



NOTICE OF A PUBLIC MEETING
CONCHO VALLEY TRANSIT DISTRICT

3:30 P.M.

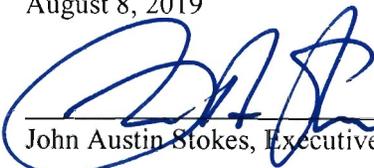
WEDNESDAY, AUGUST 14, 2019
Concho Valley Transit Annex Building
506 N. Chadbourne, San Angelo, TX 76903

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the Council office at 944-9666 at least 24 hours prior to the meeting.

BUSINESS

- (1) **DETERMINATION OF QUORUM AND CALL TO ORDER**
- (2) **INVOCATION & PLEDGE OF ALLEGIENCE**
- (3) **APPROVAL OF MINUTES** of July 17, 2019 meeting (See **Attachment A**)
- (4) **APPROVAL OF CHECKS** over \$2,000 written since last meeting (See **Attachment B**)
- (5) **APPROVAL OF** the CVTD Ethics and Compliance Policy revised July 2019 and also conduct annual board member training (See **Attachment C**)
- (6) **REVIEW** Financial Reports/Balance Sheet for the period June 2019 (See **Attachment D**)
- (7) **CVTD General Manager's Report**
- (8) **ADJOURN**

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053, this Thursday, August 8, 2019



John Austin Stokes, Executive Director



Concho Valley Transit District (CVTD)

Minutes of Meeting for July 17, 2019

The Concho Valley Transit District met on Wednesday, July 17, 2019 at 506 N. Chadbourne, San Angelo, TX 76903.

Board members present:

Steve Floyd, Tom Green County Judge, Chairman
Harry Thomas, City of San Angelo Council Member, District 3, Vice Chairman
David Dillard, Concho County Judge, Secretary
Charlie Bradley, Schleicher County Judge
Richard Cordes, Menard County Judge
Molly Criner, Irion County Judge
Fred Deaton, Crockett County Judge
Lucy Gonzales, City of San Angelo Council Member, District 4
Deborah Horwood, Sterling County Judge
Hal Spain, Coke County Judge
Bill Spiller, McCulloch County Judge
Delbert Roberts, Kimble County Judge

Board members not present:

Billie DeWitt, City of San Angelo Council Member, District 6
Jim O'Bryan, Reagan County Judge
Miguel Villanueva, Sutton County Commissioner

Call to Order

Judge Steve Floyd announced the presence of a quorum, and called the meeting to order at 2:47 p.m.

Invocation and Pledge of Allegiance

Judge Steve Floyd gave the invocation and led the Pledge of Allegiance.

Approval of Meeting Minutes

Upon a motion by Judge Delbert Roberts, seconded by Judge Richard Cordes, meeting minutes from the June 12, 2019 meeting was unanimously approved.

Approval of Checks over \$2,000 written since last meeting

Upon a motion by Council Member Harry Thomas, seconded by Judge Bill Spiller, checks in excess of \$2,000 written since last meeting was unanimously approved.

Review Financial Reports/Balance Sheet

The board reviewed Financial Reports for the period of April and May 2019. No action required.

CVTD General Manager's Report

- Statistics
- Safety Metrics
- Town Hall Events
- Bus Shelters
- Misc. Items
- Kids Eat Free

Future Agenda Items - None

Adjournment

The meeting was adjourned at 3:04 p.m. Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 14th day of August 2019.

Judge Steve Floyd, Chairman

Judge David Dillard, Secretary

CVTD
 Check/Voucher Register
 From 6/1/2019 Through 6/30/2019

<u>Document Nu...</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
21409	6/5/2019	ENGINE PRO MACHINE LLC	1511: pm b oil change, rear brake job,prkng brake & mud flap	2,003.12
	6/5/2019	ENGINE PRO MACHINE LLC	1312: Pm B oil change rear brakes & trans work	2,203.76
21416	6/10/2019	ANGELO TIRE AND ALIGN...	1488:replace R &F rotors, brakes and 1 crossfire LR	2,051.77
21438	6/18/2019	CITY OF SAN ANGELO-ACC...	May Fuel Bill	25,280.67
21440	6/18/2019	CREATIVE BUS SALES, INC	Fair boxes for buses	21,504.48
21450	6/18/2019	WEX BANK	May Fuel Bill	12,896.76
21453	6/18/2019	TML INTERGOVERNMENT...	06/2019 auto liab, errors & omission, general liability	9,470.50
21460	6/25/2019	ENGINE PRO MACHINE LLC	1516: replace catalytic converter & oxygen sensors	2,303.94
21467	6/25/2019	SNIDER TECHNOLOGY	Phone upgrade for Depot	2,340.00
Report Total				80,055.00



ETHICS AND COMPLIANCE POLICY



Concho Valley Transit

This Ethics and Compliance Policy is created to maintain a standard of ethical conduct expected from all agency employees and members. This policy does not take the place of, but shall be used in conjunction with, the Concho Valley Council of Governments Employee Handbook, to provide policies and guidelines of behavior expected of CVT employees at all times.

All Concho Valley Transit employees shall perform their official duties in a lawful, professional, and ethical manner; practice responsible stewardship of organizational resources; and report any conduct or activity that they believe to be in violation of this policy. Employees shall not knowingly make false or misleading statements, either oral or written, in the course of conducting the business of CVT. Employees shall not disclose confidential or sensitive agency business information without prior written authorization.

All CVT employees must familiarize themselves with this policy. All employees must abide by applicable federal and state laws, administrative rules, and this Ethics Policy. Employees will be effectively monitored and observed by their direct supervisors, as well as, the Human resources Director and, Director of Administration, to reasonably detect ethical noncompliance. Any observations by peers are encouraged to be reported to the Human Resources Director without fear of discrimination or retaliation. An employee who violates any provision of this conduct policy is subject to disciplinary action, up to and including termination. An employee who violates any applicable federal or state law or rule may be subject to civil or criminal penalties, in addition to any disciplinary action.

Although this manual identifies specific policies, it cannot address every conceivable situation. Ethical conduct, good judgment, common sense, and sound business practices and principles must prevail in any situation not covered by this manual.

This manual is not an employment contract or part of such a contract. The Board of Directors of CVT reserves, unto itself, the right to suspend, vary from, modify, or eliminate any matter to which this manual relates, and may do so temporarily or permanently, in whole or in part, generally or in particular cases, and with or without prior notice as deemed appropriate.

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I. RECORD RETENTION

A. GENERAL POLICY

Concho Valley Transit (CVT) is committed to proper maintenance and retention of records. Records are defined broadly to include almost any type of business information, and the required retention period varies with the type of record. Falsifying records, deliberately concealing records, destroying records in bad faith, exploiting confidential information, or otherwise mishandling records is not acceptable.

B. WRONGFUL DESTRUCTION OF RECORDS

When a lawsuit is filed or is reasonably anticipated to be filed against this agency, or when an internal or governmental investigation is initiated, CVT must ensure that all information potentially relevant to the suit or investigation is preserved. Employees may not alter, conceal, or in any way destroy information potentially relevant to a suit or investigation.

CVT will take every step possible to ensure potentially relevant information is not inadvertently destroyed pursuant to document retention schedules or by routine computer operations or common computer settings, such as the automated deletion of e-mails.

C. TERMINATION

Any employee who violates this policy and destroys information, either through willful or unintentional act, will be subject to disciplinary action, up to and including termination. Engaging in unlawful destruction of records may also result in civil or criminal liability to any employee of CVT committing such acts.

D. ADMINISTRATION

The Executive Director and the Director of Administration are responsible for the administration and application of this Policy. Any improper destruction of records will be considered fraud and will be investigated as such (See II. Fraud).

II. FRAUD

A. PURPOSE

This fraud policy is established to facilitate the development of controls that will aid in the detection and prevention of fraud against the Concho Valley Council of Governments (CVCOG). It is the intent CVCOG to promote consistent organizational behavior by providing guidelines and assigning responsibility for the development of controls and conduct of employees and the CVCOG concerning investigations of fraud allegations and criminal acts. It is not the intent of CVCOG to restrict when and how fraud is reported.

Employees are encouraged to report fraud as soon as possible to whomever they feel most comfortable with, whether Administrative Management, CVCOG Board, local law enforcement, or the Texas State Auditor's Office.

B. SCOPE OF WORK

This policy applies to any irregularity, or suspected irregularity, involving employees, board members, consultants, vendors, contractors, outside agencies doing business with employees of such agencies, and/or any other parties with a business relationship with CVCOG. Any investigative activity required will be conducted without regard to the suspected wrongdoer's length of service, position/title, or relationship with CVCOG.

C. POLICY

Management is responsible for the detection and prevention of fraud, misappropriations, and other irregularities. Fraud includes the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his or her benefit. Examples of fraud include lying on an employment application, falsifying records, or providing false receipts for reimbursement from CVT.

Each member of management should be familiar with the types of improprieties that might occur within his or her area of responsibility and should be alert for any indication of irregularity. Any irregularity that is detected or suspected must be reported immediately to the Executive Director, the Director of Administration, or the Human Resources Office, who coordinates all investigations with the appropriate authorities, both internal and external.

D. ACTIONS CONSTITUTING FRAUD

Fraud is defined as: A false representation of a matter of fact, whether by word or by conduct, by false or misleading allegations, or by concealment, intentional perversion of truth in order to induce another to part with something of value or to surrender a legal right. The terms of defalcation, misappropriation, and other fiscal irregularities refer to, but are not limited to:

- Any dishonest or fraudulent act,
- Misappropriation or theft of funds, securities, supplies, or other assets,
- Impropriety in handling or reporting of money or financial transactions,
- Accepting or seeking anything of material value from contractors, vendors or persons providing services/materials to CVCOG. Exception: Gifts which are less than \$50.00 in value that can be used/enjoyed by all employees, i.e., cookies at Christmas.
- Destruction, removal, or inappropriate use of records, furniture, fixtures, and equipment, and/or
- Any similar or related irregularity

E. OTHER IRREGULARITIES

Irregularities concerning an employee's moral, ethical, or behavioral conduct should be resolved by departmental management and the Administrative Management. If there is any question as to whether an action constitutes fraud, contact the Administrative Management for guidance.

F. INVESTIGATION RESPONSIBILITIES

The Administrative Management has the primary responsibility for the detection of all suspected fraudulent acts as defined in the policy. When fraudulent acts are suspected by or reported to the Administrative Management, the Administrative Management shall contact local law enforcement or the appropriate person or entity outside of CVCOG so that an independent investigation can be conducted. Administrative Management shall fully cooperate with the investigation and prosecution of all criminal activity.

G. CONFIDENTIALITY

The Administrative Management will treat all information received confidentially. Any employee who suspects dishonest or fraudulent activity will notify Administrative Management immediately, and should not attempt to personally conduct investigations or interviews/interrogations related to any suspected fraudulent act. (See Reporting Procedure section below.)

Investigation results will not be disclosed or discussed with anyone other than those who have legitimate need to know. This is important in order to avoid damaging the reputations of persons suspected but subsequently found innocent of wrongful conduct and to protect CVCOG from potential civil liability.

H. AUTHORIZATION FOR INVESTIGATING SUSPECTED FRAUD

The Administrative Management will have:

- Free and unrestricted access to all company records and premises, whether owned or rented; and
- The authority to examine, copy, and/or remove all or any portion of the contents of files, desks, cabinets, and other storage facilities on the premises without prior knowledge or consent of any individual who might use or have custody of any such items or facilities when it is within the scope of their investigation.

I. REPORTING PROCEDURES

Great care must be taken concerning allegations of suspected improprieties, irregularities, or criminal activity so as to avoid mistaken accusations or alerting suspected individuals that an investigation is necessary.

An employee who discovers or suspects fraudulent activity shall contact the Administrative Management immediately or Chairman of the Board. The employee or other complainant may remain anonymous (except when necessary to cooperate with a law enforcement investigation). All inquiries concerning the activity under investigation from the suspected individual, his or her attorney or representative, or any other inquirer should be directed to the Executive Director or if necessary, the Chairman of the Board. No information concerning the status of an investigation will be provided.

Upon learning of an allegation of fraudulent activity, Administrative Management or the Chairman of the Board shall immediately notify the appropriate investigative agency or local law enforcement and shall not conduct an independent investigation of any allegations of suspected criminal activity.

The reporting individual should be informed of the following:

- Do not contact the suspected individual in an effort to determine facts or demand restitution
- Do not discuss the case, facts, suspicions, or allegations with anyone unless specifically asked to do so by the Executive Director or if necessary, the Chairman of the Board.

J. TERMINATION

If an investigation results in substantiated allegations of criminal acts or other fraudulent behavior, termination may be recommended. The recommendation will be reviewed for approval by the Executive Director or if necessary, the Chairman of the Board, and if necessary, outside counsel before any action is taken.

K. ADMINISTRATION

The Administrative Management is responsible for the administration, revision, interpretation, and application of this policy. The policy will be reviewed annually and revised as needed.

III. EQUAL OPPORTUNITY EMPLOYMENT

A. PURPOSE

The purpose of the plan is to ensure that CVCOG will recruit, employ and promote persons most qualified to render CVT's business. To attract such people, employment and promotional opportunities will be given to the best qualified individuals on the basis of ability and dedication. Race, color, religion national origin, age, sex, pregnancy, citizenship, familial status, disability status, veteran status, genetic information or other protected group status will not be considered in determining the people best qualified for such employment and promotion.

B. POLICY

CVCOG shall recruit, hire, train and promote in all job titles without regard to race, color, religion, national origin, age, sex, pregnancy, citizenship, familial status, disability status, veteran status, genetic information or other protected group status, except where otherwise required by law or regulation.

The Executive Director shall ensure that all other personnel actions such as compensation, benefits, training, education tuition assistance, transfer, demotion, termination, layoff, and return from layoff shall be administered without regard to race, color, religion, national origin, age, sex, pregnancy, citizenship, familial status, disability status, veteran status, genetic information or other protected group status, except where otherwise required by law or regulation.

CVCOG shall base employment decisions on the principles of equal employment opportunity and with the intent to further CVT's affirmative action goals.

