https://www.fws.gov/birds/management/project-assessment-tools-and-guidance/guidance-documents/wind-energy.php>) for minimizing impacts to migratory birds and bats.

Finally, please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 et seq.), and projects affecting these species may require development of an eagle conservation plan <https://www.fws.gov/birds/management/project-assessment-tools-and-guidance/guidance-documents/eagles.php>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List

Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 4 of 8)

08/20/2019

Event Code: 02ETAU00-2019-E-03342

1

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

Austin Ecological Services Field Office
10711 Burnet Road, Suite 200
Austin, TX 78758-4460
(512) 490-0057

**Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 5 of 8)**

03/20/2019

Event Code: 02ETAU00-2019-E-03342

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Project Summary

Consultation Code: 02ETAU00-2019-SI.I-1645

Event Code: 02ETAU00-2019-F-03342

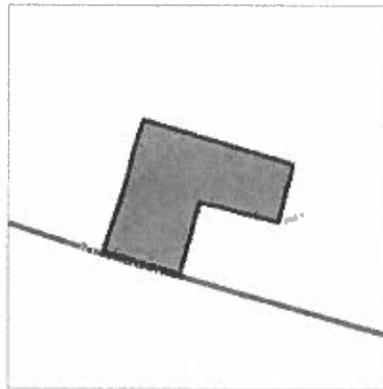
Project Name: Menard Landfill

Project Type: Landfill

Project Description: Landfill expansion project.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/30.932063020480253N99.8241580134088W>



Counties: Menard, TX

**Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 6 of 8)**

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Endangered Species Act Species

There is a total of 8 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species. Note that 3 of these species should be considered only under certain conditions.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

-
1. NOAA Fisheries, also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 7 of 8)

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4

Birds

| NAME | STATUS |
|---|------------|
| <p>Golden-cheeked Warbler (=wood) <i>Dendroica chrysoparia</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/33</p> | Endangered |
| <p>Least Tern <i>Sterna antillarum</i> Population: interior pop. No critical habitat has been designated for this species. This species only needs to be considered under the following conditions: <ul style="list-style-type: none"> • Wind Energy Projects Species profile: https://ecos.fws.gov/ecp/species/8505</p> | Endangered |
| <p>Piping Plover <i>Charadrius melodus</i> Population: [Atlantic Coast and Northern Great Plains populations] - Wherever found, except those areas where listed as endangered There is final critical habitat for this species. Your location is outside the critical habitat. This species only needs to be considered under the following conditions: <ul style="list-style-type: none"> • Wind Energy Projects Species profile: https://ecos.fws.gov/ecp/species/6039</p> | Threatened |
| <p>Red Knot <i>Calidris canutus rufa</i> No critical habitat has been designated for this species. This species only needs to be considered under the following conditions: <ul style="list-style-type: none"> • Wind Energy Projects Species profile: https://ecos.fws.gov/ecp/species/1864</p> | Threatened |

Fishes

| NAME | STATUS |
|---|------------|
| <p>Clear Creek Gambusia <i>Gambusia heterochir</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/1647</p> | Endangered |

**Figure II-13: Fish & Wildlife Service Response Regarding Endangered Species
(Page 8 of 8)**

08/20/2019

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Clams

| NAME | STATUS |
|---|-----------|
| Texas Fatmucket <i>Lampsilis bracteata</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9041 | Candidate |
| Texas Fawnsfoot <i>Truncilla macrodon</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/8965 | Candidate |
| Texas Pimpleback <i>Quadrula petrina</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/8966 | Candidate |

Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION

10.0 Texas Historical Commission Review [§330.61(o)]

10.1 Texas Historical Commission Review [§330.61(o)]

In compliance with TCEQ regulations a submittal was made to the Texas Historical Commission (THC) for review regarding the site's compliance with the Natural Resources Code, Chapter 19, Texas Antiquities Code. A review letter was requested from the THC indicating either:

- a. Compliance with Natural Resources Code, Chapter 19, Texas Antiquities Code; or
- b. Information as to why the site is non-compliant.

See attachment II-1 for the electronic response from the TCH.

11.0 Council of Governments [§330.61(p)]

11.1 Council of Governments Review [§330.61(p)]

A copy of part(s) I & II of this permit were submitted to The Concho Valley Council of Governments (CVCOG) for review regarding compliance with regional solid waste plans. A review letter was requested from CVCOG indicating either:

- c. Compliance with regional solid waste plans; or
- d. Areas of deficiency requiring correction

See attachment II-2 for the cover letter and proof of submittal to CVCOG.

12.0 Additional Maps/Drawings [§330.61(c)(1) – (g)]

12.1 General Maps [§330.61(c)]

- a. Prevailing wind direction with a wind rose [§330.61(c)(1)];
 - i. The weather recording station closest to the landfill facility with the requested data was found to be San Angelo, Texas. The prevailing wind blows from the south. A wind rose is shown in Figure II-14.
- b. All known water wells within 500 feet of the proposed permit boundary with the state well numbering system designation for Water Development Board "located wells" [§330.61(c)(2)]
 - i. Refer to Figure II-4 regarding Wells, Springs, & Surface Water.
- c. All structures, and inhabitable buildings within 500 feet of the proposed facility [§330.61(c)(3)];
 - i. There are no structures or inhabitable buildings within 500 feet of the proposed facility. Refer to Figure II-2 regarding adjacent structures.
- d. Schools, licensed day-care facilities, churches, hospitals, cemeteries, ponds, lakes, and residential, commercial, and recreational areas within 1 mile of the facility [§330.61(c)(4)]
 - i. There are no schools, day-care facilities, churches, hospitals, cemeteries, ponds, lakes, or residential, commercial, or recreational areas within 1 mile of the facility. Refer to Figure II-1 regarding characterization of the surrounding area.
- e. The location and surface type of all roads within one mile of the facility which will normally be used by the owner or operator for entering or leaving the facility [§330.61(c)(5)];

- i. There is a single unpaved access road which will be used by all landfill personnel for entering or leaving the facility. The location is marked on the facility layout plan shown in Figure II-15.
- f. Latitudes and longitudes [§330.61(c)(6)]
 - i. The latitude and longitude at the access point to the landfill facility (the locked gate) are noted on the drawing shown in Figure II-15.
- g. Area streams [§330.61(c)(7)];
 - i. Refer to the drawing shown in Figure II-4 for all surface water within a 1-mile radius of the facility.
- h. Airports within 6-miles of the facility [§330.61(c)(8)];
 - i. The Menard County Airport is the only airport within 6-miles of the facility. The location of the airport is shown on the drawing shown in Figure II-1.
- i. The property boundary of the facility [§330.(c)(9)];
 - i. The outlined boundary of the facility is displayed on Figure(s) II-1, II-2, II-3, II-4, and on Figure II-14. For a more specific facility boundary (with bearings and distances noted) refer to the drawings in Figure(s) II-16(a) through II-16(c).
- j. Drainage, pipeline, and utility easements within or adjacent to the facility [§330.61(c)(10)];
 - i. The landfill facility is well outside of the city limits, and there are no easements for drainage, pipelines, or utilities either within or adjacent to the facility. The minimum 50-foot buffer zone required between a landfill unit and the edge of the property is indicated on the facility layout map shown in Figure II-15.
 - ii. No solid waste unloading, storage, disposal, or processing operations shall occur within any easement, buffer zone, or right-of-way which crosses the facility.
- k. Facility access control features [§330.61(c)(11)];
 - i. Access control features (fencing and lockable gates) are indicated on the facility layout map shown in Figure II-15.
- l. Archaeological sites, historical sites, and sites with exceptional aesthetic qualities adjacent to the facility [§330.61(c)(12)];
 - i. There are no archaeological sites, historical sites, or sites with exceptional aesthetic qualities adjacent to this landfill facility.

12.2 Facility Layout Maps [§330.61(d)]

A facility layout map is provided and shown as Figure II-15 which shows:

- a. The outline of the landfill units [§330.61(d)(1)];
- b. General locations of main interior facility roadways, and for landfill units, the general locations of main interior facility roadways which can be used to provide access to fill areas [[§330.61(d)(2)];
- c. Locations of monitor wells [§330.61(d)(3)];
 - i. There are no monitor wells for water at this facility. Refer to the drawing shown in Figure II-3 for the locations of the permanently installed gas monitoring barholes.
- d. Locations of buildings [§330.61(d)(4)];
- e. Any other graphic representations or marginal explanatory notes necessary to communicate the proposed construction sequence of the facility [§330.61(d)(5)];

- f. Fencing [§330.61(d)(6)];
- g. Provisions for the maintenance of any natural windbreaks, such as greenbelts, where they will improve the appearance and operation of the facility and, where appropriate, plans for screening the facility from public view [§330.61(d)(7)];
- h. All site entrance roads from public access roads; and
- i. For landfill units;
 - (1) Sectors with appropriate notations to communicate the types of wastes to be disposed of in individual sectors;
 - (2) The general sequence of filling operations;
 - (3) The sequence of excavations and filling;
 - (4) Dimensions of cells or trenches; and
 - (5) Maximum waste elevations and final cover.
 - (a) This landfill facility utilizes in-ground trenches. Therefore, the final waste elevation will be 2' below existing grade to allow landfill units to be capped in accordance with the final cover plan of this permit.

12.3 General Topographic Maps [§330.61(e)]

Figures II-1 and II-4 satisfy the requirements of United States Geological Survey 7.5 minute quadrangle maps. Both of the referenced drawings are provided at the required scale of one inch equal to 2,000 feet.

12.4 Aerial Photographs [§330.61(f)]

An aerial photograph at least nine inches by nine inches at a scale of 1 inch equals 2,000 feet is provided as Figure II-16. The site boundaries (which enclose the fill areas) are indicated, as well as the 1-mile radius of the site boundary.

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Figure II-14: Prevailing Wind Direction with Wind Rose

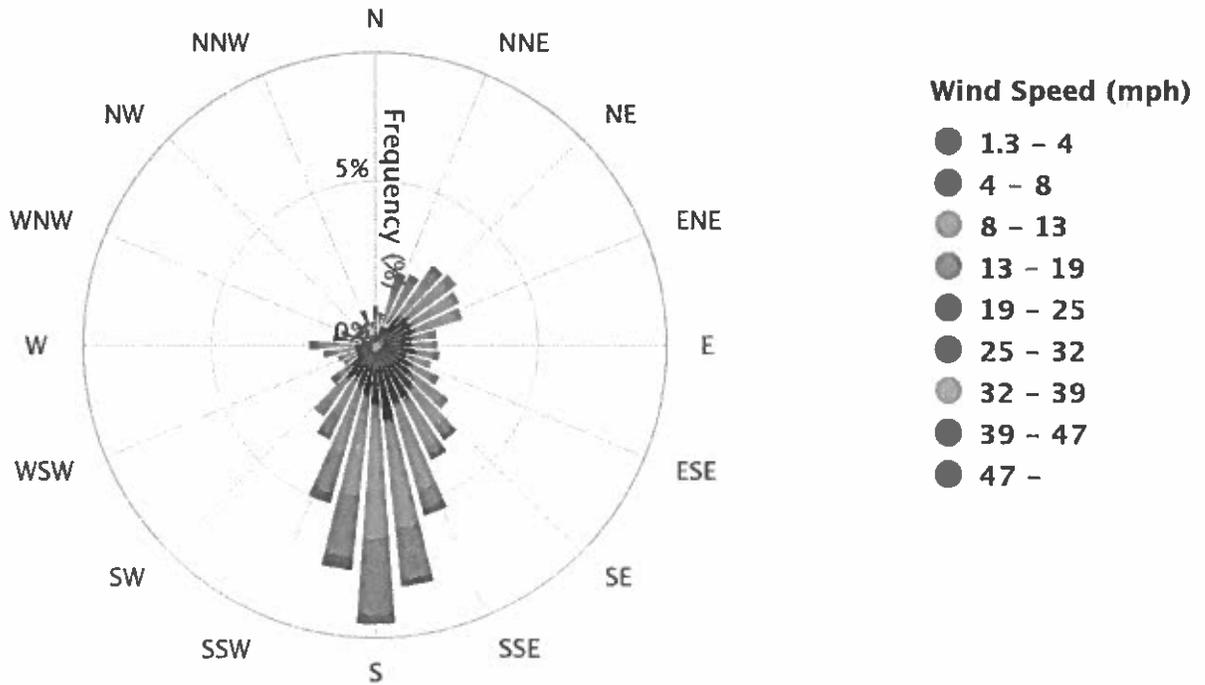
Figure II-14

**Prevailing Wind Direction with Wind Rose
(San Angelo Weather Station Data)**

Figure II-14: Prevailing Wind Direction with Wind Rose

SAN ANGELO MATHIS FLD (TX) Wind Rose

Jan. 1, 2019 - Aug. 20, 2019
Sub-Interval: Jan. 1 - Dec. 31, 0 - 23



Click and drag to zoom

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Figure II-15: Facility Layout Map

Figure II-15
Facility Layout Map

Figure(s) II-16(a) – II-16(c): Facility Boundary

Figure(s) II-16(a) – II-16(c)

Facility Boundary

Figure II-16(a): Facility Boundary of Original 6-Acre Tract

PLAT SHOWING A SURVEY AND DIVISION OF 6.008 ACRES IN MENARD COUNTY, TEXAS, MADE FOR THE CITY OF MENARD.

1861

The plat hereon represents an on the ground survey made under my direction in July, 1865.

Kenneth H. Rose
KENNETH H. ROSE, R.P.L.S. NO. 2012
07/24/1995



F. RAUCH SURVEY NO. 1429
Abstract No. 643

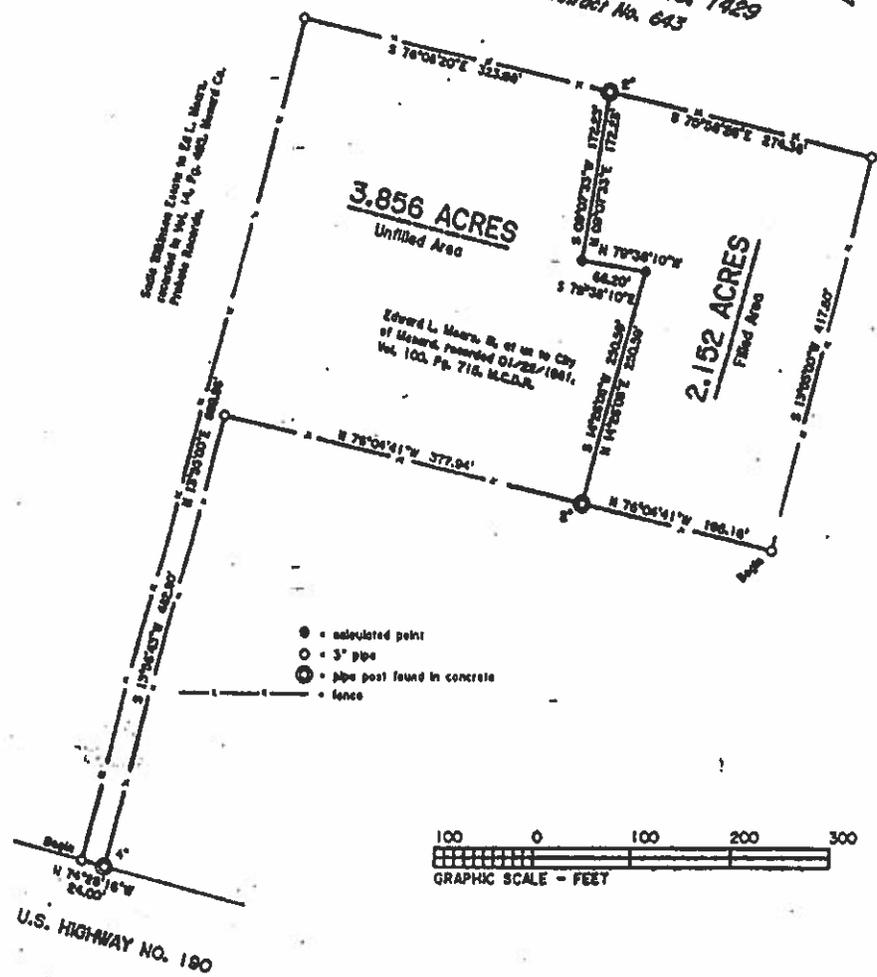
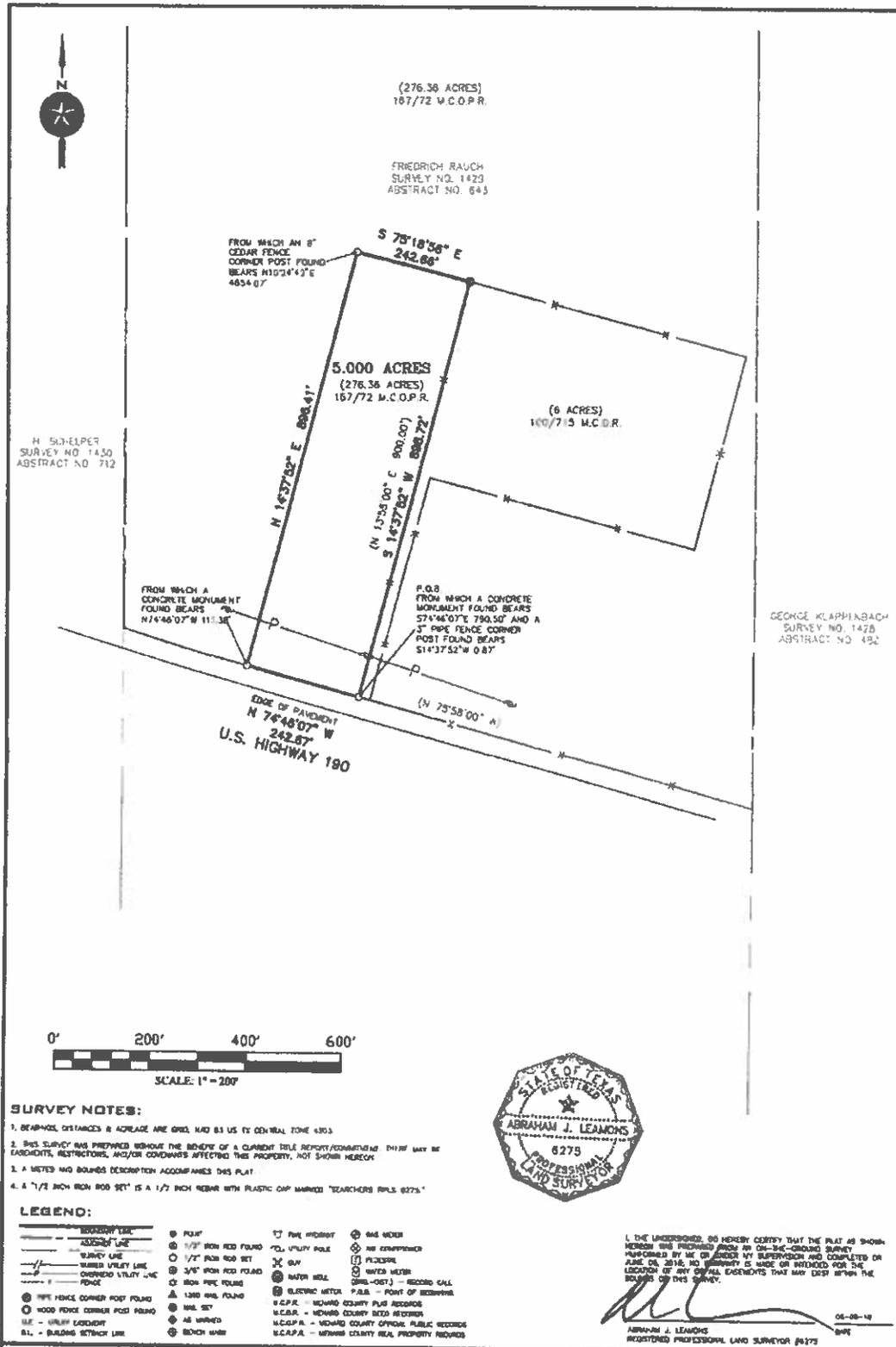
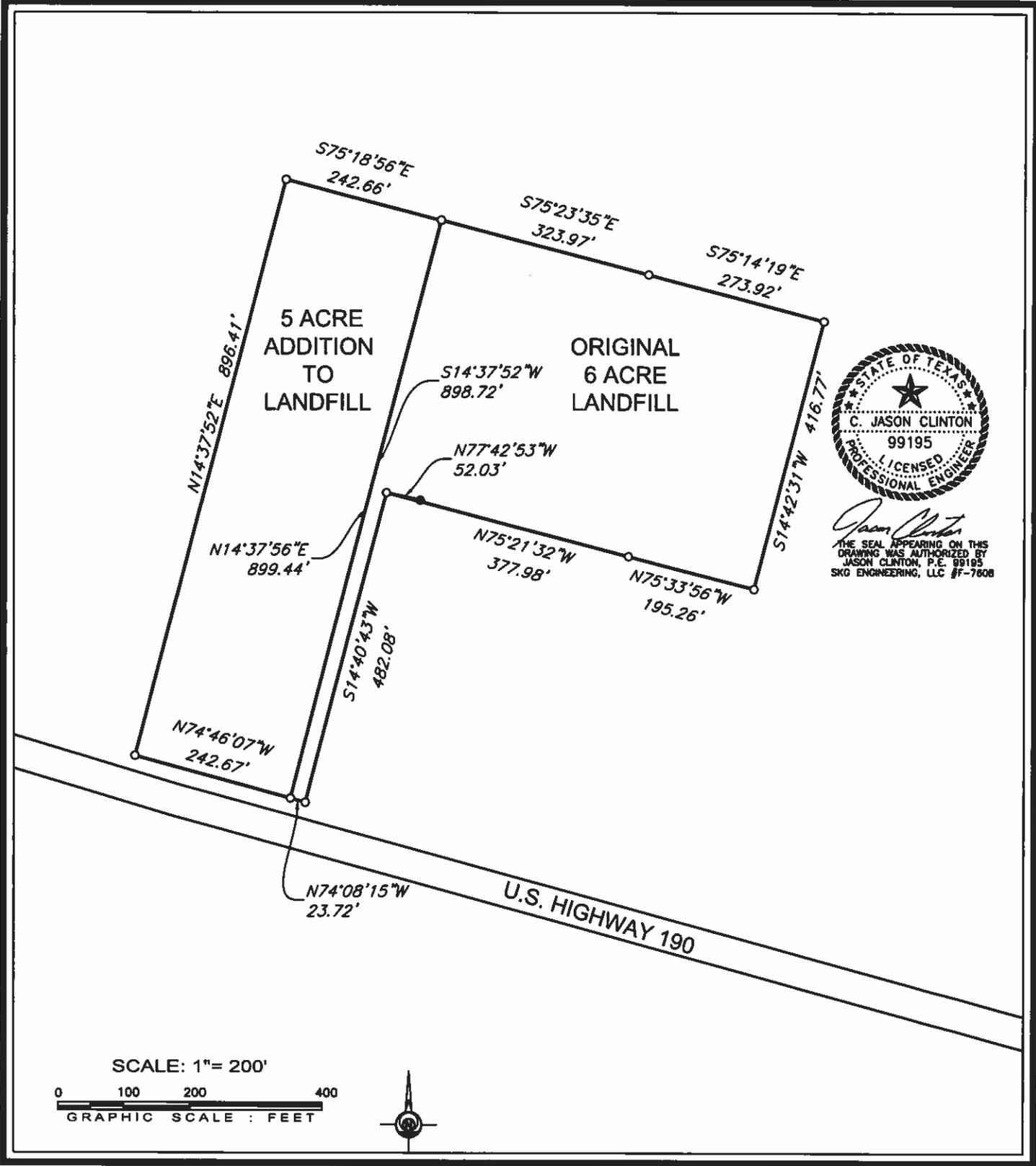


