



**NOTICE OF A PUBLIC MEETING**  
**CONCHO VALLEY TRANSIT DISTRICT**

**2:35 P.M.**  
**WEDNESDAY, NOVEMBER 13, 2019**  
**Concho Valley Transit Annex Building**  
**506 N. Chadbourne, San Angelo, TX 76903**

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*The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the Council office at 944-9666 at least 24 hours prior to the meeting.*

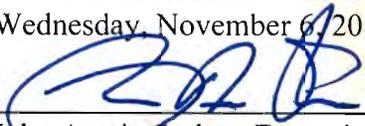
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**BUSINESS**

- (1) **DETERMINATION OF QUORUM AND CALL TO ORDER**
- (2) **INVOCATION & PLEDGE OF ALLEGIENCE**
- (3) **APPROVAL OF MINUTES** of September 18, 2019 meeting (See **Attachment A**)
- (4) **APPROVAL OF CHECKS** over \$2,000 written since last meeting (See **Attachment B**)
- (5) **CONSIDERATION & APPROVAL** for the Executive Director to award a contract not to exceed \$31,696 for the acquisition of a CVT Support Vehicle.
- (6) **CVTD General Manager's Report**
- (7) **OTHER** Discussion Items or Future Agenda Items
- (8) **ADJOURN**

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Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053, this Wednesday, November 6, 2019.

  
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John Austin Stokes, Executive Director



## Concho Valley Transit District (CVTD)

### Minutes of Meeting for September 18, 2019

The Concho Valley Transit District met on Wednesday, September 18, 2019 at 506 N. Chadbourne, San Angelo, TX 76903.

Board members present:

**Steve Floyd**, Tom Green County Judge, Chairman  
**Harry Thomas**, City of San Angelo Council Member, District 3, Vice Chairman  
**David Dillard**, Concho County Judge, Secretary  
**Charlie Bradley**, Schleicher County Judge  
**Richard Cordes**, Menard County Judge  
**Molly Criner**, Irion County Judge  
**Fred Deaton**, Crockett County Judge  
**Billie DeWitt**, City of San Angelo Council Member, District 6  
**Lucy Gonzales**, City of San Angelo Council Member, District 4  
**Deborah Horwood**, Sterling County Judge  
**Jim O'Bryan**, Reagan County Judge  
**Hal Spain**, Coke County Judge  
**Bill Spiller**, McCulloch County Judge  
**Delbert Roberts**, Kimble County Judge  
**Miguel Villanueva**, Sutton County Commissioner

Board members not present:

#### Call to Order

Judge Steve Floyd announced the presence of a quorum, and called the meeting to order at 3:40 p.m.

#### Invocation and Pledge of Allegiance

Council Member Harry Thomas gave the invocation and led the Pledge of Allegiance.

#### Election of New Slate of CVTD Board Officers Resolution 091819 A

Upon a motion by Judge Richard Cordes, seconded by Judge Fred Deaton, a resolution to accept each member of governments designee and election of the following members as the CVTD Board Officers Resolution 091819 A was unanimously approved:

Judge Steve Floyd- Chairman  
Council Member Harry Thomas - Vice Chairman  
Judge David Dillard – Secretary

**Approval of Meeting Minutes**

Upon a motion by Judge Delbert Roberts, seconded by Judge Jim O'Bryan, meeting minutes from the August 14, 2019 meeting was unanimously approved.

**Approval of Checks over \$2,000 written since last meeting**

Upon a motion by Commissioner Miguel Villanueva, seconded by Judge David Dillard, checks in excess of \$2,000 written since last meeting was unanimously approved.

**Ratification of Approval of the CVTD Ethics and Compliance Policy revised July 2019**

The board received Ethics and Compliance Policy training during the July meeting but there was no motion made after the training. Upon a motion by Judge David Dillard, seconded by Judge Charlie Bradley, the CVTD Ethics and Compliance Policy revised July 2019 was unanimously approved.

**Review Financial Reports/Balance Sheet**

The board reviewed Financial Reports for the period of July 2019. No action required.

**CVTD General Manager's Report**

- FY 19 Statistical Trends
- Safety Metrics
  - Drive Cam Reporting
  - August Total Events = 24
  - August Scored Events = 4
  - 3 No Fault Accident for August
  - August Safety
  - 0 employee injuries
- Safety Trends for FY 19
- Route 7 - New route created from routes 1 & 5
- Fixed route service hours extended

**Future Agenda Items** - None

**Adjournment**

The meeting was adjourned at 4:11 p.m. Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 13<sup>th</sup> day of November 2019.

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Judge Steve Floyd, Chairman

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Judge David Dillard, Secretary

**CVTD**  
Check/Voucher Register  
From 9/1/2019 Through 9/30/2019

<u>Document Nu...</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
21691	9/5/2019	ENGINE PRO MACHINE LLC	1469: front brake job	2,023.69
21693	9/5/2019	G&G AUTOMOTIVE	1312: Transmission replacement	4,908.04
21700	9/5/2019	WEX BANK	August fuel bill	15,888.14
21720	9/25/2019	CITY OF SAN ANGELO-ACC...	Fuel Bill for August	25,618.69
21723	9/25/2019	ENGINE PRO MACHINE LLC	1870: front brake job	2,064.45
21728	9/25/2019	JIM BASS FORD, INC.	1301:Parts & labor to replace frnt wheel bearings & gear box	2,519.19
21736	9/25/2019	West Texas Diesel Performance...	1497: diagnose vehicle - bus slow to accelerate	2,401.30
Report Total				55,423.50

**CVTD**  
 Check/Voucher Register  
 From 8/1/2019 Through 8/31/2019

<u>Document Nu...</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
21622	8/8/2019	ENGINE PRO MACHINE LLC	1514: Inspection & front & back brakes replaced	2,071.45
21628	8/8/2019	WEX BANK	July fuel bill	14,747.26
21637	8/20/2019	BRUCKNER TRUCK SERVICE	1501: repair hydraulics	4,031.00
21639	8/20/2019	CITY OF SAN ANGELO-ACC...	July Fuel Bill	24,979.91
21648	8/20/2019	ENGINE PRO MACHINE LLC	1309: Rear brake work and diagnosis	2,754.16
	8/20/2019	ENGINE PRO MACHINE LLC	1469: AC repairs	2,997.20
21661	8/20/2019	TML INTERGOVERNMENT...	07/2019 auto liab, errors & omission, general liability	9,470.50
	8/20/2019	TML INTERGOVERNMENT...	08/2019 auto liab, errors & omission, general lia, deduct	9,470.50
21674	8/28/2019	ENGINE PRO MACHINE LLC	1313: Lvl B pm, ac work, brake check, abs sensor,clockspring	2,066.56
	8/28/2019	ENGINE PRO MACHINE LLC	1488: AC repair and front carrier bearing	2,979.99
21678	8/28/2019	Heart of Texas Industrial Equip...	14 rural vehicle suspension upgrades	4,900.00
21681	8/28/2019	MCDONALD TRANSIT ASS...	Professional services August 2019	11,800.00
Report Total				92,268.53