C. AFFIRMATIVE ACTION

CVT is committed to maintaining and promoting equal opportunities for all qualified employees, applicants for employment, and program services for clients without regard to their race, creed, color, religion, genetic information, national origin, sex, age, disability or any other protected characteristic. CVT's commitment, in this regard, creates a positive obligation on the part of all management and participants for the adoption of and compliance with this affirmative action policy. Affirmative action includes, but is not limited to, hiring, placement, employment upgrading, promotions or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and services provided to clients. In addition, CVT will actively seek qualified members of minority groups and other protected classes in its services to clients and application and hiring processes.

D. COMPLIANCE AND ADMINISTRATION

It is the responsibility of each and every employee to ensure compliance with the Equal Employment Opportunity; however, the Executive Director shall have the ultimate responsibility to ensure compliance with all phases of this policy.

1. The Human Resources Manager is the Equal Employment Opportunity (EEO) Officer and, as such, is responsible to administer the CVT's Equal Employment Opportunity Policy.
2. The EEO Officer will be responsible for:
 - a. Developing and implementing an Affirmative Action Plan.
 - b. Assuring compliance by all employees and reporting any deviation to the Executive Director.

- c. Maintaining records and preparing status reports as necessary.
- d. Receiving, investigating, and responding to complaints in accordance with established procedures.
- e. Ensuring that this policy is disseminated to all employees.

E. PERSONS WITH DISABILITIES

- 1. It is the policy of CVT to fully comply with the Americans With Disabilities Act of 1990, as amended, and prohibit discrimination against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment.
- 2. In compliance with the Americans with Disabilities Act of 1990, as amended, CVT will ensure all programs and services administered by CVT are accessible to qualified persons with disabilities. CVT will further provide appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and to enjoy the benefits of its programs and services.

F. WHISTLEBLOWERS PROTECTION

CVT encourages its employees to report improper activities in the workplace and will protect employees from retaliation for making any such report in good faith.

- 1. **EMPLOYEE RIGHTS:** Employees have the right to report, without suffering retaliation, any activity by CVT or an employee of CVT that the reporting employee reasonably believes:
 - a. Violates any state or federal law;
 - b. Violates or amounts to noncompliance with a state or federal rule or regulation; or
 - c. Violates fiduciary responsibilities to its employees.

In addition, employees can refuse to participate in an activity that would result in a violation of state or federal statutes, or a violation or noncompliance with a state or federal rule or regulation.

Employees are also protected from retaliation for having exercised any of these rights in any former employment.

The whistleblower protection laws do not entitle employees to violate a confidential privilege of CVT (such as the attorney-client privilege) or improperly disclose trade-secret information.

- 2. **WHERE TO REPORT:** Employees have the duty to comply with all applicable laws and to assist CVT to ensure legal compliance. An employee who suspects a problem with legal compliance is required to

report the situation(s) to their supervisor or other appropriate member of management, to include the Executive Director.

3. PROTECTION FROM RETALIATION: Any employee who believes they have been retaliated against for whistleblowing may file a complaint with CVCOG's Equal Employment Opportunity (EEO) Officer. The EEO Officer, appointed by the Executive Director, shall be responsible for receipt, documentation, investigation and report of all such complaints in accordance with established procedures.

G. ADMINISTRATION

The Human Resources Manager as the Equal Employment Opportunity (EEO) Officer shall be responsible for receipt, documentation, investigation, and report of all such complaints of violations of the Equal Opportunity Employment Policy in accordance with established procedures.

IV. SEXUAL HARRASSMENT, SEXUAL MISCONDUCT AND BULLYING

A. GENERAL POLICY

It is the policy of Concho Valley Transit (CVT) to provide an employment environment free of sexual harassment, sexual misconduct or bullying. Any and all forms of sexual harassment, sexual misconduct and/or bullying are strictly prohibited and CVT will not tolerate any such form(s) of harassment, misconduct or bullying in the workplace.

B. SEXUAL HARASSMENT

Sexual harassment may include sexual advances, sexual solicitation, requests for sexual favors, or other verbal or physical conduct of a sexual nature where any of the three criteria exist:

1. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment or continued employment;
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or,
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment.

C. SEXUAL MISCONDUCT

Sexual misconduct includes behavior that is short of sexual harassment, but may include offensive language, offensive jokes, offensive bantering or any other behavior of a sexual nature deemed to be

offensive and unwelcomed by the employee who is offended. This sexual misconduct is unprofessional and inappropriate and it will not be tolerated at CVT.

D. BULLYING

Any and all forms of bullying are strictly prohibited. Bullying is defined as any form of intimidation or aggressive behavior in which someone intentionally and repeatedly causes another person injury or discomfort. Bullying can take the form of physical contact, words or more subtle actions or attacks.

E. CONDUCT EXPECTATIONS

It is the expectation of CVT that all employees will treat each other and the general public with professionalism, respect and fairness. Employees must conduct themselves with courtesy and restraint at all times on the job and at all times when they may be perceived in any manner as representing CVT.

F. REPORTING PROCEDURES

Any employee who feels he/she is being subjected to sexual harassment, sexual misconduct or bullying by any person in the workplace must report the incident to the appropriate supervisor or manager immediately. Likewise, any employee who witnesses any incident that appears to be a violation of sexual harassment, sexual misconduct or bullying policies is also required to report the incident immediately. If the subject of a complaint is the employee's supervisor or manager, the employee must report the complaint directly to the Human Resources Office, the Director of Administration or the Executive Director.

Supervisors or managers who receive reports of sexual harassment, sexual misconduct or bullying must report the complaint(s) to the Human Resources Office, the Director of Administration or to the Executive Director, regardless of the form of the complaint (formal or informal) or whether it precisely follows CVT's complaint procedures. Ignoring a report of sexual harassment, sexual misconduct or bullying is unacceptable.

Accurate records of all complaints must be kept. Supervisors or managers will work with the Human Resources Office, the Director of Administration and the Executive Director to ensure appropriate action that actually stops the harassment, misconduct or bullying is taken.

G. PROTECTION FROM RETALIATION

CVT encourages its employees to report any sexual harassment, sexual misconduct or bullying in the workplace. Employees who report any form of sexual harassment, sexual misconduct or bullying are protected against retaliation by state and federal laws. (See III. Equal Opportunity Employment, E. Whistleblowers Protection)

H. TERMINATION

Sexual harassment, sexual misconduct and/or bullying will not be tolerated. Disciplinary action will be taken against any employee who is proven through investigation to have engaged in such activity, up to and including termination.

I. ADMINISTRATION

The Human Resources Manager, the Director of Administration and the Executive Director are responsible for the receipt, documentation, investigation and report of all such complaints of sexual harassment, sexual misconduct or bullying.

V. CONFLICTS OF INTEREST

A. GENERAL POLICY

Conflict of interest is a situation in which the private interest of an employee or officer of Concho Valley Transit (CVT) conflicts with or raises a reasonable question of conflict with job-related duties or responsibilities of that employee or officer. This is usually financial or economic in nature.

B. EMPLOYEES

An employee shall not engage in any activity that would create a conflict of interest or even the appearance of a conflict, to include:

1. Make a personal investment in any enterprise that would create a substantial conflict between the employee's private interest and CVT.
2. Engage in outside business or professional activities or accept employment if the activities create a conflict between the employee's private interests and CVT.
3. Use or appear to use information obtained in connection with the employee's duties for CVT or that could be expected to impair the employee's independence of judgment in the performance of the employee's duties for CVT.

C. PUBLIC OFFICIALS

Local public officials, including a member of the CVT governing body or another officer, whether elected, appointed, paid or unpaid, are subject to the Conflict of Interest provisions in Chapter 171 of the Texas Local Government Code. Chapter 171 establishes the standard for determining when a local official has a conflict of interest that would affect his or her ability to discuss, decide or vote on a particular item.

1. Officers of CVT will neither have financial interests in the profits of any contract, service, or other work performed for CVT nor derive personal profit directly or indirectly from any contract, purchase, sale, or service between the CVT and any person or company.
2. An officer shall not:
 - a. Participate in the selection, award, or administration of a contract in which public funds are used where, to their knowledge, they or their immediate families or partners or organizations in which their immediate families or partners have a financial interest or with whom they are negotiating or have any arrangement concerning prospective employment.
 - b. Solicit or accept gratuities, favors or anything of monetary value from potential or existing contractors, vendors or providers.
 - c. Solicit or accept or agree to accept a financial benefit, other than from CVT, that might reasonably tend to influence his or her performance of duties for CVT or that he knows or should know is offered with intent to influence the officer's performance;
 - d. Accept employment or compensation that might reasonably induce him to disclose confidential information acquired in the performance of official CVT duties or that might reasonably tend to impair independence of judgment in performance of official CVT duties;
 - e. Make any personal investment that might reasonably be expected to create a substantial conflict between the officer's private interest and responsibilities for CVT; or
 - f. Solicit or accept or agree to accept a financial benefit from another person in exchange for having performed duties as an CVT officer in favor of that person.
3. In order to reduce unethical or noncompliant behaviors, CVT ensures that all employees and board members are to be educated regarding the entity rules and regulations surrounding ethics, including changes that may occur. CVT administration will conduct *annual* training on ethics and fraud prevention/detection for the Concho Valley Transit staff members, board members, as well as any departments providing support functions.

D. CONTRACTS

With reference to contracts, no officer or employee of CVT who exercises any functions or responsibilities in the review or approval of an undertaking or the carrying out of one of the CVT's contracts shall participate in any decision relating to that contract if the decision affects his personal pecuniary interest.

Officers and other members of the CVT governing body must file a conflicts disclosure statement relating to any person that CVT has contracted with or is considering contracting with if that officer or member of the governing body or any of their family members has certain business relationships with that person.

E. ADMINISTRATION

The Executive Director and the Director of Administration are responsible for the administration, interpretation, and application of this Conflicts of Interest Policy. Legal counsel will be consulted as necessary in order to ensure all provisions of this Policy are strictly adhered to.

VI. PERSONAL USE OF CVT PROPERTY

A. GENERAL POLICY

It is the policy of Concho Valley Transit (CVT) to provide each employee with all reasonable and necessary tools, equipment, and property to adequately perform their job. All such tools, equipment and property owned by, leased by or provided to CVT may only be used for official purposes.

B. USE OF TOOLS, EQUIPMENT AND PROPERTY

Employees who are assigned tools, equipment, or any other CVT property are responsible for them and for their proper use and maintenance.

CVT tools, equipment, materials, supplies, or property may not be used for personal or political use.

C. USE OF INFORMATION SYSTEMS RESOURCES

Employees who are assigned information system resources, including personal phones, computers and peripheral devices, are responsible for them and for their proper use and maintenance. CVT information system resources may not be used for personal or political use.

D. USE OF BUILDINGS AND PREMISES

Use of CVT buildings and premises by employees shall be in compliance with law and with CVT policies regarding authorized uses and may not be used for personal or political use.

E. USE OF CVT CREDIT CARD

It is the policy of CVT to maintain credit cards to be used specifically and exclusively for the purpose of conducting essential CVT business. The designated custodian of all CVT credit cards is the Finance Manager, as directed by the Executive Director. The Finance staff will monitor the use of credit cards through payment of monthly invoices. Receipts for purchases will be given to the Finance staff to help reconcile the invoices prior to payment. CVT credit cards may not be used for personal or political use.

F. MISUSE OF CVT PROPERTY

Any misuse or unauthorized use of CVT's property, including information system resources, is subject to disciplinary action. Misuse of official property may also result in criminal prosecution.

VII. GIFTS AND HONORARIA

A. GENERAL POLICY

Employees and officers of Concho Valley Transit (CVT) are prohibited from accepting any favor or gift from a person who wants, or may want, or may be seen to want, an official favor within the authority of that employee or officer.

B. GIFTS TO EMPLOYEES

It is unethical for any CVT employee to accept or give a gift that is meant to sway a decision in favor of the gift-giver. Employees may not:

1. Solicit or accept, directly or indirectly, any gift, gratuity, favor, entertainment, or any other thing of monetary value, from a person who has, or is seeking to obtain, contractual or other business or financial relations with CVT.
2. Solicit a contribution from another employee for a gift to an official superior, make a donation as a gift to an official superior, or accept a gift from an employee receiving less pay than the employee. However, this paragraph does not prohibit a voluntary gift of nominal value or donation in a nominal amount made on a special occasion such as marriage, illness, or retirement.
3. Any such gift or gratuity, the receipt of which is prohibited by this policy, shall be returned to the donor with a written explanation as to why the return is necessary.

C. GIFTS TO OFFICERS

Officers or other members of the governing body are prohibited from accepting any gift that would sway a decision in favor of the gift-giver.

1. Officers and members of the governing body must disclose a vendor's or provider's offer of gifts worth a value of \$250 or more to them or to any family member using the Conflict of Interest Form approved by the Texas Ethics Commission.
2. Local Government Code Chapter 176 requires that the officer or member of the governing body disclose this offer of a gift even if the offer is refused.

3. An officer or member of the governing body who knowingly violates the disclosure requirements and violates Local Government Code Chapter 176 commits a Class C misdemeanor.

D. GIFTS TO STATE EMPLOYEES

State employees are legally and ethically prohibited from accepting gifts and honoraria, except in very limited situations.

1. CVT employees are prohibited from offering or conferring any benefit to a state employee in exchange for the recipient's decision, opinion, recommendation, vote or other exercise of discretion as a public servant that would benefit either CVT or the employee.
2. "Benefit" is defined as anything reasonably regarded as financial gain or financial advantage, including a benefit to any other person in whose welfare the beneficiary has an interest. Benefit does not include an item with a value of less than \$50 or a small gift or other benefit conferred on account of kinship or an independent relationship.
3. CVT employees may be held criminally liable for violation of this Policy.

E. ADMINISTRATION

The Executive Director and Director of Administration are responsible for administration and interpretation of this Policy and will investigate any report of wrongdoing.