Figure II-16(b): Facility Boundary of Additional 5-Acre Tract





Jason Clinton
 THE SEAL APPEARING ON THIS DRAWING WAS AUTHORIZED BY JASON CLINTON, P.E. 99195 SKG ENGINEERING, LLC #F-7608

| | | | |
|---|--|----------------------|--------------------|
| <p>SKG ENGINEERING, LLC SURVEYING • ENVIRONMENTAL • LAB/CMT</p> <p>706 SOUTH ABE STREET SAN ANGELO, TEXAS 76903 FIRM REGISTRATION NUMBER F-7608 www.skge.com</p> | <p>LANDFILL PERMITTING CITY OF MENARD MENARD, TEXAS</p> | DWG BY: | DWG. DATE: |
| | | CJM | 02/23/2021 |
| | | JOB NO. 18-A-1177 | FIGURE 11-16(c) |
| <p>PROPERTY BOUNDARY ENTIRE FACILITY</p> | | SCALE: | BAR |

Figure II-17: Aerial Photograph of Facility

Figure II-17
Aerial Photograph of Facility

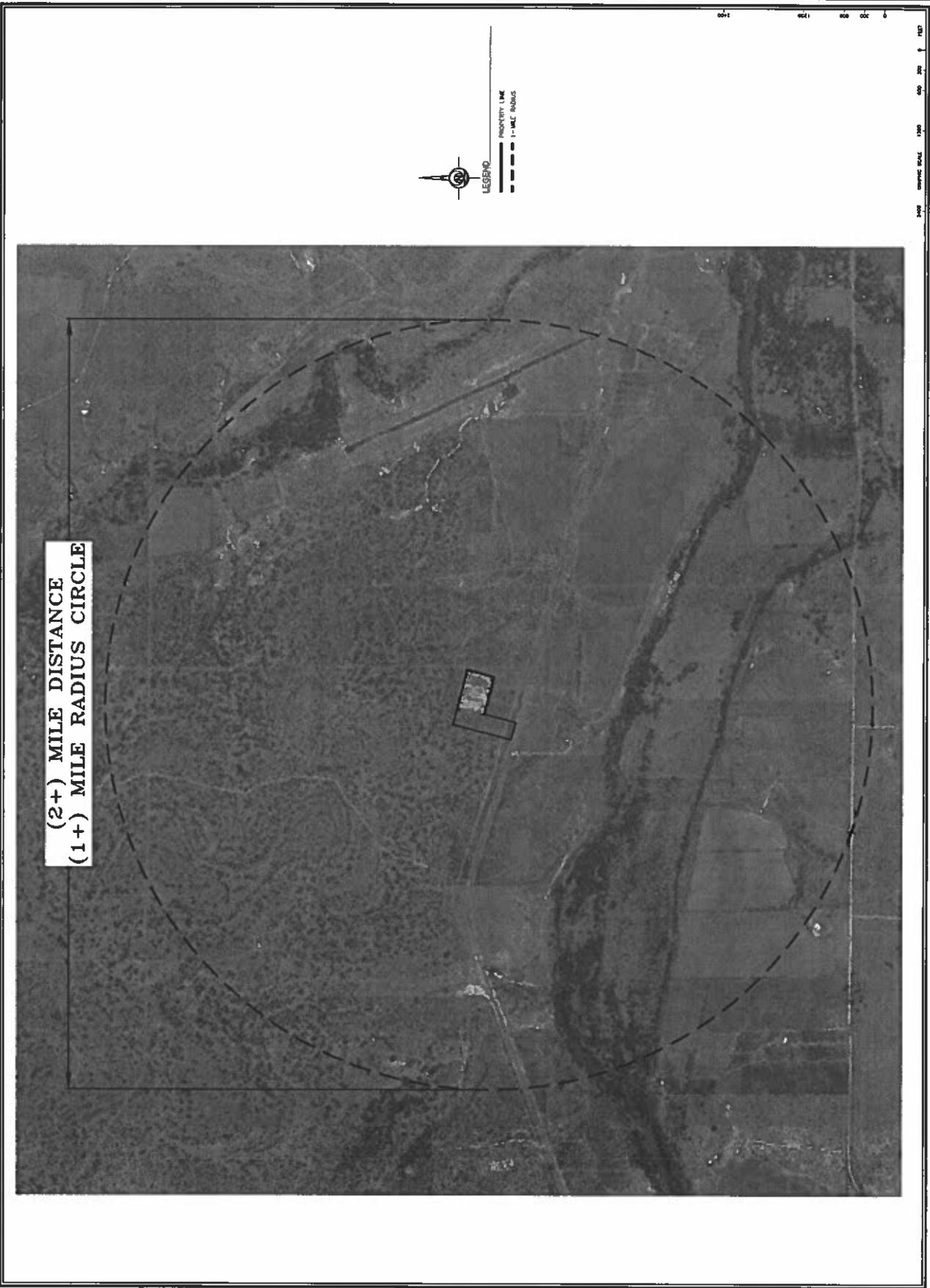
SKG
 ENGINEERING, L.L.C.
 SURVEYING • ENGINEERING • LABORATORY
 10000 W. UNIVERSITY BLVD. SUITE 100
 FORT WORTH, TEXAS 76132
 PHONE: 817.335.1111
 FAX: 817.335.1112
 WWW.SKGENG.COM

CITY OF MENARD

MENARD LANDFILL
US HIGHWAY 190
MENARD COUNTY, TEXAS

AERIAL PHOTO OF
 LANDFILL FACILITY

| | |
|-------------|----------|
| PROJECT NO. | 17-0007 |
| DATE | 08/17/17 |
| DRAWN BY | SKG |
| CHECKED BY | SKG |
| DATE | 08/17 |



\\skg\shared\17-0007\figs\fig_01.mxd - 20170817_101117.dwg

ATTACHMENTS

Attachment II-1: Submittal for THC Review

Attachment II-1

Submittal for THC Review

SKG
ENGINEERING, LLC
FIRM REGISTRATION NUMBER F-7000
SURVEYING • ENVIRONMENTAL • LAB/CMT

706 SOUTH ABE STREET
SAN ANGELO, TEXAS 76903

PHONE: 325.655.1288
FAX: 325.657.8189

February 12, 2021

Texas Historical Commission
1511 Colorado Street
Austin, Texas 78701

Subject: Documentation of compliance with NRC Code, Chapter 191, Texas Antiquities Code
City of Menard Landfill
Proposed Landfill Amendment

To Whom it May Concern,

On behalf of the City of Menard Landfill, SKG Engineering is preparing a permit amendment application for the existing landfill located in Menard County, Texas. The Texas Commission on Environmental Quality rules (30 TAC §330.61(o)) require obtaining a review letter from the Texas Historical Commission documenting compliance with the NRC code, Chapter 191, Texas Antiquities Code. This permit amendment is to incorporate a five-acre expansion (lateral only) and will not change the type or amount of waste received at the landfill.

The existing landfill is located approximately 2.5 miles west of the city of Menard along Highway 190. The location of the City of Menard Landfill is shown on Attachment 1 – General Location Map. The site coordinates are 30° 55' 50" north latitude and 99° 49' 28" west longitude. Attachment 2 – USGS Map shows the landfill site in relation to the city of Menard, and Attachment 3 – Aerial View outlines the existing landfill and the proposed addition. The photographs in Attachment 4 were taken of the proposed additional land.

We request a letter be provided for the site stating compliance with the NRC code, Chapter 191, Texas Antiquities Code, or information be provided to indicate why the site/project is non-compliant.

Please call or email me at 325-655-1288 or caleb@skge.com if you have any questions or need additional information.

Sincerely,


Caleb Miller, E.I.T

Attachments: Attachment 1 – General Location Map
Attachment 2 – USGS Map
Attachment 3 – Aerial View
Attachment 4 – Photographs of land to be incorporated



SKG ENGINEERING

 SURVEYING • LABORATORY • ENVIRONMENTAL

708 SOUTH ABE STREET
 SAN ANGELO, TEXAS 76903
 PHONE: 325.657.1198
 FAX: 325.657.1198
 FIRM REGISTRATION NUMBER F-7908
 WWW.SKG.COM



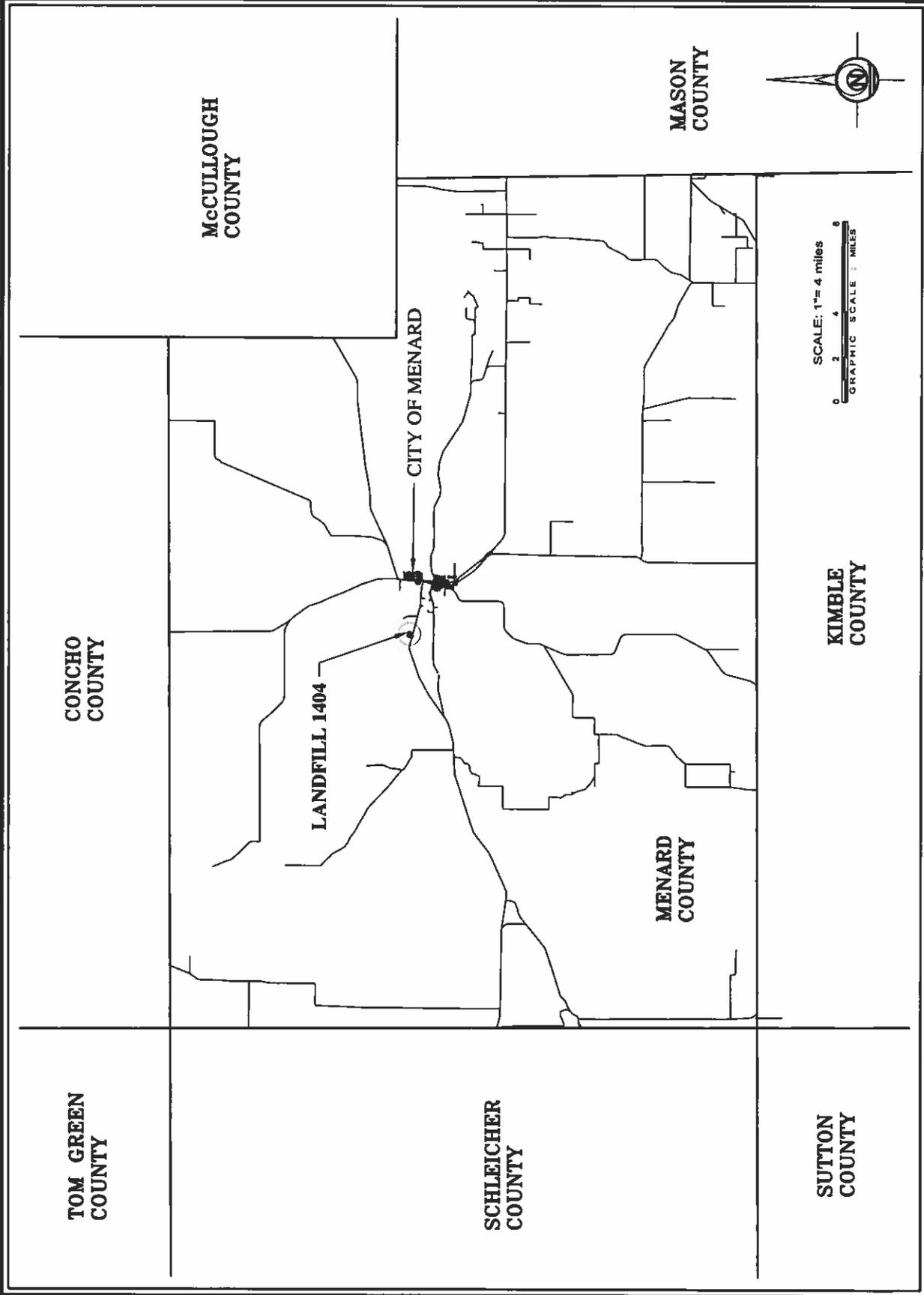
JASON CLINTON
 98195
 LICENSED PROFESSIONAL ENGINEER
 STATE OF TEXAS

I, SEA, APPEARING ON THIS
 DRAWING WAS AUTHORIZED BY
 JASON CLINTON, L.C.E. #17808
 SKG ENGINEERING, L.L.C. #F-7908

GENERAL LOCATION MAP
LANDFILL PERMITTING
CITY OF MENARD
MENARD COUNTY, TEXAS

REVISIONS

| | | | |
|---------|-----------|------------|------------|
| DWG BY: | CJM | DWG DATE: | 08/23/2019 |
| JOB NO: | 18-A-1177 | SHEET NO.: | |
| SCALE: | BAR | Figure 1-1 | |




SKG
ENGINEERING
 SURVEYING • LABORATORY • ENVIRONMENTAL

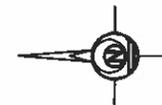
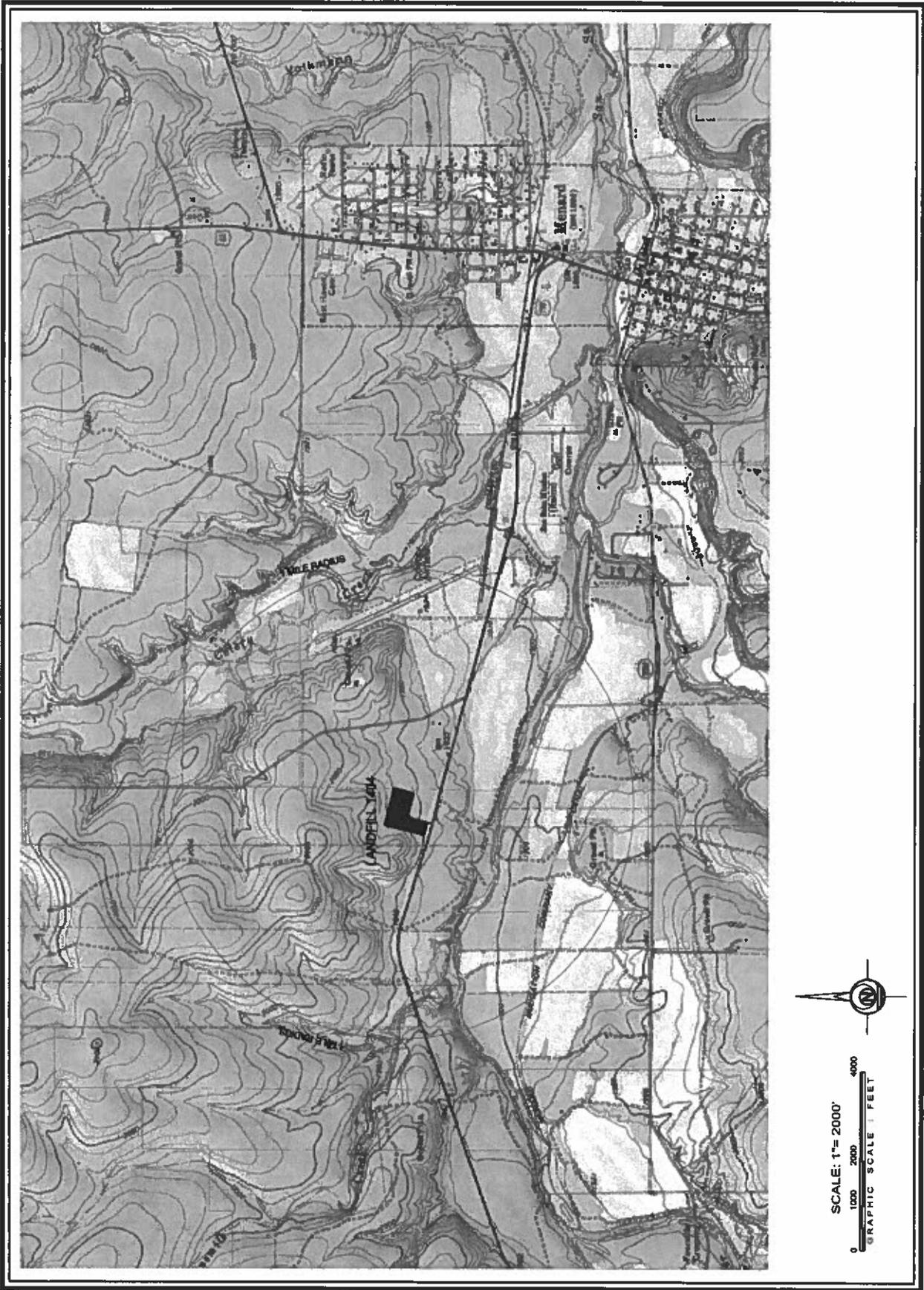
100 SOUTH ASH STREET
 DALLAS, TEXAS 75203
 PHONE: 214.557.1100
 FAX: 214.557.1108
 FIRM REGISTRATION NUMBER F-7808
 WWW.SKG.COM



 I, *C. Jason Cunniff*
 THE SEAL APPEARING ON THIS
 DRAWING WAS AUTHORIZED BY
 ME ON 08/23/2019
 SKG ENGINEERING, L.L.C. # 7808

USGS MAP
LANDFILL PERMITTING
CITY OF MENARD
MENARD COUNTY, TEXAS

| | | |
|-----------|--------------------------|---------------|
| REVISIONS | DWG. DATE: 08/23/2019 | Figure 1-2 |
| | DWG. BY: CJM | SCALE: BAR |
| | JOB NO. 18-A-1177 | |
| | SHEET NO. | |



SCALE: 1" = 2000'
 0 1000 2000 4000
 GRAPHIC SCALE - FEET

Aerial View - Menard County Landfill

SKG ENGINEERING

Proposed 5-Acre
Addition

Existing Landfill Site

Highway 190

Google Earth

© 2021 Google

700 ft



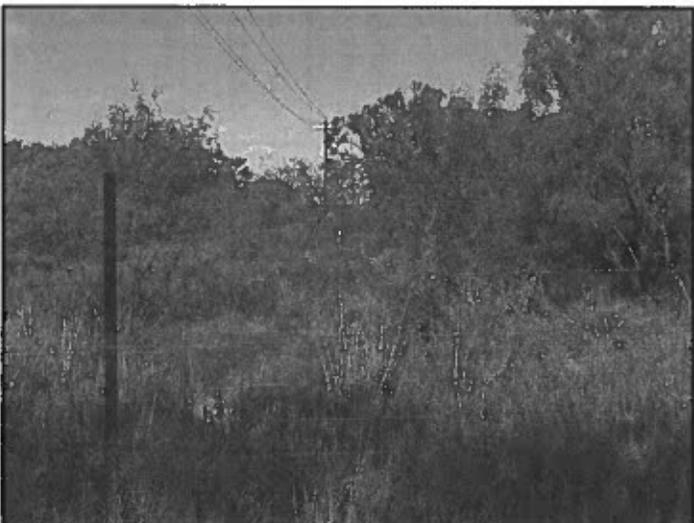
~2.5 MILES WEST OF MENARD HIGHWAY 190 SITE PHOTOS



UPPER (NORTHERN) PORTION
OF 5-ACRE ADDITION - FACING
WEST



CENTER PORTION OF 5-ACRE
ADDITION - FACING WEST



LOWER (SOUTHERN) PORTION
OF 5-ACRE ADDITION - FACING
WEST

Caleb Miller

From: Info_Tech@thc.state.tx.us
Sent: Friday, February 12, 2021 8:27 AM
To: Caleb Miller
Subject: Project Review Submission

Thank you for submitting project: City of Menard - Landfill Permit Amendment

Tracking Number: 202105868

Due Date: 3/13/2021 1:32:45 PM

TEXAS HISTORICAL COMMISSION



TEXAS HISTORICAL COMMISSION
real places telling real stories

Re: Project Review under Section 106 of the National Historic Preservation Act and/or the Antiquities Code of Texas

THC Tracking #202105868

Date: 03/05/2021

City of Menard - Landfill Permit Amendment

Highway 190, Approx. 2.5 miles west of Menard, TX

Menard, TX 76859

Description: Landfill is being expanded. TCEQ requires letter from THC of compliance with NRC code, Chapter 191, Texas Antiquities Code.