ATTEST:

John Austin Stokes, Executive Director
Concho Valley Council of Governments

ETHICS MEMORANDUM

To: Concho Valley Transit Board

From: CVT Safety & Compliance

Date: August 14, 2019

Subject: Annual Ethics & Fraud Prevention/Detection

Ensure compliance with Title 43 of the Texas Administrative Code

This memo is to certify that the Concho Valley Council of Governments will conduct *annual* training on ethics and fraud prevention/detection for the Concho Valley Transit staff members, board members, as well as any departments providing support functions.

I certify that I have been provided all compliance documentation related to Title 43 of the Texas Administrative Code.

Printed Name

Signature

Title

Date

Current Period Balance

Assets

First Financial Transit District Bank Acct	1,043,182.02
First Financial ICB Bank Acct	11,002.28
Petty Cash	150.00
FTA/TxDOT Urban AR	321,805.00
TxDOT Rural	188,195.00
TxDOT ED-5310-Mobility Mngt	23,846.00
RCTP-2018-CVTD-00008	9,447.00
Account Receivable-Medical Transportation	11,355.00
Angelo State University	2,310.00
CV Area Agency on Aging	667.50
Accounts Receivable-General	3,342.96
Staff Travel Advance	870.00
CV Economic Development District	21,564.00
Charter Services Receivable	900.00
Bus Passes Receivable	820.00
Other Assets - Project Equipment	4,784,719.37
Other Assets - Land	353,098.80
Other Assets - Building	<u>4,502,962.62</u>
Total Assets	<u>11,280,237.55</u>

Liabilities

AP	134,928.17
AP Owed to CVCOG	298,951.66
Deferred Income - Charter Payments	900.00
Deferred Income - Insurance Payments	41,076.44
Deferred Income - County Membership Dues	96,052.11
Deferred Income-Medical Transportation	29,852.41
Deferred Income - Bus Passes	<u>820.00</u>
Total Liabilities	<u>602,580.79</u>

Fund Balance

Unassigned General Fund	1,036,875.95
Investment - Capital Assets	<u>9,640,780.79</u>
Total Fund Balance	<u>10,677,656.74</u>

Excess Revenue over Expenditures FY 18-19 0.02

Total Liabilities and Fund Balance 11,280,237.55

CVTD
Reconcile Cash Accounts

Summary

Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Bank Balance	1,077,151.91
Less Outstanding Checks/Vouchers	33,969.89
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	1,043,182.02
Balance Per Books	<u>1,043,182.02</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
21438	6/18/2019	System Generated Check/Voucher	25,280.67	CITY OF SAN ANGELO-ACCOUNTS RECEIVABLE
21445	6/18/2019	System Generated Check/Voucher	340.00	MELODY'S SOUTHWEST CONSORTIUM
21456	6/18/2019	System Generated Check/Voucher	450.00	WEST TEXAS REHABILITATION CENTER
21460	6/25/2019	System Generated Check/Voucher	2,310.94	ENGINE PRO MACHINE LLC
21461	6/25/2019	System Generated Check/Voucher	1,093.17	GREEN MOUNTAIN ENERGY
21464	6/25/2019	System Generated Check/Voucher	202.72	LUMINATOR MASS TRANSIT, LLC
21465	6/25/2019	System Generated Check/Voucher	958.75	MELODY'S SOUTHWEST CONSORTIUM
21466	6/25/2019	System Generated Check/Voucher	330.97	O'REILLY'S AUTO PARTS, INC.
21467	6/25/2019	System Generated Check/Voucher	2,340.00	SNIDER TECHNOLOGY
21468	6/25/2019	System Generated Check/Voucher	595.80	SOUTHERN TIRE MART
21469	6/25/2019	System Generated Check/Voucher	66.87	SUDDENLINK
Outstanding Checks/Vouchers			<u>33,969.89</u>	

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
21399	5/23/2019	System Generated Check/Voucher	2,075.72	ENGINE PRO MACHINE LLC
21402	5/23/2019	System Generated Check/Voucher	333.00	RYAN HERRERA
21407	6/5/2019	System Generated Check/Voucher	511.62	ANGELO TIRE AND ALIGNMENT LLC
21408	6/5/2019	System Generated Check/Voucher	200.00	Erica DeLaGarza
21409	6/5/2019	System Generated Check/Voucher	11,753.46	ENGINE PRO MACHINE LLC
21410	6/5/2019	System Generated Check/Voucher	264.46	FLORES TIRE & AUTO
21411	6/5/2019	System Generated Check/Voucher	1,345.53	INTERPID ELECTRIC, INC
21412	6/5/2019	System Generated Check/Voucher	4,118.32	LONESTAR INDUSTRIAL SERVICES
21413	6/5/2019	System Generated Check/Voucher	612.42	O'REILLY'S AUTO PARTS, INC.
21414	6/5/2019	System Generated Check/Voucher	446.92	SUPERIOR SERVICES
21415	6/5/2019	System Generated Check/Voucher	1,576.14	WEST TEXAS FIRE EXTINGUISHER INC
21416	6/10/2019	System Generated Check/Voucher	3,314.87	ANGELO TIRE AND ALIGNMENT LLC
21417	6/10/2019	System Generated Check/Voucher	46.25	Steve Beck
21418	6/10/2019	System Generated Check/Voucher	45.00	BUG EXPRESS
21419	6/10/2019	System Generated Check/Voucher	246.25	CONSTANCIO TIRE AND FLEET
21420	6/10/2019	System Generated Check/Voucher	1,478.06	ENGINE PRO MACHINE LLC
21421	6/10/2019	System Generated Check/Voucher	46.25	RYAN HERRERA
21422	6/10/2019	System Generated Check/Voucher	19.95	IVEY MOTOR COMPANY, INC.
21423	6/10/2019	System Generated Check/Voucher	379.06	IWG TOWERS ASSETS II INC
21424	6/10/2019	System Generated Check/Voucher	1,500.00	Katherine Blair
21425	6/10/2019	System Generated Check/Voucher	61.95	KAY GEE, INC.
21426	6/10/2019	System Generated Check/Voucher	78.54	Felicia Lindsey
21427	6/10/2019	System Generated Check/Voucher	404.50	LONESTAR INDUSTRIAL SERVICES
21428	6/10/2019	System Generated Check/Voucher	378.96	LONGHORN OFFICE PRODUCTS, INC
21429	6/10/2019	System Generated Check/Voucher	140.42	O'REILLY'S AUTO PARTS, INC.
21430	6/10/2019	System Generated Check/Voucher	548.00	SOUTHERN TIRE MART

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
21431	6/10/2019	System Generated Check/Voucher	1,319.94	SUDDENLINK
21432	6/10/2019	System Generated Check/Voucher	148.53	Unifirst Holding Inc
21433	6/10/2019	System Generated Check/Voucher	80.88	WEST TEXAS FIRE EXTINGUISHER INC
21434	6/10/2019	System Generated Check/Voucher	375.00	WEST TEXAS REHABILITATION CENTER
21435	6/18/2019	System Generated Check/Voucher	100.00	ANGELO TIRE AND ALIGNMENT LLC
21436	6/18/2019	System Generated Check/Voucher	100.99	ATMOS ENERGY
21437	6/18/2019	System Generated Check/Voucher	121.50	Steve Beck
21439	6/18/2019	System Generated Check/Voucher	246.25	CONSTANCIO TIRE AND FLEET
21440	6/18/2019	System Generated Check/Voucher	21,504.48	CREATIVE BUS SALES, INC
21441	6/18/2019	System Generated Check/Voucher	68.58	CTWP
21442	6/18/2019	System Generated Check/Voucher	1,044.00	ENGINE PRO MACHINE LLC
21443	6/18/2019	System Generated Check/Voucher	135.47	FLORES TIRE & AUTO
21444	6/18/2019	System Generated Check/Voucher	291.96	RYAN HERRERA
21446	6/18/2019	System Generated Check/Voucher	546.00	MICHELLE MICHAELIS
21447	6/18/2019	System Generated Check/Voucher	261.88	O'REILLY'S AUTO PARTS, INC.
21448	6/18/2019	System Generated Check/Voucher	172.17	REPUBLIC SERVICES #691
21449	6/18/2019	System Generated Check/Voucher	220.00	SAV-A-LIFE SKILLS
21450	6/18/2019	System Generated Check/Voucher	12,896.76	WEX BANK
21451	6/18/2019	System Generated Check/Voucher	44.14	SUDDENLINK
21452	6/18/2019	System Generated Check/Voucher	83.60	TEXAS COMMUNICATIONS, INC.
21453	6/18/2019	System Generated Check/Voucher	9,470.50	TML INTERGOVERNMENTAL RISK POOL
21454	6/18/2019	System Generated Check/Voucher	49.51	Unifirst Holding Inc
21455	6/18/2019	System Generated Check/Voucher	108.00	OKeith Weatherspoon
21457	6/18/2019	System Generated Check/Voucher	108.00	JEFFERY YORK
21458	6/25/2019	System Generated Check/Voucher	1,106.25	CONSTANCIO TIRE AND FLEET
21459	6/25/2019	System Generated Check/Voucher	599.37	CREATIVE BUS SALES, INC

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
21462	6/25/2019	System Generated Check/Voucher	123.19	JIM BASS FORD, INC.
21463	6/25/2019	System Generated Check/Voucher	2,681.80	LONESTAR INDUSTRIAL SERVICES
21470	6/25/2019	System Generated Check/Voucher	155.00	WEST TEXAS FIRE EXTINGUISHER INC
Cleared Checks/Vouchers			<u>86,089.40</u>	

**CVTD
Reconcile Cash Accounts**

Detail

**Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open**

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	CRT11941817	6/3/2019	Bus Fares 06/03/2019	499.94
	CRT11941816	6/4/2019	Token Transit 06/04/2019	85.00
	CRT11941819	6/4/2019	Bus Fares 06/04/2019	725.77
	CRT11941821	6/4/2019	State Comptroller payment 4425594	58,677.00
	CRT11941825	6/5/2019	Bus Fares 06/05/2019	615.85
	CRT11941826	6/6/2019	Bus Fares 06/06/2019	397.20
	CRT11941831	6/6/2019	AMR EMSC060519	5,450.00
	CRT11941829	6/7/2019	State Comptroller payment 4477422	404.53
	CRT11941832	6/7/2019	Deposit 06-07-2019	8,739.29
	CRT11941839	6/7/2019	Bus Fares 06/07/2019	281.00
	CRT11941837	6/10/2019	Bus Fares 06/10/2019	644.68
	CRT11941847	6/10/2019	Momentous Home bus ticket inv June 10 2019-M	100.00
	CRT11941835	6/11/2019	Bus Fares 06/11/2019	465.19
	CRT11941841	6/11/2019	Token Transit 06/11/2019	100.00
	CRT11941906	6/11/2019	State Comptroller payment 4501573	1,091.78
	CRT11941848	6/12/2019	Bus Fares 06/12/2019	513.66
	CRT11941850	6/13/2019	AMR EMSC061219	4,026.40
	CRT11941851	6/13/2019	Bus Fares 06/13/2019	359.82
	CRT11941853	6/14/2019	Bus Fares 06/14/2019	402.53
	CRT11941858	6/14/2019	Deposit 06-14-2019	57,047.90
	CRT11941861	6/14/2019	Charter Downtown San Angelo 06/14/2019	520.00
	CRT11941855	6/17/2019	Bus Fares 06/17/2019	262.48
	CRT11941857	6/18/2019	Token Transit 06/18/2019	110.00
	CRT11941864	6/18/2019	Bus Fares 06/18/2019	448.27
	CRT11941866	6/19/2019	State Comptroller payment 5088738	8,980.00
	CRT11941868	6/19/2019	Bus Fares 06/19/2019	407.03
	CRT11941870	6/20/2019	AMR EMSC061919	5,574.20
	CRT11941873	6/20/2019	Bus Fares 06/20/2019	364.40
	CRT11941871	6/21/2019	FTA doc 9655147104	19,537.00
	CRT11941872	6/21/2019	FTA doc 9655148223	218,637.00
	CRT11941875	6/21/2019	Deposit 06-21-2019	10,024.24
	CRT11941876	6/21/2019	Bus Fares 06/21/2019	255.98
	CRT11941882	6/24/2019	Bus Fares 06/24/2019	410.34
	CRT11941884	6/25/2019	Token Transit 06/25/2019	99.00
	CRT11941885	6/25/2019	Bus Fares 06/25/2019	712.46
	CRT11941887	6/26/2019	Bus Fares 06/26/2019	365.40
	CRT11941889	6/26/2019	AMR 062519AMREMESC	4,022.20
	CRT11941890	6/27/2019	AMR EMSC062619	3,467.80
	CRT11941891	6/27/2019	Bus Fares 06/27/2019	423.38
	CRT11941896	6/28/2019	Deposit 06-28-2019	10,731.86
	CRT11941897	6/28/2019	CASH Deposit 06-28-2019	1,600.00
	CRT11941898	6/28/2019	Bus Fares 06-28-2019	431.95
				<u>428,012.53</u>

Cleared Deposits

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1115 First Financial Transit District Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Cleared Other Cash Items

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
JVT11942433	6/4/2019	Bag shortage 06/04/2019	(0.25)
JVT11942441	6/5/2019	Bag shortage 06/05/2019	(1.00)
JVT11942600	6/5/2019	Bag shortage 06/05/2019	(2.00)
JVT11942450	6/6/2019	Bag shortage 06/06/2019	(5.00)
JVT11942480	6/6/2019	Bag Shortage 06/06/2019	(5.00)
JVT11942601	6/6/2019	Reverse JVT11942450	5.00
JVT11942533	6/19/2019	Record funds transferred to CVCOG	307,611.46
JVT11942602	6/19/2019	Reclass JVT11942533 to correct line item codes	(615,222.92)
JVT11942578	6/25/2019	Bag shortage 06/25/2019	<u>(0.01)</u>
Cleared Other Cash Items			<u>(307,619.72)</u>