Dear Caleb Miller:

Thank you for your submittal regarding the above-referenced project. This response represents the comments of the Executive Director of the Texas Historical Commission (THC), pursuant to review under the Antiquities Code of Texas.

The review staff, led by Tiffany Osburn, Caitlin Brashear, has completed its review and has made the following determinations based on the information submitted for review:

Above-Ground Resources

- No historic properties are present or affected by the project as proposed. However, if historic properties are discovered or unanticipated effects on historic properties are found, work should cease in the immediate area; work can continue where no historic properties are present. Please contact the THC's History Programs Division at 512-463-5853 to consult on further actions that may be necessary to protect historic properties.

Archeology Comments

- No archeological survey of the project area is needed.

We look forward to further consultation with your office and hope to maintain a partnership that will foster effective historic preservation. Thank you for your cooperation in this review process, and for your efforts to preserve the irreplaceable heritage of Texas. If the project changes, or if new historic properties are found, please contact the review staff. If you have any questions concerning our review or if we can be of further assistance, please email the following reviewers: tiffany.osburn@thc.texas.gov, caitlin.brashear@thc.texas.gov.

This response has been sent through the electronic THC review and compliance system (eTRAC). Submitting your project via eTRAC eliminates mailing delays and allows you to check the status of the review, receive an electronic response, and generate reports on your submissions. For more information, visit <http://thc.texas.gov/etrac-system>.

Sincerely,

Caitlin Bashear

for Mark Wolfe, State Historic Preservation Officer
Executive Director, Texas Historical Commission

Please do not respond to this email.

Attachment II-2: Submittal for CVCOG Review

Attachment II-2

Submittal for CVCOG Review

Attachment II-1: Submittal for CVCOG Review
(Page 1 of 1)



February 23, 2021

Attn: Solid Waste Advisory Committee
Concho Valley Council of Governments
2801 West Loop 306, Suite A
San Angelo, Texas 76904

Subject: Menard County Landfill Permit Modification, Requesting Review of Permit for Compliance with Regional Solid Waste Plans

The Solid Waste Advisory Committee for CVCOG,

The Menard County Landfill is seeking a permit modification to include additional adjoining property to its existing site off Highway 190, west of the city of Menard. Per the Texas Commission on Environmental Quality rule in 30 TAC §330.61(p), we are submitting Parts I & II of the application for your review regarding compliance with regional solid waste plans. We request a response in the form of a review letter indicating either:

- a. Compliance with local solid waste plans; or
- b. Areas of deficiency requiring correction

If you have any questions or comments regarding the application, please do not hesitate to contact me at (325) 655-1288. Thank you for your time and consideration in this matter.

Sincerely,

Caleb Miller, E.I.T

Attachments – Amendment Application for Menard County Landfill: Part I
Amendment Application for Menard County Landfill: Part II



APPENDIX

Appendix II-A: Load Inspection Checklist and Report

Appendix II-A

**Load Inspection Checklist and Report
& TCEQ Form 20890**

LOAD INSPECTION CHECKLIST AND REPORT

DATE: _____

TIME: _____

HAULER: _____

DRIVER'S NAME: _____

WASTE SOURCE: _____

Are any of the following items in the waste:

| | <u>YES</u> | <u>NO</u> |
|---|------------|-----------|
| Adhesives and adhesive containers _____ | _____ | _____ |
| Leftover paint and paint containers _____ | _____ | _____ |
| Excess roofing cement and roofing cement cans _____ | _____ | _____ |
| Machinery lubricants, brake fluids, and engine oils _____ | _____ | _____ |
| Ignitable spent solvents, spent acids or bases _____ | _____ | _____ |
| Listed spent solvents (F001 – F005) _____ | _____ | _____ |
| Unused commercial chemical products _____ | _____ | _____ |

Are there any items in the load OTHER THAN the following:

Brush: _____

Construction/demolition waste _____

Rubbish free of putrescible/household wastes (as defined in 30 TAC §330.3) _____

If the answer to any of the above questions is YES, contact the Landfill Supervisor

NOTES: _____

SIGNATURE: _____ DATE _____



**Texas Commission on Environmental Quality
Waste Acceptance Plan Form
Type IV & Type IV AE Landfill Facilities**

This form is designed to address the requirements for Waste Acceptance Plans in Part II of an application, as required by Title 30 Texas Administrative Code, Chapter 330, §330.61(b)(1). Rules are from Chapter 330 unless otherwise specified. If more space is needed for a line item or table item, include the information on a separate sheet and reference the line or table item. If you have any questions, contact the Municipal Solid Waste Permits Section at mswper@tceq.texas.gov or at (512) 239-2335.

A. Applicant Information

1. Facility Name: City of Menard Landfill
2. MSW Permit No.: 1404A

B. Waste Generation Areas and Population Estimates [§330.61(b)(1)(A)]

Table 1. Areas contributing waste to the facility and estimate of population or population equivalent served by the facility. Values are estimates, not permit limits.

| Waste Generation Area | Estimate of Population or Population Equivalent Served in each Area |
|-----------------------|---|
| Menard County | 1300 - 1700 people |
| | |
| | |
| | |
| | |
| | |
| | |

Estimated population or population equivalent served by the facility.

1500 People

C. General Sources and Types of Waste to be Accepted at the Facility [§330.61(b)(1) and (1)(A)]

1. General sources of waste to be received (household, commercial, industrial, etc.).

The city of Menard serves individuals and businesses within the county of Menard.

2. Types of Waste to be Accepted for **Disposal** at the Facility

a. Indicate whether the following wastes will be accepted for **disposal** (check "Yes" for will accept or "No" for will not accept).

- i. Yes No Construction or demolition waste [30 TAC §330.3(33)]
- ii. Yes No Brush [30 TAC §330.3(18)]
- iii. Yes No Rubbish [30 TAC §330.3(136)]
- iv. Yes No Tires that have been processed (such as by splitting, shredding, quartering or sidewall removal) in a manner acceptable to the executive director. [30 TAC §330.3(136); 30 TAC §330.15(e)(4) prohibits whole tire disposal]
- v. Yes No Class 2 industrial solid waste that is construction or demolition waste, brush, or rubbish. [30 TAC §330.3(22) and 30 TAC §330.173(i)]
- vi. Yes No Class 3 industrial solid waste. [30 TAC §330.3(23) and 30 TAC §330.173(j)]

b. Indicate whether the following Special Wastes will be accepted for disposal.

- i. Yes No Pesticide (insecticide, herbicide, fungicide, or rodenticide) containers that have been triple-rinsed before receipt at the landfill, are rendered unusable before receipt or on arrival, and are covered by the end of the same working day they are received. [30 TAC §330.171(c)(5)]
- ii. Yes No Non-regulated asbestos-containing material (non-RACM). [40 CFR 261, 30 TAC §330.171(c)(4) and 30 TAC §330.3(95)]
- iii. Yes No Waste from oil, gas, and geothermal activities subject to regulation by the Railroad Commission of Texas that is construction or demolition waste, brush, or rubbish. [30 TAC §330.171(b), 30 TAC §330.3(154)(P)]
- iv. Yes No Other special waste that is construction or demolition waste, brush, or rubbish. [30 TAC §330.3(154)]
- v. Yes No Industrial waste or waste from oil, gas, and geothermal activities that were generated outside the boundaries of Texas that is construction or demolition waste, brush, or rubbish. [30 TAC §330.171(b), 30 TAC §330.3(154)(Q)]
- vi. Specify any wastes to be accepted for disposal that are not listed above.

None.

D. Waste Prohibited from Disposal [§330.61(b)(1)]

The following wastes are prohibited from **disposal**.

- Wastes that are not construction or demolition waste, brush, or rubbish. [30 TAC §330.5(a)(2)]
- Putrescible waste. [30 TAC §330.3(122)]

- Untreated medical waste. Please note that this prohibition may be superseded by the executive director in writing when a situation exists that requires disposal of untreated medical waste to protect human health and the environment from the effects of a natural or man-made disaster. [30 TAC §330.171(c)(1)]
- Lead-acid storage batteries. [30 TAC §330.15(e)(1)]
- Do-it-yourself used motor vehicle oil. [30 TAC §330.15(e)(2)]
- Used oil filters from internal combustion engines. [30 TAC §330.15(e)(3)]
- Whole used or scrap tires. [30 TAC §330.15(e)(4)]
- Items containing chlorinated fluorocarbon (CFC) that have not been handled in accordance with 40 CFR §82.156(f). [30 TAC §330.15(e)(5)]
- Waste material that contains free liquids by the Paint Filter Test, EPA Method 9095. [30 TAC §330.15(e)(6)]
- Regulated hazardous waste. [30 TAC §330.15(e)(7), 40 CFR §261.3]
- Waste that exhibits the characteristics for hazardous waste [40 CFR §261.3] from oil, gas, and geothermal activities subject to regulation by the Railroad Commission of Texas. [30 TAC §330.15(e)(7)]
- Polychlorinated biphenyl wastes (PCBs). [30 TAC §330.15(e)(8), 40 CFR §761]
- Radioactive materials [30 TAC Chapter 336], except as authorized in Chapter 336 or that are subject to an exemption of the Department of State Health Services. [30 TAC §330.15(e)(9)]
- All wastes not authorized for disposal above, including those for which "No" has been indicated.

Specify any wastes to be prohibited for disposal that are not listed above.

None.

E. Material Recovery [§330.61(b)(1)(A)]

Will the facility recover materials from incoming waste? Yes No

If yes, provide a descriptive narrative describing the percentage of incoming waste, if applicable, that must be recovered and its intended use.

F. Estimated Maximum Annual Waste Acceptance Rate Projected for Five Years [§330.61(b)(1)(C)]

Provide **estimated** maximum annual waste acceptance rates at the facility, projected for five years. These rates are not permit limitations.

Table 1. Five-Year Projection for Waste Acceptance.

| Year | Estimated Maximum Annual Waste Acceptance Rate |
|-------------|---|
| 1 | 0.15 [tons per day] |
| 2 | 0.15 [tons per day] |
| 3 | 0.2 [tons per day] |
| 4 | 0.2 [tons per day] |
| 5 | 0.25 [tons per day] |

G. Storage and Processing Units [§330.61(b)(1)]

Indicate units that will store or process waste at the facility. Describe the wastes that will be stored or processed in these units. Provide the final disposition or use (e.g., landfill disposal, composting) of the processed materials. **Waste storage and processing authorized separately (such as a registered transfer station within the permit boundary of a landfill) should not be included on this form.**

Storage and processing units must be illustrated (or locations described) on site layout figures in Part II of the application.

Examples:

1. Unit: liquid stabilization unit, Purpose: process, Waste Type: liquid waste, Disposition: solidified material to be disposed in a properly authorized landfill; or
2. Unit: grease separation and dewatering unit, Purpose: process, Disposition: water to WWTP and grease to composter or Type I landfill.

Table 3. Waste storage and processing units

| Unit | Purpose | Waste Type Stored or Processed | Final Disposition or Use |
|------|--|--------------------------------|--------------------------|
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |
| | <input type="checkbox"/> Store <input type="checkbox"/> Process | | |

H. Prohibited from Processing [§330.61(b)(1)]

The following wastes are prohibited from **processing**.

- Any wastes not authorized for processing above.
- Lead-acid storage batteries may not be incinerated. [30 TAC §330.15(e)(1)]
- Used motor vehicle oil may not be incinerated. [30 TAC §330.15(e)(2)]
- Regulated hazardous waste. [40 CFR §261.3]
- Radioactive materials [30 TAC Chapter 336], except as authorized in Chapter 336 or that are subject to an exemption of the Department of State Health Services. [30 TAC §330.15(e)(9)]
- All wastes not authorized for processing above, including those for which "No" has been indicated.

Specify any other wastes to be prohibited for storage or processing (specify):

N/A - No This is a disposal facility only. No waste will be stored or processed.

I. Special Waste Acceptance Plan [30 TAC §330.171(b)(2)]

Yes No Does this application include a Special Waste Acceptance Plan? If so, please specify its location in the application. _____

J. Limiting Parameters [30 TAC §330.61(b)(1)]

Municipal construction or demolition waste, brush, and rubbish are categorical. Constituent sampling is not required for these wastes and there are no associated limiting parameters for waste disposal or processing. [30 TAC §330.5(a)(2)]

1. Type IV and IV AE Landfill Limitations

MSW Type IV and IV AE landfills may not accept wastes that are not construction or demolition waste, brush, or rubbish. [30 TAC §330.3(33), 30 TAC §330.3(18) and 30 TAC §330.3(136)] The presence of waste not fitting these categories, including but not limited to putrescible waste, is a limiting parameter for waste disposal. [30 TAC §330.5(a)(2)]

2. Regulated Hazardous Waste

MSW landfills may not accept regulated hazardous waste [§330.3(133)] for processing or disposal. The presence or characteristic of any material meeting the definition of a regulated hazardous waste is a limiting parameter for waste disposal or processing.

3. Free Liquids

The presence of free liquids, as defined by the Paint Filter Test, EPA Method 9095, in waste, but not household waste and not liquid in containers similar in size to those found in household waste, is a limiting parameter for waste disposal. [§330.15(e)(6), §330.3(83)]

4. PCBs

The presence of polychlorinated biphenyls (PCB) wastes [40 CFR Part 761] unless authorized by the United States Environmental Protection Agency is a limiting parameter for waste disposal or processing. [§330.15(e)(8)]

5. Radioactive Materials

The presence of radioactive materials [Chapter 336], except as authorized in Chapter 336 or that are subject to an exemption of the Department of State Health Services, is a limiting parameter for waste disposal or processing. [§330.15(e)(9)]

6. Class 1 Solid Waste

For all Type IV and Type IV AE landfills, 1,500 mg/kg total petroleum hydrocarbons (TPH) and the concentrations in 30 TAC §335.521(a)(1) are limiting parameters for waste disposal.

7. Other Limitations:

None

Concho Valley Regional Law Enforcement Academy

Policies and Procedures

In accordance with TCOLE Rule 215.7 and 215.9, the Concho Valley Criminal Justice Training Advisory Board has formulated and adopted the following rules and regulations, which shall apply to all students attending the Concho Valley Regional Law Enforcement Academy:

BPOC

The mission of the Concho Valley Regional Law Enforcement Academy (CVRLEA) is to mold, train, develop, and produce the finest police officers possible for the State of Texas.

The accomplishment of this goal will require that cadets maintain and display the highest order of discipline, intelligence, sound and prudent judgment, and integrity.

The Concho Valley Regional Law Enforcement Academy is fully accredited by the Texas Commission on Law Enforcement. The following rules and regulations will apply to each cadet for the duration of the Academy. They will provide the foundation for an effective learning environment and the discipline required in law enforcement. Cadets will be familiarized with and be held responsible for adherence to these regulations.

Class Schedule

Academy hours are from 6:30pm to 10:30pm, Monday - Thursday, as a general rule, although classes may be extended to meet mandated training hours, and 8:00am to 5:00pm on the designated Saturdays. Schedule may be adjusted to accommodate the training curriculum.

Classes start promptly at 6:30pm or 8:00am (Saturday Classes). You will need to be in your assigned seat, with class material ready for class.

Attendance

No absence is permitted unless approved by the Academy Director. Absences for any reason other than actual emergencies are not permitted. Cadets are expected to maintain an exemplary attendance record. Dependability is a required trait of a public servant. Incidents of unauthorized absence or tardiness are detrimental to the learning process and will not be tolerated. A record is kept on each incident, including the cadet's written explanation.

Unauthorized Absence

This is defined as any absence without prior approval of the Academy personnel. If a cadet is unable to report to duty, and prior approval for the absence has not been granted, the cadet must personally notify the Academy supervisory personnel prior to the day of the absence.

Cadets are reminded that all leave, other than prior approvals, are considered unauthorized.

The following schedule is a guideline for handling unauthorized absenteeism, provided however; any unauthorized absence may be grounds for disciplinary action, including termination.

1st Occasion – Memorandum from cadet and documented counseling session with the Public Safety Director (Academy Director) or Criminal Justice Instructor/Training Specialist.

2nd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director).

3rd Occasion – Termination from the Academy.

Late Reporting – Tardiness

Cadets reporting to class after the scheduled starting time will submit a memorandum to document the reason for tardiness and are penalized as follows:

1st Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist.

2nd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director).

3rd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director).

4th Occasion – Terminated from Academy.

The Criminal Justice Instructor/Training Specialist and/or the Public Safety Director (Academy Director) will exercise discretion in this area depending upon the infraction.

Injuries or Illness

Cadets incurring on or off duty injury or illness are required to notify the Public Safety Director (Academy Director) or a Training Officer, in writing, by the next working day. Failure to notify supervisory personnel of any injury or illness, whether or not a doctor's care is required, is grounds for disciplinary action or termination.

All sick leave in excess of one (1) day requires a doctor's letter of explanation. Upon returning to the Academy, the cadet submits the doctor's explanation and writes a report outlining the reason for the absence.

The Academy shall have the right to require a physician's excuse or statement of any student who is absent due to illness. Absence due to minor illness will not be approved. Approved absence requires make-up work, to be determined by individual instructors.

Bereavement Leave

A cadet may be granted three (3) consecutive days' bereavement, for immediate family only, if approved by the Public Safety Director (Academy Director) in advance.

Inclement Weather

We want to ensure the safety of our cadets. The Criminal Justice Instructor/Training Specialist or the Public Safety Director (Academy Director) will notify the cadets if class will be rescheduled due to inclement weather.

Catastrophic Illness

A severe illness requiring prolonged hospitalization or recovery will be taken into consideration by the Public Safety Director (Academy Director). The ability to catch up with the assigned class instruction is imperative.

Military Service

Military service includes the national guard, state guard, and all branches of service whether part-time or reserve. CVRLEA will make every accommodation for leave in order to make them available for service that arises from emergencies. Some courses during the academy are hands on and cannot be made up by catch-up work done outside the classroom. In this instance, the issue will be made known to the cadet and their commanders. If the emergency leave must take place during such a time the cadet is expected to repeat the portion of the instruction by attending a duplicate or equal training approved by the Training Coordinator.

In the event that emergency deployment exceeds two (2) weeks but less than one (1) month, continuation of the academy for the individual will be the decision of the Public Safety Director. The decision to allow the individual to continue or not will be evaluated by the type of material missed and the section of time during the academy that the absence takes place.

Deployment in a length of more than one (1) month will be cause to remove the individual from the academy class.

In the event that the individual is removed from the current academy, that individual will be allowed to enroll in the next academy class at no cost. The cadet must repeat the academy in its entirety.

Concho Valley Regional Law Enforcement Academy

Academy Rules

Basic Peace Officer Course

1. Classes start at 6:30pm or 8:00am (Saturday classes). Breaks are provided as needed during class work. Cadets are expected to be in their assigned places at the beginning of each class and again after each instruction break
2. Lunch break for Saturday will normally be from 11:30am to 1:00pm.
3. Attendance at all classes is required. Cadets are expected to maintain an exemplary attendance record. Dependability is a required trait of a public servant. Incidents of unauthorized absence or tardiness are detrimental to the learning process and will not be tolerated. A record is kept of each incident, including the cadet's written explanation.
4. All cadets will be required to take notes. These notes must be typed or plainly written in ink and placed in a permanent notebook. These notebooks will be periodically graded and each cadet will be accountable for the completeness and efficiency of their notes.
5. Cadets are expected to give their fullest cooperation and participation. No talking in class except to the instructor or class as a whole on the subject being discussed.
6. Examinations will be given periodically. Grades will be posted.
7. No cadet may use the phones without the knowledge and/or permission of the training staff. No pagers and/or cellular phones or any device able to link to such a device will be allowed in the classroom or at any off-site training functions.

8. Should medical attention be needed, the cadet will contact a member of the training staff.
9. Since cadets are not peace officers, they will not represent themselves as peace officers.
10. Cadets will refer to the training staff and other guest instructors as Mr. Mrs., or by rank.
11. The use of all tobacco products is prohibited in the building.
12. No food or beverage will be allowed in the classroom unless authorized by the Public Safety Director (Academy Director).
13. Firearms are not permitted in the classroom unless they are required by an instructor. In such cases, the firearms are to be unloaded and no live ammunition is allowed in the classroom.
14. Cadets are required to be neat and clean at all times.
15. The classroom must be kept clean and in an orderly manner at all times.
16. Cadets will not deface name tags, desks, walls, or other Academy property.
17. Cadets will not sit with their feet propped on the desks or chairs.
18. No magazines, newspapers, and other materials, which do not pertain to the classroom instruction, will be brought into the classroom.
19. The heads of the law enforcement agencies providing the cadets for the course, may be informed periodically of the progress of their cadets.
20. All cadets are expected to do their own work. Dishonesty in the pursuit of academic excellence is totally unacceptable. Violations of these rules will result in disciplinary action.
21. No gambling will be permitted on the Academy grounds.
22. No intoxicating liquor will be permitted or consumed on the Academy grounds. An exception to this is for bona fide training purposes only.
23. The success of the course will depend largely upon the attitude, cooperation, and participation of the cadets. The cadets attending the Academy will be expected to behave in the manner expected of adult, professional peace officers while attending and traveling to and from classes. Any behavior, which, in the opinion of the Public Safety Director (Academy Director) and/or the Criminal Justice Instructor/Training Specialist, that is dangerous, detrimental to class welfare and/or effective instruction, or not up to professional standards of a peace officer will be grounds for expulsion from the course.

24. Cadets will be evaluated by means of written examination, performance tests and classroom participation. Written examinations will be graded by use of numerical grades. Participation will be on a “Pass and Fail” basis.