CVTD
Reconcile Cash Accounts

Summary

Cash Account: 1119 First Financial ICB Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Bank Balance	11,002.28
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	11,002.28
Balance Per Books	<u>11,002.28</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1119 First Financial ICB Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	CRT11941818	6/3/2019	Greyhound Cash Receipts 06/03/2019	1,143.70
	CRT11941820	6/4/2019	Greyhound Cash Receipts 06/04/2019	646.45
	CRT11941823	6/5/2019	Greyhound Cash Receipts 06/05/2019	165.50
	CRT11941827	6/6/2019	Greyhound Cash Receipts 06/06/2019	155.50
	CRT11941840	6/7/2019	Greyhound Cash Receipts 06/07/2019	350.00
	CRT11941838	6/10/2019	Greyhound Cash Receipts 06/10/2019	1,179.20
	CRT11941836	6/11/2019	Greyhound Cash Receipts 06/11/2019	6.00
	CRT11941849	6/12/2019	Greyhound Cash Receipts 06/12/2019	458.60
	CRT11941852	6/13/2019	Greyhound Cash Receipts 06/13/2019	6.00
	CRT11941854	6/14/2019	Greyhound Cash Receipts 06/14/2019	83.00
	CRT11941856	6/17/2019	Greyhound Cash Receipts 06/17/2019	405.50
	CRT11941865	6/18/2019	Greyhound Cash Receipts 06/18/2019	179.00
	CRT11941869	6/19/2019	Greyhound Cash Receipts 06/19/2019	191.00
	CRT11941874	6/20/2019	Greyhound Cash Receipts 06/20/2019	234.50
	CRT11941877	6/21/2019	Greyhound Cash Receipts 06/21/2019	247.00
	CRT11941883	6/24/2019	Greyhound Cash Receipts 06/24/2019	638.20
	CRT11941888	6/26/2019	Greyhound Cash Receipts 06/26/2019	436.60
	CRT11941899	6/28/2019	Greyhound Cash Receipts 06/28/2019	20.00
				6,545.75
Cleared Deposits				6,545.75

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1119 First Financial ICB Bank Acct
Reconciliation ID: Reconciliation 06/30/2019
Reconciliation Date: 6/30/2019
Status: Open

Cleared Other Cash Items

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
JVT11942554	4/30/2019	Reverse JVT42581376 done in wrong month	2,271.25
JVT42581376	4/30/2019	Greyhound ACH 06/17/2019	(2,271.25)
JVT42581354	6/5/2019	Greyhound ACH 06/05/2019	(984.95)
JVT42581361	6/10/2019	Greyhound ACH 06/10/19	(2,652.80)
JVT11942555	6/17/2019	Correct posting of JVT42581346 ACH 06/17/2019	(2,271.25)
JVT42581384	6/21/2019	Greyhound ACH 06/21/2019	<u>(1,423.75)</u>
Cleared Other Cash Items			<u>(7,332.75)</u>

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Petty Cash
Account 1198

Description	Amount
Greyhound Box Petty Cash Added 7/27/18	100.00 JVT42363399
Fare Box Petty Cash Added 4/30/19	<u>50.00 JVT11942499</u>
	<u>150.00 *</u>

*Funds for petty cash account is to remain at \$150 at all times

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

FTA/TxDOT Urban AR
 Account 1241

Description	Amount		
Record Billing Y221 May 2019	49,814.00	JVT42363927	paid 7/2/19
Record Accrual Y221 June 2019	<u>33,620.00</u>	JVT42581426	
Sub-total FTA TX-2017-084	<u>83,434.00</u>		
	-		
	-		
Sub-total FTA TX-2013-90-Y123	<u>-</u>		
Record Billing Y259 May 2019	114,202.00	JVT42363928	paid 7/2/19
Record Accrual Y259 June 2019	<u>108,311.00</u>	JVT42581427	
Sub-total FTA 2018-068-00	<u>222,513.00</u>		
Record Billing U-State April thru May 2019	10,572.00	JVT42363929	paid 7/22/19
Record Accrual U-State June 2019	<u>5,286.00</u>	JVT42581425	
	-		
Sub-total TxDOT 2017-00098	<u>15,858.00</u>		
Grand Total	<u><u>321,805.00</u></u>		

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

TXDOT Rural
 Account 1242

Description	Amount		
Apr-May 2019 Request Submitted 6/28/19	18,482.00	JVT42581388	paid 7/17/19
Record Accural June 2019	<u>7,709.00</u>	JVT42363977	
Total State 2018-00055	<u>26,191.00</u>		
Apr-May 2019 Request Submitted 6/28/19	132,988.00	JVT42581387	paid 7/17/19
Record Accural June 2019	<u>29,016.00</u>	JVT42363976	
Grant 762 Total State Federal - 5311-2018-CVTD-00042	<u>162,004.00</u>		
Grand Total	<u><u>188,195.00</u></u>		

* Communicating with TXDOT on the status of payments

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Accounts Receivable, TXDOT Mobility 5310
Account 1251

Description	Amount
Apr 2019 Urban request submitted 6/14/19	9,567.00 paid 7/3/19
Apr 2019 Rural request submitted 6/14/19	1,295.00 paid 7/3/19
May 2019 Urban request submitted 6/26/19	8,163.00 paid 7/10/19
June 2019 Urban request submitted 7/21/19	4,745.00
June 2019 Rural request submitted 7/21/19	76.00
	-
Sub-Total 5310-2017-50029	<u>23,846.00</u>

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Accounts Receivable, TXDOT RCTP-2018-CVTD-0008
Account 1262

Description	Amount
May 2019 request submitted 6/26/19	3,016.00 paid 7/22/19
Apr 2019 request submitted 6/14/19	5,958.00 paid 7/5/19
June 2019 request submitted 7/22/19	473.00
Total	<u>9,447.00</u>

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Accounts Receivable Medical Transportation
 Account 1300

Description	Amount
AMR invoice balance 8/31/18	634.80
AMR invoice 09102018	24.20
AMR invoice 09152018	5,213.40
AMR invoice 09222018	5,518.20
AMR invoice 09292018	9,438.40
AMR invoice 10102018	24.20
AMR invoice 10132018	5,299.00
AMR invoice 10272018	5,589.60
AMR invoice 10062018	5,452.20
AMR invoice 10202018	7,478.20
AMR invoice 11032018	5,647.40
AMR invoice 11102018	4,631.40
AMR invoice 11172018	4,915.80
AMR invoice 11242018	3,186.80
AMR invoice 12012018	5,372.40
AMR invoice 12082018	6,231.80
AMR invoice 12152018	5,690.60
AMR invoice 12222018	7,280.60
AMR invoice 12292018	3,010.00
AMR invoice 01052019	3,558.60
AMR invoice 01122019	4,956.00
AMR invoice 01192019	6,463.60
AMR invoice 01262019	7,624.00
AMR invoice 02022019	5,908.40
AMR invoice 02092019	5,945.20
AMR invoice 02162019	6,504.20
AMR invoice 02232019	6,186.60
AMR invoice 03022019	6,221.60
AMR invoice 03092019	6,441.20
AMR invoice 03162019	8,036.20
AMR invoice 03232019	8,336.40
AMR invoice 02252019	54.00
AMR invoice 03272019	4,945.40
AMR invoice 03302019	2,683.80
AMR invoice 02202019	324.00
Reverse invoice 10272018, 12082018, 01122019	(145.20)
AMR invoice 04062019	5,618.60
AMR invoice 04132019	7,156.40
AMR invoice 04172019	4,215.80
AMR invoice 04202019	3,210.20
AMR invoice 04242019	5,227.60
AMR invoice 04272019	1,906.00
Reverse invoice 03092019, 03232019, 03272019	(121.00)
AMR invoice 05012019	3,749.20
AMR invoice 05042019	1,461.40
AMR invoice 05082019	3,021.60
AMR invoice 05112019	3,217.40
AMR invoice 05152019	3,896.80
AMR invoice 05172019	2,561.60
AMR invoice 05222019	48.40
AMR invoice 05232019	3,362.00
AMR invoice 05252019	2,063.80
AMR invoice 05292019	2,003.40
AMR invoice 06012019	1,842.40
AMR invoice 06052019	3,217.80
AMR invoice 06082019	2,235.40

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Accounts Receivable Medical Transportation
 Account 1300

Description	Amount
AMR invoice 06122019	4,371.20
AMR invoice 06152019	2,862.80
AMR invoice 06192019	3,591.40
AMR invoice 06222019	1,662.60
AMR invoice 06262019	3,019.00
AMR invoice 06252019	48.40
AMR invoice 06292019	<u>2,272.20</u>
Total AMR Billings	<u>252,405.40</u>
AMR CRT11941137	(10,731.60) paid 10/11/18
AMR CRT11941154	(8,976.20) paid 10/18/18
AMR CRT11941177	(10,630.20) paid 10/25/18
AMR CRT11941201	(7,964.60) paid 11/1/18
AMR CRT11941232	(5,565.40) paid 11/15/18
AMR CRT 11941254	(10,109.60) paid 11/23/18
AMR CRT11941268	(24.20) paid 11/29/18
AMR CRT11941297	(8,368.60) paid 12/6/18
AMR CRT11941319	(5,324.00) paid 12/13/18
AMR CRT11941334	(48.40) Paid 12/20/18
AMR CRT 11941383	(11,632.00) paid 1/4/19
AMR CRT11941420	(10,072.80) paid 1/17/19
AMR CRT11941451	(8,417.80) paid 1/31/19
AMR CRT11941480	(96.80) paid 1/24/19
AMR CRT 11941478	(6,385.40) paid 2/7/19
AMR CRT11941501	(7,624.00) paid 2/14/19
AMR CRT 11941539	(11,829.40) paid 2/28/19
AMR CRT11941588	(5,578.80) paid 3/14/19
AMR CRT11941606	(6,050.60) paid 3/21/19
AMR CRT11941628	(12,493.40) paid 3/28/19
AMR CRT11941654	(9,458.80) paid 4/4/19
AMR CRT11941671	(8,396.00) paid 4/11/19
AMR CRT11941709	(6,764.60) paid 4/18/19
AMR CRT11941718	(5,721.00) paid 4/25/19
Reclass CVTH941654 PY Funds	24.20 JVT42581283
AMR CRT11941743	(6,697.60) paid 5/1/2019
AMR CRT11941755	(8,392.00) paid 5/9/19
AMR CRT11941773	(7,339.20) paid 5/15/19
AMR CRT11941793	(11,479.40) paid 5/23/19
AMR CRT11941808	(6,361.60) paid 5/29/19
AMR CRT11941831	(5,450.00) paid 6/6/19
AMR CRT11941850	(4,026.40) paid 6/13/19
AMR CRT11941870	(5,574.20) paid 6/20/19
AMR CRT11941889	(4,022.20) paid 6/26/19
AMR CRT11941890	(3,467.80) paid 6/27/19
Total AMR Payments	<u>(241,050.40)</u>
Grand Total	<u><u>11,355.00</u></u>

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Angelo State University
Account 1387

Description	Amount		
June 2019 RAM TRAM billing	2,310.00	JVT42363935	paid 7/19/19
	-		
	-		
Total	<u>2,310.00</u>		

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Area Agency on Aging
Account 1389

Description	Amount		
June 2019 U-AAA	667.50	JVT42363934	paid 7/26/19
	Total	<u>667.50</u>	

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Accounts Receivable-General
 Account 1391

Description	Amount	
Bronte Health inv February 2019-BHRC	684.00	JVT42363770
Bronte Health inv March 2019-BHRC	532.00	JVT42581296
East Coke Hospital Feb 2019	(760.00)	CRT11941639
Procurement Services payroll correction	61.56	Program 911
Procurement Services payroll correction	99.80	Program CVCOG
Procurement Services payroll correction	28.07	Program AAA
Procurement Services CVCOG	611.94	JVT42363925
Bronte Health inv June 2019-BHRC	1,914.30	JVT42363936
Concho Health inv June 2019-CHRC	76.00	JVT42363937
Procurement Services 9-1-1 Program	54.91	JVT42363967
Procurement Services CVCOG	40.38	JVT42363966
	-	
Total	<u>3,342.96</u>	

paid 7/5/19

paid 7/26/19

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Staff Travel Advance
Account 1392

Description	Amount
Jeff York travel 6/19/19	108.00
Michelle Michaelis 6/23/19	546.00
Steven Beck 6/19/19	108.00
O'Keith Witherspoon 6/19/19	108.00
	-
Total	<u>870.00</u>

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

CV Economic Development
Account 1394

Description	Amount		
Record Invoice June 2019 U-5310	18,900.00	JVT42363946	paid 7/26/19
Record Invoice June 2019 R-5310	2,664.00	JVT42363945	paid 7/26/19
	-		
Total	<u>21,564.00</u>		

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Charter Services
Account 1395

Description	Amount	
SA Chamber of Commerce 1-31-19	300.00	JVT42363730 paid 7/26/19
Shannon Alumni	300.00	JVT42581324
SACC June 27 2019	300.00	JVT42581329

-

Total 900.00

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Bus Passes Receivable
 Account 1396

Description	Amount	
Record inv Mar 21 2019-WSCV	165.00	JVT42363783 resent \$15 invoice again
Arbor ET ck 8296 inv March 21 2019-WSCV	(150.00)	CRT11941679
Record inv April 12 2019 WSCV	105.00	JVT42581291 resent \$15 invoice again
Arbor ET ck 9303 inv April 12 2019-WSCV	(90.00)	CRT11941724
Record inv April 16 2019-ECLC	200.00	JVT42581299 paid 7/5/19
Record inv June 18 2019-WSCV	240.00	JVT42581382 paid 7/19/19
Record inv June 27 2019 DCP	200.00	JVT42581394 paid 7/12/19
Record inv July 9 WSCV (June services)	150.00	JVT42363938
Total	<u>820.00</u>	