To satisfactorily complete the Basic Peace Officer Course the cadet must:

- a. Achieve an overall average of at least 80% on all written tests. A cadet that falls below an 80% average will be placed on probation until their next test. The cadet will be expected to bring their overall average up to 80% by the next test. If the cadet fails to maintain an overall average of 80% after being placed on probation, then the cadet will be subject to termination from the academy. The cadet cannot be on probation more than three times. The Public Safety Director (Academy Director) and the Criminal Justice Instructor/Training Specialist will have discretion as to placing or removing a cadet on academic probation.
 - b. Demonstrate firearms proficiency by achieving a minimum passing score of 75% of the total possible score of the course and type of target being used by the firearm instructor; and qualify with a passing score and show proficiency in handling any firearm (handgun and shotgun). The cadet will receive three attempts to qualify. If the cadet does not qualify after the third attempt, it will be grounds for termination.
 - c. Cadets must pass with a minimum of 70% on the driving course designed by the driving instructor.
 - d. **Cadets must pass the skills portion of Defensive Tactics. The pass/fail will be determined by the Defensive Tactics Instructor and the Training Coordinator.**
25. Cadets must pass the comprehensive final examination with a grade of 80% or more to graduate from the Academy. There will be three (3) attempts to pass this test. Cadets who fail to achieve an 80% on the final will not graduate from the Academy.
- The Public Safety Director (Academy Director) and/or the Criminal Justice Instructor/Training Specialist retains the right, in the best interest of the student, to assign a state testing date and/or time.
26. The overall grade average will be determined by averaging the grade of the notebook, the final exam, and the average score of the subject exams given during the course. The exception to this rule will be the firearms training and driving.
27. Cadets are encouraged to consult with the Criminal Justice Instructor/Training Specialist or Public Safety Director (Academy Director) concerning any matter which is unclear to him/her about the course or any subject with which he/she may have difficulty. Some situations which seem most difficult can sometimes be cleared up with a few minutes of conversation.
28. Participation in physical training is mandatory.

Personal Attire

Cadets must wear closed toe shoes, long pants and the required class shirt.

Grooming

Unnatural hair colors are forbidden. Hair is to be worn in styles that permit wearing prescribed headgear.

Male cadet's hair will be worn neat and trimmed.

Female cadet's hair is to be in a neat fashion. Make-up is to be conservative.

Jewelry

Rings may be worn but one on each hand is permitted. A wedding set is considered one ring. Visible necklines and other decorative jewelry are prohibited. For female cadets, only one set of stud earrings is acceptable.

Personal Conduct

As a police cadet, you will now come under the public eye. Cadets are reminded that the activities of law enforcement personnel are subject to public scrutiny and review at all times, whether on or off duty. As such, cadets should remember that these same high ethical standards likewise apply in their individual activities regardless of duty status. Any act which may bring discredit to yourself or the Academy may result in disciplinary action up to and including termination.

Ethics

Every professional organization subscribes to a written code of conduct which has historically been required to guarantee uniform compliance to a prescribed level of behavior. Honesty and integrity are basic traits demanded by the law enforcement profession. As such, cadets are constantly required to maintain a posture that is above reproach. The Academy employs the honor system and expects the highest degree of individual compliance. Violations of the following section are subject to automatic recommendation for termination from the program.

- A. Any cadet found to have obtained his/her appointment to the Academy by means of willful misrepresentation or false statement concerning a material fact is terminated.

- B. Cadets are required to submit their own work on examinations and assignments, unless otherwise permitted by the staff. Any form of cheating (including plagiarism, copying or any method of circumventing prescribed instructions) is considered intolerable.
- C. Cadets are to be truthful at all times. Any cadet who is found to be untruthful at any time through oral or written communication is subject to immediate termination.
- D. Cadets shall obey all laws of the United States, and the State of Texas. Cadets employed by a law enforcement agency must obey their department's policy and procedures. A cadet found to be involved in any criminal offense, regardless of degree of involvement, is subject to prosecution as well as termination.
- E. Those acts not specifically stated herein which may bring discredit upon the individual or department they represent are dealt with according to the seriousness of the situation.

General Provisions

- A. It is the responsibility of the CVRLEA to insure that each cadet receives every opportunity to contribute their maximum effort during the program in order to become an effective peace officer. Likewise, it is of utmost importance that the staff maintain optimum channels of communication and instruction with each cadet to enhance their successful entry into the field of law enforcement. Cadets are assigned staff training officers who will assist them during their academy learning experience.
- B. The Academy office phone number is 325-944-9666. Only messages of an emergency nature will be accepted on behalf of cadets, and it is advisable to remind family and friends not to violate this order. Pagers and/or cellular telephones are not permitted in classrooms.
- C. Recording devices are prohibited in cadet classrooms.
- D. Visitors will check in at the office upon arrival. Visitors will not be allowed onto the training grounds unless approved by the Public Safety Director (Academy Director).
- E. Cadets will provide current status of residence, phone numbers, and emergency notification numbers. Academy offices are to be entered only on official business, and with permission. Cadets are encouraged to bring any problems which may affect them during the course of the academy, to the attention of the Criminal Justice Instructor/Training Specialist or Public Safety Director (Academy Director), who will handle the situation or refer the matter as necessary.

Concho Valley Regional Law Enforcement Academy
Policies and Procedures
Corrections-Telecommunicator-In Service

In accordance with Texas Commission On Law Enforcement Rule 215.7 and 215.9, the Concho Valley Criminal Justice Training Advisory Board has formulated and adopted the following rules and regulations, which shall apply to all students attending the Concho Valley Regional Law Enforcement Academy:

**Non-contracted training hours with CVRLEA will only be submitted (to TCOLE) if hosted by a governmental agency. All instructors will complete CVRLEA Instructor or Subject Matter Expert Vetting Sheet (Attachment A). **

Class Schedule

Classes are scheduled quarterly in what is believed to be the best response to the training needs of law enforcement agencies within the Concho Valley Council of Governments. CVRLEA will review all requests for classes and may add to the schedule as is permitted in order to provide any training sought.

Attendance

Any class requires complete attendance during instruction. ***

Unauthorized Absence

This is defined as any absence without prior approval of the Instructor and/or the Training Academy personnel. The duration of any class is too short and the make-up of any missed work can be detrimental to any other student, any unauthorized absence is a disqualifier and will remove the student from training.

Late Reporting – Tardiness

Students who report late can disrupt training to the point that the quality of instruction suffers. Incidents of tardiness will be assessed by the instructor and it is solely the instructors' responsibility. The instructor will adhere to standards set forth by TCOLE as the minimum acceptable standard of the CVRLEA and all facets of the lesson's instruction must be fully met.

Injuries or Illness

Officers incurring any injury during training at the CVRLEA must report the injury to the instructor or academy personnel as soon as practical. Injuries that limit any instruction to the point that it limits the student from satisfying any training objective will be cause to remove the student from the class.

Bereavement Leave

Due to the duration of instruction any absence will be a decision of the instructor and the instructor will determine if any time may be missed. Any missed instruction must be made up. The Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist may, at any time, override any instructor's decision.

Inclement Weather

Any inclement weather that effects the quality and completeness of lesson instruction will be cause for the training to be cancelled.

Personal Attire

Officers are to dress business casual. Officers are asked that shirts for men have a collar. Officers are asked not to wear, shorts, T-shirts, flip flops or sandals.

Personal Conduct

As a peace officer, you will now come under the public eye. Officers' are reminded that the activities of law enforcement personnel are subject to public scrutiny and review at all times, whether on or off duty. As such, officers should remember that these same high ethical standards likewise apply in their individual activities regardless of duty status. Any act which may bring discredit to yourself or agency or CVRLEA Academy may result in disciplinary action up to and including dismissal.

Tobacco Products

The use of all tobacco products is prohibited in the building. Electronic cigarettes and/or Vaping devices are prohibited in the CVCOG building.

Ethics

Every professional organization subscribes to a written code of conduct which has historically been required to guarantee uniform compliance to a prescribed level of behavior. Honesty and integrity are basic traits demanded by the law enforcement profession. As such, officers are constantly required to maintain a posture that is above reproach. The Academy employs the honor system and expects the highest degree of individual compliance. Violations of the following section are subject to automatic recommendation for removal from training and notification to the persons employing agency.

- A. Any officer found to have falsified information to the Academy by means of willful misrepresentation or false statement concerning a material fact will not be allowed to attend training and the officer's agency will be contacted.
- B. Officers are required to submit their own work on examinations and assignments, unless otherwise permitted by the staff. Any form of cheating (including plagiarism, copying or any method of circumventing prescribed instructions) is considered intolerable.
- C. Officers are to be truthful at all times. Any officer who is found to be untruthful at any time through oral or written communication is subject to immediate discipline and removal from training.
- D. Officers shall obey all laws of the United States, and the State of Texas. Officers employed by a law enforcement agency must obey their department's policy and procedures. An officer found to be involved in any criminal offense, regardless of degree of involvement, is subject to prosecution as well as removal from training.
- E. Those acts not specifically stated herein which may bring discredit upon the individual or department they represent are dealt with according to the seriousness of the situation

Executive Committee Chair

Lane Carter

Date:

Executive Committee Vice-Chair

Hal Spain

Date:

Concho Valley Regional Law Enforcement Academy

Policies and Procedures

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Cadets are reminded that all leave, other than prior approvals, are considered unauthorized.

The following schedule is a guideline for handling unauthorized absenteeism, provided however; any unauthorized absence may be grounds for disciplinary action, including termination.

1st Occasion – Memorandum from cadet and documented counseling session with the Public Safety Director (Academy Director) or Criminal Justice Instructor/Training Specialist.

2nd Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director).

3rd Occasion – Termination from the Academy.

Late Reporting – Tardiness

Cadets reporting to class after the scheduled starting time will submit a memorandum to document the reason for tardiness and are penalized as follows:

1st Occasion – Report from cadet and documented counseling session with the Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist.

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In the event that emergency deployment exceeds two (2) weeks but less than one (1) month, continuation of the academy for the individual will be the decision of the Public Safety Director. The decision to allow the individual to continue or not will be evaluated by the type of material missed and the section of time during the academy that the absence takes place.

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In the event that the individual is removed from the current academy, that individual will be allowed to enroll in the next academy class at no cost. The cadet must repeat the academy in its entirety.

Concho Valley Regional Law Enforcement Academy

Academy Rules

Basic Peace Officer Course

1. Classes start at 6:30pm or 8:00am (Saturday classes). Breaks are provided as needed during class work. Cadets are expected to be in their assigned places at the beginning of each class and again after each instruction break
2. Lunch break for Saturday will normally be from 11:30am to 1:00pm.
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5. Cadets are expected to give their fullest cooperation and participation. No talking in class except to the instructor or class as a whole on the subject being discussed.
6. Examinations will be given periodically. Grades will be posted.
7. No cadet may use the phones without the knowledge and/or permission of the training staff. No pagers and/or cellular phones or any device able to link to such a device will be allowed in the classroom or at any off-site training functions.

8. Should medical attention be needed, the cadet will contact a member of the training staff.
9. Since cadets are not peace officers, they will not represent themselves as peace officers.
10. Cadets will refer to the training staff and other guest instructors as Mr. Mrs., or by rank.
11. The use of all tobacco products is prohibited in the building.
12. No food or beverage will be allowed in the classroom unless authorized by the Public Safety Director (Academy Director).
13. Firearms are not permitted in the classroom unless they are required by an instructor. In such cases, the firearms are to be unloaded and no live ammunition is allowed in the classroom.
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15. The classroom must be kept clean and in an orderly manner at all times.
16. Cadets will not deface name tags, desks, walls, or other Academy property.
17. Cadets will not sit with their feet propped on the desks or chairs.
18. No magazines, newspapers, and other materials, which do not pertain to the classroom instruction, will be brought into the classroom.
19. The heads of the law enforcement agencies providing the cadets for the course, may be informed periodically of the progress of their cadets.
20. All cadets are expected to do their own work. Dishonesty in the pursuit of academic excellence is totally unacceptable. Violations of these rules will result in disciplinary action.
21. No gambling will be permitted on the Academy grounds.
22. No intoxicating liquor will be permitted or consumed on the Academy grounds. An exception to this is for bona fide training purposes only.
23. The success of the course will depend largely upon the attitude, cooperation, and participation of the cadets. The cadets attending the Academy will be expected to behave in the manner expected of adult, professional peace officers while attending and traveling to and from classes. Any behavior, which, in the opinion of the Public Safety Director (Academy Director) and/or the Criminal Justice Instructor/Training Specialist, that is dangerous, detrimental to class welfare and/or effective instruction, or not up to professional standards of a peace officer will be grounds for expulsion from the course.

24. Cadets will be evaluated by means of written examination, performance tests and classroom participation. Written examinations will be graded by use of numerical grades. Participation will be on a “Pass and Fail” basis.

To satisfactorily complete the Basic Peace Officer Course the cadet must:

- a. Achieve an overall average of at least 80% on all written tests. A cadet that falls below an 80% average will be placed on probation until their next test. The cadet will be expected to bring their overall average up to 80% by the next test. If the cadet fails to maintain an overall average of 80% after being placed on probation, then the cadet will be subject to termination from the academy. The cadet cannot be on probation more than three times. The Public Safety Director (Academy Director) and the Criminal Justice Instructor/Training Specialist will have discretion as to placing or removing a cadet on academic probation.
 - b. Demonstrate firearms proficiency by achieving a minimum passing score of 75% of the total possible score of the course and type of target being used by the firearm instructor; and qualify with a passing score and show proficiency in handling any firearm (handgun and shotgun). The cadet will receive three attempts to qualify. If the cadet does not qualify after the third attempt, it will be grounds for termination.
 - c. Cadets must pass with a minimum of 70% on the driving course designed by the driving instructor.
 - d. Cadets must pass the skills portion of Defensive Tactics. The pass/fail will be determined by the Defensive Tactics Instructor and the Training Coordinator.
25. Cadets must pass the comprehensive final examination with a grade of 80% or more to graduate from the Academy. There will be three (3) attempts to pass this test. Cadets who fail to achieve an 80% on the final will not graduate from the Academy.

The Public Safety Director (Academy Director) and/or the Criminal Justice Instructor/Training Specialist retains the right, in the best interest of the student, to assign a state testing date and/or time.

26. The overall grade average will be determined by averaging the grade of the notebook, the final exam, and the average score of the subject exams given during the course. The exception to this rule will be the firearms training and driving.
27. Cadets are encouraged to consult with the Criminal Justice Instructor/Training Specialist or Public Safety Director (Academy Director) concerning any matter which is unclear to him/her about the course or any subject with which he/she may have difficulty. Some situations which seem most difficult can sometimes be cleared up with a few minutes of conversation.
28. Participation in physical training is mandatory.

Personal Attire

Cadets must wear closed toe shoes, long pants and the required class shirt.

Grooming

Unnatural hair colors are forbidden. Hair is to be worn in styles that permit wearing prescribed headgear.

Male cadet's hair will be worn neat and trimmed.

Female cadet's hair is to be in a neat fashion. Make-up is to be conservative.

Jewelry

Rings may be worn but one on each hand is permitted. A wedding set is considered one ring. Visible necklines and other decorative jewelry are prohibited. For female cadets, only one set of stud earrings is acceptable.

Personal Conduct

As a police cadet, you will now come under the public eye. Cadets are reminded that the activities of law enforcement personnel are subject to public scrutiny and review at all times, whether on or off duty. As such, cadets should remember that these same high ethical standards likewise apply in their individual activities regardless of duty status. Any act which may bring discredit to yourself or the Academy may result in disciplinary action up to and including termination.

Ethics

Every professional organization subscribes to a written code of conduct which has historically been required to guarantee uniform compliance to a prescribed level of behavior. Honesty and integrity are basic traits demanded by the law enforcement profession. As such, cadets are constantly required to maintain a posture that is above reproach. The Academy employs the honor system and expects the highest degree of individual compliance. Violations of the following section are subject to automatic recommendation for termination from the program.

- A. Any cadet found to have obtained his/her appointment to the Academy by means of willful misrepresentation or false statement concerning a material fact is terminated.

- B. Cadets are required to submit their own work on examinations and assignments, unless otherwise permitted by the staff. Any form of cheating (including plagiarism, copying or any method of circumventing prescribed instructions) is considered intolerable.
- C. Cadets are to be truthful at all times. Any cadet who is found to be untruthful at any time through oral or written communication is subject to immediate termination.
- D. Cadets shall obey all laws of the United States, and the State of Texas. Cadets employed by a law enforcement agency must obey their department's policy and procedures. A cadet found to be involved in any criminal offense, regardless of degree of involvement, is subject to prosecution as well as termination.
- E. Those acts not specifically stated herein which may bring discredit upon the individual or department they represent are dealt with according to the seriousness of the situation.

General Provisions

- A. It is the responsibility of the CVRLEA to insure that each cadet receives every opportunity to contribute their maximum effort during the program in order to become an effective peace officer. Likewise, it is of utmost importance that the staff maintain optimum channels of communication and instruction with each cadet to enhance their successful entry into the field of law enforcement. Cadets are assigned staff training officers who will assist them during their academy learning experience.
- B. The Academy office phone number is 325-944-9666. Only messages of an emergency nature will be accepted on behalf of cadets, and it is advisable to remind family and friends not to violate this order. Pagers and/or cellular telephones are not permitted in classrooms.
- C. Recording devices are prohibited in cadet classrooms.
- D. Visitors will check in at the office upon arrival. Visitors will not be allowed onto the training grounds unless approved by the Public Safety Director (Academy Director).
- E. Cadets will provide current status of residence, phone numbers, and emergency notification numbers. Academy offices are to be entered only on official business, and with permission. Cadets are encouraged to bring any problems which may affect them during the course of the academy, to the attention of the Criminal Justice Instructor/Training Specialist or Public Safety Director (Academy Director), who will handle the situation or refer the matter as necessary.

Concho Valley Regional Law Enforcement Academy
Policies and Procedures
Corrections-Telecommunicator-In Service

In accordance with Texas Commission On Law Enforcement Rule 215.7 and 215.9, the Concho Valley Criminal Justice Training Advisory Board has formulated and adopted the following rules and regulations, which shall apply to all students attending the Concho Valley Regional Law Enforcement Academy:

**Non-contracted training hours with CVRLEA will only be submitted (to TCOLE) if hosted by a governmental agency. All instructors will complete CVRLEA Instructor or Subject Matter Expert Vetting Sheet (Attachment A). **

Class Schedule

Classes are scheduled quarterly in what is believed to be the best response to the training needs of law enforcement agencies within the Concho Valley Council of Governments. CVRLEA will review all requests for classes and may add to the schedule as is permitted in order to provide any training sought.

Attendance

Any class requires complete attendance during instruction. ***

Unauthorized Absence

This is defined as any absence without prior approval of the Instructor and/or the Training Academy personnel. The duration of any class is too short and the make-up of any missed work can be detrimental to any other student, any unauthorized absence is a disqualifier and will remove the student from training.

Late Reporting – Tardiness

Students who report late can disrupt training to the point that the quality of instruction suffers. Incidents of tardiness will be assessed by the instructor and it is solely the instructors' responsibility. The instructor will adhere to standards set forth by TCOLE as the minimum acceptable standard of the CVRLEA and all facets of the lesson's instruction must be fully met.

Injuries or Illness

Officers incurring any injury during training at the CVRLEA must report the injury to the instructor or academy personnel as soon as practical. Injuries that limit any instruction to the point that it limits the student from satisfying any training objective will be cause to remove the student from the class.

Bereavement Leave

Due to the duration of instruction any absence will be a decision of the instructor and the instructor will determine if any time may be missed. Any missed instruction must be made up. The Public Safety Director (Academy Director) or the Criminal Justice Instructor/Training Specialist may, at any time, override any instructor's decision.

Inclement Weather

Any inclement weather that effects the quality and completeness of lesson instruction will be cause for the training to be cancelled.

Personal Attire

Officers are to dress business casual. Officers are asked that shirts for men have a collar. Officers are asked not to wear, shorts, T-shirts, flip flops or sandals.

Personal Conduct

As a peace officer, you will now come under the public eye. Officers' are reminded that the activities of law enforcement personnel are subject to public scrutiny and review at all times, whether on or off duty. As such, officers should remember that these same high ethical standards likewise apply in their individual activities regardless of duty status. Any act which may bring discredit to yourself or agency or CVRLEA Academy may result in disciplinary action up to and including dismissal.

Tobacco Products

The use of all tobacco products is prohibited in the building. Electronic cigarettes and/or Vaping devices are prohibited in the CVCOG building.

Ethics

Every professional organization subscribes to a written code of conduct which has historically been required to guarantee uniform compliance to a prescribed level of behavior. Honesty and integrity are basic traits demanded by the law enforcement profession. As such, officers are constantly required to maintain a posture that is above reproach. The Academy employs the honor system and expects the highest degree of individual compliance. Violations of the following section are subject to automatic recommendation for removal from training and notification to the persons employing agency.

- A. Any officer found to have falsified information to the Academy by means of willful misrepresentation or false statement concerning a material fact will not be allowed to attend training and the officer's agency will be contacted.
- B. Officers are required to submit their own work on examinations and assignments, unless otherwise permitted by the staff. Any form of cheating (including plagiarism, copying or any method of circumventing prescribed instructions) is considered intolerable.
- C. Officers are to be truthful at all times. Any officer who is found to be untruthful at any time through oral or written communication is subject to immediate discipline and removal from training.
- D. Officers shall obey all laws of the United States, and the State of Texas. Officers employed by a law enforcement agency must obey their department's policy and procedures. An officer found to be involved in any criminal offense, regardless of degree of involvement, is subject to prosecution as well as removal from training.
- E. Those acts not specifically stated herein which may bring discredit upon the individual or department they represent are dealt with according to the seriousness of the situation

Executive Committee Chair

Lane Carter

Date:

Executive Committee Vice-Chair

Hal Spain

Date:

INTERLOCAL AGREEMENT FOR E9-1-1 PUBLIC SAFETY ANSWERING POINT SERVICES

Article 1: Parties & Purpose

1.1 The **Concho Valley Council of Governments** (RPC) is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, Chapter 391 of the Local Government Code. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region 10 (Region), and the Commission on State Emergency Communications (Commission) has approved its current Strategic Plan.