CVTD

Aged Payables by Due Date - Outstanding AP
 Aging Date - 9/1/2018
 From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
WEST TEXAS FIRE EXTINGUISHERS, INC	5/20/2019	0194778	174.57	0.00	0.00	0.00	0.00	174.57
	6/17/2019	0196327	172.94	0.00	0.00	0.00	0.00	172.94
	6/20/2019	0196635	348.75	0.00	0.00	0.00	0.00	348.75
	6/21/2019	0196749	16.92	0.00	0.00	0.00	0.00	16.92
Total WEST TEXAS FIRE EXTINGUISHERS, INC			713.18	0.00	0.00	0.00	0.00	713.18
MCDONALD TRANSIT ASSOCIATES, INC	4/11/2019	04MCV199B	4,328.00	0.00	0.00	0.00	0.00	4,328.00
	4/11/2019	04MCV19A	27,207.41	0.00	0.00	0.00	0.00	27,207.41
Total MCDONALD TRANSIT ASSOCIATES, INC			35,863.41	0.00	0.00	0.00	0.00	35,863.41
SAV-A-LIFE SKILLS	6/6/2019	060619	55.00	0.00	0.00	0.00	0.00	55.00
	6/26/2019	062419	55.00	0.00	0.00	0.00	0.00	55.00
Total SAV-A-LIFE SKILLS			110.00	0.00	0.00	0.00	0.00	110.00
REPUBLIC SERVICES #691	6/30/2019	0691-000887...	172.17	0.00	0.00	0.00	0.00	172.17

CVTD

Aged Payables by Due Date - Outstanding AP
Aging Date - 9/1/2018
From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total REPUBLIC SERVICES #691			172.17	0.00	0.00	0.00	0.00	172.17
MCDONALD TRANSIT ASSOCIATES, INC	6/17/2019	06MVCV19	11,800.00	0.00	0.00	0.00	0.00	11,800.00
Total MCDONALD TRANSIT ASSOCIATES, INC			11,800.00	0.00	0.00	0.00	0.00	11,800.00
ANGELO TIRE AND ALIGNMENT LLC	6/7/2019	104952	1,989.06	0.00	0.00	0.00	0.00	1,989.06
	6/20/2019	105239	87.50	0.00	0.00	0.00	0.00	87.50
	6/28/2019	105418	280.44	0.00	0.00	0.00	0.00	280.44
Total ANGELO TIRE AND ALIGNMENT LLC			2,357.00	0.00	0.00	0.00	0.00	2,357.00
FLORES TIRE & AUTO	6/19/2019	11223	155.96	0.00	0.00	0.00	0.00	155.96
	6/21/2019	11253	155.96	0.00	0.00	0.00	0.00	155.96
	6/24/2019	11256	433.98	0.00	0.00	0.00	0.00	433.98
Total FLORES TIRE & AUTO			745.90	0.00	0.00	0.00	0.00	745.90
ENGINE PRO MACHINE LLC	5/10/2019	13705	2,676.94	0.00	0.00	0.00	0.00	2,676.94
	5/14/2019	13711	2,236.23	0.00	0.00	0.00	0.00	2,236.23

CVTD
Aged Payables by Due Date - Outstanding AP
Aging Date - 9/1/2018
From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
	5/15/2019	13718	1,209.00	0.00	0.00	0.00	0.00	1,209.00
	5/28/2019	13735	1,026.53	0.00	0.00	0.00	0.00	1,026.53
	5/30/2019	13744	499.44	0.00	0.00	0.00	0.00	499.44
	6/3/2019	13751	221.00	0.00	0.00	0.00	0.00	221.00
	6/3/2019	13752	1,433.84	0.00	0.00	0.00	0.00	1,433.84
	6/5/2019	13756	1,288.94	0.00	0.00	0.00	0.00	1,288.94
	6/10/2019	13766	2,199.83	0.00	0.00	0.00	0.00	2,199.83
	6/11/2019	13772	7.00	0.00	0.00	0.00	0.00	7.00
	6/11/2019	13773	7.00	0.00	0.00	0.00	0.00	7.00
	6/11/2019	13774	7.00	0.00	0.00	0.00	0.00	7.00
	6/11/2019	13775	7.00	0.00	0.00	0.00	0.00	7.00
	6/11/2019	13776	7.00	0.00	0.00	0.00	0.00	7.00
	6/12/2019	13780	2,265.63	0.00	0.00	0.00	0.00	2,265.63
	6/12/2019	13781	7.00	0.00	0.00	0.00	0.00	7.00
	6/12/2019	13782	7.00	0.00	0.00	0.00	0.00	7.00
	6/12/2019	13783	1,178.94	0.00	0.00	0.00	0.00	1,178.94
	6/13/2019	13784	7.00	0.00	0.00	0.00	0.00	7.00
	6/19/2019	13797	796.00	0.00	0.00	0.00	0.00	796.00
	6/21/2019	13806	467.18	0.00	0.00	0.00	0.00	467.18
	6/21/2019	13807	415.00	0.00	0.00	0.00	0.00	415.00
	6/21/2019	13811	7.00	0.00	0.00	0.00	0.00	7.00
	6/21/2019	13812	7.00	0.00	0.00	0.00	0.00	7.00
	6/22/2019	13813	7.00	0.00	0.00	0.00	0.00	7.00
	6/22/2019	13815	7.00	0.00	0.00	0.00	0.00	7.00
	6/24/2019	13817	7.00	0.00	0.00	0.00	0.00	7.00
	6/24/2019	13818	903.88	0.00	0.00	0.00	0.00	903.88
	6/27/2019	13827	221.00	0.00	0.00	0.00	0.00	221.00
	6/27/2019	13829	185.00	0.00	0.00	0.00	0.00	185.00
	6/27/2019	13831	1,122.98	0.00	0.00	0.00	0.00	1,122.98
Total ENGINE PRO MACHINE LLC			20,438.36	0.00	0.00	0.00	0.00	20,438.36
O'REILLY'S AUTO PARTS, INC.	6/17/2019	1613-151982	261.57	0.00	0.00	0.00	0.00	261.57

CVTID
Aged Payables by Due Date - Outstanding AP
Aging Date - 9/1/2018
From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total O'REILLY'S AUTO PARTS, INC.	6/17/2019	1613-152018	36.28	0.00	0.00	0.00	0.00	36.28
	6/18/2019	1613-152533	37.98	0.00	0.00	0.00	0.00	37.98
	6/19/2019	1613-152656	32.17	0.00	0.00	0.00	0.00	32.17
	6/25/2019	1613-154513	19.86	0.00	0.00	0.00	0.00	19.86
	6/27/2019	1613-155266	217.80	0.00	0.00	0.00	0.00	217.80
	6/28/2019	1613-155561	150.92	0.00	0.00	0.00	0.00	150.92
			756.58	0.00	0.00	0.00	0.00	756.58
CITYOF SAN ANGELO UTILITY BILLING	6/17/2019	178813-1973-05-19	101.44	0.00	0.00	0.00	0.00	101.44
	6/17/2019	178815-48822-05-19	364.75	0.00	0.00	0.00	0.00	364.75
			466.19	0.00	0.00	0.00	0.00	466.19
Total CITYOF SAN ANGELO UTILITY BILLING			466.19	0.00	0.00	0.00	0.00	466.19
			45.00	0.00	0.00	0.00	0.00	45.00
BUG EXPRESS	6/28/2019	20066256	45.00	0.00	0.00	0.00	0.00	45.00
			45.00	0.00	0.00	0.00	0.00	45.00
McLaughlin Advertising	6/27/2019	2535	13,931.22	0.00	0.00	0.00	0.00	13,931.22
			13,931.22	0.00	0.00	0.00	0.00	13,931.22
ANGELO RO EXPRESS, LLC	6/26/2019	2654	108.00	0.00	0.00	0.00	0.00	108.00
			108.00	0.00	0.00	0.00	0.00	108.00

CVTD
 Aged Payables by Due Date - Outstanding AP
 Aging Date - 9/1/2018
 From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total ANGELO RO EXPRESS, LLC			108.00	0.00	0.00	0.00	0.00	108.00
CONSTANCIO TIRE AND FLEET	6/20/2019	277368	442.50	0.00	0.00	0.00	0.00	442.50
	6/27/2019	277380	467.50	0.00	0.00	0.00	0.00	467.50
	6/27/2019	277381	442.50	0.00	0.00	0.00	0.00	442.50
	6/28/2019	277385	663.75	0.00	0.00	0.00	0.00	663.75
Total CONSTANCIO TIRE AND FLEET			2,016.25	0.00	0.00	0.00	0.00	2,016.25
JIM BASS FORD, INC.	5/21/2019	3276154	2,696.07	0.00	0.00	0.00	0.00	2,696.07
	5/21/2019	3276869	1,173.71	0.00	0.00	0.00	0.00	1,173.71
	6/13/2019	3278850	450.14	0.00	0.00	0.00	0.00	450.14
Total JIM BASS FORD, INC.			4,319.92	0.00	0.00	0.00	0.00	4,319.92
INTERPID ELECTRIC, INC	6/11/2019	3283	893.32	0.00	0.00	0.00	0.00	893.32
Total INTERPID ELECTRIC, INC			893.32	0.00	0.00	0.00	0.00	893.32
WEST TEXAS REHABILITAT... CENTER	6/30/2019	37797	300.00	0.00	0.00	0.00	0.00	300.00

CVTD

Aged Payables by Due Date - Outstanding AP
 Aging Date - 9/1/2018
 From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total WEST TEXAS REHABILITAT... CENTER			300.00	0.00	0.00	0.00	0.00	300.00
GREEN MOUNTAIN ENERGY	6/17/2019	392000177701	284.86	0.00	0.00	0.00	0.00	284.86
Total GREEN MOUNTAIN ENERGY			284.86	0.00	0.00	0.00	0.00	284.86
Harrison Roofing Co., Inc.	5/28/2019	40740	980.83	0.00	0.00	0.00	0.00	980.83
Total Harrison Roofing Co., Inc.			980.83	0.00	0.00	0.00	0.00	980.83
LONGHORN OFFICE PRODUCTS, INC	6/12/2019	415161-0	221.40	0.00	0.00	0.00	0.00	221.40
Total LONGHORN OFFICE PRODUCTS, INC			221.40	0.00	0.00	0.00	0.00	221.40
LONESTAR INDUSTRIAL SERVICES	5/31/2019	4575	490.00	0.00	0.00	0.00	0.00	490.00
6/12/2019	4581	489.10	0.00	0.00	0.00	0.00	0.00	489.10
6/13/2019	4582	404.55	0.00	0.00	0.00	0.00	0.00	404.55
6/20/2019	4584	404.55	0.00	0.00	0.00	0.00	0.00	404.55
6/20/2019	4585	489.10	0.00	0.00	0.00	0.00	0.00	489.10
6/24/2019	4586	404.55	0.00	0.00	0.00	0.00	0.00	404.55

CVTD

Aged Payables by Due Date - Outstanding AP

Aging Date - 9/1/2018

From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Total	6/25/2019	4587	404.55	0.00	0.00	0.00	0.00	404.55
LONESTAR INDUSTRIAL SERVICES			3,086.40	0.00	0.00	0.00	0.00	3,086.40
MELODY'S SOUTHWEST CONSORTIUM	5/31/2019	46579	100.00	0.00	0.00	0.00	0.00	100.00
Total			100.00	0.00	0.00	0.00	0.00	100.00
MELODY'S SOUTHWEST CONSORTIUM								
CITY OF SAN ANGELO-ACC... RECEIVABLE	6/30/2019	52150	22,973.22	0.00	0.00	0.00	0.00	22,973.22
Total			22,973.22	0.00	0.00	0.00	0.00	22,973.22
CITY OF SAN ANGELO-ACC... RECEIVABLE								
WEX BANK	6/23/2019	59871054	11,995.68	0.00	0.00	0.00	0.00	11,995.68
Total			11,995.68	0.00	0.00	0.00	0.00	11,995.68
WEX BANK								
Unifirst Holding Inc	6/10/2019	8390261733	49.51	0.00	0.00	0.00	0.00	49.51
Total	6/17/2019	8390262160	50.26	0.00	0.00	0.00	0.00	50.26
	6/24/2019	8390262581	49.51	0.00	0.00	0.00	0.00	49.51
Total			149.28	0.00	0.00	0.00	0.00	149.28
Total Unifirst Holding Inc								

CVTD

Aged Payables by Due Date - Outstanding AP

Aging Date - 9/1/2018

From 9/1/2018 Through 6/30/2019

Vendor Name	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
ANGELO AUTO GLASS	6/7/2019	I062026	100.00	0.00	0.00	0.00	0.00	100.00
Total ANGELO AUTO GLASS			100.00	0.00	0.00	0.00	0.00	100.00
Report Total			134,928.17	0.00	0.00	0.00	0.00	134,928.17

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

AP Owed to CVCOG
Account 2112

<u>Date</u>	<u>Description</u>	<u>\$ Amount</u>
6/1/2019	Beginning Balance	307,611.46
6/19/2019	Payment received	(307,611.46)
	Grant 010-Expenses paid by CVCOG	3,719.49
	Grant 015-Expenses paid by CVCOG	95.29
	Grant 018-Expenses paid by CVCOG	931.73
	Grant 748-Expenses paid by CVCOG	473.54
	Grant 761-Expenses paid by CVCOG	179,700.17
	Grant 762-Expenses paid by CVCOG	108,389.28
	Grant 767-Expenses paid by CVCOG	5,520.53
	Grant 768-Expenses paid by CVCOG	121.63
		-
	Total Amount owed to CVCOG	<u>298,951.66</u>

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Deferred Income-Charter Payments
Account 2914

<u>Description</u>	<u>\$ Amount</u>	
SA Chamber of Commerce 1-31-19	300.00	JVT42363730 paid 7/26/19
Shannon Alumni	300.00	JVT42581324
SACC June 27 2019	300.00	JVT42581329
	-	
	-	
	-	
	<u>900.00</u>	

*Note-Revenue not recognized until invoice is paid on AR account 1395

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Deferred Income-Insurance Payments
 Account 2915

<u>Date</u>	<u>Description</u>	<u>\$ Amount</u>	<u>Veh #</u>	<u>VIN #</u>
5/4/2018	TML ck 5359935 AU68509	32,016.67	13-11	5918 CRT42361953
6/15/2018	TML ck5361930 AU80646	5,307.50	17-08	2613 CRT42362030
6/8/2018	TML ck5361560 AU79917	14,355.45	17-10	2614 CRT42362022
8/31/2018	Recognize TML Funds Partners 3032 WO42581689	(12,159.07)	17-10	2614 JVT42581019
6/21/2019	TML ck 09012055	1,555.89	18-68	2044 CRT11941875
Total for Vehicles		<u>41,076.44</u>		

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Deferred Income County Membership Dues
Account 2917