1.2 **Concho County** (Local Government) is a local government that operates Public Safety Answering Points (PSAP) that assists in implementing the Strategic Plan as approved by the Commission.

1.3 The Commission, as authorized by Health & Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.

1.4 The Contract for 9-1-1 Services between the Commission and the RPC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to the Commission and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

Article 2: Applicable Law

2.1 Applicable laws include, but are not limited to, the Texas Health and Safety Code Chapter 771; Commission Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act, Texas Government Code (including Uniform Grant and Contract Management Standards [UGMS]), Chapter 783 and Title 1, Part 1, Chapter 5, Subchapter A, Division 4, Texas Administrative Code; Preservation and Management of Local Government Records Act, Chapter 441, Subchapter J; and Resolution of Certain Contract Claims Against the State, Chapter 2260; Texas Local Government Code (including Regional Planning Commissions Act, Chapter 391).

2.2 Any new or amended policy or procedure, other than an adopted rule, shall be enforceable against the Local Government 30 days following the date of its adoption unless the RPC finds and declares that an emergency exists which requires that such policy or procedure be enforceable immediately. The RPC shall provide the Local Government written notice of all new or amended policies, procedures or interpretations of Commission rules within a reasonable time after adoption, and in any event at least

10 days prior to the time such policies or procedures are enforceable against the Local Government.

Article 3: Deliverables

3.1 The Local Government agrees to:

3.1.1 Operate and maintain the **Concho County** PSAP(s) located at **Concho County Sheriff's Office, 106 Paint Rock Rd, Eden, Texas;**

3.1.2 Provide 9-1-1 public safety answering service 24 hours per day, seven days per week; and

3.1.3 Cooperate with the RPC in providing and maintaining suitable PSAP space meeting all technical requirements.

3.2 Ownership, Transference & Disposition of Equipment

3.2.1. The RPC and the Local Government shall comply with Applicable Law, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

3.2.2 The RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction. The RPC agrees to transfer ownership to the Local Government according to established policy.

3.2.3 The Local Government shall ensure that sufficient controls and security exist by which to protect and safeguard the 9-1-1 equipment against loss, damage or theft.

3.2.4 Ownership and transfer-of-ownership documents shall be prepared by the RPC and signed by both parties upon establishing ownership or transference of ownership of any such 9-1-1 equipment in accordance with UGMS and the State Comptroller of Public Accounts. Sample forms are provided as Attachments A and B to this Agreement.

3.2.5 Replacement insurance on 9-1-1 equipment shall be purchased and maintained by **Concho County** and proof of insurance shall be provided upon request.

3.2.6 The RPC and/or the Commission shall be reimbursed by the Local Government for any damage to 9-1-1 equipment other than ordinary wear and tear.

3.3 Inventory

3.3.1 The RPC shall maintain a current inventory of all 9-1-1 equipment consistent with Applicable Law;

3.3.2 All 9-1-1 equipment shall be tagged with identification labels.

3.3.3 Any lost or stolen 9-1-1 equipment shall be reported to the RPC as soon as possible.

3.4 Security

3.4.1 The Local Government shall limit access to all 9-1-1 equipment and related data only to authorized personnel.

3.5 Training

3.5.1 The Local Government shall notify the RPC of any new 9-1-1 call takers and schedule for applicable training as soon as possible.

3.6 Operations

The Local Government shall:

3.6.1 Designate a PSAP supervisor and provide related contact information to the RPC;

3.6.2 Monitor and test the 9-1-1 equipment monthly and report any failures or maintenance issues immediately to the appropriate maintenance vendor and the RPC;

3.6.3 Coordinate with the RPC and local elected officials in the planning for and implementation and operation of all 9-1-1 equipment;

3.6.4 Allow 24-hour access to the 9-1-1 equipment for repair and maintenance service, as required;

3.6.5 Assist the RPC in conducting inspections of all 9-1-1 equipment at the PSAP as identified by the RPC for quality assurance;

3.6.6 Test all Telecommunications Devices for the Deaf (TDD) for proper operation;

3.6.7 Log all TDD 9-1-1 calls and equipment testing as required by the Americans with Disabilities Act of 1990;

3.6.8 Trouble Tickets will be opened with the appropriate maintenance vendor and reported to the RPC as required by the RPC;

3.6.9 Make NO changes to 9-1-1 equipment, software or programs without prior written consent from the RPC.

Article 4: Performance Monitoring

4.1 The RPC and the Commission reserve the right to perform on-site monitoring of the PSAP(s) for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the Commission for such purposes.

Article 5: Procurement

5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded with 9-1-1 Funds.

5.2 The RPC shall purchase supplies necessary for performance of the deliverables per this Agreement.

Article 6: Financial

6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by Commission grants of appropriated 9-1-1 Funds.

6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.

6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.

6.4 The Local Government shall reimburse the RPC and/or the Commission, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.

6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the Commission, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the Commission for approval.

6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

Article 7: Records

7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;

7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government, the PSAP, or by any other entity that has performed or will perform services related to this Agreement.

7.3 The Commission and State Auditor's Office shall have the same access and examination rights as the RPC.

Article 8: Assignment

8.1 The Local Government may not assign its rights or subcontract its duties under this Agreement. An attempted assignment or subcontract in violation of this paragraph is void.

Article 9: Nondiscrimination and Equal Opportunity

9.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 10: Dispute Resolution

10.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.

10.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 10, until they have exhausted the procedures set out in this Article 10.

10.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising

between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.

10.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.

10.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.

10.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

Article 11: Suspension for Unavailability of Funds

11.1 In the event that (i) the RPC's approved budget and/or appropriations to the Commission from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

Article 12: Notice to Parties

12.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.

12.2 The RPC's address is:

**Concho Valley Council of Governments
2801 W. Loop 306, Suite A
San Angelo, TX 76904**

The Local Government's address is:

Concho County
Attn: Judge David Dillard
P. O. Box 158
Paint Rock, TX 76866

12.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 13: Effective Date and Term

13.1 This Agreement is effective as of September 1, 2021 and shall terminate on August 31, 2023.

13.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

13.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Article 14: Force Majeure

14.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

Article 15: Confidentiality

15.1 The parties will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.

15.2 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information.

Article 16: Indemnification

16.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

Article 17. Historically Underutilized Business Requirements

17.1 The Local Government shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

Article 18: Miscellaneous

18.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Laws.

18.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.

18.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.

18.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.

18.5 The following Attachments are part of this Agreement:

| | |
|--------------|---|
| Attachment A | Ownership Agreement |
| Attachment B | Transfer of Ownership Form |
| Attachment C | Scope of Work |
| Attachment D | PSAP Operations Performance Measures and Monitoring |
| Attachment E | Commission Documents – Legislation, Rules and Program Policy Statements |

18.6 This Agreement is binding on, and to the benefit of, the parties' successors in interest.

18.7 This Agreement is executed in duplicate originals.

Concho Valley Council of Governments

Concho County

By: _____

By: _____

Printed Name: John Austin Stokes

Printed Name: David Dillard

Title: Executive Director

Title: Concho County Judge

Date: _____

Date: _____

**Attachment A
Ownership Agreement**

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at **Concho County Sheriff's Office** (PSAP Name), in **Concho County**, to be the property of **Concho County**, hereinafter referred to as "Owner".

Following is an itemized listing of 9-1-1 equipment hereby defined as the property of Owner.

[Attach equipment inventory list.]

Concho Valley Council of Governments

Concho County

By: _____

By: _____

Printed Name: John Austin Stokes

Printed Name: David Dillard

Title: Executive Director

Title: Concho County Judge

Date: _____

Date: _____

Attachment B: Page 1
Transfer of Ownership Form

As stipulated in Article 3 of the Agreement between **Concho Valley Council of Governments** (RPC) and **Concho County** (Local Government), the RPC shall document all transfers of ownership of 9-1-1 equipment between the RPC and the Local Government. Location of equipment to be at **Concho County Sheriff's Office** (County PSAP).

Indicate the appropriate classification: Transfer Disposition Lost

Please provide the following information in as much detail as possible.

9-1-1 CPE Equipment- Positron Viper-Power 9-1-1 2 Position Remote
 Vendor: CenturyLink (purchased with CSEC Funds)

| | |
|---|----------------------------------|
| Serial Number: 9-1-1 CPE Equipment: See Attached Equipment List | |
| Acquisition Date: February 12, 2016 | Invoice Number: Q052400034 |
| Acquisition Cost: \$77,851. | Purchase Order Number: CP16 2293 |

9-1-1 Front Room Up-Grade CPE Equipment- Positron Viper-Power 9-1-1
 Vendor: CenturyLink (purchased with CSEC Funds)

| | |
|---|---------------------------------|
| Serial Number: 9-1-1 CPE Equipment: See Attached Equipment List | |
| Acquisition Date: January 07, 2020 | Invoice Number: U010700012 |
| Acquisition Cost: \$18,505.25 | Purchase Order Number: 12131855 |

9-1-1 Recorder- Power Logging Voice Recorder
 Vendor: DSS Corporation (purchased with CSEC Funds)

| | |
|--|---------------------------------|
| Serial Number: 9-1-1 Recorder Equipment: See Attached Equipment List | |
| Acquisition Date: May 26, 2021 | Invoice Number: 24977 |
| Acquisition Cost: \$14,627.09 | Purchase Order Number: 12312797 |

Attachment B: Page 2
Transfer of Ownership Form (continued)

Action Recommended by: _____
John Austin Stokes, Executive Director

Date: _____

Comments: In compliance with Article 3.2 of this Interlocal Agreement

Approved: Yes No

Proceeds, if any: _____ \$0 _____

Approved by: _____
Judge David Dillard, Concho County

Date: _____

Disposed or Lost Property shall require approval by the agency head.

Reviewed by: _____
John Austin Stokes, CVCOG Executive Director

Date: _____

Attachment C Scope of Work

- New Public Safety Answering Points (PSAPs) cannot be implemented without prior approval by the Commission on State Emergency Communications (CSEC).
- PSAP operating procedures are outlined in the attached *Operating Policies and Procedures* document.
- CVCOG requests the PSAPs submission of the following reports:
Form A; Monthly Reports for PSAP- report documents TDD/TTY calls, TDD/TTY test calls, and equipment testing by PSAP.

Form B; 9-1-1 ANI/ALI Problem Report- if needed, daily submission of incorrect caller information and map plotting discrepancies.

Form C; 9-1-1 Report Log documents dates and description of opened trouble tickets, TDD/TTY call testing, and service affecting issues.

Form D; Training Documentation performed by PSAP which will include Sign-In sheet with description of training conducted.

Form E; 9-1-1 Public Education activities conducted by the PSAP.

- CVCOG with PSAP assistance will inventory equipment annually.
- CVCOG requires that the County and/or City insure equipment located within PSAP, as per equipment inventory list provided by CVCOG, and forward a copy of the insurance policy to CVCOG.

Attachment D

PSAP Operations Performance Measures and Monitoring

Reports

The RPC may request that the Local Government provide it with specialized reports which will not duplicate information readily available from vendors. Such reports shall include, but are not limited to:

- Form A- Monthly Reports for PSAP
- Form B- 9-1-1 ANI/ALI Problem Report
- Form C- 9-1-1 Report Log
- Form D- Training Documentation performed by PSAP
- Form E- 9-1-1 Public Education activities conducted by the PSAP.

Logs

The Local Government shall provide copies of logs and reports to assist with the RPC's collection of efficiency data on the operation of PSAPs including, but not limited to:

1. Trouble report logs at least once per Month;
2. List of service affecting issues once per Month;
3. Certification of TTY/TDD testing once per Month; and
4. TTY/TDD call logs.

Quality Assurance Inspections

RPC personnel will conduct site visits at least 2 per year to evaluate the condition of equipment, efficiency of PSAP operations, and compliance with the Agreement.

In addition, quality assurance inspections will be conducted as follows:

Preventative Maintenance is done every six months at each PSAP.

Attachment E Commission Documents

The following documents govern the funding and provisioning of 9-1-1 services by the
RPC:

1. Commission Legislation:
<http://csec.texas.gov/statutes>
2. Commission Rules:
<http://www.csec.texas.gov/>
3. Commission Program Policy Statements:
<http://www.csec.texas.gov/9-1-1/documents/program-policy-statements-rev>

**Concho Valley Council of Governments
MONTHLY REPORTS for PSAP**

| | | | |
|------------|--|-----------------------|--|
| PSAP NAME: | | | |
| MONTH: | | INDIVIDUAL REPORTING: | |
| | | NUMBER OF POSITIONS: | |

Call Volume Report

| | | | | |
|--|----------------|--|------------------------|--|
| LIST MONTHLY TOTALS Fax or mail results to: CVCOG Regional 9-1-1 2801 W Loop 308 San Angelo, TX 76904 Fax #: 325-947-0847 | 9-1-1 CALLS: | | AVERAGE CALL DURATION: | |
| | WIRELINE: | | # TTY/TDD TEST CALLS: | |
| | WIRELESS: | | # TTY/TDD CALLS: | |
| | ABANDON/GHOST: | | | |
| COMPLETE OUTAGE OF 9-1-1 SERVICES (Date, Type, Duration): | | | | |

Equipment Checklist

Complete the following worksheet on a monthly basis for your PSAP. Each workstation needs to be checked for the functions listed below. Indicate passed (**P**) or failed (**F**) next to each function and supply any necessary comments. (For example: External ringer 2 passed, 1 failed. Cannot hear ringer/tried to adjust at external speaker.) Each function needs to be tested on *wireline/landline* and *wireless/cellular* calls.

The following equipment/function was tested and the results are shown below

| FUNCTION | P | F | Comments |
|---|--------------------------|--------------------------|----------|
| Workstation Screen Display - Monitors | <input type="checkbox"/> | <input type="checkbox"/> | |
| External Ringer | <input type="checkbox"/> | <input type="checkbox"/> | |
| Answer 9-1-1 | <input type="checkbox"/> | <input type="checkbox"/> | |
| Release | <input type="checkbox"/> | <input type="checkbox"/> | |
| Hold | <input type="checkbox"/> | <input type="checkbox"/> | |
| ANI / ALI Display | <input type="checkbox"/> | <input type="checkbox"/> | |
| ALI Retransmit (RTX) Rebid | <input type="checkbox"/> | <input type="checkbox"/> | |
| ALI X - Flag ALI Errors and send to CVCOG | <input type="checkbox"/> | <input type="checkbox"/> | |
| ALI Look Up | <input type="checkbox"/> | <input type="checkbox"/> | |
| Clear ALI Screen | <input type="checkbox"/> | <input type="checkbox"/> | |
| Transfer Call 9-1-1 PSAPs | <input type="checkbox"/> | <input type="checkbox"/> | |
| Transferring using Sheriff List | <input type="checkbox"/> | <input type="checkbox"/> | |
| Access Contact List | <input type="checkbox"/> | <input type="checkbox"/> | |
| Answer Clear Abandoned Calls | <input type="checkbox"/> | <input type="checkbox"/> | |
| Redial Last Call | <input type="checkbox"/> | <input type="checkbox"/> | |
| Volume Control | <input type="checkbox"/> | <input type="checkbox"/> | |
| Printer | <input type="checkbox"/> | <input type="checkbox"/> | |
| TTY TDD - Answer Call Challenge Silent Call | <input type="checkbox"/> | <input type="checkbox"/> | |
| TTY TDD - Place Call Transfer Call | <input type="checkbox"/> | <input type="checkbox"/> | |
| TTY TDD - Test Stand-Alone TDD | <input type="checkbox"/> | <input type="checkbox"/> | |
| TTY TDD - Challenge on Admin Line (Stand-Alone TDD) | <input type="checkbox"/> | <input type="checkbox"/> | |
| Playback Recorded Call Inform Verify | <input type="checkbox"/> | <input type="checkbox"/> | |
| Recorder Equipment - Check Archive & Cleaning Tape | <input type="checkbox"/> | <input type="checkbox"/> | |
| Check Alarms- System Information Module: Yellow=Warning, Red=Critical | <input type="checkbox"/> | <input type="checkbox"/> | |
| GIS Update - All Positions | <input type="checkbox"/> | <input type="checkbox"/> | |
| Test Make-Busy | <input type="checkbox"/> | <input type="checkbox"/> | |
| Test Busy-Out Roll-Over | <input type="checkbox"/> | <input type="checkbox"/> | |

Print Form

Revised: 06_2013

[ATTACHMENT B] 9-1-1 ANI/ALI PROBLEM REPORT

| Date of Call | Time of Call | Operator |
|--------------|--------------|----------|
| | | |

Problem (check one):

- Record Not Found
 Incorrect Address
 Misroute, Send To: _____
 Other: _____
 Map not correct

Phone type (check one):

- Business or Residential
 Wireless
 VoIP

Information Displayed:

| | |
|--------------------------------|------|
| TELEPHONE NUMBER (ANI) | |
| NAME | |
| ADDRESS (ALI) | |
| CITY/COMMUNITY | |
| LOCATION | |
| WIRELESS/VoIP CALL-BACK NUMBER | |
| TRUNK # | ESN: |

SAMPLE

Correct Information As Obtained by Caller:

| |
|------------------------|
| TELEPHONE NUMBER (ANI) |
| NAME |
| ADDRESS (ALI) |
| CITY/COMMUNITY |
| LOCATION |
| PSAP COMMENTS: |

For Wireless/VoIP Calls, Please Complete the Additional Information:

| |
|---|
| WIRELESS/VoIP SERVICE PROVIDER: |
| EXACT LOCATION OF WIRELESS/VoIP CALLER: |

For Addressing Coordinator Use:

| | |
|---------------------|----------------------|
| DATE RECEIVED: | CORRECT INFORMATION: |
| DATE ENTERED: | ADDRESS: |
| TRANSACTION NUMBER: | COMMUNITY: |
| NOTES: | ESN |
| | EXCHANGE |

TRAINING



TYPE of
TRAINING: Enter Title Of Training Held

PSAP: Name of PSAP

DATE: Date of Training

TRAINER: Name of Trainer

Session: Session-4 hr. 8:30 AM - 12:30 PM

NAME: *Please Print* Agency:

SAMPLE

Request TCOLE Credits (circle one) YES NO

Form D: Training Sign-In Sheet. Forward 1 copy to CVCOG via email or fax along with an outline or description of training. Updated May 2015

Operating Policies and Procedures

OVERVIEW

Policies and procedures for PSAP/s in the Concho Valley Council of Governments 9-1-1 Region which include the following counties: Coke, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Menard, Reagan, Schleicher, Sterling, Sutton and Tom Green Counties.

OBJECTIVES

- To negotiate any emergency call accordingly.
- To determine as quickly as possible, the nature of the emergency.
- To properly handle or direct the call to the appropriate responding agency.
- To proficiently operate all equipment related to the 9-1-1 system.

EQUIPMENT CHECKLIST – Form A

This report is to be submitted to the Concho Valley Council of Governments 9-1-1 Department on a monthly basis. The benefits of this report have been realized since it helps to detect equipment problems before an emergency arises. The Call Volume numbers are submitted to the Commission on Emergency Communications every quarter.

ANI/ALI INQUIRIES – Form B

ANI/ALI Inquiries are submitted to CVCOG by the PSAP whenever a 9-1-1 call is received and there is a problem with the Intrado database such as: the address is wrong, no ANI/ALI information appears or, the call is routed to the wrong PSAP, etc. Mapping discrepancies should be reported on this form. **These forms are given top priority.**

WHAT IS AN EMERGENCY?

An emergency is any situation when there is threat of loss of life or property that requires immediate response.

EMERGENCY CALLS

When 9-1-1 is dialed, the emergency call should be handled according to the instructions listed in the call handling procedures.

NON EMERGENCY CALLS

If administrative, unrelated calls are received on 9-1-1, COURTESOUSLY advise the caller that the call is a non-emergency call, and then advise the caller of the 7-digit local administrative number.

NOTE: Small agencies may prefer to confirm the number of the caller and that it is a non-emergency, tell the caller that you will call them back. This relieves the 9-1-1 circuits for emergencies. **BE SURE TO CALL THE CALLER BACK!**

9-1-1 HANGUPS

Handle a 9-1-1 hang-up as follows:

If someone calls and hangs up, the dispatcher will:

- 1) Call the number that appears in the "Tel.#" box and confirm that there is not an emergency; if there is an emergency, handle accordingly;
- 2) After confirmation, if children were playing on the phone or accidentally dialed 9-1-1, try to talk with the parent and ask them to explain to their children the proper use of 9-1-1;
- 3) If the dispatcher calls back and there is no answer or a busy signal, follow local standard operating procedures for sending an officer to that location.
- 4) The dispatcher should handle a silent call the same as above after challenging the call to determine if the 9-1-1 caller could be Deaf or speech impaired and using a TDD/TTY machine.

Operating Policies and Procedures

COIN OPERATED PHONES

Calls from coin operated phones will also display the number and location of the coin operated phone and not necessarily the actual location of the emergency. ***ALWAYS ASK THE CALLER FOR THE EXACT LOCATION OF THE EMERGENCY!!!***

PBX CALLS

Calls initiated from an extension associated with a PBX system (switchboard, i.e.: city hall, etc.) will display a number and address location also. The address location displayed will be the address of the business from which the caller is calling from; therefore, always ascertain from the caller the nature and exact location of the emergency.

MOBILE AND CELLULAR PHONES

The 9-1-1 ANI/ALI will indicate a mobile phone call by displaying the company's name providing the cellular service and phone number. With the implementation of Wireless Phase I, the dispatcher or telecommunicator will have the following available to them on the console: PANI (pseudo), number associated with cell site, callers cell phone number, location of cell tower, and community name.

With Phase II implemented, in some cases, actual location of the caller will populate on the 9-1-1 map. This requires the dispatcher to activate the Re-transmit ALI (RTX) button after a 20 second pause of answering the 9-1-1 call.

VoIP CALLS

VoIP is Voice over Internet Protocol. 9-1-1 calls initiated from a VoIP system will display the number and address location that has been registered by the VoIP customer. These phones can be nomad and be relocated to another city or state by the customer. This presents a problem to the 9-1-1 call taker if the customer does not notify the Internet Company and up-date the location of the VoIP phone. ALWAYS make sure to confirm the address & location of the caller before sending emergency responders.

PSAP SUPERVISORS/ADMINISTRATORS

The public safety answering point (PSAP) supervisor(s) will be responsible for submitting technical and trouble shooting reports to appropriate agencies.

Whenever the 9-1-1 system fails, the PSAP supervisor should gather all information on what may have caused the failure, and report the system down to WSC 9-1-1 Technical Support at 1-888-414-2738 and **also notify** the 9-1-1 administrator at the Concho Valley Council of Governments (CVCOG) at (325) 944-9666 on system failures and/or problems encountered. Document on 9-1-1 Reporting Log.

CALL HANDLING PROCEDURES

Following are suggestions on how to handle 9-1-1 calls:

WHEN A 9-1-1 LINE RINGS:

ANSWER: PSAP Name 9-1-1, what is your emergency?

VERIFY: Automatic Number Identification (ANI) and Automatic Location Identification (ALI) – obtaining phone number and address from the “Location Module” on your monitor.

WHEN SENDING EMERGENCY RESPONSE PERSONNEL, ALWAYS REMEMBER TO ASSURE THE CALLER THAT HELP IS ON THE WAY. STAY ON THE LINE WITH THE CALLER UNTIL EMERGENCY HELP ARRIVES, IF POSSIBLE.

Operating Policies and Procedures

LANGUAGE LINE

If a 9-1-1 caller comes in on your 9-1-1 trunks and does not speak English and you are unable to determine what his emergency is, then you have the ability to access Language Line. Remember, you must be able to give the interpretation operator your I.D. #, your organization I.D. #.

For convenience and efficiency, Language Line has established a protocol that will allow you to press "1" for Spanish. The number to Language Line is programmed as a one button speed dial and in the drop-down call list on your 9-1-1 equipment. Any charges for this service are covered by the CVCOG and are made available for your use in the event you are unable to help a non-English speaking caller in an expedient manner.

ENTER: Your "Client ID" or "Access Code" #: **904024**

SELECT: Your language by pressing:

- 1 for Spanish,
- 2 for all other languages and state the language you need, or
- 0 for assistance if you don't know the language.

TELL: The agent on the line your Access Code(s): Each PSAP has an assigned # between 11 and 30. If you don't know it, give CVCOG a call.

For demonstrations you may call 1 (800) 821-0301, use this number to familiarize yourself with the procedures taken when using Language Line. For routine administrative calls (non-emergency) the number is 1 (800) 752-6096.

TDD/TTY CALLS

When you receive a 9-1-1 call from a Deaf or speech-impaired person, you should know how to communicate with the caller. Your equipment is set up to help you adequately assist him/her. A perfect scenario would allow the call taker to hear tones from the TDD/TTY machine but not all machines will be announced with tones. Some may be presented as a silent call. **ALWAYS CHALLENGE A SILENT CALL AND TREAT IT AS A TDD/TTY CALL.** It will be up to you to initiate the communication protocol.

- 1) Activate your pre-programmed messages by opening the TTY Panel first in order to transmit messages to your caller,
- 2) Select the down arrow to view a list of pre-programmed messages,
- 3) Select and double click on the appropriate message.

Once the caller communicates his/her message back to you, you will be able to follow normal TDD/TTY 9-1-1 protocol.

A stand alone TDD/TTY machine is also onsite at your PSAP for your use in the event your equipment fails or a TDD/TTY call is received on your land line.

TDD/TTY Refresher training for dispatchers is required by the Department of Justice every six months.

TEXT TO 9-1-1

When you receive a 9-1-1 text, the text will be differentiated by an alternative ring sound in order to distinguish the text from a standard call. Click on the on-screen TEXT field to open the text conversation.

- 1) Activate your pre-programmed messages by opening the TEXT Panel first in order to transmit messages to your caller,
- 2) Select the down arrow to view a list of pre-programmed messages,
- 3) Select and double click on the appropriate message.

Once the caller communicates his/her message back to you, you will be able to follow normal call-handling protocol. Please note that location information on TEXT callers is inferior to location information on a standard phone call at this

Operating Policies and Procedures

time. In addition, it may be necessary to manually input the XY coordinates into your on-screen map to plot the location of the caller. Verifying the caller's location is paramount. Texts can also be transferred to another agency using the response drop-down menu provided there is cell coverage from the caller's carrier in the second agency's coverage region. If the TEXT or transfer cannot be completed, a bounce-back message will be generated.

POISON CONTROL CENTER

Your equipment has the number for the Poison Control Center (PCC) pre-programmed into one of your transfer buttons. You can contact Poison Control by dialing 1-800-222-1222.

NOTE: If by chance the customer address information is NOT correct, the first priority is to take care of the emergency by gathering all information needed over the phone (name, directions to location, etc.) and send emergency help. When the call is complete, fill out an ANI/ANI Inquiry form and fax it to CVCOG, 325-947-0847.

EMERGENCY CALL RECEIVED ON ADMINISTRATIVE PHONE LINE

ANSWER: "PSAP Name, This is _____." Take the Emergency call and handle it as you would any emergency call.

DO NOT INSTRUCT THE CALLER TO HANG UP AND CALL BACK ON THE 9-1-1 LINE.

CALL TRANSFERING

Transfer or dispatch the 9-1-1 call accordingly.

When transferring a call, identify yourself and advise the public safety agency of the 9-1-1 transfer, stay on the line to verify that the caller is connected with the correct agency and for recording purposes of the 9-1-1 call, unless instructed to do otherwise.

HOW TO TRANSFER VOICE and DATA

In transferring voice to a public safety agency, DO NOT HANG UP, right click on the "9-1-1 PSAP" button, scroll down to find the agency to which you want to transfer the call and, double click on the desired agency listed. State to the caller that there will be a temporary loss of voice and a delay will be evident when transferring, but to please stay on the line.

Be sure to ask the responding agency if the ANI/ALI information of the caller has been received.

INCIDENT MODULE

When a 9-1-1 call comes in, these modules are used to collect information from the caller (recorded in the Incident Detail Module), and to assign an incident type and priority.

SIP PHONES

A SIP phone is a back-up phone that can be used in the event that your 9-1-1 computer is not functioning.

RECORDING A CALL

Calls received on the 9-1-1 equipment are automatically recorded. Wireless Phase 0, VoIP, and roll-over 9-1-1 calls received on the PSAP non-emergency lines are also recorded at most PSAPs.

TYPES of CALLS

✓ **"Ghost Call"** is when something in the circuits somehow makes the phone ring at the terminal, but there is no "caller", meaning there is no ANI or ALI.

Operating Policies and Procedures

- ✓ **“Abandoned Call”** is a legitimate 9-1-1 call that was made by the caller but for some reason they had to hang up. Once an abandoned call has been received, it will be visible in the “Abandoned Call” list. The dispatcher has to physically disconnect the call to clear the equipment prior to calling back the 9-1-1 caller.
- ✓ **Spurious Calls.....** It is possible for a PSAP to receive a 9-1-1 call without a caller actually dialing 9-1-1. These types of calls are termed “spurious calls”. Persistent or unusual situations should be report to the CVCOG for further investigation.
- ✓ **“Miss-Dialed Call”** is a call when the caller simply didn’t mean to dial 9-1-1 (I.e. in a business if they had to dial 9 to get an outside line, then 1 for long distance and another 1 for the beginning of an area code or something).
- ✓ **“Phone Repairs”**- Repair service on the lines can accidentally generate false calls.
- ✓ **“Severe Weather”**- High winds, severe thunderstorms, etc., may trigger false calls.
- ✓ **“Static”** –Extreme static associated with phone lines may cause a false dialing of 9-1-1.
- ✓ **“Cordless Phones”** –may have a continuous out-pulsing of digits which result in a 9-1-1 call.
- ✓ **“TDD/TTY call”**- Treat **any** silent call or **any** call with a beeping sound as a TDD/TTY call. Do not hang up until you have eliminated the possibility that it may be a TDD/TTY call.
- ✓ **“Wireless Cell Phone call”** is a call made from any mobile phone. Some residents are now using wireless cell phones for their home phone. Be aware that with these phones in the home, you may not always capture the call back number and location.

Phase Zero Wireless- if a wireless company has not been certified, the wireless call will be received on the 7 digit non-emergency line in your office.

Phase One Wireless- wireless calls will be received on the 9-1-1 equipment but only the call back number, the cell tower address and phone number will be displayed.

Phase Two Wireless (WPH2)- with Phase Two implemented, new phones will be equipped with a technology which will allow the XY coordinates of the caller to populate a map. This map is a feature of Mapped ALI. **NOT all cell phone calls will populate with XY coordinates, the accuracy of the positioning is dependent on the type of technology being used by the Cell Phone Company (WSP). To activate WPH2, click on the RTX button on our equipment monitor. If the technology is available, the point on the map will show the position of the XY coordinates.**

Un-initialized Cell Phone- Any cell phone that does not have a wireless provider contract for service, CAN call 9-1-1. These calls do not have a call back number for the dispatcher to verify. The telephone company will assign a “911” area code that reflects the fictitious phone number.

- ✓ **VoIP** means “voice over internet protocol”. VoIP calls can be received on your 9-1-1 equipment or on your 7-digit non-emergency line at your PSAP. Be aware that these phones can be nomad which means that a customer can move them across the country. It is the responsibility of the customer to notify the VoIP provider is they are moving the phone to a different location.

Operating Policies and Procedures

FOR PROBLEMS WITH EQUIPMENT

WEST CPE EQUIPMENT – Mapping or Call answering Equipment. WSC, 1-888-414-2738

Identify Yourself as: E911 County or City

- Indicate that you are reporting trouble for a 9-1-1 system.
- Provide the name and address of your PSAP.
- Provide your name and title.
- Provide your callback number.
- Describe the type of trouble you are encountering.
- Provide hours of access to 9-1-1 equipment.
- Document trouble ticket # on *Form C Report Log*.
- Notify CVCOG 325-944-9666.

REQUEST FOR CALLING NUMBER-INTRADO – 1-855-820-8109

If you have NO ALI information available:

- Identify you are a 9-1-1 agency and are requesting a Calling Number Address.
- Provide your name and title.
- Provide the name and address of your PSAP.
- Provide your callback number
- Describe the type of trouble you are encountering.
- Document trouble ticket # on *Form C Report Log*.

CALL TRACE

Frontier 1-877-245-3511 ♦ Centex 1-800-535-8904 ♦ Hill Country 1-800-292-5457

- Identify you are a 9-1-1 agency and are requesting a Call Trace.
- Provide your name and address of your PSAP.
- Provide your callback number.
- Provide the TIME, DATE, and TELEPHONE NUMBER of the 9-1-1 call.

RECORDER SUPPORT & MAINTENANCE Equature 1-888-305-3428

- Indicate that you are reporting trouble for a 9-1-1 recorder.
- Provide the name and address of your PSAP.
- Provide your name and title.
- Provide your callback number.
- Describe the type of trouble you are encountering.
- Provide hours of access to 9-1-1 equipment.
- Document trouble ticket # on *Form C Report Log*.
- Notify CVCOG 325-944-9666.

Concho Valley Council of Governments (CVCOG)

Hilda Arredondo-Garibay, Jeff Lopez, Mason Wheeler, Roger Garza, John Vasquez, Cody

Brooks, Aaron Lane

Office #: 325-944-9666

INTERLOCAL AGREEMENT FOR E9-1-1 AUTOMATIC LOCATION INFORMATION MAINTENANCE SERVICES and STREET/ROAD SIGN REPLACEMENT

Article 1: Parties & Purpose

1.1 The **Concho Valley Council of Governments** (RPC) is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, Chapter 391 of the Local Government Code. The RPC has developed a Strategic Plan to establish and operate 9-1-1 service (Strategic Plan) in State Planning Region **10** (Region), and the Commission on State Emergency Communications (Commission) has approved its current Strategic Plan.

1.2 **Concho County** (Local Government) is a local government that has agreed to participate in implementing enhanced 9-1-1 services in the Region in accordance with the RPC's Strategic Plan as approved by the Commission.

1.3 The Commission, as authorized by Health & Safety Code, Chapter 771, is the oversight and funding authority for regional planning commissions implementing 9-1-1 service.

1.4 The Contract for 9-1-1 Services between the Commission and the RPC requires the RPC to execute interlocal agreements with local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of wireline and wireless 9-1-1 fees and equalization surcharge appropriated to the Commission and granted to the RPC (9-1-1 Funds) and adherence to Applicable Law.

1.5 Automatic location information (ALI) maintenance is a critical component of 9-1-1 service and ensures the timely delivery of accurate 9-1-1 information and location data to the correct public safety answering point. This Agreement between the RPC and Local Government sets forth the requirements for ALI maintenance.

Article 2: Applicable Law

2.1 Applicable laws include, but are not limited to, the Texas Health and Safety Code Chapter 771; Commission Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General Appropriations Act, Texas Government Code (including Uniform Grant and Contract Management Standards [UGMS]), Chapter 783 and Title 1, Part 1, Chapter 5, Subchapter A, Division 4, Texas Administrative Code; Preservation and Management of Local Government Records Act, Chapter 441, Subchapter J; and Resolution of Certain Contract Claims Against the State, Chapter 2260; Texas Local Government Code (including Regional Planning Commissions Act, Chapter 391).

2.2 Any new or amended policy or procedure, other than an adopted rule, shall be enforceable against the Local Government 30 days following the date of its adoption unless the RPC finds and declares that an emergency exists which requires that such policy or procedure be enforceable immediately. The RPC shall provide the Local Government written notice of all new or amended policies, procedures or interpretations of Commission rules within a reasonable time after adoption, and in any event at least 10 days prior to the time such policies or procedures are enforceable against the Local Government.

Article 3: Deliverables

3.1 The Local Government agrees to perform the activities related to maintaining location information used in the RPC's 9-1-1 Database as specified in the Scope of Work attached hereto.

3.2 Ownership, Transference & Disposition of Equipment

3.2.1. The RPC and the Local Government shall comply with Applicable Law, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 Funds in connection with the provision of 9-1-1 service (9-1-1 equipment).

3.2.2 The RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction. The RPC agrees to transfer ownership to the Local Government according to established policy.

3.2.3 The Local Government shall ensure that sufficient controls and security exist by which to protect and safeguard the 9-1-1 equipment against loss, damage or theft.

3.2.4 Ownership and transfer-of-ownership documents shall be prepared by the RPC and signed by both parties upon establishing ownership or transference of ownership of any such 9-1-1 equipment in accordance with UGMS and the State Comptroller of Public Accounts. Sample forms are provided as Attachments A and B to this Agreement.

3.2.5 Replacement insurance on 9-1-1 equipment shall be purchased and maintained by **Concho County** and proof of insurance shall be provided upon request.

3.2.6 The RPC and/or the Commission shall be reimbursed by the Local Government for any damage to 9-1-1 equipment other than ordinary wear and tear.

3.3 Inventory

3.3.1 The RPC shall maintain a current inventory of all 9-1-1 equipment consistent with Applicable Law;

3.3.2 All 9-1-1 equipment shall be tagged with identification labels.

3.3.3 Any lost or stolen 9-1-1 equipment shall be reported to the RPC as soon as possible.

Article 4: Performance Monitoring

4.1 The RPC and the Commission reserve the right to perform on-site monitoring for compliance with Applicable Law and performance of the deliverables specified in this Agreement. The Local Government agrees to fully cooperate with all monitoring requests from the RPC and/or the Commission for such purposes.

Article 5: Procurement

5.1 The RPC and the Local Government agree to use competitive procurement practices and procedures required by Applicable Law and RPC procurement policies in connection with any procurement to be funded with 9-1-1 Funds.

Article 6: Financial

6.1 As authorized by Applicable Law, the provisioning of 9-1-1 service throughout the Region is funded by Commission grants of appropriated 9-1-1 Funds.

6.2 The RPC will provide 9-1-1 Funds to the Local Government on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the Local Government are complete, accurate, and appropriate.

6.3 The RPC may withhold, decrease, or seek reimbursement of 9-1-1 Funds in the event that those 9-1-1 Funds were used in noncompliance with Applicable Law.

6.4 The Local Government shall reimburse the RPC and/or the Commission, as applicable, any 9-1-1 Funds used in noncompliance with Applicable Law.

6.5 Such reimbursement of 9-1-1 Funds to the RPC and/or the Commission, as applicable, shall be made by the Local Government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and then submitted to the Commission for approval.

6.6 The Local Government commits to providing 9-1-1 services as a condition to receiving 9-1-1 Funds as prescribed by the RPC's Strategic Plan and any amendments thereto.

Article 7: Records

7.1 The Local Government will maintain adequate fiscal records and supporting documentation of all 9-1-1 Funds reimbursed to the Local Government for 9-1-1 service consistent with Applicable Law and generally accepted accounting principles and as approved in the RPC's current approved Strategic Plan;

7.2 The RPC or its duly authorized representative shall have access to and the right to examine and audit all books, accounts, records, files, and/or other papers or property pertaining to the 9-1-1 service belonging to or in use by the Local Government or by any other entity that has performed or will perform services related to this Agreement.

7.3 The Commission and State Auditor's Office shall have the same access and examination rights as the RPC.

Article 8: Nondiscrimination and Equal Opportunity

8.1 The RPC and the Local Government shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 9: Dispute Resolution

9.1 Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the Strategic Plan, the Applicable Law or policy, or this Agreement.

9.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 10, until they have exhausted the procedures set out in this Article 10.

9.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.

9.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to a mutually

designated legal mediator. Each party shall pay one-half the total fee and expenses for conducting the mediation.

9.5 The parties agree to continue performing their duties under this Agreement, which are unaffected by the dispute, during the negotiation and mediation process.

9.6 If mediation does not resolve the parties' dispute, the parties may pursue their legal and equitable remedies.

Article 10: Suspension for Unavailability of Funds

10.1 In the event that (i) the RPC's approved budget and/or appropriations to the Commission from the Texas Legislature do not permit or otherwise appropriate funds for reimbursement to Local Government provided for in this Agreement, and (ii) such lack of permission or non-appropriation shall not have resulted from any act or failure to act on the part of the RPC, and (iii) the RPC has exhausted all funds legally available for reimbursement to Local Government, and no other legal procedure shall exist whereby payment hereunder can be made to Local Government; and (iv) RPC has negotiated in good faith with Local Government to develop an alternative payment schedule or new agreement that will accommodate RPC's approved budget and/or appropriations for the applicable period, then RPC will not be obligated to reimburse the Local Government for the applicable budget year(s).

Article 11: Notice to Parties

11.1 Notice under this Agreement must be in writing and received by the party against whom it is to operate. Notice is received by a party (1) when it is delivered to the party personally; or (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in this Article and signed on behalf of the party.

11.2 The RPC's address is:

**Concho Valley Council of Governments
2801 W. Loop 306, Suite A
San Angelo, Texas 76904**

The Local Government's address is:

**Concho County
Attn: Judge David Dillard
P. O. Box 158
Paint Rock, TX 76866**

11.3 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 12: Effective Date and Term

12.1 This Agreement is effective as of September 1, 2021 and shall terminate on August 31, 2023.

12.2 In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

12.3 If this Agreement is terminated for any reason, the RPC shall not be liable to the Local Government for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Article 13: Force Majeure

13.1 The RPC may grant relief from performance of the Agreement if the Local Government is prevented from performance by act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Local Government. The burden of proof for the need of such relief shall rest upon the Local Government. To obtain release based on force majeure, the Local Government shall file a written request with the RPC.

Article 14: Confidentiality

14.1 The parties will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. The parties agree to maintain the confidentiality of information received during the performance of this Agreement.

14.2 The Local Government or its duly authorized representative will notify the RPC upon receipt of any requests for information.

Article 15: Indemnification

15.1 To the extent authorized by law, each party agrees to indemnify the other and agrees to defend its governing body members, officers and employees, against any claim, suit or administrative proceeding, and to indemnify them against any liability including all costs, expenses, and reasonable attorney's fees incurred arising out of an act or omission of the governing body, any officer, employee or agent in carrying out this Agreement.

Article 16. Historically Underutilized Business Requirements

16.1 The Local Government shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

Article 17: Miscellaneous

17.1 For purposes of this Agreement, terms not specifically defined herein are defined in the Applicable Laws.

17.2 Each individual signing this Agreement on behalf of a party warrants that he or she is legally authorized to do so, and that the party is legally authorized to perform the obligations undertaken.

17.3 This Agreement constitutes the entire agreement between the parties and supersedes any and all oral or written agreements between the parties relating to matters herein. An amendment to this Agreement is not effective unless in writing and signed by both parties.

17.4 All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect the term of this Agreement, which shall continue in full force and effect.