Description	Amount
Coke County	29,806.70
Concho County	21,198.25
Crockett County	37,145.60
Irion County	15,830.10
Kimble County	15,126.70
McCulloch County	47,626.80
Menard County	15,324.23
Reagan County	50,063.50
Schleicher County	34,297.30
Sterling County	11,399.21
Sutton County	31,413.30
Funds Recognized as Revenue	<u>(213,179.58)</u>
Total Rural Program	<u>96,052.11</u>

Note: Recognize as match for Federal Award after State Award expended

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Deferred Income - Medical Transportation
 Account 2919

Description	Amount	
AMR Billings from PY 17-18 Outstanding	826.60	
AMR Billing 09102018	247.60	JVT42363427
AMR Billing 09152018	5,213.40	JVT42363528
AMR Billing 09222018	5,518.20	JVT42363540
AMR Billing 09292018	9,438.40	JVT42363558
AMR Billing 09082018	4,741.60	JVT42581060
AMR Billing 10132018	5,299.00	JVT42363582
AMR Billing 10272018	5,589.60	JVT42363622
AMR Billing 10062018	5,452.20	JVT42581002
AMR Billing 10202018	7,478.20	JVT42581024
AMR Billing 11032018	5,647.40	JVT42581052
AMR Billing 11102018	4,631.40	JVT42581059
AMR Billing 11172018	4,915.80	JVT42581070
AMR Billing 11242018	3,186.80	JVT42581090
AMR Billing 12012018	5,372.40	JVT42581132
AMR Billing 12082018	6,231.80	JVT42581140
AMR Billing 12152018	5,690.60	JVT42581158
AMR Billing 12222018	7,280.60	JVT42581163
AMR Billing 12292018	3,010.00	JVT42581164
AMR Billing 01052019	3,558.60	JVT42581176
AMR Billing 01122019	4,956.00	JVT42581186
AMR Billing 01192019	6,463.60	JVT42581203
AMR Billing 01262019	7,624.00	JVT42581217
AMR billing 02022019	5,908.40	JVT42581225
AMR billing 02092019	5,945.20	JVT42581233
AMR billing 02162019	6,504.20	JVT2581242
AMR billing 02232019	6,186.60	JVT42581261
AMR invoice 03022019	6,221.60	JVT42363761
AMR invoice 03092019	6,441.20	JVT42581263
AMR invoice 03162019	8,036.20	JVT42581265
AMR invoice 03232019	8,336.40	JVT42581266
AMR invoice 02252019	54.00	JVT42581273
AMR invoice 03272019	4,945.40	JVT42581274
AMR invoice 03302019	2,683.80	JVT42581275
AMR invoice 02202019	324.00	JVT42581282
Reverse invoice 10272018, 12082018, 01122019	(145.20)	JVT42581303
AMR invoice 04062019	5,618.60	JVT42581284
AMR invoice 04132019	7,156.40	JVT42581290
AMR invoice 04172019	4,215.80	JVT42581297

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Deferred Income - Medical Transportation
 Account 2919

Description	Amount
AMR invoice 04202019	3,210.20 JVT42581300
AMR invoice 04242019	5,227.60 JVT42581302
AMR invoice 04272019	1,906.00 JVT42581304
Reverse invoice 03092019, 03232019, 03272019	(121.00) JVT42581314
AMR invoice 05012019	3,749.20 JVT42581316
AMR invoice 05042019	1,461.40 JVT42581317
AMR invoice 05082019	3,021.60 JVT42581320
AMR invoice 05112019	3,217.40 JVT42581321
AMR invoice 05152019	3,896.80 JVT42581325
AMR invoice 05172019	2,561.60 JVT42581328
AMR invoice 05222019	48.40 JVT42581334
AMR invoice 05232019	3,362.00 JVT42581335
AMR invoice 05252019	2,063.80 JVT42581336
AMR invoice 05292019	2,003.40 JVT42581348
AMR invoice 06012019	1,842.40 JVT42581349
AMR invoice 06052019	3,217.80 JVT42581351
AMR invoice 06082019	2,235.40 JVT42581355
AMR invoice 06122019	4,371.20 JVT42581366
AMR invoice 06152019	2,862.80 JVT42581375
AMR invoice 06192019	3,591.40 JVT42581377
AMR invoice 06222019	1,662.60 JVT42581383
AMR invoice 06262019	3,019.00 JVT42581385
AMR invoice 06252019	48.40 JVT42581386
AMR invoice 06292019	2,272.20 JVT42581390

Total AMR Billings 257,538.00

Funds Recognized:

Recognize Medicaid Grant 018	(2,392.95) JVT42363614
Recognize Medicaid Grant 748	(0.57) JVT42363616
Recognize Medicaid Grant 751	(631.16) JVT42363619
Recognize Medicaid Grant 751	(865.25) JVT42363634
Recognize Medicaid Grant 752	(114.87) JVT42363634
Recognize Medicaid Grant 768	(142.76) JVT42363658
Recognize Medicaid Grant 751	(145.48) JVT42363659
Recognize Medicaid Grant 018	(2,816.86) JVT42581069
Recognize Medicaid Grant 748	(0.45) JVT42581087
Recognize Medicaid Grant 010	(3,735.28) JVT11941704
Recognize Medicaid Grant 737	(499.00) JVT11941802

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Deferred Income - Medical Transportation
 Account 2919

Description	Amount	
Recognize Medicaid Grant 018	(2,147.75)	JVT42363683
Recognize Medicaid Grant 767	(302.05)	JVT42363691
Recognize Medicaid Grant 748	(0.48)	JVT42581147
Recognize Medicaid Grant 751	(3,049.14)	JVT42581149
Recognize Medicaid Grant 752	(19.78)	JVT42581150
Recognize Medicaid Grant 768	(441.49)	JVT42581155
Recognize Medicaid Grant 010	(911.82)	JVT11941942
Recognize Medicaid Grant 018	(2,644.40)	JVT42581193
Recognize Medicaid Grant 018	(171.43)	JVT42581197
Recognize Medicaid Grant 767	(806.43)	JVT42581199
Recognize Medicaid Grant 768	(496.25)	JVT42581199
Recognize Medicaid Grant 748	(0.19)	JVT42581200
Recognize Medicaid Grant 737	(403.69)	JVT11942065
Recognize Medicaid Grant 738	(184.77)	JVT11942066
Recognize Medicaid Grant 721	(0.75)	JVT11942592
Recognize Medicaid Grant 010	(2,121.95)	JVT42363743 JVT11942188
Recognize Medicaid Grant 748	(0.71)	JVT42363748
Recognize Medicaid Grant 767	(268.84)	JVT42363750
Recognize Medicaid Grant 768	(513.25)	JVT42363752
Recognize Medicaid Grant 018	(1,874.99)	JVT42581243
Recognize Medicaid Grant 748	(0.46)	JVT11942189
Recognize Medicaid Grant 018	(1,788.69)	JVT42363784
Recognize Medicaid Grant 767	(421.84)	JVT42363790
Recognize Medicaid Grant 768	(670.85)	JVT42581267
Recognize Medicaid Grant 018	(1,367.39)	JVT42363817
Recognize Medicaid Grant 010	(4,971.28)	JVT42363827
Recognize Medicaid Grant 767	(659.63)	JVT42363828
Recognize Medicaid Grant 768	(782.78)	JVT42363829
Recognize Medicaid Grant 748	(0.10)	JVT42363832
Recognize Medicaid Grant 751	(1,268.81)	JVT11942553
Recognize Medicaid Grant 768	(208.48)	JVT42363870
Recognize Medicaid Grant 767	(1,561.58)	JVT42363871
Recognize Medicaid Grant 010	(2,078.46)	JVT42363872
Recognize Medicaid Grant 018	(3,807.87)	JVT42363881
Recognize Medicaid Grant 748	(0.04)	JVT42363883
Recognize Medicaid Grant 761	(80,290.70)	JVT11942591, JVT11942594
Recognize Medicaid Grant 018	(3,377.32)	JVT42363920
Recognize Medicaid Grant 748	(0.17)	JVT42363921
Recognize Medicaid Grant 767	(1,334.65)	JVT42363922

Concho Valley Transit District
Balance Sheet Reconciliation
June 30, 2019

Deferred Income - Medical Transportation
Account 2919

<u>Description</u>	<u>Amount</u>
Recognize Medicaid Grant 010	(233.74) JVT42581389
Recognize Medicaid Grant 018	(931.73) JVT42363964
Recognize Medicaid Grant 748	(0.54) JVT42363963
Recognize Medicaid Grant 767	(775.53) JVT42363960
Recognize Medicaid Grant 768	(45.63) JVT42363959
Recognize Medicaid Grant 010	(334.08) JVT42363968
Recognize Medicaid Grant 761	(93,068.45)
Total Funds Recognized	<u>(227,685.59)</u>
Grand Total	<u><u>29,852.41</u></u>

Concho Valley Transit District
 Balance Sheet Reconciliation
 June 30, 2019

Deferred Income-Bus Passes
 Account 2920

Description	Amount	
Record inv Mar 21 2019-WSCV	165.00	JVT42363783 resent \$15 invoice again
Arbor ET ck 8296 inv March 21 2019-WSCV	(150.00)	CRT11941679
Record inv April 12 2019 WSCV	105.00	JVT42581291 resent \$15 invoice again
Arbor ET ck 9303 inv April 12 2019-WSCV	(90.00)	CRT11941724
Record inv April 16 2019-ECLC	200.00	JVT42581299 paid 7/5/19
Record inv June 18 2019-WSCV	240.00	JVT42581382 paid 7/19/19
Record inv June 27 2019 DCP	200.00	JVT42581394 paid 7/12/19
Record inv July 9 WSCV (June services)	150.00	JVT42363938
	-	
	<u>820.00</u>	

*Note-Revenue not recognized until invoice is paid on AR account 1396

CVTD
Statement of Revenues and Expenditures - CVTD Statement of Revenue and Expenditures
From 9/1/2018 Through 6/30/2019

	<u>Current Period Actual</u>	
Revenue		
FTA TX-90-Y123-00, CFDA 20.507	16,958.00	4135
FTA TX-2017-084-00, CFDA 20.507	292,172.00	4139
FTA TX-2018 CFDA 20.507	1,082,200.00	4141
TxDOT PLN-2016-00066, CFDA 20.515	12,885.75	4279
TxDOT 5310-ED-Mobility Mngt, CFDA 20.513	69,796.00	4284
TXDOT RCTP-2018-CVTD-0008, CFDA 20.505	34,575.00	4291
TXDOT 5311-2018-CVTD-00042, CFDA 20.509	605,768.00	4293
TXDOT State-U-2018	350,106.00	4323
TXDOT State-R-2018	453,412.00	4324
Transportation Toll Credits	22,029.00	4412
Organization Program Income	3,242.00	4521
Program Income	147,502.84	4522
Local Revenue	80,843.60	4523
Greyhound Lines	86,557.75	4524
Transit Charter Fees	24,918.72	4525
Building Lease	200.00	4526
Sale of Equipment	40,463.00	4711
TML Insurance Payment	500.00	4712
Advertising Revenue	8,025.00	4713
Revenue County Cash Match	267,659.80	4756
COSA Funds	398,147.00	4758
Medicaid Tnsp Rev Transit Dist	227,709.79	4759
CVEDD Vendor Contract	155,075.00	4760
FGP Vendor Contract	3,316.00	4762
Transp Aging Vendor Cont	2,811.50	4763
SCP Vendor Contract	1,080.00	4764
Total Revenue	<u>4,387,953.75</u>	
Expenditures		
General Wages	76,696.42	5110
Management Salaries	281,015.53	5111
Administration Wages	194,903.29	5112
Sick Leave	4,217.19	5113
Emergency Leave	571.52	5114
General Overtime Wages	1,185.74	5118
Holiday Work Time	47.81	5119
Holiday Leave	8,144.02	5120
Vacation Time Allocation	111,942.22	5150
Medicare Tax	23,921.05	5151
Workers Comp Insurance	58,379.53	5172
SUTA	1,920.75	5173
Health Insurance Benefit	398,764.96	5174
Dental Insurance Benefit	14,865.20	5175
Life Insurance Benefits	16,506.07	5176
Retirement	194,343.43	5181
Management and Administration Indirect	341,143.95	5199
Uniforms	1,925.98	5203
Greyhound Pass-Thru	87,413.65	5204
Driver Wages	1,005,630.22	5210
Dispatch/Customer Service Wages	99,795.65	5217
Driver Overtime Wages	16,457.96	5218
Dispatch/Customer Service Overtime Wages	507.28	5219

CVTD
Statement of Revenues and Expenditures - CVTD Statement of Revenue and Expenditures
From 9/1/2018 Through 6/30/2019

	<u>Current Period Actual</u>	
Driver Double Time	823.78	5222
Network/MIS/WEB Indirect	68,692.05	5230
Audit & Legal	17,502.83	5231
Contract Services	19,658.78	5291
Management Service Fees	118,000.00	5292
Travel-In Region	2,722.25	5309
Travel-Out of Region	19,518.62	5310
Fuel	324,719.51	5351
Lubricant, Oil, Other Fluids(except Fuel)	20,507.98	5352
Vehicle Maintenance	222,284.38	5361
Scheduled Preventative Maintenance	249.15	5362
Tires	38,131.32	5363
Rent	3,107.00	5411
Shop & Yard Space	120,000.00	5414
Facility Maintenance	1,163.44	5451
Supplies	22,228.62	5510
Supplies - Bus/Service Vehicles	4,898.17	5516
Parts Supplies	15,875.60	5520
Computers/Software	12,457.63	5622
Capital Equipment	21,198.56	5623
Tools	291.30	5629
Copier	2,702.26	5632
Insurance	78,411.92	5711
Communications - Bus	43,873.71	5712
Cell Phones	5,357.12	5713
Internet	699.77	5714
Printing	16,663.32	5721
Ads & Promotions	1,514.52	5722
Publications	411.92	5723
Fare Collection and Counting Systems	26,504.48	5730
Repeater Rental	4,559.73	5732
Training	10,634.32	5751
Dues and fees	1,989.20	5753
Vehicle Registration	333.77	5754
Communications	11,968.73	5761
Postage/freight	3,497.78	5762
Other	64,607.64	5791
Coffee Expense	966.77	5792
Physicals	3,445.00	5793
Safety	9,301.22	5796
Multi-Modal Supplies	11,578.78	5810
Multi-Modal Insurance	11,001.58	5811
Multi-Modal Internet	12,771.43	5814
Multi-Modal Utilities	19,731.94	5831
Multi-Modal Building Maintenance	25,369.89	5851
Multi-Modal Communications	3,697.54	5861
Transportation Toll Credits	22,029.00	6999
Total Expenditures	<u>4,387,953.73</u>	
Excess Revenue over Expenditures	<u>0.02</u>	

CVTD
Expenditure Journal
From 9/1/2018 Through 6/30/2019

Grant Code	Grant Title	General Ledger Expenditures	Account Payable Expenditures	Total
010	ICB Program	141,034.43	254.74	141,289.17
015	CVTD Procurement Services	1,637.23	0.00	1,637.23
018	Extended Medical Transp Program	23,321.38	0.00	23,321.38
721	Grant 721, PLN-2016-00066	0.00	12,886.50	12,886.50
737	Grant 737, CVTD Urban FY 17-18	(108,079.28)	108,489.97	410.69
738	Grant 738, CVTD Rural FY 17-18	(2,707.88)	2,892.65	184.77
748	Grant 748, RCTP-2018-CVTD-00008	34,578.71	0.00	34,578.71
751	Grant 751, Mobility Urban 5310-2017-00029	19,100.84	0.00	19,100.84
752	Grant 752, Mobility Rural 5310-2017-00029	1,015.63	0.00	1,015.63
761	Grant 761, CVTD Urban FY 18-19	1,789,359.62	948,977.55	2,738,337.17
762	Grant 762, CVTD Rural FY 18-19	1,026,266.45	309,588.92	1,335,855.37
767	Grant 767, Mobility Urban 5310-2017-2021-	51,986.78	0.00	51,986.78
768	Grant 768, Mobility Rural 5310-2017-2021-	<u>27,349.49</u>	<u>0.00</u>	<u>27,349.49</u>
	Report Total	<u>3,004,863.40</u>	<u>1,383,090.33</u>	<u>4,387,953.73</u>

SCHEDULE OF REVENUES BY SOURCE

September 1, 2018 - June 30, 2019

CV Transit District

Grant No	Grant Name	Federal	State		Program Income	Transit Charter	Transit Medical	CVEDD Vendor	Pass Thru	FGP/SCP/Aging Vendor	Local Revenue	Toll Credits	Total Revenue	Total Expenditures	Excess Revenue over Expenditures	Notes
			Administered Federal	State												
010	ICB Program	-	-	-	40,344.81	-	14,386.61	-	86,557.75	-	-	-	141,289.17	141,289.17	-	
015	CVTD Procurement Services	-	-	-	-	-	-	-	-	-	1,637.23	-	1,637.23	1,637.23	-	
018	Extended Medical Transp Program	-	-	-	-	-	23,321.38	-	-	-	-	-	23,321.38	23,321.38	-	
721	PLN-2016-00066	-	12,885.75	-	-	-	0.75	-	-	-	-	-	12,886.50	12,886.50	-	
737	CVTD Urban FY 17-18	(492.00)	-	-	-	-	902.69	-	-	-	-	-	410.69	410.69	-	
738	CVTD Rural FY 17-18	-	-	-	-	-	184.77	-	-	-	-	-	184.77	184.77	-	
748	RCTP-2018-CVTD-00008	-	34,575.00	-	-	-	3.71	-	-	-	-	-	34,578.71	34,578.71	-	
751	Mobility Urban 5310-2017-00029	-	10,951.00	-	-	-	5,959.84	-	-	-	-	2,190.00	19,100.84	19,100.84	-	
752	Mobility Rural 5310-2017-00029	-	716.00	-	-	-	134.65	-	-	-	-	165.00	1,015.65	1,015.63	0.02	Excess funds
761	CVTD Urban FY 18-19	1,391,822.00	-	350,106.00	108,784.78	24,918.72	173,383.35	135,576.00	-	5,978.50	547,767.82	-	2,738,337.17	2,738,337.17	-	
762	CVTD Rural FY 18-19	-	605,768.00	453,412.00	1,615.25	-	-	19,499.00	-	1,229.00	246,332.12	8,000.00	1,335,855.37	1,335,855.37	-	
767	Mobility Urban 5310-2017-2021-044	-	38,129.00	-	-	-	6,130.55	-	-	-	101.23	7,626.00	51,986.78	51,986.78	-	
768	Mobility Rural 5310-2017-2021-044	-	20,000.00	-	-	-	3,301.49	-	-	-	-	4,048.00	27,349.49	27,349.49	-	
		<u>1,391,330.00</u>	<u>723,024.75</u>	<u>803,518.00</u>	<u>150,744.84</u>	<u>24,918.72</u>	<u>227,709.79</u>	<u>155,075.00</u>	<u>86,557.75</u>	<u>7,207.50</u>	<u>795,838.40</u>	<u>22,029.00</u>	<u>4,387,953.75</u>	<u>4,387,953.73</u>	<u>0.02</u>	

CONCHO VALLEY TRANSIT DISTRICT
September 2018 through August 2019

URBAN PROGRAM

		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL	Less Previous Request	BUDGET	Variance
TOTAL EXPENSE		244,955.47	256,610.61	232,207.98	269,725.14	248,535.22	254,377.23	260,857.72	384,161.46	289,772.37	297,544.66	-	-	2,738,747.86	2,427,462.00	3,088,508.20	349,760.34
Urban - 5307	Grant 761	URB 1901 (07)															
STATE-U-2018-00053	STATE	Period 9/1/18 thru 10/31/19															
Preventative Maint	11.7A.00	2,232.00	3,433.00	5,102.00	4,558.00	4,423.00	3,433.00	18,227.00	-	-	-	-	-	41,408.00	-	65,339.00	23,931.00
Third Party Contract	11.71.11	5,286.00	5,286.00	5,286.00	5,286.00	5,286.00	5,286.00	5,286.00	5,286.00	5,286.00	5,286.00	-	-	52,860.00	-	56,640.00	3,780.00
Operating	30.09.01	103,132.00	101,187.00	51,519.00	-	-	-	-	-	-	-	-	-	255,838.00	-	255,838.00	-
TOTAL		110,650.00	109,906.00	61,907.00	9,844.00	9,709.00	8,719.00	23,513.00	5,286.00	5,286.00	5,286.00	-	-	350,106.00	-	377,817.00	27,711.00
	Grant 737.761	Grant Award started September 2017															
Operations	30.09.01	93,025.00	56,970.00	-	-	-	25,000.00	240.00	-	-	-	-	-	175,235.00	588,282.00	763,517.00	-
ADA	11.7C.00	-	-	-	-	-	-	-	-	-	-	-	-	-	284,746.00	284,746.00	-
Prev Maint	11.7.00	-	5,258.00	2,540.00	-	-	-	-	19,454.00	32,528.00	31,710.00	-	-	91,490.00	94,995.00	247,667.00	61,182.00
Capital Bus Equip	11.42.10	-	-	-	-	4,000.00	-	-	-	17,203.00	-	-	-	21,203.00	-	21,203.00	-
Employee Training	11.7D.02	-	1,586.00	-	-	-	-	-	-	-	1,827.00	-	-	3,413.00	-	5,186.00	1,773.00
Cap Lease	11.46.01	-	187.00	79.00	79.00	79.00	79.00	79.00	83.00	83.00	83.00	-	-	831.00	4,437.00	5,414.00	146.00
Lease Yards	11.46.05	-	-	-	-	-	-	-	-	-	-	-	-	-	96,000.00	96,000.00	-
TOTAL	CFDA 20.507	93,025.00	64,001.00	2,619.00	79.00	4,079.00	25,079.00	319.00	19,537.00	49,814.00	33,620.00	-	-	292,172.00	1,068,460.00	1,423,733.00	63,101.00
	Grant 761	Grant Award started September 2018															
Operations	30.09.01	-	26,065.00	63,158.00	96,160.00	77,658.00	43,427.00	71,307.00	84,320.00	79,923.00	86,623.00	-	-	628,641.00	-	874,345.00	245,704.00
ADA	11.7C.00	-	16,976.00	31,169.00	16,462.00	17,478.00	21,983.00	33,484.00	38,317.00	34,279.00	21,688.00	-	-	231,836.00	-	290,154.00	58,318.00
Project Admin	11.7A.00	260.00	-	-	-	-	73.00	-	-	-	-	-	-	333.00	-	333.00	-
Prev Maint	11.79.00	12,654.00	13,734.00	24,056.00	25,275.00	24,642.00	19,651.00	5,378.00	-	-	-	-	-	125,390.00	-	189,804.00	64,414.00
ADP Software	11.42.08	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Cap Lease	11.46.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	138.00	138.00
Lease Yards	11.46.05	-	-	-	-	-	-	-	96,000.00	-	-	-	-	96,000.00	-	96,000.00	-
TOTAL	CFDA 20.507	12,914.00	56,775.00	118,383.00	137,897.00	119,778.00	85,134.00	110,169.00	218,637.00	114,202.00	108,311.00	-	-	1,082,200.00	-	1,450,774.00	368,574.00
	Grant 656,681,711,737,761	Grant Award started September 2014															
Operations	30.09.01	-	-	-	-	-	-	-	-	-	-	-	-	-	890,956.00	890,956.00	-
Misc Support Equip	11.42.20	10,570.00	-	-	-	-	-	-	-	-	-	-	-	10,570.00	40,118.00	51,000.00	312.00
ADP Software	11.42.08	-	-	-	-	-	6,388.00	-	-	-	-	-	-	6,388.00	39,861.00	48,147.00	1,898.00
ADA	11.7C.00	-	-	-	-	-	-	-	-	-	-	-	-	-	137,817.00	137,817.00	-
Prev Maint	11.7.00	-	-	-	-	-	-	-	-	-	-	-	-	-	144,694.00	144,694.00	-
Cap Lease	11.46.01	-	-	-	-	-	-	-	-	-	-	-	-	-	8,341.00	8,341.00	-
Lease Yards	11.46.05	-	-	-	-	-	-	-	-	-	-	-	-	-	96,000.00	96,000.00	-
Short Range Planning	44.24.00	-	-	-	-	-	-	-	-	-	-	-	-	-	1,215.00	1,215.00	-
TOTAL	CFDA 20.507	10,570.00	-	-	-	-	6,388.00	-	-	-	-	-	-	16,958.00	1,359,002.00	1,378,170.00	2,210.00
Total Government Funding		227,159.00	230,682.00	182,909.00	147,820.00	133,566.00	125,320.00	134,001.00	243,460.00	169,302.00	147,217.00	-	-	1,741,436.00	2,427,462.00	4,630,494.00	461,596.00
OTHER REVENUE																	
Program Revenue		10,006.17	12,197.38	9,612.56	11,162.86	11,439.31	9,302.29	11,294.85	12,595.51	11,105.78	10,068.07	-	-	108,784.78	-	120,669.00	11,884.22
Charter		100.00	1,740.00	5,102.08	5,290.00	900.00	920.00	1,100.00	3,110.00	2,740.00	3,916.64	-	-	24,918.72	27,000.00	27,000.00	2,081.28
Area Agency on Aging		-	90.00	180.00	210.00	-	45.00	22.50	-	457.50	667.50	-	-	1,672.50	-	-	(1,672.50)
Tom Green		-	-	-	-	-	54,480.22	-	-	-	-	-	-	54,480.22	-	-	(54,480.22)
Sale of Equipment		-	-	-	-	-	-	-	-	1,000.00	20,872.00	-	-	21,872.00	55,000.00	33,128.00	-
TML Insurance		-	-	-	500.00	-	-	-	-	-	-	-	-	500.00	1,000.00	500.00	-
Ram Tram		6,440.00	6,720.00	5,320.00	4,830.00	4,900.00	6,685.00	7,870.00	6,440.00	5,065.00	2,310.00	-	-	56,580.00	61,390.00	4,810.00	-
Advertising		-	-	6,012.50	-	-	1,387.50	100.00	-	-	525.00	-	-	8,025.00	10,000.00	1,975.00	-
COSA Funds		-	-	-	39,030.56	86,767.44	36,032.84	105,322.63	130,993.53	-	-	-	-	398,147.00	398,147.00	-	-
Other		-	-	-	663.60	-	6,000.00	-	-	1,500.00	-	-	-	8,163.60	-	-	(8,163.60)
Medical		-	-	499.00	-	403.69	-	-	24.20	80,290.70	93,068.45	-	-	174,286.04	132,209.20	(42,076.84)	-
CVEDD		25,984.00	16,604.00	24,528.00	21,672.00	10,024.00	13,020.00	-	-	4,844.00	18,900.00	-	-	135,576.00	72,311.00	(63,265.00)	-
FGP		432.00	384.00	362.00	296.00	334.00	366.00	278.00	368.00	418.00	-	-	-	3,238.00	7,750.00	4,512.00	-
SCP		70.00	92.00	118.00	78.00	106.00	116.00	166.00	180.00	142.00	-	-	-	1,068.00	-	(1,068.00)	-
TOTAL OTHER REVENUE		43,032.17	37,827.38	51,734.14	83,733.02	114,874.44	128,354.85	126,153.98	153,711.24	107,562.98	150,327.66	-	-	997,311.86	885,476.20	(111,835.66)	
Total Urban Excess/(Shortage)		25,235.70	11,898.77	2,435.16	(38,172.12)	(94.78)	(702.38)	(702.74)	13,009.78	(12,907.39)	-	-	-	-	-	-	-