17.5 The following Attachments are part of this Agreement:

- Attachment A Ownership Agreement/Transfer of Ownership Form
- Attachment B Scope of Work
- Attachment C Commission Documents – Legislation, Rules and Program Policy Statements

17.6 This Agreement is binding on, and to the benefit of, the parties’ successors in interest.

17.7 This Agreement is executed in duplicate originals.

Concho Valley Council of Governments

Concho County

BY: _____

BY: _____

Printed Name: John Austin Stokes

Printed Name: David Dillard

Title: Executive Director

Title: Concho County Judge

Date: _____

Date: _____

Attachment A Ownership Agreement/Transfer of Ownership

As stipulated in Article 3 of the Agreement, the RPC shall establish ownership of all 9-1-1 equipment located within the Local Government's jurisdiction.

The RPC hereby establishes all 9-1-1 equipment located at Concho County, in Concho County, to be the property of Concho County, hereinafter referred to as "Owner".

Following is an itemized listing of 9-1-1 equipment hereby defined as the property of Owner.

Concho Valley Council of Governments

Concho County

BY:

BY:

Printed Name: John Austin Stokes

Printed Name: David Dillard

Title: Executive Director

Title: Concho County Judge

Date:

Date:

Sign Machine: Roland GS-24

Acer E5-511-P51E

Serial Number: KCA1828

NXMNYAA00142328E943400

Acquisition Date: September 2015

Cost: \$1855.99

\$259.24

Location: 152 N. Roberts, Paint Rock, TX

Condition: Good

Please indicate location and condition of the above listed Sign Machine.

Attachment B Scope of Work

The County agrees to maintain and assign addresses which will be used in the RPCs 9-1-1 database.

Concho Valley Council of Governments will reimburse the County for the purchase of supplies necessary for performance of the deliverables per this Agreement. As per **Article 10: Suspension for Unavailability of Funds, CVCOG will reimburse the County if funds are available.**

Street/Road Sign Replacement: The County will provide an itemized **cost share** for the replacement of existing street signs located in the unincorporated areas of the county to be submitted with request for reimbursement.

Attachment C Commission Documents

The following documents govern the funding and provisioning of 9-1-1 services by the RPC:

1. Commission Legislation:
<http://csec.texas.gov/statutes>
2. Commission Rules:
<http://www.csec.texas.gov/>
3. Commission Program Policy Statements:
<http://www.csec.texas.gov/9-1-1/documents/program-policy-statements-rev>

Concho Valley Council of Governments Cash Flow

| Beginning Balance: | First Financial CVCOG General Fund (000's) | | | First Financial 9-1-1 Trust Account (000's) | | | | First Financial General Investment Savings | | | | CVCOG Balance | First Financial CVTD (000's) | | | First Financial CVTD-ICB (000's) | | | First Financial CVEDD (000's) | | | CVTD - CD (000's) | | |
|--------------------|---|-------------|-----------|--|----------|-----------|---------|---|----------|----------|---------|------------------|---------------------------------|-----------|-----------|-------------------------------------|----------|---------|----------------------------------|-----------|---------|-------------------|----------|---------|
| | Inflows | Outflows | Balance | Inflows | Interest | Outflows | Balance | Inflows | Interest | Outflows | Balance | | Inflows | Outflows | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance |
| \$ 852,791 | | | 518,024 | 378,789 | 23 | (21,625) | 435,509 | 59,701 | 7 | - | 117,571 | 1,071,104 | 412,720 | (246,639) | 608,927 | - | - | 7,936 | 22,452 | (50,021) | 127,323 | - | - | 550,000 |
| | 1,550,872 | (1,885,639) | 518,024 | - | 27 | (111,134) | 324,402 | - | 8 | - | 117,579 | 1,391,280 | 355,744 | (579,201) | 385,470 | - | - | 7,936 | 36,132 | (65,612) | 97,844 | - | - | 550,000 |
| | 1,659,369 | (1,228,094) | 949,299 | - | 12 | (202,777) | 121,637 | - | 6 | (37,349) | 80,237 | 892,368 | 596,392 | (647,429) | 334,433 | - | - | 7,936 | 2,864 | (48,894) | 51,814 | - | - | 550,000 |
| | 1,194,051 | (1,452,857) | 690,493 | 210,830 | 11 | - | 332,478 | - | 5 | - | 80,242 | 1,262,224 | 1,385,224 | (628,973) | 1,090,684 | - | - | 7,936 | 220,188 | (163,086) | 108,917 | - | - | 550,000 |
| | 1,643,830 | (1,484,818) | 849,505 | - | 18 | (104,431) | 228,064 | 4,850 | 5 | - | 85,097 | 1,351,223 | 1,099,222 | (506,821) | 693,785 | - | - | 7,936 | 107,496 | (29,764) | 186,649 | - | - | 550,000 |
| | 1,148,521 | (959,963) | 1,038,063 | - | 5 | (94,991) | 133,078 | - | 3 | - | 85,099 | 1,070,208 | 820,390 | (506,461) | 1,007,714 | - | - | 7,936 | 113,869 | (130,000) | 170,518 | - | - | - |
| | 1,333,497 | (1,519,529) | 852,031 | - | 3 | - | 133,081 | - | 2 | - | 85,102 | 930,139 | 546,601 | (411,645) | 1,142,670 | - | - | 7,936 | 74,332 | (100,282) | 144,568 | - | - | - |
| | 1,437,841 | (1,577,915) | 711,956 | - | 2 | - | 133,083 | - | 1 | - | 85,103 | 1,312,732 | 482,059 | (685,677) | 939,053 | - | - | 7,936 | 34,310 | (41,137) | 137,741 | - | - | - |
| | 1,573,197 | (1,190,608) | 1,094,546 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |

Interest Rate at 0.088000% as of 09/30/20
 Interest Rate at 0.092700% as of 10/01/20
 Interest Rate at 0.085900% as of 11/02/20
 Interest Rate at 0.079500% as of 12/01/20
 Interest Rate at 0.073100% as of 01/04/21
 Interest Rate at 0.072000% as of 02/01/21
 Interest Rate at 0.036600% as of 03/01/21
 Interest Rate at 0.028100% as of 04/01/21
 Interest Rate at 0.017900% as of 05/03/21

Account opened to segregate Greyhound Funds
 \$7,935.77 belongs to CVTD deposited to maintain account

CD setup March 6, 2020
 Interest Rate is 1%, term is 1 Year
 Maturity date March 5, 2021
 CD funds applied to Note Payable
 Account Closed

| Beginning Balance: | First Financial CVCOG General Fund (000's) | | | First Financial 9-1-1 Trust Account (000's) | | | | First Financial General Investment Savings | | | | CVCOG Balance | First Financial CVTD (000's) | | | First Financial CVTD-ICB (000's) | | | First Financial CVEDD (000's) | | | CVTD - CD (000's) | | |
|--------------------|---|-------------|---------|--|----------|-----------|---------|---|----------|----------|---------|------------------|---------------------------------|-------------|-----------|-------------------------------------|----------|---------|----------------------------------|-----------|---------|-------------------|----------|---------|
| | Inflows | Outflows | Balance | Inflows | Interest | Outflows | Balance | Inflows | Interest | Outflows | Balance | | Inflows | Outflows | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance |
| \$ 512,440 | | | 454,104 | 490,901 | 687 | (94,545) | 449,140 | - | 77 | - | 54,249 | 957,493 | 266,167 | (480,776) | 652,233 | 7,028 | (6,252) | 10,856 | 153,239 | (44,332) | 268,815 | - | - | - |
| | 2,034,109 | (2,092,445) | 454,104 | - | 463 | (125,834) | 323,769 | - | 67 | - | 54,316 | 1,079,151 | 248,049 | (424,344) | 475,939 | 4,746 | (5,655) | 9,947 | 8,192 | (44,269) | 232,738 | - | - | - |
| | 1,825,827 | (1,578,866) | 701,066 | - | 279 | (132,828) | 191,221 | - | 59 | - | 54,376 | 729,424 | 752,241 | (381,046) | 847,134 | 8,299 | (6,397) | 11,849 | 39,835 | (13,852) | 258,721 | - | - | - |
| | 1,160,586 | (1,377,824) | 483,828 | - | 115 | (126,621) | 64,715 | 3,250 | 69 | - | 57,695 | 898,185 | 1,157,462 | (437,528) | 1,567,068 | 5,664 | (8,183) | 9,330 | 12,823 | (65,500) | 206,044 | - | - | - |
| | 1,622,248 | (1,330,300) | 775,776 | 344,808 | 324 | (114,591) | 295,255 | - | 58 | - | 57,753 | 955,949 | 399,105 | (527,493) | 1,438,680 | 7,575 | (8,032) | 8,873 | 51,024 | (112,061) | 145,008 | - | - | - |
| | 1,484,162 | (1,656,997) | 602,941 | - | 201 | (139,967) | 155,489 | - | 63 | - | 57,816 | 796,060 | 364,412 | (1,148,213) | 654,879 | 4,586 | (5,164) | 8,295 | 36,760 | (30,270) | 151,498 | 550,000 | - | 550,000 |
| | 1,212,074 | (1,232,261) | 582,754 | 719,031 | 179 | - | 874,700 | - | 19 | - | 57,835 | 1,333,145 | 365,247 | (420,910) | 599,216 | - | (360) | 7,936 | 64,302 | (10,524) | 205,275 | - | - | 550,000 |
| | 2,029,840 | (2,211,983) | 400,611 | - | 87 | (127,314) | 747,473 | - | 6 | - | 57,841 | 1,550,827 | 292,843 | (412,858) | 479,201 | - | - | 7,936 | 1,760 | (21,146) | 185,889 | - | - | 550,000 |
| | 1,547,259 | (1,202,357) | 745,513 | - | 60 | (134,801) | 612,732 | - | 5 | - | 57,846 | 1,251,320 | 700,808 | (387,286) | 792,723 | - | - | 7,936 | 4,023 | (21,774) | 168,138 | - | - | 550,000 |
| | 997,548 | (1,162,320) | 580,741 | - | 65 | (155,137) | 457,660 | - | 7 | - | 57,853 | 1,185,099 | 454,161 | (779,524) | 467,360 | - | - | 7,936 | 36,926 | (32,658) | 172,406 | - | - | 550,000 |
| | 1,552,898 | (1,464,054) | 669,585 | - | 33 | (168,059) | 289,634 | - | 5 | - | 57,859 | 1,080,077 | 409,455 | (381,205) | 495,609 | - | - | 7,936 | 29,720 | (15,102) | 187,024 | - | - | 550,000 |
| | 1,362,160 | (1,299,161) | 732,584 | - | 15 | (211,328) | 78,321 | - | 4 | - | 57,863 | 988,975 | 447,076 | (499,838) | 442,847 | - | - | 7,936 | 67,868 | (100,000) | 154,893 | - | - | 550,000 |
| | 2,781,918 | (2,661,712) | 852,791 | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |

Interest Rate at 1.671700% as of 10/01/19
 Interest Rate at 1.459600% as of 11/01/19
 Interest Rate at 1.341300% as of 12/30/19
 Interest Rate at 1.339200% as of 01/02/2020
 Interest Rate at 1.324000% as of 02/03/2020
 Interest Rate at 1.333900% as of 03/02/2020
 Interest Rate at 0.396100% as of 04/01/2020
 Interest Rate at 0.106900% as of 06/01/2020
 Interest Rate at 0.140000% as of 07/01/2020
 Interest Rate at 0.115400% as of 08/03/2020
 Interest Rate at 0.088000% as of 09/01/2020

Account opened to segregate Greyhound Funds
 \$7,935.77 belongs to CVTD deposited to maintain account

CD setup March 6, 2020
 Interest Rate is 1%, term is 1 Year

In compliance with PRIA 2256.023 and CVCOG Investment Policy section XI

signature on hardcopy
 CVCOG Executive Director/Investment Officer

signature on hardcopy
 CVCOG Director of Finance

hardcopy signed 06/17/2021
 Date

| | First Financial CVCOG General Fund (000's) | | | First Financial 9-1-1 Trust Account (000's) | | | | First Financial General Investment Savings | | | | CVCOG | First Financial CVTD (000's) | | | First Financial CVTD-ICB (000's) | | | First Financial CVEDD (000's) | | |
|--------------------|---|-------------|-----------|--|----------|-----------|---------|---|----------|----------|---------|-----------|---------------------------------|-----------|-----------|-------------------------------------|----------|---------|----------------------------------|-----------|---------|
| Beginning Balance: | \$ 422,124 | | | \$ 755,459 | | | | \$ 49,764 | | | | | \$ 768,881 | | | \$ 9,625 | | | \$ 208,540 | | |
| FY 18-19 | Inflows | Outflows | Balance | Inflows | Interest | Outflows | Balance | Inflows | Interest | Outflows | Balance | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance |
| October | 1,314,423 | (1,224,296) | 512,251 | - | 1,045 | (150,533) | 605,971 | - | 80 | - | 49,844 | 1,168,066 | 736,983 | (485,436) | 1,020,428 | 9,411 | (8,075) | 10,961 | 13,771 | (47,697) | 174,614 |
| November | 1,324,336 | (976,119) | 860,468 | - | 787 | (247,928) | 358,831 | - | 85 | - | 49,929 | 1,269,227 | 433,399 | (405,306) | 1,048,521 | 8,705 | (5,159) | 14,506 | 40,324 | (42,607) | 172,331 |
| December | 1,649,406 | (1,181,028) | 1,328,846 | - | 392 | (133,156) | 226,066 | - | 80 | - | 50,009 | 1,604,922 | 568,264 | (413,848) | 1,202,937 | 9,800 | (9,390) | 14,915 | 135,465 | (187,902) | 119,894 |
| January | 1,257,912 | (1,919,331) | 667,427 | 398,617 | 964 | (101,828) | 523,820 | - | 88 | - | 50,097 | 1,241,343 | 757,544 | (560,756) | 1,399,725 | 10,754 | (14,094) | 11,575 | 80,199 | (62,930) | 137,163 |
| February | 1,126,901 | (1,277,584) | 516,743 | - | 670 | (155,716) | 368,774 | - | 80 | - | 50,177 | 935,694 | 373,197 | (256,333) | 1,516,588 | 9,441 | (7,140) | 13,876 | 30,683 | (11,937) | 155,909 |
| March | 1,262,540 | (862,946) | 916,337 | - | 421 | (207,267) | 161,928 | 3,375 | 94 | - | 53,646 | 1,131,911 | 297,289 | (422,349) | 1,391,528 | 5,944 | (8,209) | 11,610 | 40,764 | (39,585) | 157,088 |
| April | 1,812,400 | (1,612,815) | 1,115,923 | 455,481 | 907 | (123,176) | 495,140 | - | 92 | - | 53,738 | 1,664,801 | 349,516 | (412,629) | 1,328,416 | 10,078 | (10,893) | 10,795 | 2,432 | (9,932) | 149,588 |
| May | 1,910,500 | (2,650,856) | 375,566 | - | 756 | (144,374) | 351,522 | - | 101 | - | 53,839 | 780,926 | 310,696 | (596,263) | 1,042,849 | 8,434 | (7,441) | 11,789 | 156,786 | (109,186) | 197,188 |
| June | 1,327,216 | (1,113,389) | 589,393 | - | 354 | (200,347) | 151,529 | - | 84 | - | 53,923 | 794,845 | 428,013 | (393,709) | 1,077,152 | 6,546 | (7,333) | 11,002 | 2,050 | (16,599) | 182,639 |
| July | 1,934,176 | (1,914,616) | 608,953 | 413,839 | 592 | - | 565,961 | - | 88 | - | 54,010 | 1,228,924 | 446,427 | (464,973) | 1,058,606 | 8,239 | (8,125) | 11,115 | 15,597 | (30,215) | 168,021 |
| August | 1,578,031 | (1,260,391) | 926,593 | - | 565 | (514,495) | 52,030 | - | 90 | - | 54,101 | 1,032,723 | 444,379 | (439,246) | 1,063,739 | 8,666 | (9,079) | 10,703 | 31,360 | (9,908) | 189,473 |
| September | 959,826 | (1,373,979) | 512,440 | - | 68 | - | 52,098 | - | 71 | - | 54,172 | 618,710 | 219,522 | (416,419) | 866,843 | 7,096 | (7,719) | 10,080 | 2,499 | (32,064) | 159,908 |

Interest Rate at 1.884500% as of 10/01/18
Interest Rate at 1.944400% as of 11/01/18
Interest Rate at 2.025200% as of 12/03/18
Interest Rate at 2.065900% as of 01/02/19
Interest Rate at 2.088800% as of 02/01/19
Interest Rate at 2.076100% as of 03/01/19
Interest Rate at 2.094200% as of 04/01/19
Interest Rate at 2.072300% as of 05/01/19
Interest Rate at 2.039600% as of 06/03/19
Interest Rate at 1.910600% as of 07/01/19
Interest Rate at 1.848500% as of 08/01/19
Interest Rate at 1.714500% as of 09/03/19

Account opened to segregate Greyhound Funds
Approximately \$9,089 belongs to CVTD Local Cash

| | First Financial CVCOG General Fund (000's) | | | First Financial 9-1-1 Trust Account (000's) | | | | First Financial General Investment CD (000's) | | | | CVCOG | First Financial CVTD (000's) | | | First Financial CVTD-ICB (000's) | | | First Financial CVEDD (000's) | | |
|--------------------|---|-------------|---------|--|----------|-----------|---------|--|----------|----------|---------|-----------|---------------------------------|-----------|-----------|-------------------------------------|----------|---------|----------------------------------|-----------|---------|
| Beginning Balance: | \$ - | | | \$ - | | | | \$ - | | | | | \$ - | | | \$ - | | | \$ - | | |
| FY 17-18 | Inflows | Outflows | Balance | Inflows | Interest | Outflows | Balance | Inflows | Interest | Outflows | Balance | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance | Inflows | Outflows | Balance |
| October | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| November | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| December | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| January | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| February | 50,000 | - | 50,000 | - | - | - | - | - | - | - | - | 50,000 | 50,000 | - | 50,000 | - | - | - | 10,000 | - | 10,000 |
| March | 550,785 | (333,163) | 267,621 | 200,000 | 152 | - | 200,152 | 49,348 | 18 | - | 49,366 | 517,140 | 728,705 | (10) | 778,695 | 8,189 | (4,223) | 3,965 | 226,281 | (26,462) | 209,819 |
| April | 1,603,391 | (1,508,916) | 362,096 | 386,259 | 636 | (78,962) | 508,086 | - | 58 | - | 49,424 | 919,605 | 642,616 | (359,412) | 1,061,899 | 6,021 | (7,109) | 2,877 | 3,227 | (12,214) | 200,831 |
| May | 1,452,067 | (1,275,045) | 539,118 | - | 511 | (166,785) | 341,813 | - | 64 | - | 49,488 | 930,418 | 450,797 | (354,818) | 1,157,878 | 6,644 | (7,607) | 1,914 | 707 | (40,570) | 160,968 |
| June | 1,606,144 | (1,307,736) | 837,525 | - | 374 | (155,451) | 186,736 | - | 68 | - | 49,556 | 1,073,817 | 402,037 | (345,619) | 1,214,296 | 7,150 | (7,591) | 1,474 | 48,813 | (14,515) | 195,266 |
| July | 1,184,661 | (1,674,661) | 347,525 | 388,852 | 700 | (119,244) | 457,044 | - | 67 | - | 49,623 | 854,193 | 372,134 | (508,568) | 1,077,863 | 18,885 | (9,872) | 10,486 | 139,898 | (133,460) | 201,704 |
| August | 1,373,037 | (1,083,992) | 636,569 | - | 572 | (179,670) | 277,946 | - | 78 | - | 49,701 | 964,217 | 606,357 | (464,953) | 1,219,266 | 7,849 | (6,496) | 11,839 | 52,763 | (33,243) | 221,225 |
| September | 1,645,577 | (1,860,022) | 422,124 | 642,267 | 551 | (165,306) | 755,459 | - | 62 | - | 49,764 | 1,227,347 | 166,828 | (617,213) | 768,881 | 7,465 | (9,679) | 9,625 | 600 | (13,285) | 208,540 |

Note: Interest Rate at 1.324700% as of 3/12/18
Note: Interest Rate at 1.697900% as of 9/30/18

Account opened for Greyhound Money

CVCOG
Balance Sheet
As of 5/31/2021

| | <u>Current Period Balance</u> | |
|--|-------------------------------|------|
| Assets | | |
| First Financial General Bank Acct | 1,033,886.21 | 1112 |
| CNCS Petty Cash | 300.00 | 1197 |
| First Financial Credit Card | 190.08 | 1199 |
| Grant Receivable, CJ VAWA | 1,546.73 | 1203 |
| State Contract, HSGD | 1,458.33 | 1204 |
| Grant Receivable, 2-1-1 | 29,294.84 | 1205 |
| Grant Receivable, 9-1-1 | 649,181.65 | 1211 |
| Grant Receivable, AAA | 189,120.00 | 1212 |
| State Contract, CJ Planning | 3,541.81 | 1214 |
| Grant Receivable, CJ Training | 12,438.02 | 1215 |
| Grant Receivable, RSVP | 12,182.11 | 1216 |
| Grant Receivable, Juvenile Justice Services | 5,787.65 | 1217 |
| Grant Receivable, Foster Grandparent | 31,288.72 | 1219 |
| Grant Receivable, Senior Companion | 24,034.26 | 1220 |
| Grant Receivable, ADRC | 37,774.69 | 1221 |
| Grant 804 EDA CARES ACT | 50,000.00 | 1229 |
| Grant Receivable, Homeland Security SHSP | 18,381.88 | 1232 |
| Grant Receivable, CACFP Head Start | 51,668.64 | 1243 |
| Grant Receivable, Head Start HHS | 455,130.27 | 1249 |
| Economic Development District | 39,644.58 | 1290 |
| CV Transit District AR | 289,958.92 | 1329 |
| Accounts Receivable-Intrado Services | 1,145.34 | 1394 |
| Accounts Receivable-CJ Law Enforcement Academy | 1,440.00 | 1395 |
| First Financial 911 Investment | 133,083.43 | 1614 |
| CVCOG Investment Account | 85,102.73 | 1618 |
| Leasehold Improvements | 75,000.00 | 1730 |
| Other Assets - Project Equipment | 1,533,575.32 | 1811 |
| Total Assets | <u>4,766,156.21</u> | |
| Liabilities | | |
| AP | 858,189.79 | 2111 |
| AP Clearing | 60,635.54 | 2112 |
| AP First Financial Credit Card | 28,530.71 | 2114 |
| Payroll Payable - Administration | 325,243.51 | 2151 |
| Federal Withholding Tax | 29,136.36 | 2311 |
| Medicare Payable | 11,493.29 | 2321 |
| SUTA Payable | 450.06 | 2323 |
| Health Insurance Payable | 22,070.18 | 2412 |
| Health Savings Account | 3,991.03 | 2413 |
| Employer Pension Plan Payable | 119,907.30 | 2422 |
| Employee Contr to Pension Plan | 72,987.06 | 2423 |
| Deferred Income Plan Withheld | 2,490.00 | 2431 |
| Worker's Comp Ins Payable | 15,291.96 | 2432 |
| United Way Payable | 870.15 | 2441 |
| Child Support Payable | 2,402.13 | 2442 |
| Accrued Annual Leave | 162,635.69 | 2521 |
| Deferred Income-General Fund | 20,432.97 | 2911 |
| Deferred Income - EDA CARES | 37,188.80 | 2912 |

CVCOG
Balance Sheet
As of 5/31/2021

| | Current Period Balance | |
|--|----------------------------|------|
| Deferred Income - 911 Program | 251.90 | 2917 |
| Deferred Income - Regional Law Academy Tuition | 4,125.00 | 2926 |
| Deferred Income-Misc Reg Law Enf Academy | 1,440.00 | 2928 |
| Deferred Income-Solid Waste | 82,483.82 | 2938 |
| Total Liabilities | <u>1,862,247.25</u> | |
| | | |
| Fund Balance | | |
| General Unrestricted Fund Balance | 487,158.06 | 3000 |
| Long Term Debt - Annual Leave | (162,635.69) | 3105 |
| Investment - Capital Assets | 1,608,575.32 | 3110 |
| Restricted - USDA Note Available | 23,850.00 | 3202 |
| Restrict - Faith in Action 501c3 | 35,313.38 | 3204 |
| Restricted - CV Medical Reserve Corp | 3,765.02 | 3205 |
| Assigned - Area Agency on Aging | 3,706.29 | 3401 |
| Assigned - SCP Visiting Program | 9,867.56 | 3402 |
| Assigned - Caregiver | 2,213.65 | 3403 |
| Assigned - Housing Finance | 93,868.84 | 3404 |
| Assigned - Homeland Security | 13,813.71 | 3405 |
| Assigned - CJ Planning | 96,522.15 | 3406 |
| Assigned - CJ Law Enf Academy | 166,224.28 | 3407 |
| Assigned - 211 Information Referral | 42,238.91 | 3408 |
| Assigned - CEDAF | <u>25,769.16</u> | 3409 |
| Total Fund Balance | <u>2,450,250.64</u> | |
| | | |
| Excess Revenue over Expenditures FY 20-21 | <u>453,658.32</u> | |
| | | |
| Total Liabilities and Fund Balance | <u>4,766,156.21</u> | |

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2020 Through 5/31/2021

| Revenue | <u>Current Period Actual</u> | |
|---|------------------------------|------|
| CNCS Senior Companion CFDA 94.016 | 144,063.98 | 4164 |
| CNCS Foster Grandparent CFDA 94.011 | 230,319.05 | 4165 |
| HHS-ACF Head Start CFDA 93.600 | 4,261,929.39 | 4166 |
| CNCS RSVP CFDA 94.002 | 66,541.61 | 4167 |
| Grant 799, Head Start COVID-19 One Time Funding | 138,135.96 | 4168 |
| Grant 804, EDA CARES ACT | 62,811.20 | 4169 |
| AAA - Title IIIB CFDA 93.044 | 154,114.00 | 4201 |
| TxHHS - 2-1-1 Operations SAF | 67,589.35 | 4202 |
| CARES ACT III B, CFDA 93.044 | 51,707.00 | 4204 |
| AAA - Title IIIC1 CFDA 93.045 | 58,848.00 | 4205 |
| Off Gov-CJ Purchase of Service CFDA 16.523 | 22,680.72 | 4206 |
| AAA - Title IIIC-2 CFDA 93.045 | 56,986.00 | 4207 |
| AAA - Title IIID CFDA 93.043 | 15.00 | 4208 |
| CARES ACT III C-2, CFDA 93.045 | 111,725.00 | 4211 |
| CARES ACT III E, CFDA 93.052 | 6,432.00 | 4212 |
| CARES ACT VII-OM, CFDA 93.042 | 5,193.00 | 4213 |
| AAA - Title IIIE CFDA 93.052 | 39,212.00 | 4215 |
| AAA - Title VII EAP CFDA 93.041 | 1,942.00 | 4216 |
| AAA - Title VI OM CFDA 93.042 | 15,338.00 | 4218 |
| AAA - NSIP CFDA 93.053 | 5,944.00 | 4219 |
| CACFP Nutrition CFDA 10.558 | 345,957.04 | 4221 |
| Off Gov-Violence Against Women Act CFDA 16.588 | 4,899.09 | 4222 |
| AAA - HICAP CFDA 93.324 | 3,847.00 | 4225 |
| PY - Title IIIB CFDA 93.044 | 15,439.00 | 4227 |
| PY - Title IIIC2 CFDA 93.045 | 42,270.00 | 4235 |
| PY - Title IIIE CFDA 93.052 | 2,561.00 | 4239 |
| AAA COVID-19 C2 | 62,412.00 | 4240 |
| TXHHSC, 211 Child Care CFDA 93.575 | 2,237.82 | 4258 |
| Tx Dept Rural Affairs, CEDAF State | 4,708.45 | 4264 |
| CF - HICAP Basic CFDA 93.324 | 37,039.00 | 4267 |
| ADRC Housing Navigator CFDA 93.791 | 22,814.88 | 4274 |
| ADRC Local Contact Agency CFDA 93.791 | 1,732.86 | 4275 |
| ADRC MIPPA CFDA 93.071 | 1,207.32 | 4279 |
| ADRC COVID-19 CFDA 93.048 | 2,457.00 | 4283 |
| TXHHS-FGP State CFDA 94.011 | 5,316.48 | 4285 |
| TXHHS-SCP State CFDA 94.016 | 6,791.48 | 4286 |
| Off Gov-Homeland Security SHSP CFDA 97.067 | 89,406.94 | 4294 |
| AAA - MIPPA CFDA 93.071 | 715.00 | 4297 |
| AAA State General | 46,896.00 | 4301 |
| TCEQ Solid Waste State | 96,525.60 | 4302 |
| AAA - State Title III E Match | 18,452.00 | 4306 |
| Off Gov - CJ Academy State | 51,554.44 | 4307 |
| AAA - State OMB ALF | 7,285.00 | 4308 |
| TxHHS-RSVP State | 48,542.48 | 4309 |
| Off Gov - HSGD Contract State | 11,817.11 | 4311 |
| TxHHS - 211 State Funds | 64,543.00 | 4312 |
| Off Gov, CJ Planning Services | 30,923.41 | 4315 |
| CSEC 911 ER Communications State | 1,776,620.50 | 4316 |
| AAA Housing Bond | 12,245.00 | 4319 |
| ADRC State General Revenue | 53,300.87 | 4325 |
| ADRC State Promoting Independence | 11,123.45 | 4331 |
| 2-1-1 One Star Foundation | 824.49 | 4359 |

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2020 Through 5/31/2021

| | <u>Current Period Actual</u> | |
|--|------------------------------|------|
| IK Contributions | 806,725.68 | 4411 |
| Senior Center Program Income-Tracking Only | 44,936.51 | 4416 |
| Senior Center Local Revenue-Tracking Only | 15,310.04 | 4417 |
| CVCOG Membership Dues | 14,645.10 | 4511 |
| Area Agency on Aging Membership Dues | 28,333.00 | 4512 |
| CJ Membership Dues | 66,000.00 | 4513 |
| Program Income | 37,221.00 | 4522 |
| Local Revenue | 218,329.86 | 4523 |
| Interest Income General | 39.50 | 4731 |
| Credit Card Cash Rewards Redemption | 4,850.00 | 4737 |
| Economic Development District Pass-Thru | 250,971.65 | 4760 |
| Concho Valley Transit District Pass-Thru | 2,631,667.49 | 4761 |
| Fringe Benefit Allocations | 233,032.73 | 4911 |
| Indirect Cost Allocations | 507,786.04 | 4912 |
| Information Technology Services | 229,575.34 | 4913 |
| Human Resources Allocation | 215,787.33 | 4914 |
| Procurement Dept Allocation | 267,032.33 | 4915 |
| Property Management Allocation | 304,518.00 | 4916 |
| Total Revenue | <u>14,260,754.57</u> | |
| Expenditures | | |
| General Wages | 4,524,330.62 | 5110 |
| General Overtime Hours | 4,611.83 | 5118 |
| Holiday Work Time | 2,069.94 | 5119 |
| Vacation Time Allocation | 233,032.73 | 5150 |
| Medicare Tax | 77,556.65 | 5151 |
| OASDI | 357.23 | 5152 |
| Worker's Comp Insurance | 76,028.41 | 5172 |
| SUTA | 36,837.54 | 5173 |
| Health Insurance Benefit | 1,205,448.62 | 5174 |
| Dental Insurance Benefit | 50,427.04 | 5175 |
| Life Insurance Benefit | 38,634.54 | 5176 |
| HSA Insurance Benefit | 44,313.26 | 5177 |
| Retirement | 635,008.60 | 5181 |
| Indirect Allocation | 507,788.56 | 5199 |
| Stipend - FGP Volunteers | 158,922.00 | 5201 |
| Stipend - SCP Volunteers | 90,656.25 | 5202 |
| Uniforms | 13,452.22 | 5203 |
| Recognition | 18,330.48 | 5205 |
| HR Service Center | 215,787.33 | 5206 |
| Procurement Service Center | 267,032.33 | 5207 |
| Information Technology Service Center | 229,575.34 | 5208 |
| Driver Wages | 903,350.03 | 5210 |
| Dispatch/Customer Service Wages | 76,603.38 | 5217 |
| Driver Overtime Hours | 14,391.57 | 5218 |
| Dispatch/Customer Service Overtime Wages | 1,231.46 | 5219 |
| Driver Double Time | 982.53 | 5222 |
| Audit & Legal | 33,413.94 | 5231 |
| Counseling Services | 15,750.00 | 5251 |
| Contract Services | 341,699.61 | 5291 |
| HS Health & Disab Svc | 124.75 | 5293 |
| HS Policy Council | 169.42 | 5294 |
| HS Nutrition Service | 239,745.85 | 5295 |

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2020 Through 5/31/2021

| | <u>Current Period Actual</u> | |
|---------------------------------|------------------------------|------|
| HS Parent Service | 154.00 | 5296 |
| AAA Congregate Meals | 38,155.37 | 5301 |
| AAA Home Delivered Meals | 314,786.60 | 5302 |
| Client Assistant Pass-thru | 2,457.00 | 5305 |
| Head Start T & T A | 50,307.41 | 5308 |
| Travel-In Region | 12,071.83 | 5309 |
| Travel-Out of Region | (62.50) | 5310 |
| Meals | 1,404.40 | 5312 |
| Travel-Volunteer | 6,695.78 | 5313 |
| Fuel | 904.38 | 5351 |
| Lubricant | 211.89 | 5352 |
| Vehicle Maintenance | 612.97 | 5361 |
| Tires | 35.00 | 5363 |
| Other Facility Rental | 25.00 | 5410 |
| Rent Southland Properties | 208,000.00 | 5411 |
| Other Facility Rent | 7,130.69 | 5412 |
| HS Site Rent | 10,850.00 | 5413 |
| Utilities | 31,023.95 | 5431 |
| HS Site Center Utilities | 66,089.23 | 5433 |
| Facility Maintenance | 319,803.66 | 5451 |
| HS Site Center Bldg Maint | 96,937.13 | 5453 |
| Supplies | 105,777.65 | 5510 |
| HS Class Room Supplies | 71,161.13 | 5512 |
| HS Food Serv Sup | 33,985.69 | 5513 |
| HS Medical Supplies | 1,505.17 | 5514 |
| Supplies - Bus/Service Vehicles | 3,225.85 | 5516 |
| Parts Supply | 479.21 | 5520 |
| Internal Project Equipment | 1,977.24 | 5621 |
| Internal Computer/Software | 26,626.75 | 5622 |
| County Project Equipment | 212,333.33 | 5627 |
| Tools | 8,462.18 | 5629 |
| Copier | 19,339.96 | 5632 |
| Insurance | 19,748.53 | 5711 |
| Communications - Bus | 28,658.86 | 5712 |
| Cell Phones | 10,106.99 | 5713 |
| Internet | 3,625.25 | 5714 |
| Printing | 3,504.77 | 5721 |
| Ads & Promotions | 1,144.70 | 5722 |
| Publications | 1,162.48 | 5723 |
| Training | 7,868.19 | 5751 |
| Dues and fees | 64,609.04 | 5753 |
| Vehicle Registration | 269.19 | 5754 |
| HS Site Center Communications | 13,789.77 | 5760 |
| Communications | 24,102.24 | 5761 |
| Postage/freight | 7,389.57 | 5762 |
| 911 Wireless | 141,021.25 | 5763 |
| 911 Database | 19,844.26 | 5764 |
| 911 Language Line | 1,301.26 | 5766 |
| 911 Equipment Maintenance | 473.22 | 5767 |
| 911 ANCIL Maintenance | 158,864.80 | 5770 |
| 911 PUB ED | 3,956.40 | 5771 |
| 911 Network Reliability | 4,605.15 | 5774 |
| 911 Network | 155,331.74 | 5775 |

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2020 Through 5/31/2021

| | <u>Current Period Actual</u> | |
|--------------------------------------|------------------------------|------|
| 9-1-1 ESInet | 403,332.24 | 5777 |
| 9-1-1 Database Maintenance | 8,757.21 | 5778 |
| 911 Geographic Information Systems | 5,339.64 | 5780 |
| 911 Core Functions | 68,281.37 | 5781 |
| 911 Mason ISD Project | 117,509.24 | 5782 |
| Other | 2,658.08 | 5791 |
| Coffee Expense | 282.38 | 5792 |
| Physicals | 30.00 | 5793 |
| General Assembly Costs | 3,227.91 | 5794 |
| Safety | 2,328.06 | 5796 |
| Multi-Modal Supplies | 3,709.07 | 5810 |
| Multi-Modal Internet | 189.47 | 5814 |
| Multi-Modal Utilities | 3,027.99 | 5831 |
| Multi-Modal Communications | 188.24 | 5861 |
| InKind Volunteer Hours | 1,503.49 | 6206 |
| InKind Travel | 24,614.50 | 6310 |
| InKind Other | <u>780,607.69</u> | 6791 |
| Total Expenditures | <u>13,807,096.25</u> | |
| Excess Revenue over Expenditures | <u><u>453,658.32</u></u> | |

CVCOG
Expenditure Journal - All Grant Exp Recap YTD
From 10/1/2020 Through 5/31/2021

| Grant Code | Grant Title | General Ledger Expenditures | Account Payable Expenditures | Total |
|------------|---|--------------------------------|---------------------------------|----------------------|
| 010 | ICB Program | 2,724.47 | 0.00 | 2,724.47 |
| 018 | Pass-Thru CVTD Medicaid | 12,656.84 | 0.00 | 12,656.84 |
| 019 | Grant 019, Link Road Operations | 17,174.30 | 7,192.65 | 24,366.95 |
| 025 | Grant 025, VISTA Contract FY 20-22 | 25,989.88 | 0.00 | 25,989.88 |
| 030 | CVEDD TXDOT ED1904(07)074-19 | 0.00 | 107,714.00 | 107,714.00 |
| 033 | TDHCA Housing | 0.00 | 345.00 | 345.00 |
| 040 | Pass-Thru CV Economic Development Dist | 92,934.35 | 1,839.44 | 94,773.79 |
| 044 | Grant 044, EDA Revolving Loan | 48,483.86 | 0.00 | 48,483.86 |
| 055 | Grant 055, Faith in Action | 0.00 | 26.87 | 26.87 |
| 092 | Procurement | 257,714.79 | 9,317.56 | 267,032.35 |
| 093 | Human Resources | 208,627.22 | 7,160.09 | 215,787.31 |
| 094 | Information Technology | 201,414.41 | 28,160.83 | 229,575.24 |
| 095 | Engagement Committee Funds | 218.49 | 0.00 | 218.49 |
| 096 | Property Management | 47,425.72 | 257,092.28 | 304,518.00 |
| 097 | Non-Project Expenses | (167.00) | 4,161.44 | 3,994.44 |
| 098 | FRINGE BENEFITS | 152,746.45 | 0.00 | 152,746.45 |
| 099 | INDIRECT COSTS | 344,362.84 | 67,282.29 | 411,645.13 |
| 582 | Community and Economic Development Assistance Fund | 7,591.76 | 0.00 | 7,591.76 |
| 758 | Grant 758, 911 ER Communications 18-19 | 0.00 | 3,942.91 | 3,942.91 |
| 764 | Grant 764, Homeland Security SHSP FY 18-19 | 0.00 | 3,376.76 | 3,376.76 |
| 775 | CNCS Foster Grandparent 19-21 Y1-2 19SFWTX002 | 213,101.11 | 17,425.94 | 230,527.05 |
| 781 | Grant 781, Solid Waste FY 19-21 | 39,169.45 | 57,356.15 | 96,525.60 |
| 784 | Grant 784, Homeland Security HSGP FY 19-20 | 0.00 | 6,175.95 | 6,175.95 |
| 785 | Grant 785, CJ Academy FY 19-21 | 95,841.53 | 28,011.40 | 123,852.93 |
| 794 | Grant 794, RSVP FY 20-21 20SRWTX024 | 22,234.30 | 15,796.31 | 38,030.61 |
| 798 | Grant 798, Head Start FY 20-21 | 4,597,573.97 | 444,053.11 | 5,041,627.08 |
| 799 | Grant 799, Head Start COVID-19 | 126,697.06 | 11,438.90 | 138,135.96 |
| 800 | Grant 800, CVTD Urban CARES ACT | 666,001.04 | 32,585.25 | 698,586.29 |
| 801 | Grant 801, CVTD Rural CARES ACT | 382,101.85 | 29,789.58 | 411,891.43 |
| 803 | CNCS Senior Companion 20-21 Y2 19SCWTX001 | 132,834.78 | 13,023.20 | 145,857.98 |
| 804 | Grant 804, EDA CARES ACT 2-Y 20-22 | 60,699.91 | 2,111.29 | 62,811.20 |
| 805 | Grant 805, 911 ER Communications FY 20-23 2nd Biennium | 444,437.81 | 1,104,720.08 | 1,549,157.89 |
| 806 | Grant 806, 911 Equipment and Core Functions FY 20-23 | 68,281.37 | 155,238.33 | 223,519.70 |
| 807 | Grant 807, CJ Planning Contract FY 20-21 | 23,107.82 | 608.86 | 23,716.68 |
| 808 | Grant 808, HSGD Contract FY 20-21 | 8,609.41 | 138.89 | 8,748.30 |
| 809 | Grant 809, FGP State HHS000871100029 | 5,000.00 | 0.00 | 5,000.00 |
| 810 | Grant 810, SCP State HHS000871100039 | 6,475.00 | 0.00 | 6,475.00 |
| 811 | Grant 811, 211 Info Services FY 20-21 | 122,720.66 | 12,474.00 | 135,194.66 |
| 812 | Grant 812, ADRC FY 20-21 | 87,904.06 | 4,732.32 | 92,636.38 |
| 813 | Pass Thru Grant 813, CVTD Urban FY 20-21 | 882,404.06 | 11,358.31 | 893,762.37 |
| 814 | Pass Thru Grant 814, CVTD Rural FY 20-21 | 520,132.85 | 6,523.04 | 526,655.89 |
| 817 | Pass-Thru Grant 817, CVTD RCTP FY 20-21 | 12,397.67 | 0.00 | 12,397.67 |
| 818 | Grant 818, Juvenile Justice Services FY 20-21 | 6,930.70 | 15,750.00 | 22,680.70 |
| 819 | Grant 819, Area Agency on Aging FY 20-21 | 440,383.61 | 433,229.36 | 873,612.97 |
| 820 | Grant 820, Head Start Nutrition FY 20-21 | 35,796.82 | 271,344.69 | 307,141.51 |
| 821 | Grant 821, Homeland Security Regional Planning FY 20-21 | 76,573.85 | 3,200.73 | 79,774.58 |
| 822 | Grant 822, CJ VAWA Training Project | 8,176.23 | 1,276.00 | 9,452.23 |
| 823 | Grant 823, CVTD Mobility Urban Pass-thru | 24,895.46 | 0.00 | 24,895.46 |
| 824 | Grant 824, CVTD Mobility Rural Pass-thru | 22,180.00 | 0.00 | 22,180.00 |
| 825 | Pass Thru CVTD Rural CARES | 255.65 | 1,294.47 | 1,550.12 |
| 826 | Grant 826, RSVP State FY 20-21 | 48,233.24 | 0.00 | 48,233.24 |
| 827 | Grant 827, RSVP FY 21-22 20SRWTX024 | 24,629.15 | 4,149.17 | 28,778.32 |
| | Report Total | <u>10,625,678.80</u> | <u>3,181,417.45</u> | <u>13,807,096.25</u> |