CONCHO VALLEY TRANSIT DISTRICT
September 2018 through August 2019

RURAL PROGRAM		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL	Less Previous Request	BUDGET	Variance
TOTAL EXPENSE		129,147.33	134,742.90	116,786.12	132,519.73	134,264.84	128,354.94	129,209.81	144,664.43	134,202.91	152,147.13	-	-	1,336,040.14	-	2,140,289.48	804,249.34
Rural 5311	Grant 762	Suffix Period: 04/23/19 thru 08/31/2020															
	SAF																
Administrative	11.79.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000.00	30,000.00
Preventative Maint	11.7A.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000.00	40,000.00
Operating	30.09.01	-	-	-	-	-	-	-	-	-	-	-	-	-	-	375,231.00	375,231.00
TOTAL	CFDA 20.509	-	-	-	-	-	-	-	-	-	-	-	-	-	-	445,231.00	445,231.00
Rural 5311	Grant 762	Suffix Period: 04/30/18 thru 08/31/19															
	SAF																
Administrative	11.79.00	23,221.00	3,207.00	2,816.00	756.00	-	-	2,407.00	2,163.00	1,529.00	2,225.00	-	-	38,324.00	-	40,000.00	1,676.00
Preventative Maint	11.7A.00	1,306.00	7,340.00	5,011.00	3,440.00	6,933.00	4,708.00	5,012.00	6,250.00	-	-	-	-	40,000.00	-	40,000.00	-
TD Credits (PM)	TDCs	261.00	1,468.00	1,002.00	688.00	1,387.00	942.00	1,002.00	1,250.00	-	-	-	-	8,000.00	-	8,000.00	-
Operating	30.09.01	45,719.00	57,875.00	51,670.00	61,527.00	45,223.00	57,517.00	58,076.00	61,454.00	61,592.00	26,791.00	-	-	527,444.00	-	527,444.00	-
TOTAL	CFDA 20.509	70,507.00	69,890.00	60,499.00	66,411.00	53,543.00	63,167.00	66,497.00	71,117.00	63,121.00	29,016.00	-	-	613,768.00	-	615,444.00	1,676.00
Rural 5311	Grant 762	Suffix Period: 06/27/19 thru 08/31/19															
	SAF																
Administrative	11.79.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,029.00	16,029.00
TOTAL	CFDA 20.509	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,029.00	16,029.00
Rural	Grant 762	RUR 1902 (07)															
STATE-R-2018-00055	STATE	Period: 09/1/18 thru 08/31/19															
Preventative Maint	11.7A.00	-	-	-	-	-	-	-	-	2,673.00	3,000.00	-	-	5,673.00	-	5,673.00	-
Project Admin	11.79.00	5,805.00	801.00	704.00	189.00	25,036.00	2,038.00	601.00	540.00	382.00	556.00	-	-	36,652.00	-	37,463.00	811.00
Third Party Contract	11.71.11	4,153.00	4,153.00	4,153.00	1,981.00	-	-	-	-	-	4,153.00	-	-	18,593.00	-	18,919.00	326.00
Operating	30.09.01	45,719.00	57,875.00	51,670.00	61,527.00	45,223.00	57,517.00	58,076.00	14,887.00	-	-	-	-	392,494.00	-	407,111.00	14,617.00
TOTAL		55,677.00	62,829.00	56,527.00	63,697.00	70,259.00	59,555.00	58,677.00	15,427.00	3,055.00	7,709.00	-	-	453,412.00	-	469,166.00	15,754.00
Total Government Funding		126,184.00	132,719.00	117,026.00	130,108.00	123,802.00	122,722.00	125,174.00	86,544.00	66,176.00	36,725.00	-	-	1,067,180.00	-	1,545,870.00	478,690.00
OTHER REVENUE																	
Program Revenue		1,319.70	278.45	17.10	-	-	-	-	-	-	-	-	-	1,615.25	-	-	(1,615.25)
FGP/SCP		20.00	22.00	6.00	-	4.00	6.00	4.00	24.00	4.00	-	-	-	90.00	-	50.00	(40.00)
Sale of Equipment		-	-	-	-	-	-	-	-	-	18,591.00	-	-	18,591.00	-	500.00	(18,091.00)
Other		-	-	-	515.35	2,200.00	4,729.00	532.00	1,900.00	1,634.00	1,990.30	-	-	13,500.65	-	3,708.32	(9,792.33)
Advertising		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
County Overage		-	-	990.46	-	-	-	70.43	-	-	-	-	-	1,060.89	-	-	(1,060.89)
Medicaid		-	-	-	-	184.77	-	-	-	-	-	-	-	184.77	-	167,436.46	167,251.69
County Cash Match		-	-	-	-	7,613.53	123.76	-	48,097.55	66,417.91	90,926.83	-	-	213,179.58	-	363,767.70	150,588.12
CVEDD		6,068.00	2,664.00	2,553.00	888.00	1,628.00	1,369.00	370.00	74.00	1,221.00	2,664.00	-	-	19,499.00	-	20,599.00	1,100.00
Trans Aging		1,139.00	-	-	-	-	-	-	-	-	-	-	-	1,139.00	-	1,139.00	-
TOTAL OTHER REVENUE		8,546.70	2,964.45	3,566.56	1,403.35	11,630.30	6,227.76	976.43	50,095.55	69,276.91	114,172.13	-	-	268,860.14	-	557,200.48	288,340.34
Total Rural Excess/(Shortage)		5,583.37	940.55	3,806.44	(1,008.38)	1,167.46	594.82	(3,059.38)	(8,024.88)	1,250.00	(1,250.00)	-	-	-	-	37,219.00	-

CONCHO VALLEY TRANSIT DISTRICT
September 2018 through August 2019

PLANNING PROJECTS		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL	Request	BUDGET	Variance
PLN-2016-00066		Period: 11/22/2016 thru 4/30/2019															
5304	Grant 721																
Planning	44.24.00	-	-	-	-	3,905.75	-	-	-	8,980.00	-	-	-	12,885.75	33,836.25	100,000.00	53,278.00
Medical Funds		-	-	-	-	0.75	-	-	-	-	-	-	-	0.75	-	-	(0.75)
TOTAL	CFDA 20.505	-	-	-	-	3,906.50	-	-	-	8,980.00	-	-	-	12,886.50	33,836.25	100,000.00	53,277.25
RCTP-2018-CVTD-00008		Period: 11/22/17 thru 8/31/2019															
5304	Grant 748																
Regional Planning	44.24.00	1,631.00	2,208.37	2,778.17	5,189.53	5,167.93	5,930.82	3,377.97	4,802.21	3,016.00	473.00	-	-	34,575.00	25,000.00	60,000.00	425.00
Medical Funds		0.57	0.45	0.48	0.19	0.71	0.46	0.10	0.04	0.17	0.54	-	-	3.71	61.22	-	(64.93)
TOTAL	CFDA 20.505	1,631.57	2,208.82	2,778.65	5,189.72	5,168.64	5,931.28	3,378.07	4,802.25	3,016.17	473.54	-	-	34,578.71	25,061.22	60,000.00	360.07
RCTP-2019-CVTD-00022		Period: 7/10/19 thru 8/31/2020															
5304	Grant 777																
Regional Planning	44.24.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000.00	35,000.00
Medical Funds		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	CFDA 20.505	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,000.00	35,000.00
ED PROJECTS		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL	Less Previous Request	BUDGET	Variance
5310-2017-00029		Period: 09/26/2017 thru 12/31/2018															
5310	Grant 751	Suffix															
Mobility Management-U	11.7L.00	A2	3,903.00	5,291.00	1,757.00	-	-	-	-	-	-	-	-	10,951.00	29,049.00	40,000.00	-
TD Credits	TDCs		781.00	1,058.00	351.00	-	-	-	-	-	-	-	-	2,190.00	5,810.00	8,000.00	-
Medical Funds			631.16	2,134.06	3,194.62	-	-	-	-	-	-	-	-	5,959.84	4,701.39	6,468.00	(4,193.23)
TOTAL	CFDA 20.513		5,315.16	8,483.06	5,302.62	-	-	-	-	-	-	-	-	19,100.84	39,560.39	54,468.00	(4,193.23)
5310-2017-00029		Period: 09/26/2017 thru 12/31/2018															
5310	Grant 752	Suffix															
Mobility Management-Rural	11.7L.00	A1	-	696.00	20.00	-	-	-	-	-	-	-	-	716.00	19,284.00	20,000.00	-
TD Credits	TDCs		-	139.00	26.00	-	-	-	-	-	-	-	-	165.00	3,835.00	4,000.00	-
Medical Funds			-	114.87	19.78	-	-	-	-	-	-	-	-	134.65	3,121.02	3,234.00	(21.67)
TOTAL	CFDA 20.513		-	949.87	65.78	-	-	-	-	-	-	-	-	1,015.65	26,240.02	27,234.00	(21.67)
5310-2017-50029		Period: 09/6/2018 thru 12/31/2019															
5310	Grant 767	Suffix															
Mobility Management-U	11.7L.00	A2	-	890.00	956.00	4,933.00	2,262.00	2,579.00	4,034.00	9,567.00	8,163.00	4,745.00	-	38,129.00	-	40,000.00	1,871.00
TD Credits	TDCs		-	178.00	191.00	987.00	452.00	516.00	807.00	1,913.00	1,633.00	949.00	-	7,626.00	-	8,000.00	374.00
Medical Funds			-	145.48	156.57	806.43	370.07	421.84	659.63	1,561.58	1,334.65	775.53	-	6,231.78	-	8,000.00	1,768.22
TOTAL	CFDA 20.513		-	1,213.48	1,303.57	6,726.43	3,084.07	3,516.84	5,500.63	13,041.58	11,130.65	6,469.53	-	51,986.78	-	56,000.00	4,013.22
5310-2017-50029		Period: 09/6/2018 thru 12/31/2019															
5310	Grant 768	Suffix															
Mobility Management-Rural	11.7L.00	A1	-	867.00	2,705.00	3,033.00	3,140.00	4,100.00	4,784.00	1,295.00	-	76.00	-	20,000.00	-	20,000.00	-
TD Credits	TDCs		-	173.00	589.00	607.00	628.00	820.00	957.00	259.00	-	15.00	-	4,048.00	-	4,000.00	(48.00)
Medical Funds			-	142.76	441.49	496.25	513.25	670.85	782.78	208.48	-	45.63	-	3,301.49	-	3,268.00	(33.49)
TOTAL	CFDA 20.513		-	1,182.76	3,735.49	4,136.25	4,281.25	5,590.85	6,523.78	1,762.48	-	136.63	-	27,349.49	-	27,268.00	(81.49)

CONCHO VALLEY TRANSIT DISTRICT
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		SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	TOTAL	BUDGET	Variance	
TIGER-2016-00259		Period: 10/04/2016 thru 11/30/2018															
Grant 720	Rural	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Replace Bus<30' (13)	11.12.04	-	-	-	-	-	-	-	-	-	-	-	-	-	741,412.00	588.00	
TD Credits	TDCs	-	-	-	-	-	-	-	-	-	-	-	-	-	74,948.00	117.00	
Medical Funds		-	-	-	-	-	-	-	-	-	-	-	-	-	0.50	(0.50)	
TOTAL	CFDA 20.933	-	-	-	-	-	-	-	-	-	-	-	-	-	816,360.50	704.50	
BBF-1902-(07)45 -2018-00129		Period: 9/1/2018 thru 8/31/2019															
Grant 769	Rural	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Acquisitions -Radios	11.62.03	-	-	-	-	-	-	-	-	-	-	-	-	-	75,002.00	75,002.00	
TD Credits	TDCs	-	-	-	-	-	-	-	-	-	-	-	-	-	15,000.00	15,000.00	
Medical Funds		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL	CFDA 20.526	-	-	-	-	-	-	-	-	-	-	-	-	-	90,002.00	90,002.00	
BBF-5339-D-2019-CVTD-00017		Period: 5/2/2019 thru 8/31/2020															
Grant 772	Rural	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Replace Bus<30' (4)	11.12.04	-	-	-	-	-	-	-	-	-	-	-	-	-	398,000.00	398,000.00	
TD Credits	TDCs	-	-	-	-	-	-	-	-	-	-	-	-	-	79,600.00	79,600.00	
Medical Funds		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL	CFDA 20.526	-	-	-	-	-	-	-	-	-	-	-	-	-	477,600.00	477,600.00	
ADDITIONAL SERVICES																	
GREYHOUND SERVICES																	
ICB		Period: 09/01/2018 thru 08/31/2019															
LOCAL	GRANT 010	4,411.40	3,659.73	4,018.21	3,904.41	4,057.79	4,269.65	3,483.61	4,345.89	3,981.71	4,212.41	-	-	40,344.81	-	11,253.19	
Services		7,465.30	9,410.75	8,704.80	9,799.55	10,753.80	9,421.75	5,943.60	10,078.00	8,434.45	6,545.75	-	-	86,557.75	-	2,050.25	
Pass-Thru		3,559.98	2,416.44	(1,996.02)	874.11	4,036.53	(1,995.75)	4,845.04	2,078.46	233.74	334.08	-	-	14,386.61	-	(14,386.61)	
Medical Funds		15,436.68	15,486.92	10,726.99	14,578.07	18,848.12	11,695.65	14,272.25	16,502.35	12,649.90	11,092.24	-	-	141,289.17	-	(1,083.17)	
TOTAL															140,206.00		
Extended Medicaid Transportation		Period: 09/01/2018 thru 08/31/2019															
LOCAL	GRANT 018	2,392.95	3,008.52	2,297.93	2,903.15	1,998.61	1,798.54	1,367.47	3,245.16	3,377.32	931.73	-	-	23,321.38	-	9,678.62	
Medical Funds		2,392.95	3,008.52	2,297.93	2,903.15	1,998.61	1,798.54	1,367.47	3,245.16	3,377.32	931.73	-	-	23,321.38	-	9,678.62	
TOTAL															33,000.00		
Procurement Services		Period: 09/01/2018 thru 08/31/2019															
LOCAL	GRANT 015	-	-	-	173.12	579.01	96.16	-	81.71	611.94	95.29	-	-	1,637.23	-	(1,637.23)	
Services Billing		-	-	-	173.12	579.01	96.16	-	81.71	611.94	95.29	-	-	1,637.23	-	(1,637.23)	
TOTAL		-	-	-	173.12	579.01	96.16	-	81.71	611.94	95.29	-	-	1,637.23	-	(1,637.23)	
TOTAL		-	-	-	173.12	579.01	96.16	-	81.71	611.94	95.29	-	-	1,637.23	-	(1,637.23)	